

**TOWNSHIP OF WORCESTER  
MONTGOMERY COUNTY, PENNSYLVANIA**

**RESOLUTION 2025-02**

**RESOLUTION TO SET VARIOUS FEES, ESCROWS AND OTHER PAYMENTS  
CHARGED FOR CERTAIN TOWNSHIP SERVICES**

**WHEREAS**, various Township Ordinances and State Law provides for the establishment of fees for certain permits, reviews, inspections and/or other services, and as having said fees listed in a single document is of assistance and convenience to the general public;

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED** the fees and charges listed in the schedule attached hereto as Exhibit A shall be charged by Worcester Township effective this date, and until such time as so amended by the Board of Supervisors by resolution.

**BE IT RESOLVED THIS 6<sup>TH</sup> DAY OF JANUARY 2025.**

**FOR WORCESTER TOWNSHIP**

By: \_\_\_\_\_

Rick DeLello, Chair  
Board of Supervisors

Attest: \_\_\_\_\_

Dan DeMeno, Secretary

# 2025 FEE SCHEDULE

## Section I - RESIDENTIAL BUILDING PERMITS

new dwellings, <i>per sf</i>	\$	0.37
building additions & renovations, <i>minimum \$50; per sf</i>	\$	0.37
decks 30" or more above grade	\$	105.00
fire suppression or detection systems, standpipes & hose cabinets	\$	120.00
accessory structures 500 sf and greater	\$	75.00
generators, <i>plus electrical permit fee</i>	\$	70.00
windows & doors requiring structural change	\$	75.00
driveway gates, <i>plus electrical permit fee, if applicable</i>	\$	75.00
Use & Occupancy permit, <i>temporary of permanent, new homes only</i>	\$	100.00
miscellaneous construction		by escrow

## Section II - NON-RESIDENTIAL BUILDING PERMITS

new buildings, <i>per sf</i>	\$	0.43
building additions & renovations		
for the first 500 sf of floor area	\$	295.00
for each additional 500 sf of floor area or fraction thereof	\$	200.00
windows & doors requiring structural change; driveway gates	\$	70.00
driveway gates, <i>plus electrical permit fee, if applicable</i>	\$	75.00
fire suppression or detection systems, standpipes & hose cabinets	\$	220.00
generators, <i>plus electrical permit fee</i>	\$	120.00
construction trailers, <i>plus electrical and mechanical permit fee, if applicable</i>	\$	90.00
Use & Occupancy permit, <i>temporary or permanent, new construction only</i>	\$	100.00
Use & Occupancy inspection, <i>tenant change, resale, use change</i>	\$	100.00
miscellaneous construction		by escrow

### Section III - MECHANICAL, ELECTRICAL & PLUMBING PERMITS

mechanical	\$	85.00
gas piping installation	\$	70.00
electrical	\$	28.00
plumbing		
up to three fixtures	\$	70.00
each additional fixture	\$	23.00
water service	\$	70.00
sewer lateral	\$	90.00
grinder pump	\$	63.00
sewer tapping fee, <i>per EDU</i>	\$	3,200.00

### Section IV - OTHER BUILDING PERMIT & REVIEW FEES

retaining walls 4' or greater in height	\$	90.00
fences 6' or greater in height	\$	28.00
pools, spas & hot tubs		
above-ground	\$	60.00
in-ground	\$	125.00
solar panels	\$	120.00
signs		
requires building inspector and zoning officer reviews	\$	60.00
requires zoning officer review only	\$	28.00
flag poles	\$	23.00
antennas & rays		
cell & radio antennas, <i>50 ft and greater in height</i>	\$	480.00
small wireless facility antenna/array, <i>up to 4 antenna/arrays</i>	\$	500.00
small wireless facility antenna/array, <i>each additional array</i>	\$	100.00
small wireless facility pole	\$	1,000.00
small wireless facility right-of-way use fee, <i>per facility, per year</i>	\$	270.00
wireless/cell tower	\$	1,350.00
wireless/cell tower antenna/array, <i>up to 5 antennae/arrays</i>	\$	365.00
wireless/cell tower, <i>each additional antenna/array</i>	\$	115.00

## Section IV - OTHER BUILDING PERMIT & REVIEW FEES (continued)

<b>demolition permit</b>		
per building demolished or load bearing walls	\$	150.00
interior alteration that does not include load-bearing walls	\$	85.00
accessory structure 1,001 sf or greater	\$	90.00
accessory structure up to 1,000 sf		no fee
<b>below-ground tank, installation or removal, non-propane</b>		
	\$	58.00
<b>plan review fees</b>		
building plan	\$	140.00
accessibility plans	\$	73.00
mechanical plans	\$	73.00
fire plans	\$	55.00
plumbing plans	\$	73.00
<b>stucco repair</b>		
	\$	55.00

