

**TREASURER'S REPORT
AND OTHER MONTHLY REPORTS**

NOVEMBER 2021

1. Treasurer's Report
2. Planning & Parks Report
3. Permit Activity Report
4. Public Works Department Report
5. Fire Marshal Report
6. Township Engineer Report
7. Worcester Volunteer Fire Department Report
8. Ambulance Report
9. Pennsylvania State Police Report

TOWNSHIP OF WORCESTER

Statement of Revenue and Expenditures

Revenue Account Range: First to Last

Expend Account Range: First to Last

Print Zero YTD Activity: No

Include Non-Anticipated: No Year To Date As Of: 11/30/21

Include Non-Budget: No Current Period: 11/01/21 to 11/30/21

Prior Year: 11/01/20 to 11/30/20

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
001-301-100-000	Property Taxes- Current	\$46,418.53	\$46,690.00	\$227.50	\$46,572.46	\$0.00	-\$117.54	100%
001-301-500-000	Property Taxes- Liened	\$629.91	\$500.00	\$15.44	\$839.99	\$0.00	\$339.99	168%
001-301-600-000	Property Taxes- Interim	\$174.84	\$200.00	\$76.20	\$449.94	\$0.00	\$249.94	225%
	Segment 3 301 Total	\$47,223.28	\$47,390.00	\$319.14	\$47,862.39	\$0.00	\$472.39	101%
001-310-030-000	Per Capita Taxes- Delinquent	\$941.18	\$200.00	\$14.30	\$706.20	\$0.00	\$506.20	353%
001-310-100-000	Real Estate Transfer Taxes	\$621,105.67	\$375,000.00	\$97,076.92	\$644,289.50	\$0.00	\$269,289.50	172%
001-310-210-000	Earned Income Taxes	\$2,656,776.14	\$2,582,000.00	\$472,589.09	\$2,271,253.17	\$0.00	-\$310,746.83	88%
001-310-220-000	Earned Income Taxes- Prior Year	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	-\$50.00	0%
	Segment 3 310 Total	\$3,278,822.99	\$2,957,250.00	\$569,680.31	\$2,916,248.87	\$0.00	-\$41,001.13	99%
001-321-800-000	Franchise Fees	\$217,035.75	\$216,000.00	\$54,140.09	\$160,075.62	\$0.00	-\$55,924.38	74%
001-322-820-000	Road Opening Permits	\$400.00	\$300.00	\$0.00	\$495.00	\$0.00	\$195.00	165%
001-322-900-000	Sign Permits	\$77.50	\$150.00	\$0.00	\$180.00	\$0.00	\$30.00	120%
001-322-910-000	Yard Sale Permits	\$80.00	\$50.00	\$0.00	\$0.00	\$0.00	-\$50.00	0%
001-322-920-000	Solicitation Permits	\$0.00	\$100.00	\$0.00	\$1,040.00	\$0.00	\$940.00	1,040%
	Segment 3 322 Total	\$557.50	\$600.00	\$0.00	\$1,715.00	\$0.00	\$1,115.00	286%
001-331-120-000	Ordinance Violations	\$1,620.47	\$1,600.00	\$0.00	\$1,704.27	\$0.00	\$104.27	107%
001-341-000-000	Interest Earnings	\$773.19	\$600.00	\$91.15	\$550.25	\$0.00	-\$49.75	92%
001-342-000-000	Rents & Royalties	\$19,035.10	\$19,992.46	\$1,622.69	\$17,594.77	\$0.00	-\$2,397.69	88%
001-342-120-000	Cell Tower Rental	\$173,549.91	\$168,000.00	\$1,504.42	\$168,477.07	\$0.00	\$477.07	100%
	Segment 3 342 Total	\$192,585.01	\$187,992.46	\$3,127.11	\$186,071.84	\$0.00	-\$1,920.62	99%
001-355-010-000	Public Utility Realty Tax	\$2,467.39	\$2,467.39	\$0.00	\$2,721.71	\$0.00	\$254.32	110%
001-355-040-000	Alcohol License Fees	\$600.00	\$600.00	\$0.00	\$200.00	\$0.00	-\$400.00	33%
001-355-050-000	General Municipal Pension State Aid	\$54,162.16	\$54,162.16	\$0.00	\$57,567.39	\$0.00	\$3,405.23	106%
001-355-070-000	Volunteer Fire Relief Association	\$91,850.04	\$91,850.04	\$0.00	\$81,072.20	\$0.00	-\$10,777.84	88%
	Segment 3 355 Total	\$149,079.59	\$149,079.59	\$0.00	\$141,561.30	\$0.00	-\$7,518.29	95%

Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
001-361-300-000	Land Development Fees	\$4,980.00	\$3,000.00	\$0.00	\$1,175.00	\$0.00	-\$1,825.00	39%
001-361-330-000	Conditional Use Fees	\$1,800.00	\$1,300.00	\$0.00	\$0.00	\$0.00	-\$1,300.00	0%
001-361-340-000	Zoning Hearing Board Fees	\$14,300.00	\$12,520.00	\$0.00	\$8,900.00	\$0.00	-\$3,620.00	71%
001-361-500-000	Map And Publication Sales	\$0.00	\$5.00	\$0.00	\$1.00	\$0.00	-\$4.00	20%
	Segment 3 361 Total	\$21,080.00	\$16,825.00	\$0.00	\$10,076.00	\$0.00	-\$6,749.00	60%
001-362-410-000	Building Permit Fees	\$242,167.74	\$160,000.00	\$5,643.60	\$311,363.52	\$0.00	\$151,363.52	195%
001-362-420-000	Zoning Permit Fees	\$31,837.50	\$19,500.00	\$2,370.00	\$37,520.00	\$0.00	\$18,020.00	192%
001-362-450-000	Commercial U&O Fees	\$95.00	\$200.00	\$100.00	\$100.00	\$0.00	-\$100.00	50%
001-362-460-000	Driveway Permit Fees	\$1,955.00	\$800.00	\$60.00	\$3,107.50	\$0.00	\$2,307.50	388%
	Segment 3 362 Total	\$276,055.24	\$180,500.00	\$8,173.60	\$352,091.02	\$0.00	\$171,591.02	195%
001-367-400-000	PRPS Ticket Sales	\$1,431.29	\$3,900.00	\$0.00	\$76.00	\$0.00	-\$3,824.00	2%
001-367-408-000	Sports & Lesson Fees	\$1,224.75	\$5,700.00	\$0.00	\$4,139.00	\$0.00	-\$1,561.00	73%
001-367-420-000	Park Miscellaneous	\$12,795.30	\$16,600.00	-\$75.00	\$14,018.56	\$0.00	-\$2,581.44	84%
	Segment 3 367 Total	\$15,451.34	\$26,200.00	-\$75.00	\$18,233.56	\$0.00	-\$7,966.44	70%
001-381-000-000	Miscellaneous Income	\$20,938.43	\$1,000.00	\$3.75	\$7,880.58	\$0.00	\$6,880.58	788%
001-381-001-000	Service Charge Fees	\$190.00	\$165.00	\$29.13	\$288.80	\$0.00	\$123.80	175%
	Segment 3 381 Total	\$21,128.43	\$1,165.00	\$32.88	\$8,169.38	\$0.00	\$7,004.38	701%
001-383-200-000	Escrow Administration	\$1,415.00	\$880.00	\$0.00	\$1,540.00	\$0.00	\$660.00	175%
001-395-000-000	Refund of Prior Year Expenditures	\$75.00	\$0.00	\$0.00	\$104.00	\$0.00	\$104.00	0%
	Fund 001 Revenue Total	\$4,222,902.79	\$3,786,082.05	\$635,489.28	\$3,846,003.50	\$0.00	\$59,921.45	102%
Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
001-400-000-000	LEGISLATIVE BODY:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-400-110-000	Legislative- Payroll	\$7,310.00	\$7,500.00	\$630.00	\$6,930.00	\$0.00	\$570.00	92%
001-400-150-000	Legislative- Benefits	\$41,398.25	\$49,267.86	\$2,423.10	\$26,508.81	\$0.00	\$22,759.05	54%
001-400-312-000	Legislative- Consultant Services	\$31,574.00	\$31,100.00	\$0.00	\$38,287.50	\$0.00	-\$7,187.50	123%
001-400-337-000	Legislative- Mileage Reimbursement	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0%
001-400-420-000	Legislative- Dues & Subscriptions	\$3,099.00	\$4,425.00	\$225.00	\$763.00	\$0.00	\$3,662.00	17%

TOWNSHIP OF WORCESTER

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Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
001-405-140-000	Clerical- Payroll	\$81,057.42	\$63,269.81	\$2,787.20	\$46,951.32	\$0.00	\$16,318.49	74%
001-405-150-000	Clerical- Benefits	\$33,855.41	\$16,934.64	\$683.47	\$12,459.61	\$0.00	\$4,475.03	74%
001-405-210-000	Clerical- Office Supplies	\$8,356.69	\$6,000.00	\$188.07	\$4,024.83	\$0.00	\$1,975.17	67%
001-405-310-000	Payroll Services	\$16,604.76	\$17,010.00	\$1,302.74	\$14,820.13	\$0.00	\$2,189.87	87%
001-405-321-000	Clerical- Telephone	\$3,733.09	\$4,725.00	\$264.49	\$3,524.67	\$0.00	\$1,200.33	75%
001-405-325-000	Clerical- Postage	\$6,732.81	\$4,550.00	\$370.79	\$3,831.38	\$0.00	\$718.62	84%
001-405-337-000	Clerical- Mileage Reimbursement	\$68.25	\$300.00	\$0.00	\$167.86	\$0.00	\$132.14	56%
001-405-340-000	Clerical- Advertisement	\$3,668.78	\$7,200.00	\$0.00	\$3,762.46	\$0.00	\$3,437.54	52%
001-405-460-000	Clerical- Meetings & Seminars	\$354.82	\$1,815.00	\$0.00	\$0.00	\$0.00	\$1,815.00	0%
001-405-465-000	Clerical- Computer Expense	\$76,675.06	\$73,759.00	\$4,040.64	\$66,874.50	\$0.00	\$6,884.50	91%
001-405-470-000	Clerical- Other Expense	\$5,480.92	\$7,224.00	\$720.24	\$4,566.48	\$0.00	\$2,657.52	63%
	Segment 3 405 Total	\$236,588.01	\$202,787.45	\$10,357.64	\$160,983.24	\$0.00	\$41,804.21	79%
001-408-000-000	ENGINEERING SERVICES:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-408-310-000	Engineering Services	\$10,378.56	\$33,750.00	\$1,277.92	\$17,315.23	\$0.00	\$16,434.77	51%
	Segment 3 408 Total	\$10,378.56	\$33,750.00	\$1,277.92	\$17,315.23	\$0.00	\$16,434.77	51%
001-409-000-000	GOVERNMENT BUILDINGS & PLANT:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-409-136-000	Administration- Utilities	\$6,934.64	\$10,104.00	\$399.09	\$5,930.77	\$0.00	\$4,173.23	59%
001-409-137-000	Administration- Maintenance & Repairs	\$11,855.52	\$16,680.00	\$684.92	\$10,877.70	\$0.00	\$5,802.30	65%
001-409-142-000	Administration- Alarm Service	\$2,797.90	\$3,804.00	\$200.75	\$2,669.68	\$0.00	\$1,134.32	70%
001-409-147-000	Administration- Other Expenses	\$871.76	\$2,400.00	\$246.22	\$929.00	\$0.00	\$1,471.00	39%
001-409-236-000	Garage- Utilities	\$10,225.61	\$15,060.00	\$338.06	\$10,310.26	\$0.00	\$4,749.74	68%
001-409-237-000	Garage- Maintenance & Repairs	\$9,506.74	\$10,044.00	\$941.80	\$8,274.24	\$0.00	\$1,769.76	82%
001-409-242-000	Garage- Alarm Service	\$1,182.96	\$1,608.00	\$133.19	\$2,511.36	\$0.00	-\$903.36	156%
001-409-247-000	Garage- Other Expenses	\$760.45	\$1,440.00	\$33.42	\$959.19	\$0.00	\$480.81	67%
001-409-436-000	Community Hall- Utilities	\$4,010.38	\$6,053.22	\$231.41	\$3,885.55	\$0.00	\$2,167.67	64%
001-409-437-000	Community Hall- Maintenance & Repairs	\$3,869.13	\$5,796.00	\$287.94	\$5,985.21	\$0.00	-\$189.21	103%
001-409-447-000	Community Hall- Other Expenses	\$52.14	\$600.00	\$474.97	\$519.95	\$0.00	\$80.05	87%
001-409-536-000	Historical Bldg- Utilities	\$2,262.97	\$4,541.00	\$50.57	\$422.46	\$0.00	\$4,118.54	9%