## Section V - ZONING PERMITS

retaining walls up to 4' in height	\$	28.00
fences up to 6' in height	\$	28.00
driveway permit	\$	28.00
decks up to 30" above grade and patios	\$	28.00
moving or relocating existing accessory structures	\$	28.00
general zoning permit	\$	28.00
solicitation permit, per individual soliciting	\$	28.00
<b>grading &amp; excavation permit</b>		
up to three inspections	\$	365.00
each additional inspection	\$	145.00
stormwater management escrow, 7500 sf and greater	\$	1,000.00

## Section VI - PERMIT & INSPECTION PENALTIES

failure to provide 24 hours notice to cancel inspection cancellation	\$	50.00
not ready for inspection, per occurrence	\$	80.00
failure to correct deficiencies found after two inspections, per occurrence	\$	80.00

## Section VI - PERMIT & INSPECTION PENALTIES (continued)

penalty fee for failure to obtain a permit, in addition to permit fee

2x permit fee

## Section VII - ZONING HEARING BOARD & UCC APPEAL BOARD FEES

<b>application fee, includes appeals of Zoning Officer determination</b>	
existing residential	\$ 875.00
escrow	\$ 500.00
all others	\$ 1,500.00
escrow	\$ 1,000.00
<b>fee to continue Zoning Hearing Board or UCC Board of Appeals hearing</b>	\$ 325.00
<b>fee to postpone Zoning Hearing Board or UCC Board of Appeals hearing</b>	\$ 350.00
<b>transcript copy</b>	actual
<b>Zoning Officer determination letter</b>	\$ 200.00

## Section VIII - BOARD OF SUPERVISORS FEES

<b>application for Conditional Use hearing</b>	
application fee	\$ 1,500.00
escrow	\$ 1,000.00
fee to continue Conditional Use hearing	\$ 200.00
fee to postpone Conditional Use hearing	\$ 250.00
<b>application to amend the Zoning Map</b>	
application fee	\$ 1,500.00
fee to continue Zoning Map amendment hearing	\$ 400.00
fee to postpone Zoning Map amendment hearing	\$ 450.00
Zoning Map amendment escrow	\$ 2,000.00
<b>application to amend the Zoning Ordinance</b>	
application fee	\$ 1,500.00
fee to continue Zoning Ordinance amendment hearing	\$ 200.00
fee to postpone Zoning Ordinance amendment hearing	\$ 250.00
Zoning Ordinance amendment escrow	\$ 2,000.00
<b>validity challenge to the Zoning Ordinance or Zoning Map</b>	
application fee	\$ 2,000.00
fee to continue challenge hearing	\$ 200.00
fee to postpone challenge hearing	\$ 250.00

## Section IX - SUBDIVISION & LAND DEVELOPMENT FEES

<b>Concept Meeting</b>		
application fee	\$	500.00
escrow	\$	1,000.00

<b>Subdivision &amp; Land Development, Sketch Plan</b>		
application fee	\$	1,000.00
escrow	\$	1,500.00

### Subdivision, Residential, 1 to 3 lots

application fee	\$	2,000.00
escrow	\$	6,000.00

<b>Subdivision, Residential, 4 or more lots</b>		
base application fee	\$	4,500.00
additional dwelling unit fee, <i>per unit, beginning with the 4th lot or unit</i>	\$	150.00
escrow for plans with 4 to 20 lots/units	\$	20,500.00
escrow for plans with 21 to 50 lots/units	\$	24,500.00
escrow for plans with 51 or more lots/units	\$	34,500.00

<b>Land Development, Non-residential</b>		
base application fee	\$	5,500.00
additional fee per 1,000 sq. ft. of gross floor area	\$	50.00
escrow	\$	16,500.00

<b>Transferable Development Rights</b>		
application fee	\$	475.00
escrow	\$	2,500.00

<b>Escrow Releases</b>	\$	110.00
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### Act 209 Traffic Impact Fee

North Transportation Service Area, per peak PM trip	\$	3,977.00
South Transportation Service Area, per peak PM trip	\$	3,125.00

## Section X - HIGHWAY & ROAD FEES

highway/road occupancy permit	\$	53.00
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highway/road inspection fees		by escrow
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## Section XI - SEWER RENTAL FEES & CERTIFICATIONS

<b>sewer rental fee</b>		
quarterly fee, residential	\$	135.51
quarterly fee, commercial, per 1,000 gallons	\$	8.83

## Section XI - SEWER RENTAL FEES & CERTIFICATIONS (continued)

sewer certification	\$	30.00
certified letter fee	\$	25.00
property posting	\$	50.00
water shut off & turn on	\$	30.00
return check fee		actual

## Section XII - FIRE ALARM FEES

fire alarm system registration fee		no fee
false alarm penalty		
failure to register	\$	50.00
first and second offenses per year		no fine
third offense per year	\$	100.00
fourth offense per year	\$	200.00
fifth and subsequent offenses per year	\$	300.00