TOWNSHIP OF WORCESTER

Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
001-409-537-000	Historical Bldg- Maintenance & Repairs	\$372.73	\$1,608.00	\$1,087.47	\$1,376.47	\$0.00	\$231.53	86%
001-409-636-000	Hollow Rd Rental- Utilities	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0%
001-409-637-000	Hollow Rd Rental- Maintenance & Repairs	\$197.00	\$4,008.00	\$0.00	\$688.75	\$0.00	\$3,319.25	17%
001-409-737-000	Springhouse- Maintenance & Repairs	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%
	Segment 3 409 Total	\$54,899.93	\$84,996.22	\$5,109.81	\$55,340.59	\$0.00	\$29,655.63	65%
001-411-000-000	FIRE:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-411-380-000	Fire Protection- Hydrant Rentals	\$24,693.59	\$27,590.00	\$848.54	\$8,418.45	\$0.00	\$19,171.55	31%
001-411-540-000	Fire Protection- WVFD Contributions	\$351,800.04	\$360,098.04	\$0.00	\$340,620.20	\$0.00	\$19,477.84	95%
	Segment 3 411 Total	\$376,493.63	\$387,688.04	\$848.54	\$349,038.65	\$0.00	\$38,649.39	90%
001-413-000-000	UCC & CODE ENFORCEMENT:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-413-110-000	Fire Marshal- Payroll	\$5,998.11	\$12,029.58	\$318.04	\$4,555.65	\$0.00	\$7,473.93	38%
001-413-110-150	Fire Marshal- Benefits	\$3,816.51	\$4,437.47	\$305.85	\$3,472.15	\$0.00	\$965.32	78%
001-413-140-000	Code Enforcement- Payroll	\$47,597.69	\$46,995.81	\$3,040.00	\$23,660.89	\$0.00	\$23,334.92	50%
001-413-150-000	Code Enforcement- Benefits	\$22,797.17	\$18,071.35	\$1,299.47	\$8,793.74	\$0.00	\$9,277.61	49%
001-413-210-000	Code Enforcement- Supplies	\$1,220.00	\$3,505.00	\$0.00	\$1,320.00	\$0.00	\$2,185.00	38%
001-413-312-000	Code Enforcement- Consultant Services	\$56,849.00	\$74,845.70	\$5,200.00	\$51,431.25	\$0.00	\$23,414.45	69%
001-413-321-000	Code Enforcement- Mobile Phone	\$488.26	\$360.00	\$20.04	\$200.40	\$0.00	\$159.60	56%
001-413-337-000	Code Enforcement- Mileage Reimbursement	\$994.79	\$1,320.00	\$89.04	\$551.71	\$0.00	\$768.29	42%
001-413-460-000	Code Enforcement- Meetings & Seminars	\$621.47	\$1,300.00	\$0.00	\$232.62	\$0.00	\$1,067.38	18%
	Segment 3 413 Total	\$140,383.00	\$162,864.91	\$10,272.44	\$94,218.41	\$0.00	\$68,646.50	58%
001-414-000-000	PLANNING & ZONING:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-414-140-000	Zoning- Payroll	\$2,100.00	\$3,400.00	\$150.00	\$1,100.00	\$0.00	\$2,300.00	32%
001-414-150-000	Zoning- Benefits	\$160.78	\$260.44	\$11.49	\$84.26	\$0.00	\$176.18	32%
001-414-310-000	Zoning- Professional Services	\$5,358.00	\$5,400.00	\$840.00	\$5,534.00	\$0.00	-\$134.00	102%
001-414-313-000	Zoning- Engineering	\$0.00	\$1,500.00	\$0.00	\$186.00	\$0.00	\$1,314.00	12%
001-414-314-000	Zoning- Legal	\$21,980.00	\$32,300.00	\$2,290.00	\$29,740.00	\$0.00	\$2,560.00	92%
001-414-315-000	Zoning- Conditional Use	\$10,368.45	\$8,700.00	\$0.00	\$0.00	\$0.00	\$8,700.00	0%
001-414-341-000	Zoning- Advertisement	\$3,121.72	\$4,050.00	\$259.08	\$1,610.34	\$0.00	\$2,439.66	40%

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Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
001-414-460-000	Zoning- Meetings & Seminars	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0%
	Segment 3 414 Total	\$43,088.95	\$55,810.44	\$3,550.57	\$38,254.60	\$0.00	\$17,555.84	69%
001-419-000-000	OTHER PUBLIC SAFETY:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-419-242-000	PA One Call	\$555.73	\$2,520.00	\$259.65	\$2,499.75	\$0.00	\$20.25	99%
	Segment 3 419 Total	\$555.73	\$2,520.00	\$259.65	\$2,499.75	\$0.00	\$20.25	99%
001-430-000-000	PUBLIC WORKS - ADMIN:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-430-140-000	Public Works- Payroll	\$437,716.99	\$444,301.83	\$32,255.45	\$361,827.55	\$0.00	\$82,474.28	81%
001-430-150-000	Public Works- Benefits	\$264,768.00	\$288,220.66	\$2,743.16	\$241,507.28	\$0.00	\$46,713.38	84%
001-430-238-000	Public Works- Uniforms	\$8,207.51	\$10,374.00	\$506.48	\$7,052.92	\$0.00	\$3,321.08	68%
001-430-326-000	Public Works- Mobile phones	\$1,557.45	\$1,560.00	\$114.50	\$1,146.44	\$0.00	\$413.56	73%
001-430-460-000	Public Works- Meetings & Seminars	\$365.82	\$1,700.00	\$0.00	\$360.81	\$0.00	\$1,339.19	21%
001-430-470-000	Public Works- Other Expenses	\$1,215.96	\$1,465.00	\$65.00	\$897.44	\$0.00	\$567.56	61%
	Segment 3 430 Total	\$713,831.73	\$747,621.49	\$35,684.59	\$612,792.44	\$0.00	\$134,829.05	82%
001-432-000-000	WINTER MAINTENANCE- SNOW REMOVAL:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-432-200-000	Snow Removal- Materials	\$10,663.58	\$31,906.25	\$0.00	\$27,540.43	\$0.00	\$4,365.82	86%
001-432-450-000	Snow Removal- Contractor	\$2,015.00	\$0.00	\$0.00	\$910.00	\$0.00	-\$910.00	0%
	Segment 3 432 Total	\$12,678.58	\$31,906.25	\$0.00	\$28,450.43	\$0.00	\$3,455.82	89%
001-433-000-000	TRAFFIC CONTROL DEVICES:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-433-313-000	Traffic Signal- Engineering	\$4,063.40	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
001-433-361-000	Traffic Signal- Electricity	\$3,021.63	\$3,540.00	\$279.39	\$3,013.09	\$0.00	\$526.91	85%
001-433-374-000	Traffic Signal- Maintenance	\$9,466.86	\$11,200.00	\$431.62	\$9,057.40	\$0.00	\$2,142.60	81%
	Segment 3 433 Total	\$16,551.89	\$19,740.00	\$711.01	\$12,070.49	\$0.00	\$7,669.51	61%
001-437-000-000	REPAIRS OF TOOLS AND MACHINERY:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-437-250-000	Machinery & Tools- Vehicle Maintenance	\$17,767.57	\$75,035.00	\$2,612.61	\$25,721.76	\$0.00	\$49,313.24	34%
001-437-260-000	Machinery & Tools- Small Tools	\$4,977.50	\$10,500.00	\$314.31	\$3,781.48	\$0.00	\$6,718.52	36%
	Segment 3 437 Total	\$22,745.07	\$85,535.00	\$2,926.92	\$29,503.24	\$0.00	\$56,031.76	34%
001-438-000-000	ROADS & BRIDGES:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-438-231-000	Gasoline	\$2,799.77	\$5,425.00	\$335.99	\$3,197.82	\$0.00	\$2,227.18	59%

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Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
001-438-232-000	Diesel Fuel	\$12,914.96	\$26,151.52	\$1,712.36	\$19,896.30	\$0.00	\$6,255.22	76%
001-438-242-000	Road Signs	\$3,213.05	\$3,000.00	\$778.30	\$1,704.54	\$0.00	\$1,295.46	57%
001-438-245-000	Road Supplies	\$10,816.98	\$43,500.00	\$69.00	\$13,318.48	\$0.00	\$30,181.52	31%
001-438-313-000	Engineering	\$7,727.70	\$18,000.00	\$0.00	\$22,458.63	\$0.00	-\$4,458.63	125%
001-438-370-000	Road Program- Contractor	\$5,686.00	\$13,300.00	\$0.00	\$2,448.50	\$0.00	\$10,851.50	18%
	Segment 3 438 Total	\$43,158.46	\$109,376.52	\$2,895.65	\$63,024.27	\$0.00	\$46,352.25	58%
001-446-000-000	STORM WATER MANAGEMENT:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-446-313-000	Stormwater Management- Engineering	\$8,766.50	\$35,000.00	\$438.50	\$4,155.00	\$0.00	\$30,845.00	12%
	Segment 3 446 Total	\$8,766.50	\$35,000.00	\$438.50	\$4,155.00	\$0.00	\$30,845.00	12%
001-451-000-000	RECREATION- ADMINISTRATION:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-451-140-000	Recreation- Payroll	\$19,904.69	\$21,028.48	\$0.00	\$724.38	\$0.00	\$20,304.10	3%
001-451-150-000	Recreation- Benefits	\$2,068.68	\$1,826.78	\$0.00	\$101.30	\$0.00	\$1,725.48	6%
001-451-337-000	Recreation- Mileage Reimbursement	\$36.23	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	0%
001-451-460-000	Recreation- Meetings & Seminars	\$367.91	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	0%
	Segment 3 451 Total	\$22,377.51	\$23,930.26	\$0.00	\$825.68	\$0.00	\$23,104.58	3%
001-452-000-000	PARTICIPANT RECREATION:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-452-247-000	Discounted Tickets (PRPS)	\$955.00	\$3,800.00	\$0.00	\$76.00	\$0.00	\$3,724.00	2%
001-452-248-000	Camps & Sport Leagues	\$798.00	\$4,000.00	\$650.00	\$2,800.00	\$0.00	\$1,200.00	70%
001-452-250-000	Community Day	\$6,340.13	\$12,300.00	\$1,830.90	\$1,830.90	\$0.00	\$10,469.10	15%
001-452-520-000	Library	\$7,294.00	\$7,659.00	\$0.00	\$7,659.00	\$0.00	\$0.00	100%
	Segment 3 452 Total	\$15,387.13	\$27,759.00	\$2,480.90	\$12,365.90	\$0.00	\$15,393.10	45%
001-454-000-000	PARKS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-454-436-000	Heebner Park- Utilities	\$2,497.45	\$3,216.00	\$133.95	\$2,176.97	\$0.00	\$1,039.03	68%
001-454-437-001	Heebner Park- Athletic Fields	\$3,121.03	\$16,800.00	\$7,007.50	\$9,255.61	\$0.00	\$7,544.39	55%
001-454-437-002	Heebner Park- Expenses	\$4,000.99	\$8,000.00	\$212.52	\$3,640.34	\$0.00	\$4,359.66	46%
001-454-438-001	Mount Kirk Park- Athletic Fields	\$480.16	\$3,400.00	\$2,315.00	\$2,643.65	\$0.00	\$756.35	78%
001-454-438-002	Mount Kirk Park- Expenses	\$636.25	\$1,000.00	\$212.52	\$631.80	\$0.00	\$368.20	63%
001-454-439-001	Sunny Brook Park- Athletic Fields	\$1,200.41	\$4,700.00	\$2,252.50	\$3,216.76	\$0.00	\$1,483.24	68%

TOWNSHIP OF WORCESTER

Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
001-454-439-002	Sunny Brook Park- Expenses	\$1,100.92	\$3,902.00	\$258.30	\$1,461.89	\$0.00	\$2,440.11	37%
001-454-446-000	Sunny Brook Park- Utilities	\$914.91	\$1,680.00	\$120.90	\$836.85	\$0.00	\$843.15	50%
001-454-450-000	Nike Park Expense	\$0.00	\$0.00	\$0.00	\$29.34	\$0.00	-\$29.34	0%
001-454-470-000	Heyser Park- Horse Ring	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
001-454-471-000	Heyser Park- Expenses	\$152.04	\$500.00	\$0.00	\$33.38	\$0.00	\$466.62	7%
001-454-480-000	Trail Expenses	\$2,890.09	\$2,900.00	\$212.53	\$898.16	\$0.00	\$2,001.84	31%
001-454-490-000	Other Parks	\$17.11	\$1,000.00	\$61.98	\$1,187.81	\$0.00	-\$187.81	119%
	Segment 3 454 Total	\$17,011.36	\$47,598.00	\$12,787.70	\$26,012.56	\$0.00	\$21,585.44	55%
001-459-000-000	PUBLIC RELATIONS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-459-340-000	Public Relations- Community Newsletter	\$18,536.77	\$20,300.00	\$799.73	\$14,878.17	\$0.00	\$5,421.83	73%
001-459-341-000	Public Relations- Other Communications	\$641.81	\$1,000.00	\$661.44	\$1,320.75	\$0.00	-\$320.75	132%
	Segment 3 459 Total	\$19,178.58	\$21,300.00	\$1,461.17	\$16,198.92	\$0.00	\$5,101.08	76%
001-486-000-000	INSURANCE:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-486-350-000	Insurances	\$93,376.70	\$110,581.30	\$1,425.00	\$88,728.30	\$0.00	\$21,853.00	80%
	Segment 3 486 Total	\$93,376.70	\$110,581.30	\$1,425.00	\$88,728.30	\$0.00	\$21,853.00	80%
001-492-300-000	Transfer To Capital Fund	\$1,746,143.36	\$959,356.08	\$0.00	\$0.00	\$0.00	\$959,356.08	0%
	Fund 001 Expend Total	\$4,149,300.89	\$3,789,654.61	\$150,858.60	\$2,260,497.56	\$0.00	\$1,529,157.05	60%

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Fund 001

	Prior	Current	YTD
Revenue:	\$4,222,902.79	\$635,489.28	\$3,846,003.50
Expended:	\$4,149,300.89	\$150,858.60	\$2,260,497.56
Net Income:	\$73,601.90	\$484,630.68	\$1,585,505.94

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
008-341-000-000	Interest Earnings	\$7,493.97	\$3,500.00	\$61.20	\$676.46	\$0.00	-\$2,823.54	19%
008-364-110-000	Tapping Fees	\$15,200.00	\$45,931.62	\$1,432.82	\$198,429.43	\$0.00	\$152,497.81	432%
008-364-120-000	Sewer Fees- Residential	\$476,004.67	\$484,645.24	\$20,210.78	\$510,646.50	\$0.00	\$26,001.26	105%
008-364-130-000	Sewer Fees- Commercial	\$152,956.74	\$160,000.00	\$12,450.05	\$124,738.87	\$0.00	-\$35,261.13	78%

TOWNSHIP OF WORCESTER

12/19/2021
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Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
008-364-140-000	Late Fees	\$9,365.41	\$7,000.00	\$969.47	\$8,064.68	\$0.00	\$1,064.68	115%
008-364-150-000	Certification Fees	\$1,475.00	\$1,250.00	\$75.00	\$2,350.00	\$0.00	\$1,100.00	188%
	Segment 3 364 Total	\$655,001.82	\$698,826.86	\$35,138.12	\$844,229.48	\$0.00	\$145,402.62	121%
008-381-000-000	Miscellaneous Income	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	-\$25.00	0%
	Fund 008 Revenue Total	\$662,495.79	\$702,351.86	\$35,199.32	\$844,905.94	\$0.00	\$142,554.08	120%
Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
008-429-000-000	WASTWATER COLLECTION AND TREATMENT:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
008-429-242-000	Alarm Services	\$1,048.50	\$1,104.00	\$0.00	\$1,048.50	\$0.00	\$55.50	95%
008-429-300-000	Other Expenses	\$117,116.36	\$136,860.00	\$7,591.50	\$111,084.99	\$0.00	\$25,775.01	81%
008-429-313-000	Engineering	\$3,529.70	\$16,000.00	\$0.00	\$9,484.75	\$0.00	\$6,515.25	59%
008-429-314-000	Legal	\$410.40	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0%
008-429-316-000	Plant Operations	\$81,037.99	\$82,740.00	\$6,790.00	\$71,545.00	\$0.00	\$11,195.00	86%
008-429-321-000	Telephone	\$863.67	\$960.00	\$77.63	\$915.39	\$0.00	\$44.61	95%
008-429-361-000	Utilities	\$107,047.37	\$107,088.00	\$8,414.28	\$83,338.67	\$0.00	\$23,749.33	78%
008-429-374-000	Equipment & Repairs	\$19,016.89	\$24,204.00	\$525.91	\$13,208.49	\$0.00	\$10,995.51	55%
008-429-421-001	Center Point- Operations	\$5,742.50	\$5,916.00	\$472.50	\$5,023.75	\$0.00	\$892.25	85%
008-429-421-002	Center Point- Utilities & Repairs	\$5,978.57	\$6,132.00	\$261.28	\$3,762.84	\$0.00	\$2,369.16	61%
008-429-422-001	Meadowood- Operations	\$5,555.00	\$5,916.00	\$472.50	\$5,011.25	\$0.00	\$904.75	85%
008-429-422-002	Meadowood- Utilities & Repairs	\$4,256.15	\$5,520.00	\$451.37	\$4,225.13	\$0.00	\$1,294.87	77%
008-429-423-001	Heritage Village- Operations	\$5,505.00	\$5,916.00	\$472.50	\$4,711.25	\$0.00	\$1,204.75	80%
008-429-423-002	Heritage Village- Utilities & Repairs	\$3,074.78	\$4,872.00	\$367.73	\$3,086.11	\$0.00	\$1,785.89	63%
008-429-424-001	Fawn Creek- Operations	\$5,505.00	\$5,916.00	\$472.50	\$5,311.25	\$0.00	\$604.75	90%
008-429-424-002	Fawn Creek- Utilities & Repairs	\$2,571.00	\$4,092.00	\$146.71	\$2,883.89	\$0.00	\$1,208.11	70%
008-429-425-001	Chadwick Place- Operations	\$5,505.00	\$5,916.00	\$472.50	\$5,311.25	\$0.00	\$604.75	90%
008-429-425-002	Chadwick Place- Utilities & Repairs	\$2,848.96	\$4,308.00	\$281.90	\$2,797.66	\$0.00	\$1,510.34	65%
008-429-426-001	Adair Pump- Operations	\$5,855.00	\$5,916.00	\$472.50	\$5,086.25	\$0.00	\$829.75	86%
008-429-426-002	Adair Pump- Utilities & Repairs	\$2,454.25	\$4,008.00	\$294.93	\$2,535.16	\$0.00	\$1,472.84	63%

TOWNSHIP OF WORCESTER

Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
008-429-700-000	Capital Improvements	\$102,040.23	\$90,000.00	\$5,321.15	\$49,037.89	\$0.00	\$40,962.11	54%
008-429-800-000	Depreciation	\$291,675.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	Segment 3 429 Total	\$778,637.32	\$525,884.00	\$33,359.39	\$389,409.47	\$0.00	\$136,474.53	74%
008-471-000-000	DEBT PRINCIPAL:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
008-471-200-000	General Obligation Bond- Principal	\$125,000.00	\$130,000.00	\$0.00	\$0.00	\$0.00	\$130,000.00	0%
	Segment 3 471 Total	\$125,000.00	\$130,000.00	\$0.00	\$0.00	\$0.00	\$130,000.00	0%
008-472-000-000	DEBT INTEREST:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
008-472-200-000	General Obligation Bond- Interest	\$45,181.26	\$41,431.26	\$0.00	\$20,715.63	\$0.00	\$20,715.63	50%
	Segment 3 472 Total	\$45,181.26	\$41,431.26	\$0.00	\$20,715.63	\$0.00	\$20,715.63	50%
008-475-000-000	Fiscal Agent Fees- 2016 Bond	\$1,050.00	\$1,100.00	\$0.00	\$1,050.00	\$0.00	\$50.00	95%
008-486-000-000	INSURANCE:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
008-486-350-000	Insurance Expense	\$3,852.30	\$3,643.70	\$0.00	\$3,643.70	\$0.00	\$0.00	100%
	Segment 3 486 Total	\$3,852.30	\$3,643.70	\$0.00	\$3,643.70	\$0.00	\$0.00	100%
	Fund 008 Expend Total	\$953,720.88	\$702,058.96	\$33,359.39	\$414,818.80	\$0.00	\$287,240.16	59%
008	Fund 008		Prior	Current	YTD			
		Revenue:	\$662,495.79	\$35,199.32	\$844,905.94			
		Expended:	\$953,720.88	\$33,359.39	\$414,818.80			
		Net Income:	-\$291,225.09	\$1,839.93	\$430,087.14			
Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
030-341-000-000	Interest Earnings	\$87,322.33	\$48,000.00	\$451.07	\$6,232.06	\$0.00	-\$41,767.94	13%
030-354-351-000	Grants	\$446,638.04	\$1,670,700.00	\$0.00	\$210,713.00	\$0.00	-\$1,459,987.00	13%
030-363-100-000	Traffic Impact Fees	\$418,954.07	\$31,095.85	\$0.00	\$300,827.40	\$0.00	\$269,731.55	967%
030-381-000-000	Miscellaneous Income	\$19,270.00	\$2,000.00	\$5,250.00	\$84,345.00	\$0.00	\$82,345.00	4,217%
030-392-010-000	Transfer From General Fund	\$1,746,143.36	\$959,356.08	\$0.00	\$0.00	\$0.00	-\$959,356.08	0%
	Fund 030 Revenue Total	\$2,718,327.80	\$2,711,151.93	\$5,701.07	\$602,117.46	\$0.00	-\$2,109,034.47	22%