## Section XIII - PARK RENTAL FEES

<b>Community Hall rental fee</b>		
per event, Township resident, Township business/organization use only	\$	50.00
per event, non-Township resident, non-Township business/organization use only	\$	100.00
security deposits, by separate check, must be submitted with application	\$	100.00

<b>pavilion rental fee, Township resident, Township business/organization</b>		
up to 25 individuals	\$	25.00
26-50 individuals	\$	50.00
51-75 individuals	\$	75.00
76-100 individuals, maximum 100 persons per event	\$	100.00
security deposits, by separate check, must be submitted with application		2X rental fee

<b>pavilion rental fee, non-Township resident, Non-Township business/organization</b>		
up to 25 individuals	\$	50.00
26-50 individuals	\$	100.00
51-75 individuals	\$	150.00
76-100 individuals, maximum 100 persons per event	\$	200.00
security deposits, by separate check, must be submitted with application		2X rental fee

<b>field or court rental fee, single use, Township resident, Township business/organization</b>		
up to four hours	\$	25.00
each additional hour	\$	5.00

<b>field or court rental fee, single use, non-Township resident, Non-Township business/organization</b>		
up to four hours	\$	50.00
each additional hour	\$	5.00

## Section XIII - PARK RENTAL FEES (continued)

<b>field or court rental fee, Spring season use (March 1 to July 31)</b>	
one to two days per week, per field	\$ 550.00
three to four days per week, per field	\$ 770.00
five to seven days per week, per field	\$ 1,100.00
discount for minimum 65% Worcester resident participants	50%
discount for minimum 90% youth participants	25%
<i>discounts may be combined</i>	
<b>field or court rental fee, Fall season use (August 1 to November 30)</b>	
one to two days per week, per field	\$ 450.00
three to four days per week, per field	\$ 630.00
five to seven days per week, per field	\$ 900.00
discount for minimum 65% Worcester resident participants	50%
discount for minimum 90% youth participants	25%
<i>discounts may be combined</i>	

## Section XIV - TAX COLLECTOR FEES

tax certification	\$ 30.00
duplication of tax bill	\$ 5.00
insufficient funds <i>(does not include bank fees)</i>	\$ 13.00

## Section XIV - OTHER FEES AND CHARGES

<b>credit card convenience charge, varies by credit card company</b>	actual
<b>Township-authorized services by Township consultants, hourly fee</b>	actual
<b>Township-authorized services by Township consultants, reimbursables</b>	actual
<b>UCC building permit fee, per building permit</b>	\$ 4.50
<b>copies for Right-to-Know requests, in-house copies, per 8.5"x11" single-sided page</b>	\$ 0.25
<b>copies for Right-to-Know requests, in-house copies, per 8.5"x11" double-sided page</b>	\$ 0.50
<b>copies for Right-to-Know requests, in-house copies, per 11"x17" single-sided page</b>	\$ 0.50
<b>copies for Right-to-Know requests, in-house copies, per 11"x17" double-sided page</b>	\$ 1.00
<b>copies for Right-to-Know requests, out-of-house copies</b>	actual
<b>media for Right-to-Know requests, thumb drives, DCs, tapes and other storage</b>	actual
<b>mileage reimbursement</b>	IRS rate
<b>miscellaneous charges, postage, toll calls, delivery fees, out-of-office copy fees, etc.</b>	actual

### NOTES:

1 - Floor area. Floor Area is measured from outside wall to outside wall.

2 - New Residential SF Calculation. For new residential construction and additions to existing residential units, square footage shall include living spaces on all floors, basements, attached garages & attics over six feet in



3 - *Total Cost Calculation.* The total cost of all the construction portions of a project is generally based upon the sum of the construction contract(s) and other direct construction costs; this does not include the compensation paid to the engineer, architect and consultants or the cost of the land. The Township has the final determination in accepting the submitted cost of construction as provided on the permit application and may

4 - *Township Organization Status.* For an organization to qualify as a Township-based organization, at least 65% of participants must reside in Worcester Township. Documentation that verifies participant residency must be furnished to the Township, and the Township has sole discretion in determining if the residency has

5 - *Past Due Invoices.* Invoices that are past due by more than thirty (30) days are subject to interest rate charges as provided by law. Charges for services that involve a late fee as stated in this resolution are not

6 - *Omissions and Errors.* The failure to list, in this Resolution, a fee that is properly listed elsewhere shall not obviate the responsibility to pay that fee.

7 - *"by escrow agreement".* Permits for miscellaneous construction and highway/road inspections will be paid with funds posted in escrow. From this escrow the Township will deduct actual costs incurred.

8 - *False fire alarm fines may be reduced or waived by the Fire Marshal if the Fire Marshal determines, in his or her sole discretion, the tenant or property owner is making a good faith effort to address and correct the*