TOWNSHIP OF WORCESTER

Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
030-405-000-000	SECRETARY/CLERK:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
030-405-720-000	Office Equipment	\$12,898.89	\$11,800.00	\$0.00	\$13,330.27	\$0.00	-\$1,530.27	113%
	Segment 3 405 Total	\$12,898.89	\$11,800.00	\$0.00	\$13,330.27	\$0.00	-\$1,530.27	113%
030-409-000-000	GOVERNMENT BUIILDINGS & PLANTS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
030-409-600-000	Building Improvements	\$31,950.00	\$16,500.00	\$3,792.00	\$2,876.00	\$0.00	\$13,624.00	17%
	Segment 3 409 Total	\$31,950.00	\$16,500.00	\$3,792.00	\$2,876.00	\$0.00	\$13,624.00	17%
030-430-600-000	Capital Roads	\$754,066.32	\$2,792,850.00	\$382,341.48	\$1,193,315.26	\$0.00	\$1,599,534.74	43%
030-430-740-000	Equipment Purchases	\$141,619.28	\$200,850.00	\$0.00	\$1,014,936.28	\$0.00	-\$814,086.28	505%
	Segment 3 430 Total	\$895,685.60	\$2,993,700.00	\$382,341.48	\$2,208,251.54	\$0.00	\$785,448.46	74%
030-433-600-000	Traffic Signs & Signals	\$252,569.06	\$15,300.00	\$0.00	\$0.00	\$0.00	\$15,300.00	0%
030-454-600-000	Parks and Trails	\$40,300.08	\$195,000.00	\$20,944.00	\$87,357.45	\$0.00	\$107,642.55	45%
030-454-710-000	Land Acquisition	\$3,838.00	\$35,000.00	\$2,760.10	\$11,979.10	\$0.00	\$23,020.90	34%
	Segment 3 454 Total	\$44,138.08	\$230,000.00	\$23,704.10	\$99,336.55	\$0.00	\$130,663.45	43%
	Fund 030 Expend Total	\$1,237,241.63	\$3,267,300.00	\$409,837.58	\$2,323,794.36	\$0.00	\$943,505.64	71%

Fund 030

	Prior	Current	YTD
Revenue:	\$2,718,327.80	\$5,701.07	\$602,117.46
Expended:	\$1,237,241.63	\$409,837.58	\$2,323,794.36
Net Income:	\$1,481,086.17	-\$404,136.51	-\$1,721,676.90

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
035-341-000-000	Interest Earnings	\$1,387.71	\$750.00	\$5.25	\$61.05	\$0.00	-\$688.95	8%
035-355-020-000	Liquid Fuel Funds	\$366,337.29	\$334,099.00	\$0.00	\$344,154.30	\$0.00	\$10,055.30	103%
	Fund 035 Revenue Total	\$367,725.00	\$334,849.00	\$5.25	\$344,215.35	\$0.00	\$9,366.35	103%

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
035-438-000-000	ROADS & BRIDGES:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
035-438-370-000	Road Maintenance Contractor	\$378,000.00	\$368,000.00	\$368,000.00	\$368,000.00	\$0.00	\$0.00	100%

TOWNSHIP OF WORCESTER

Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
Segment 3 438 Total		\$378,000.00	\$368,000.00	\$368,000.00	\$368,000.00	\$0.00	\$0.00	100%
Fund 035 Expend Total		\$378,000.00	\$368,000.00	\$368,000.00	\$368,000.00	\$0.00	\$0.00	100%
035	Fund 035		<u>Prior</u>	<u>Current</u>	<u>YTD</u>			
	Revenue:	\$367,725.00	\$5.25	\$344,215.35				
	Expended:	\$378,000.00	\$368,000.00	\$368,000.00				
	Net Income:	-\$10,275.00	-\$367,994.75	-\$23,784.65				
Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
Fund 040 Revenue Total		\$208.69	\$0.00	\$0.39	\$3.61	\$0.00	\$3.61	0%
040	Fund 040		<u>Prior</u>	<u>Current</u>	<u>YTD</u>			
	Revenue:	\$208.69	\$0.39	\$3.61				
	Expended:	\$0.00	\$0.00	\$0.00				
	Net Income:	\$208.69	\$0.39	\$3.61				
Grand Totals			<u>Prior</u>	<u>Current</u>	<u>YTD</u>			
	Revenue:	\$7,971,660.07	\$676,395.31	\$5,637,245.86				
	Expended:	\$6,718,263.40	\$962,055.57	\$5,367,110.72				
	Net Income:	\$1,253,396.67	-\$285,660.26	\$270,135.14				

CASH FLOW REPORT

November 2021

CASH FLOW BY FUND

GF GENERAL FUND

	<i>YTD</i>	<i>budgeted</i>	<i>percent</i>
rec	\$ 4,492,062	\$ 3,639,664	123%
exp	\$ 2,290,564	\$ 2,634,272	87%

SF SEWER FUND

	<i>YTD actual</i>	<i>budgeted</i>	<i>percent</i>
rec	\$ 852,468	\$ 681,405	125%
exp	\$ 414,819	\$ 507,612	82%

CF CAPITAL FUND

	<i>YTD</i>	<i>budgeted</i>	<i>percent</i>
rec	\$ 677,537	\$ 1,605,813	42%
exp	\$ 2,323,795	\$ 3,246,858	72%

SF STATE FUND

	<i>YTD</i>	<i>budgeted</i>	<i>percent</i>
rec	\$ 344,215	\$ 334,787	103%
exp	\$ 368,000	\$ 368,000	100%

CASH FLOW FOR KEY LINE ITEMS

GF	earned income tax	113%
GF	real estate transfer tax	201%
GF	building permits	201%
GF	franchise fees	99%
GF	cell tower rental	114%
GF	public works	90%
GF	management	94%
GF	code enforcement	63%
GF	clerical	88%
GF	fire protection	97%

SF	residential sewer fees	107%
SF	commercial sewer fees	90%
SF	tapping fees	437%
SF	wastewater plant operations	94%
SF	wastewater plant utilities	85%
SF	capital improvements	59%

CF	General Fund transfer	100%
CF	grants	19%
CF	traffic impact fees	1055%
CF	capital roads	43%
CF	parks and trails	49%
CF	equipment	505%

SF	liquid fuel funds	100%
SF	road maintenance	100%

ERECTED INTO A TOWNSHIP IN 1733
TOWNSHIP OF WORCESTER
AT THE CENTER POINT OF MONTGOMERY COUNTY
PENNSYLVANIA

1721 Valley Forge Road, Post Office Box 767 Worcester, PA 19490

Planning & Parks Report

November 2021

Comprehensive Plan Update Task Force (November 10)

- Hosted a community open house.

Planning Commission (November 11)

- Discussed proposed revisions to the Township Code regarding a new use to be included in the Zoning Ordinance – Special Needs Camp, School / Developmental Center.

Zoning Hearing Board (November 23)

- Markel (ZHB 21-12) – Conducted and concluded hearing for relief to allow expansion of a non-conforming use within a structure; approved.

* * *

Parks

- Scheduled field and pavilion rentals.

Worcester Township

1721 Valley Forge Road
 Worcester PA 19490
 Phone: 610-584-1410



Report For 11/01/2021 to 11/30/2021

Item

Count / Fee

Total Issued Permits

52 / \$9,495.70

Building Permit		#of Permits	Construction Cost	Permit Fees
1	Deck	12	\$87,900.00	\$1,438.10
2	Generator	7	\$70,416.00	\$714.00
3	Heat/AC Unit	1	\$20,000.00	\$89.50
4	Mechanical	5	\$26,736.00	\$475.00
5	New Single Family Dwelling	1	\$305,521.00	\$3,254.60
6	Plumbing	1	\$12,031.00	\$69.50
7	Residential Additions	1	\$99,076.00	\$256.00
8	Residential Alterations	1	\$38,300.00	\$262.00
9	Stucco	1	\$50,863.00	\$59.50
10	Swimming Pool In-Ground	3	\$105,585.00	\$471.00
11	Use & Occupancy Resale/Use Change	1	\$100.00	\$4.50

Zoning Permit		#of Permits	Construction Cost	Permit Fees
1	Driveway Extension	1	\$0.00	\$0.00
2	Fence	5	\$21,950.00	\$150.00
3	Grading	7	\$16,600.00	\$2,100.00
4	Patio & Deck (less than 30" above ground)	4	\$74,085.00	\$122.00
5	Walk-way	1	\$0.00	\$30.00

Total

52

\$929,163.00

\$9,495.70

Other Fees Collected

State Fee

\$153.00

Public Works Department Report

November 2021

1) Road Maintenance

- A. Cleared inlets and drains throughout the Township**
- B. Filled potholes throughout the Township**
- C. Cleared and straightened roadway signage**
- D. Reestablishing edge of roadway swales**

2) Storm Maintenance

- A. No significant storm events to report**

3) Parks

- A. Twice weekly cleaning of restrooms, emptying trash receptacles, and stocking dog bags**
- B. Weekly mowing and trimming of all Township property**
- C. Repairing washouts and general trail maintenance**
- D. Removal of dead trees and stumps Township properties/parks**
- E. Playing fields maintenance**
- F. Spraying of hard surface weeds on Township property**
- G. Fall fertilizer application**
- H. Trees installed at both Heebner and Defford Park**
- I. Fall clean up on Township properties**

4) Vehicle Maintenance

- A. Performed weekly maintenance of all Township vehicles**
- B. Repairing and prepping all vehicles for snow removal**

5) Miscellaneous

- A. Setting up and cleaning of Community Hall for rentals and Township events**
- B. Lighting and heating repairs at the Farmers Union Hall**
- C. Hosted election poll location**

NOVEMBER 2021 Fire Marshal Report to BOS

1/ Fire Marshal investigations on 4 miscellaneous dispatches.

2/ One Knox Box installation and one call list update

3/ \$500.00 Fire Damage on property valued at \$275,000.

Respectfully Submitted,

David Cornish
Fire Marshal

MEMORANDUM

TO: Worcester Township Board of Supervisors
FROM: Joseph J. Nolan, P.E., Township Engineer
DATE: December 1, 2021
SUBJECT: Engineering Report - Project Status

This memorandum will provide an update and status report on the various projects that are ongoing within the Township as of December 1, 2021.

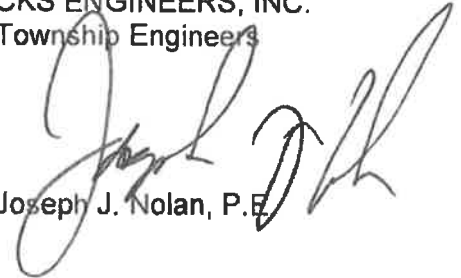
1. **Turnpike Sound Barriers Grant Project:** We are ready to bid this project. The project will be advertised on December 6, 2021 and bids will be opened on January 12, 2022. We anticipate contract award on January 19, 2022 with the project complete by September 2022.
2. **Valley Green WTP Filter Project:** CKS is continuing with the design of the new tertiary filter at the Valley Green WTP. We are waiting on PADEP for the Part 2 Permit and the preliminary treatment requirements associated with a potential re-rating of the facility. We expect to start construction in 2022 pending PADEP action.
3. **Evansburg Park Trail:** The revised trail location has been approved. CKS will need to perform additional field survey work due to the changes. We will be performing this work in December.
4. **East Mount Kirk Park:** We are working with the Township to install a Pavilion with Restrooms at this park. A new parking area will also be added, and the existing trail will be repaved. The Township is in the process of selecting the Pavilion size and layout.
5. **Miscellaneous Items**
 - a. CKS Engineers assisted the Township on numerous zoning and land development related issues as requested during the month.
 - b. CKS Engineers performed various site inspections in conjunction with finalizing Use & Occupancy Permits during the month.
 - c. CKS reviewed numerous grading permit applications and stormwater applications for the Township during the month.

- d. CKS Engineers, Inc. continued to provide inspection services in conjunction with all ongoing land development and subdivision projects throughout the Township. This also included verifying completion of items and preparation of escrow releases for these projects, as requested.
- e. CKS continues to assist in work required in conjunction with the review and approval of subdivisions and land developments and Conditional Use applications submitted to the Township. These currently include the Palmer Tract.

The above represents a status report on the projects and services currently being performed by CKS Engineers, Inc. Please contact me if you have any questions on any of these items.

Respectfully submitted,
CKS ENGINEERS, INC.
Township Engineers

Joseph J. Nolan, P.E.



JJN/paf

cc: Tommy Ryan, Township Manager
File

NOVEMBER 2021 WORCESTER VOLUNTEER FIRE DEPARTMENT REPORT

WORCESTER TOWNSHIP

MUTUAL AID

TYPE	NUMBER OF CALLS	TYPE	LOCATION	NUMBER OF CALLS
Fire Alarms	3	AFA	East Norriton	4
CO detector	2	Building	Skippack	1
Accident with Injuries	3	Building	Towamencin	1
Appliance	1	Stand By	Lower Providence	1
Building	2		Total	7
TOTAL WORCESTER TOWNSHIP	11			
TOTAL CALLS	18	FIRE POLICE		
AVERAGE MANPOWER PER CALL	18.28	Assist East Norriton	1	
HOURS IN SERVICE	10 hr 55 min	Vehicle Accident	1	
		Total for Month	2	
DRILLS FOR THE MONTH	2	Time in Service	3 hr 49 min	
HOURS IN SERVICE FOR DRILLS	4	Average Manpower Per Call	5	
AVERAGE MANPOWER PER DRILL	32			
Officer Only Calls	0	Department Totals		
Total	0	Man Hours in service on fire calls	183 hr 26 min	
FIRE LOSS		Man Hours in Service for Fire Police	4 hr 34 min	
LOSS AMOUNT		Man Hours in Service for Officers only	0	
\$500.00		Man Hours in Service on Drills	128 hr	
		Total for Month	316 hr	
PROPERTY VALUE				
\$275,000.00				
Firefighter Injuries	0			
Civilian Injuries	2			

AMBULANCE REPORT

NOVEMBER 2021



Harleysville
 Lansdale
 Lower Providence
 Narberth
 Plymouth
 Second Alarmers
 Skippack
totals

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	totals	percent
	0	0	0	0	0	0	0	0	0	1	0		1	0.1%
	6	3	9	10	12	7	6	8	3	6	5		75	11.1%
	8	11	9	7	10	5	1	6	2	2	7		68	10.0%
	0	0	0	0	0	0	0	0	0	0	1		1	0.1%
	27	24	20	20	16	14	17	20	20	12	17		207	30.6%
	0	0	0	0	0	0	0	0	2	3	2		7	1.0%
	17	17	30	28	28	33	41	34	39	30	21		318	47.0%
	58	55	68	65	66	59	65	68	66	54	53	0	677	100%



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Number of Records Returned: 208

Search Criteria: which_cad='P' and occ_date between '11/01/2021' and '11/30/2021' and municipality='46226' and jurisdiction='PA'

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Nov-17-2021	15:22:24	1526015	911 HANG UP CALL	911 HANG UP CALL		Yes	2021-1526015	GENERAL OFFENSE
Nov-02-2021	15:11:59	1460483	ABANDONED VEHICLE	CANCELLED BY COMPLAINANT		Yes	2021-1460483	CLOSED CAD CALL
Nov-15-2021	02:49:20	1513753	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2021-1513753	CLOSED CAD CALL
Nov-01-2021	10:40:23	1454786	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2021-1454786	CLOSED CAD CALL
Nov-16-2021	00:09:45	1518309	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2021-1518309	CLOSED CAD CALL
Nov-30-2021	13:11:15	1599116	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2021-1599116	CLOSED CAD CALL
Nov-29-2021	17:51:41	1595912	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2021-1595912	CLOSED CAD CALL
Nov-29-2021	00:57:46	1592799	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2021-1592799	CLOSED CAD CALL
Nov-26-2021	17:37:24	1577448	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2021-1577448	CLOSED CAD CALL
Nov-01-2021	08:29:02	1454187	ALARM - BURGLAR	CANCELLED BY COMPLAINANT		Yes	2021-1454187	CANCELLED
Nov-15-2021	11:06:51	1515463	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2021-1515463	CLOSED CAD CALL
Nov-09-2021	11:13:51	1490162	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2021-1490162	CLOSED CAD CALL
Nov-26-2021	14:02:18	1575408	ALARM - BURGLAR	ALARM FALSE NC FAULT		Yes	2021-1575408	CLOSED CAD CALL
Nov-10-2021	10:10:20	1495185	ALARM - BURGLAR	CANCELLED BY COMPLAINANT		Yes	2021-1495185	CANCELLED
Nov-13-2021	01:22:55	1506818	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2021-1506818	CLOSED CAD CALL
Nov-25-2021	06:10:19	1568998	ALARM - BURGLAR	REFER TO OTHER AGENCY - PD R		Yes	2021-1568998	REFER

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PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Nov-13-2021	09:12:35	1507734	ALARM - BURGLAR	ALARM FALSE FAULT CC		es	2021-1507734	CLOSED CAD CALL
Nov-24-2021	15:12:48	1561645	ALARM - BURGLAR	ALARM FALSE FAULT CC		es	2021-1561645	CLOSED CAD CALL
Nov-23-2021	12:13:38	1552001	ANIMAL LOST - FOUND	ANIMAL LOST - FOUND		es	2021-1552001	CLOSED CAD CALL
Nov-01-2021	11:37:54	1455068	ASSAULT	HARASSMENT - COMM - STALK - OTHER		es	2021-1455068	GENERAL OFFENSE
Nov-26-2021	18:04:29	1577614	BURGLARY OR ATTEMPTED BURGLARY	BURGLARY OR ATTEMPTED BURGLARY		es	2021-1577614	GENERAL OFFENSE
Nov-02-2021	09:09:25	1458919	CHILDLINE	INDECENT ASSAULT		es	2021-1458919	GENERAL OFFENSE
Nov-16-2021	09:53:17	1519879	DISORDERLY CONDUCT	HARASSMENT - COMM - STALK - OTHER		es	2021-1519879	GENERAL OFFENSE
Nov-07-2021	23:19:20	1482925	DISABLED MOTORIST	DISABLED MOTORIST		es	2021-1482925	CLOSED CAD CALL
Nov-03-2021	16:59:15	1465211	DISABLED MOTORIST	DISABLED MOTORIST		es	2021-1465211	CLOSED CAD CALL
Nov-24-2021	09:20:34	1557586	DISABLED MOTORIST	DISABLED MOTORIST		es	2021-1557586	CLOSED CAD CALL
Nov-07-2021	19:17:30	1482386	DISABLED MOTORIST	DISABLED MOTORIST ON ROAD		es	2021-1482386	CLOSED CAD CALL
Nov-17-2021	19:16:42	1526952	DISABLED MOTORIST	DISABLED MOTORIST		es	2021-1526952	CLOSED CAD CALL
Nov-05-2021	20:13:35	1474535	DISABLED MOTORIST	DISABLED MOTORIST		es	2021-1474535	WARNING (TRAFFIC STOP)
Nov-07-2021	19:44:47	1482465	DISABLED MOTORIST ON ROAD	DISABLED MOTORIST ON ROAD		es	2021-1482465	CLOSED CAD CALL
Nov-15-2021	10:30:10	1515294	DISTURBANCE/NOISE COMPLAINT	CANCELLED BY COMPLAINANT		Yes	2021-1515294	CANCELLED
Nov-01-2021	13:33:44	1455555	DISTURBANCE/NOISE COMPLAINT	CANCELLED BY COMPLAINANT		Yes	2021-1455555	CANCELLED
Nov-23-2021	16:57:29	1553723	DISTURBANCE/NOISE COMPLAINT	SEE OFFICER		Yes	2021-1553723	GENERAL OFFENSE

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PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Nov-17-2021	17:39:41	1528659	DISTURBANCE/NOISE COMPLAINT GO	DISABLED MOTORIST CC		Yes	2021-1528659	CLOSED CAD CALL
Nov-13-2021	14:25:03	1508823	DEATH - UNKNOWN	DEATH - UNKNOWN		Yes	2021-1508823	GENERAL OFFENSE GENERAL OFFENSE
Nov-22-2021	18:28:00	1548718	DOMESTIC - INACTIVE	HARASSMENT - COMM - STALK - OTHER		No	2021-1548718	GENERAL OFFENSE GENERAL OFFENSE
Nov-13-2021	16:55:48	1509145	DOMESTIC - INACTIVE	DOMESTIC - OTHER GO		Yes	2021-1509145	GENERAL OFFENSE GENERAL OFFENSE
Nov-23-2021	15:50:54	1553266	DOMESTIC - INACTIVE	DISTURBANCE/NOISE COMPLAINT GO		Yes	2021-1553266	GENERAL OFFENSE GENERAL OFFENSE
Nov-25-2021	20:38:31	1570585	DOMESTIC - IN PROGRESS	DOMESTIC - OTHER GO		Yes	2021-1570585	GENERAL OFFENSE CLOSED CAD CALL
Nov-29-2021	18:29:56	1596010	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC		Yes	2021-1596010	CLOSED CAD CALL
Nov-07-2021	09:09:59	1480515	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC		Yes	2021-1480515	CLOSED CAD CALL
Nov-09-2021	07:38:00	1488626	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC		Yes	2021-1488626	CLOSED CAD CALL
Nov-09-2021	16:01:09	1491851	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC		Yes	2021-1491851	CLOSED CAD CALL
Nov-20-2021	15:20:27	1539154	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC		Yes	2021-1539154	CLOSED CAD CALL
Nov-16-2021	13:00:50	1520799	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2021-1520799	CLOSED CAD CALL
Nov-30-2021	14:58:56	1599508	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2021-1599508	CLOSED CAD CALL
Nov-08-2021	07:08:23	1483641	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2021-1483641	CLOSED CAD CALL
Nov-16-2021	13:37:50	1520964	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2021-1520964	CLOSED CAD CALL

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PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Nov-30-2021	09:26:58	1598060	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		98	2021-1598060	CLOSED CAD CALL
Nov-29-2021	20:19:09	1596342	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		98	2021-1596342	CLOSED CAD CALL
Nov-11-2021	08:28:57	1499281	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		98	2021-1499281	CLOSED CAD CALL
Nov-29-2021	17:49:08	1595896	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		98	2021-1595896	CLOSED CAD CALL
Nov-28-2021	11:45:54	1574244	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		98	2021-1574244	CLOSED CAD CALL
Nov-26-2021	10:09:34	1573338	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		98	2021-1573338	CLOSED CAD CALL
Nov-09-2021	07:35:00	1488613	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		98	2021-1488613	CLOSED CAD CALL
Nov-17-2021	10:41:22	1524733	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		98	2021-1524733	CLOSED CAD CALL
Nov-09-2021	09:39:46	1489525	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		98	2021-1489525	CLOSED CAD CALL
Nov-24-2021	06:32:30	1555722	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		98	2021-1555722	CLOSED CAD CALL
Nov-23-2021	11:26:11	1551734	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		98	2021-1551734	CLOSED CAD CALL
Nov-18-2021	16:03:31	1630476	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		98	2021-1630476	CLOSED CAD CALL

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PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Nov-17-2021	18:14:05	1528772	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2021-1528772	CLOSED CAD CALL
Nov-16-2021	09:30:46	1519745	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2021-1519745	CLOSED CAD CALL
Nov-18-2021	08:31:16	1528696	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2021-1528696	CLOSED CAD CALL
Nov-05-2021	07:48:03	1471639	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2021-1471639	CLOSED CAD CALL
Nov-05-2021	07:26:39	1471506	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2021-1471506	CLOSED CAD CALL
Nov-01-2021	08:09:05	1454358	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2021-1454358	CLOSED CAD CALL
Nov-04-2021	10:42:55	1468163	IDENTITY THEFT	IDENTITY THEFT		Yes	2021-1468163	GENERAL OFFENSE
Nov-12-2021	11:45:01	1503994	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2021-1503994	CLOSED CAD CALL
Nov-17-2021	09:58:47	1524535	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2021-1524535	CLOSED CAD CALL
Nov-11-2021	17:00:47	1501031	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2021-1501031	CLOSED CAD CALL
Nov-16-2021	09:48:38	1519838	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2021-1519838	CLOSED CAD CALL
Nov-10-2021	00:11:29	1493552	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2021-1493552	CLOSED CAD CALL
Nov-23-2021	07:23:35	1550344	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2021-1550344	CLOSED CAD CALL

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PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Nov-22-2021	07:30:35	1545260	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2021-1545260	CLOSED CAD CALL
Nov-15-2021	18:58:39	1517128	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2021-1517128	CLOSED CAD CALL
Nov-19-2021	16:54:48	1535084	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2021-1535084	CLOSED CAD CALL
Nov-16-2021	16:09:24	1521634	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2021-1521634	CLOSED CAD CALL
Nov-01-2021	07:51:04	1453981	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2021-1453981	CLOSED CAD CALL
Nov-25-2021	18:07:41	1570171	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2021-1570171	CLOSED CAD CALL
Nov-06-2021	14:48:02	1477573	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2021-1477573	CLOSED CAD CALL
Nov-22-2021	09:40:44	1545989	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2021-1545989	CLOSED CAD CALL
Nov-08-2021	17:55:39	1486780	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2021-1486780	CLOSED CAD CALL
Nov-08-2021	13:41:52	1477364	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2021-1477364	CLOSED CAD CALL
Nov-24-2021	18:27:23	1563816	INTERSTATE HIGHWAY - STATIONARY PATROL CC	INTERSTATE HIGHWAY - STATIONARY PATROL CC		Yes	2021-1563816	CLOSED CAD CALL
Nov-06-2021	20:22:57	1478838	INTERSTATE HIGHWAY - STATIONARY PATROL CC	INTERSTATE HIGHWAY - STATIONARY PATROL CC		Yes	2021-1478838	CLOSED CAD CALL
Nov-27-2021	19:57:12	1585884	INTERSTATE HIGHWAY - STATIONARY PATROL CC	INTERSTATE HIGHWAY - STATIONARY PATROL CC		Yes	2021-1585884	CLOSED CAD CALL
Nov-26-2021	13:52:12	1575317	INTERSTATE HIGHWAY - STATIONARY PATROL CC	INTERSTATE HIGHWAY - STATIONARY PATROL CC		Yes	2021-1575317	CLOSED CAD CALL

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PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Nov-24-2021	13:58:21	1560910	INTERSTATE HIGHWAY - STATIONARY PATROL	INTERSTATE HIGHWAY - STATIONARY PATROL		Yes	2021-1560910	CLOSED CAD CALL
Nov-25-2021	08:54:16	1567655	INTERSTATE HIGHWAY - STATIONARY PATROL	INTERSTATE HIGHWAY - STATIONARY PATROL		Yes	2021-1567655	CLOSED CAD CALL
Nov-04-2021	21:26:57	1470423	MVC - HIT AND RUN, NO INJURIES	MVC - HIT AND RUN, NO INJURIES		Yes	2021-1470423	TRACS CRASH REPORT
Nov-24-2021	17:42:54	1563470	MVC - HIT AND RUN, NO INJURIES	MVC - HIT AND RUN, NO INJURIES		Yes	2021-1563470	TRACS CRASH REPORT
Nov-09-2021	13:51:27	1491134	MVC - INJURIES	REPORTABLE MVC - REPORTAB		Yes	2021-1491134	TRACS CRASH REPORT
Nov-10-2021	05:33:56	1493836	MVC - INJURIES	NO INJURIES MVC - INJURIES		Yes	2021-1493836	TRACS CRASH REPORT
Nov-18-2021	13:05:24	1529745	MVC - INJURIES	MVC - INJURIES		Yes	2021-1529745	TRACS CRASH REPORT
Nov-11-2021	18:22:21	1501327	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2021-1501327	TRACS CRASH REPORT
Nov-19-2021	17:03:11	1535124	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2021-1535124	TRACS CRASH REPORT
Nov-03-2021	21:23:21	1466057	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2021-1466057	TRACS CRASH REPORT
Nov-15-2021	06:30:00	1513965	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2021-1513965	TRACS CRASH REPORT
Nov-15-2021	17:46:00	1517355	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2021-1517355	TRACS CRASH REPORT
Nov-08-2021	08:51:46	1484197	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2021-1484197	TRACS CRASH REPORT
Nov-13-2021	09:57:04	1507883	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2021-1507883	TRACS CRASH REPORT
Nov-08-2021	07:53:39	1483836	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2021-1483836	TRACS CRASH REPORT
Nov-17-2021	16:39:32	1526400	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2021-1526400	TRACS CRASH REPORT
Nov-09-2021	16:20:52	1491989	MVC - NON-REPORTABLE, NO INJURIES	MVC - NON-REPORTABLE, NO INJURIES		Yes	2021-1491989	TRACS CRASH REPORT
Nov-11-2021	14:21:44	1500412	MVC - NON-REPORTABLE, NO INJURIES	MVC - NON-REPORTABLE, NO INJURIES		Yes	2021-1500412	TRACS CRASH REPORT
Nov-03-2021	22:23:10	1466199	MVC - NON-REPORTABLE, NO INJURIES	MVC - NON-REPORTABLE, NO INJURIES		Yes	2021-1466199	TRACS CRASH REPORT
Nov-15-2021	13:43:36	1516203	MVC - NON-REPORTABLE, NO INJURIES	MVC - NON-REPORTABLE, NO INJURIES		Yes	2021-1516203	TRACS CRASH REPORT
Nov-05-2021	13:57:31	1473173	MVC - NON-REPORTABLE, NO INJURIES	MVC - NON-REPORTABLE, NO INJURIES		Yes	2021-1473173	TRACS CRASH REPORT
Nov-23-2021	11:37:30	1551782	PATROL CHECK CC	PATROL CHECK CC		Yes	2021-1551782	CLOSED CAD CALL
Nov-23-2021	11:32:33	1551757	PATROL CHECK CC	PATROL CHECK CC		Yes	2021-1551757	CLOSED CAD CALL

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Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Nov-29-2021	20:37:29	1596390	PATROL CHECK CC	PATROL CHECK CC		Yes	2021-1596390	CLOSED CAD CALL
Nov-03-2021	07:18:43	1462559	PATROL CHECK CC	PATROL CHECK CC		Yes	2021-1462559	CLOSED CAD CALL
Nov-03-2021	07:46:37	1462725	PATROL CHECK CC	PATROL CHECK CC		Yes	2021-1462725	CLOSED CAD CALL
Nov-29-2021	20:14:44	1596337	PATROL CHECK CC	PATROL CHECK CC		Yes	2021-1596337	CLOSED CAD CALL
Nov-29-2021	20:33:34	1596379	PATROL CHECK CC	PATROL CHECK CC		Yes	2021-1596379	CLOSED CAD CALL
Nov-30-2021	14:48:29	1599480	PATROL CHECK CC	PATROL CHECK CC		Yes	2021-1599480	CLOSED CAD CALL
Nov-29-2021	17:52:56	1595910	PATROL CHECK CC	PATROL CHECK CC		Yes	2021-1595910	CLOSED CAD CALL
Nov-05-2021	21:08:20	1474679	PATROL CHECK CC	PATROL CHECK CC		Yes	2021-1474679	CLOSED CAD CALL
Nov-07-2021	01:07:31	1479557	PATROL CHECK CC	PATROL CHECK CC		Yes	2021-1479557	CLOSED CAD CALL
Nov-29-2021	18:16:21	1595977	PATROL CHECK CC	PATROL CHECK CC		Yes	2021-1595977	CLOSED CAD CALL
Nov-23-2021	11:41:42	1551812	PATROL CHECK CC	PATROL CHECK CC		Yes	2021-1551812	CLOSED CAD CALL
Nov-01-2021	22:45:02	1457542	PATROL CHECK CC	PATROL CHECK CC		Yes	2021-1457542	CLOSED CAD CALL
Nov-29-2021	18:09:28	1595953	PATROL CHECK CC	PATROL CHECK CC		Yes	2021-1595953	CLOSED CAD CALL
Nov-29-2021	18:13:01	1595966	PATROL CHECK CC	PATROL CHECK CC		Yes	2021-1595966	CLOSED CAD CALL
Nov-10-2021	19:28:38	1497627	REQUEST ASSIST - OTHER AGENCY GO	CANCELLED BY COMPLAINANT X		Yes	2021-1497627	CANCELLED
Nov-23-2021	03:25:38	1549816	VEHICLE REPOSSESSION CC	VEHICLE REPOSSESSION CC		Yes	2021-1549816	CLOSED CAD CALL
Nov-09-2021	02:55:39	1487950	VEHICLE REPOSSESSION CC	VEHICLE REPOSSESSION CC		Yes	2021-1487950	CLOSED CAD CALL
Nov-20-2021	05:46:04	1536993	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2021-1536993	CLOSED CAD CALL
Nov-09-2021	12:36:54	1490675	ROAD HAZARD - ANIMAL - DEBRIS CC	REFER TO OTHER AGENCY - PD R		Yes	2021-1490675	REFER
Nov-10-2021	19:49:29	1497704	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2021-1497704	CLOSED CAD CALL
Nov-03-2021	20:21:17	1465882	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2021-1465882	CLOSED CAD CALL

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Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Nov-13-2021	11:59:18	1508219	ROAD HAZARD - ANIMAL - DEBRIS CC	REFER TO OTHER AGENCY - PD R		Yes	2021-1508219	REFER
Nov-03-2021	18:20:40	1465476	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2021-1465476	CLOSED CAD CALL
Nov-07-2021	08:07:58	1480365	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2021-1480365	CLOSED CAD CALL
Nov-27-2021	06:47:25	1580142	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2021-1580142	CLOSED CAD CALL
Nov-05-2021	13:36:55	1473093	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2021-1473093	CLOSED CAD CALL
Nov-08-2021	16:05:21	1486245	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2021-1486245	CLOSED CAD CALL
Nov-25-2021	09:33:59	1567851	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2021-1567851	CLOSED CAD CALL
Nov-23-2021	13:12:47	1552312	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2021-1552312	CLOSED CAD CALL
Nov-25-2021	17:20:29	1570024	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2021-1570024	CLOSED CAD CALL
Nov-01-2021	17:59:52	1456749	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2021-1456749	CLOSED CAD CALL
Nov-23-2021	14:12:46	1552631	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2021-1552631	CLOSED CAD CALL
Nov-16-2021	18:01:04	1522119	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2021-1522119	CLOSED CAD CALL
Nov-01-2021	18:41:00	1456927	SAFEZSAY REPORTING	WELFARE CHECK GO		Yes	2021-1456927	GENERAL OFFENSE
Nov-25-2021	13:58:35	1569188	SEE OFFICER	GO SEE OFFICER GO		Yes	2021-1569188	GENERAL OFFENSE
Nov-05-2021	15:05:28	1473422	SEE OFFICER	GO CANCELLED BY COMPLAINANT X		Yes	2021-1473422	CANCELLED
Nov-23-2021	11:42:23	1551837	SEE OFFICER	GO SEE OFFICER GO		Yes	2021-1551837	GENERAL OFFENSE
Nov-06-2021	15:48:37	1477839	SEE OFFICER	GO MVC - NON-REPORTABLE		Yes	2021-1477839	TRACS CRASH REPORT
Nov-11-2021	15:46:02	1500721	SHOTS FIRED IN AREA	PATROL CHECK CC		Yes	2021-1500721	CLOSED CAD CALL

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Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Nov-23-2021	21:36:32	1554765	SUICIDE - ATTEMPT OR THREAT	POLICE INFORMATION CC		Yes	2021-1554765	CLOSED CAD CALL
Nov-02-2021	17:11:06	1460906	SUSPICIOUS VEHICLE GO	WELFARE CHECK GO		Yes	2021-1460906	GENERAL OFFENSE
Nov-27-2021	21:50:44	1586505	SUSPICIOUS VEHICLE GO	SEE OFFICER GO		Yes	2021-1586505	GENERAL OFFENSE
Nov-14-2021	14:01:04	1512143	SUSPICIOUS VEHICLE GO	SEE OFFICER GO		Yes	2021-1512143	GENERAL OFFENSE
Nov-18-2021	10:12:55	1529088	THEFT	THEFT		Yes	2021-1529088	GENERAL OFFENSE
Nov-19-2021	15:14:07	1534612	THEFT	THEFT		Yes	2021-1534612	GENERAL OFFENSE
Nov-03-2021	11:23:12	1463853	THEFT - FRAUD/FORGERY	THEFT - FRAUD/FORGERY		Yes	2021-1463853	GENERAL OFFENSE
Nov-15-2021	17:48:50	1517372	THEFT - FRAUD/FORGERY	THEFT - FRAUD/FORGERY		Yes	2021-1517372	GENERAL OFFENSE
Nov-04-2021	16:53:50	1469628	TRAFFIC CONTROL CC	MVC - PRIVATE PROPERTY GO		Yes	2021-1469628	GENERAL OFFENSE
Nov-08-2021	21:10:56	1487420	TRAFFIC VIOLATION/ERRATIC DRIVER CC	TRAFFIC VIOLATION/ERRATIC DRIVER CC		Yes	2021-1487420	CLOSED CAD CALL
Nov-07-2021	18:54:52	1482331	TRAFFIC VIOLATION/ERRATIC DRIVER CC	TRAFFIC VIOLATION/ERRATIC DRIVER CC		Yes	2021-1482331	ADVISE
Nov-05-2021	19:10:00	1474321	TRAFFIC VIOLATION - OTHER CC	TRAFFIC VIOLATION - OTHER CC		Yes	2021-1474321	ADVISE
Nov-25-2021	07:10:46	1567239	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1567239	TRAFFIC CITATION
Nov-07-2021	13:01:05	1481249	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1481249	TRAFFIC CITATION
Nov-11-2021	20:45:52	1501798	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1501798	TRAFFIC CITATION
Nov-25-2021	09:30:38	1567831	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1567831	TRAFFIC CITATION
Nov-25-2021	11:17:08	1568421	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1568421	TRAFFIC CITATION WARNING (TRAFFIC STOP)
Nov-25-2021	11:34:10	1568512	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1568512	WARNING (TRAFFIC STOP)
Nov-19-2021	05:46:55	1532106	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1532106	WARNING (TRAFFIC STOP)

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Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Reports	Cleared By
Nov-16-2021	09:08:22	1519659	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1519659	TRAFFIC CITATION
Nov-16-2021	08:46:11	1519525	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1519525	TRAFFIC CITATION
Nov-16-2021	08:00:52	1519209	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1519209	TRAFFIC CITATION
Nov-23-2021	12:49:22	1552174	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1552174	TRAFFIC CITATION
Nov-26-2021	11:29:31	1574094	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1574094	TRAFFIC CITATION
Nov-16-2021	07:09:31	1518949	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1518949	TRAFFIC CITATION
Nov-26-2021	13:32:57	1575150	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1575150	TRAFFIC CITATION
Nov-20-2021	06:38:07	1537054	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1537054	TRAFFIC CITATION
Nov-28-2021	15:01:51	1575866	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1575866	TRAFFIC CITATION
Nov-03-2021	07:09:57	1462521	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1462521	WARNING (TRAFFIC STOP)
Nov-26-2021	16:51:07	1577049	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1577049	CLOSED CAD CALL
Nov-16-2021	09:41:47	1519802	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1519802	TRAFFIC CITATION
Nov-21-2021	08:22:33	1541989	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1541989	TRAFFIC CITATION
Nov-26-2021	18:31:02	1577760	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1577760	CLOSED CAD CALL
Nov-26-2021	19:53:10	1578233	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1578233	CLOSED CAD CALL
Nov-26-2021	20:33:44	1578471	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1578471	CLOSED CAD CALL
Nov-23-2021	19:12:59	1554313	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1554313	CLOSED CAD CALL
Nov-27-2021	13:27:32	1582928	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1582928	WARNING (TRAFFIC STOP)
Nov-27-2021	13:30:12	1582954	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1582954	TRAFFIC CITATION
Nov-27-2021	13:57:52	1583170	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1583170	TRAFFIC CITATION
Nov-27-2021	14:37:39	1583497	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1583497	TRAFFIC CITATION
Nov-23-2021	20:00:13	1554473	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1554473	CLOSED CAD CALL
Nov-06-2021	00:18:32	1475202	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1475202	WARNING (TRAFFIC STOP)

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Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Reports	Cleared By
Nov-28-2021	11:11:32	1588945	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1588945	CLOSED CAD CALL
Nov-10-2021	18:59:09	1497511	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1497511	TRAFFIC CITATION
Nov-17-2021	06:44:34	1523333	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1523333	TRAFFIC CITATION
Nov-24-2021	08:45:02	1557165	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1557165	TRAFFIC CITATION
Nov-22-2021	20:30:02	1549065	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1549065	TRAFFIC CITATION
Nov-24-2021	11:18:29	1559085	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1559085	TRAFFIC CITATION
Nov-24-2021	14:10:54	1561035	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1561035	WARNING (TRAFFIC STOP)
Nov-10-2021	15:24:32	1496589	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1496589	TRAFFIC CITATION
Nov-09-2021	08:51:06	1489177	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1489177	TRAFFIC CITATION
Nov-24-2021	16:31:01	1562606	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1562606	TRAFFIC CITATION
Nov-16-2021	19:57:47	1522424	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1522424	WARNING (TRAFFIC STOP)
Nov-24-2021	16:35:49	1562667	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1562667	TRAFFIC CITATION
Nov-06-2021	20:51:34	1478919	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1478919	TRAFFIC CITATION
Nov-09-2021	14:54:38	1491440	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1491440	TRAFFIC CITATION
Nov-30-2021	09:52:38	1598166	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1598166	WARNING (TRAFFIC STOP)
Nov-01-2021	07:20:02	1453809	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1453809	TRAFFIC CITATION
Nov-08-2021	15:34:57	1486084	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2021-1486084	TRAFFIC CITATION

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**WORCESTER TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, NOVEMBER 17, 2021 – 7:30 PM**

CALL TO ORDER by Chair DeLello at 7:30 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT:	RICK DELELLO	<input checked="" type="checkbox"/>
	LOU BETZ	<input checked="" type="checkbox"/>
	STEVE QUIGLEY	<input checked="" type="checkbox"/>

INFORMATIONAL ITEMS

- Tommy Ryan, Township Manager, announced this evening's meeting was being recorded for rebroadcast.
- Chair DeLello congratulated Supervisor Betz for his election to the Board of Supervisors, and recognized the efforts of Amy Smith, candidate for this office.

PUBLIC COMMENT

- Kim David, Worcester, commented on the Worcester Township Open Space Program, and on related communication efforts.
- Susan Smith, Worcester, commented on the Comprehensive Plan Update Task Force open house, and on related communication efforts.
- Burt Hynes, Worcester, commented on the Worcester Township Open Space Program. Supervisor Quigley commented program processes, and on the maximum amount a municipality may spend to acquire real estate.
- Cindy Smith, Worcester, commented on Township historical value and resources. Supervisor Quigley commented on past Township planning efforts at its three villages, proposed development at the Palmer property, establishment and rationale of the Township's transfer development rights program, the status of litigation regarding a substantive challenge to the Zoning Hearing Board as filed by Palmer Village, LLC, and legal costs year to date for the substantive challenge to the Zoning Hearing Board as filed by Palmer Village, LLC.

- Harriet West, Worcester, commented on concerns with the Adair Storm Sewer Project. Chair DeLello commented on communications from the Township, and on a request made for additional informational regarding same concerns.
- Donna Kasmala, Worcester, commented on concerns with the Adair Storm Sewer Project, and on stormwater flows from a neighboring property. Supervisor Quigley commented on stormwater concerns in the Township. Chair DeLello commented on the responsibility for stormwater flows across private property.
- Jeremy Quinn, Worcester, commented on stormwater concerns at his property, the Township permitting process, work completed at a neighboring property, and the Township's review of the work completed at a neighboring property and stormwater concerns at his property. Chair DeLello commented on the option to file a claim with the Township's insurance carrier. Supervisor Betz inquired as to stormwater history at this location.

Supervisor Quigley made a motion to have the matter reviewed, and the motion was seconded by Supervisor Betz. Mr. Ryan noted State Law required an additional approval prior to the consideration of an official action item that is not listed on the meeting agenda. No vote on the motion was taken.

- Cameron Barrett, Worcester, commented on a citation issued for open burning at his property, Township code enforcement efforts, and Fire Marshal credentials.

OFFICIAL ACTION ITEMS

- a) Consent Agenda – Chair DeLello asked if any Member wished to remove an item from the consent agenda. There were no requests to remove an item from the consent agenda.

Supervisor Betz made a motion to approve a consent agenda that includes (a) the Treasurer's Report and other Monthly Reports for October 2021, (b) bill payment for October 2021 in the amount of \$998,779.10, and (c) the October 20, 2021 Business Meeting minutes. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- b) 2022 Budget – Nicole Quagliariello, Finance Director, provided an update on the 2022 Budget. Ms. Quagliariello noted the draft budget does not include an increase in taxes and does not include new taxes.

Ms. Quagliariello noted the budget does not propose the hire of additional full-time employees.

Ms. Quagliariello provided an overview of primary receipts. Ms. Quagliariello noted the budget assumes relatively stable Earned Income Tax, Real Estate Transfer Taxes and building permit receipts.

Ms. Quagliariello noted health care premiums.

Ms. Quagliariello noted the budget provides a 5% increase in operating contributions to the Norristown Public Library and Worcester Volunteer Fire Department, and an additional \$100,000 capital contribution for the Fire Department. Ms. Quagliariello noted the budget continues to provide a monthly stipend to Township employees who volunteer with the Fire Department during the work week, the time of the week that volunteers are in most need.

Ms. Quagliariello commented on proposed capital improvements, including the replacement of Public Works vehicles and equipment that have reached the end of their useful life.

Ms. Quagliariello noted the Capital Fund also provides for three culvert replacements, and various bridge and roadside safety improvements.

Ms. Quagliariello noted the Capital Fund provides \$874,000 for the Township's annual Road Program, which is in addition to dollars budgeted for program design, bidding and inspection, and which is also in addition to funding for smaller fixes to be made throughout the year.

Ms. Quagliariello commented on Sewer Fund operations. Ms. Quagliariello noted the budget includes a 0.5% increase to sewer service fees, which equates to an approximate \$0.22 increase per month for each home connected to the Township's sanitary sewer system.

Ms. Quagliariello commented on the State Fund, and on the 2022 estimated Liquid Fuels allocation.

Ms. Quagliariello noted the budget is ready to be advertised for public inspection, before its consideration at the December 15 Business Meeting.

Supervisor Quigley commented on legal expenses year-to-date.

Supervisor Betz made a motion to authorize advertisement of the proposed 2022 Budget for public inspection. The motion was seconded by Supervisor Quigley.

Ken Hoffman, Dell Road, commented on legal expenses year-to-date. Mr. Ryan commented on the Township's operating reserve fund.

By unanimous vote the Board adopted the motion to approve.

- c) Resolution 2021-28 – Stacy Crandell, Assistant Township Manager, provided an overview of potential assistance available from Pennsylvania Emergency Management Agency for Tropical Depression Ida damage reimbursement.

Supervisor Betz made a motion to approve Resolution 2021-28, to appoint the Assistant Township Manager as the Applicant Agent for an application to the Pennsylvania Emergency Management Agency for Tropical Depression Ida damage reimbursement. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

OTHER BUSINESS

- There was no other business discussed at this evening's meeting.

PUBLIC COMMENT

- There was no additional public comment at this evening's meeting.

ADJOURNMENT

There being no further business brought before the Board, Chair DeLello adjourned the Business Meeting at 9:20 PM.

Respectfully Submitted:

Tommy Ryan

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2021-29

A RESOLUTION TO ADOPT THE 2022 BUDGET

NOW, THEREFORE, the Board of Supervisors of Worcester Township does hereby adopt the 2022 Budget, dated December 15, 2021, and further does establish a municipal real estate tax rate of 0.05 mills (1/20th of one mill).

RESOLVED THIS 15TH DAY OF DECEMBER, 2021.

FOR WORCESTER TOWNSHIP

By:

Richard DeLello, Chair
Board of Supervisors

Attest:

Tommy Ryan, Secretary

2022 Budget



submitted for adoption on

December 15, 2021

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BUDGET MESSAGE

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GENERAL FUND

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ERECTED INTO A TOWNSHIP IN 1733
TOWNSHIP OF WORCESTER
AT THE CENTER POINT OF MONTGOMERY COUNTY
PENNSYLVANIA

December 10, 2021

The Honorable Board of Supervisors
Township of Worcester Township
1721 Valley Forge Road
Worcester, PA 19490

Dear Board of Supervisors,

On behalf of the employees of Worcester Township, I am pleased to submit the proposed 2022 Budget for our community, to be considered at the December 15 Business Meeting. The Budget sets forth a financial plan for our Township during the next twelve months. And it calls to attention those trends, opportunities and challenges that we are likely to face in the years to come.

TAXES

The Budget includes no new taxes, and no increase to existing taxes. Worcester Township's real estate tax rate is proposed to remain at 1/20 of one mill, which is presently the lowest municipal real estate tax rate in Montgomery County. And I expect that we will continue to have the lowest real estate tax rate in 2022.

PERSONNEL

The Budget does not propose the hire of additional full-time employees. Township employees have worked to assume new and expanded duties, and as a result of their efforts the number of full-time employees in 2022 (thirteen) will be the same as the number of full-time employees in 2014... this is especially impressive given the Township hired an additional full-time Public Works Laborer in 2020 to meet our community's growing roadway and park maintenance obligations.

GENERAL FUND

The General Fund, first and foremost, is balanced. The Earned Income Tax, our primary revenue, is projected at \$2.72m, remaining flat relative to 2021 projected receipts. The 2021 Budget included \$2.58m in Earned Income Tax receipts, and \$2.86m is projected to be received by year's end. As these numbers indicate, the pandemic has not adversely affected Earned Income Tax revenue to date. This reflects the degree to which our residents are employed in fields that have been somewhat buffered from the business slow-downs and shut-downs since March 2020. The Township will continue to monitor this key revenue throughout the foreseeable future.

The Budget includes Real Estate Transfer Tax at \$375,000. This number assumes the transfers of existing residential properties, the transfer of three units per month at the Reserve at Center Square development, and no transfers of commercial properties and larger tracts of land, which historically have occurred on an infrequent basis. The Budget also includes a modest increase in building permit fees, at \$200,000.

As to expenditures, there is no increase to health insurance premiums in the coming year. This is made possible by the use of rate stabilization funds earned by the Township's positive claims experience with the multi-municipal, non-profit trust for health insurance to which we are a member.

The Budget includes a 5% increase to our annual operating contribution to our volunteer Fire Department, to \$167,000, and a capital contribution in the amount of \$100,000. This number does not include the cost of workers compensation coverage that is provided by the Township, as is required by State Law, nor does this number include Act 205 pass-through aid to the Fire Department's Relief Association, which is budgeted at approximately \$81,000.

In addition to providing additional financial support to our volunteer Fire Department, the Township will continue to encourage its employees to serve as volunteer firefighters during weekdays, when the Fire Department is in most need of help. For many years the Township has permitted its employees to respond to fire and other emergency calls during the workday, and eight employees currently volunteer to do just that. Beginning in 2020 the Budget funded a monthly stipend for those who volunteer to answer the call for help. The 2022 Budget continues these stipends, up to \$600 and \$300 for full and part-time employee volunteers, respectively.

Lastly, the General Fund will transfer dollars to the Capital Fund at the end of next year. This revenue will provide for needed capital projects, like our annual Road Program. The transfer is budgeted at \$1,125,000.

CAPITAL FUND

The Township will undertake sizable capital projects in the coming year. At the top of the list is the annual Road Program. The Township will continue to provide an augmented resurfacing program, which will help to keep our roads in good condition, maximizing the useful life of the network. The Capital Fund will provide \$541,000 toward the Road Program, which, when coupled dollars from our Liquid Fuels Fund, will provide a \$875,000 program in 2022. And recall this doesn't include soft costs – like design, bidding and inspections – or the many smaller fixes made by our Public Works Department throughout the year.

In addition, the Capital Fund also funds an update to the Township bridge assessment, design and construction of a one-mile trail extension that will connect the Zacharias Trail to the trail network at Evansburg State Park, construction of a pavilion and restroom at Mount Kirk Park, installation of a modern filing system at the Township Building, and various roadside safety improvements.

Lastly, the Capital Fund provides for the replacement of Public Works vehicles and equipment that have reached the end of their useful life – including the replacement of a 2012 gator and a 2008 dump truck.

SEWER FUND

In 2017 the Township contracted with a new wastewater operator, and since this time operations at our two wastewater plants and six pumping stations are running very well. Our contract provides for the direct billing of sludge removal, testing and chemical purchases; to date the arrangement has proven effective in lowering these sizable expenses.

As to sewer rates, the Budget includes a one-half percent increase to residential and commercial rates in 2022, which translates to an approximate \$0.22 per month increase for each home on the Township system.

The Sewer Fund also provides more than \$600,000 for capital improvements throughout the coming year. A majority of these dollars will be used to upgrade the treatment facilities at the Valley Green Wastewater Treatment Plant, a project that will be entirely funded by Federal aid received under the American Rescue Plan Act of 2021. Just like our roadway network, the sanitary sewer system requires regular upkeep to maximize the useful life of its many components.

STATE (LIQUID FUELS) FUND

Annual increases in Liquid Fuel allocations under Act 89, the so-called “gas tax” bill, ended three years ago. Since this time the Township’s annual allocation has decreased by 5%, when controlled for the roads added to our inventory. The estimated 2022 allocation is approximately 1% lower than that received in 2021. The drop is attributable to a decrease in fuel sales, which is attributable to higher fuel prices, the rising use of alternative-fuel vehicles, and an increase to the number of persons working from home on a full or part-time basis.

For many municipalities, the annual Liquid Fuels allocation *is* the annual road maintenance budget. Our community doesn’t adopt this approach. Worcester does not assume that the annual Liquid Fuels allocation is adequate to meet our real road maintenance needs – an approach that is more important now than ever before. As such, the Township budgets additional dollars in both the General Fund and the Capital Fund to meet this obligation. Therefore, the 2022 Budget offsets the decrease in Liquid Fuels funding by providing additional dollars through the Capital Fund.

THANK YOU

A very special note of thanks is due to all Township employees and volunteers. Our folks have worked hard to deliver important public services, without interruption, during the current pandemic. As did most municipalities, Worcester Township took steps to ensure our workplace, and our day-to-day operations throughout the community, safeguarded staff, volunteers and residents. But unlike most municipalities Worcester Township never closed its offices to the public. If a resident required “in-person” assistance, staff was always available to help. We did this because local government is needed most during difficult times.

Sincerely,



Tommy Ryan.
Township Manager.

GENERAL FUND

Taxes

The **earned income tax** is Worcester's primary revenue source. This tax is assessed on all earned income – such as wages, salaries and commissions – and this tax is proposed to remain assessed at the rate of one-half of one percent (0.5%) in 2022. The tax is not assessed on Social Security benefits, pension payments, retirement fund distributions, investment earnings or unemployment compensation. Beginning in 2010 the State required the collection of the earned income tax to be undertaken on a county-wide basis. This receipt is projected to remain relatively flat in the coming year.



A **real estate transfer tax**, at the rate of one-half of one percent (0.5%), is assessed on the sale of real property. There is no proposed change to this tax rate in 2022. This receipt fluctuates with the number and price of properties sold in the Township. In 2022 new home sales will continue at the Reserve at Center Square development, and the budgeted tax receipts for these sales is \$125,000. The Budget includes an additional \$250,000 in "base" real estate transfer tax receipts, which includes the annual sale of existing homes only, under average real estate market conditions. The Budget does not assume the sale of larger undeveloped properties, and non-residential properties, as these sales have historically occurred on an infrequent basis.

Worcester Township boasts the lowest **property tax** in Montgomery County. The Township's property tax is levied at 0.05 mills, and there is no proposed change to this tax rate in 2022. The owner of a property in the Township that is assessed at \$300,000 (the approximate assessment for a house with a market value of \$650,000) pays \$15 in property tax to the Township. This same owner pays \$1,206 in property tax to Montgomery County (4.022 mills), and \$9,379 in property tax to the Methacton School District (31.2645 mills).

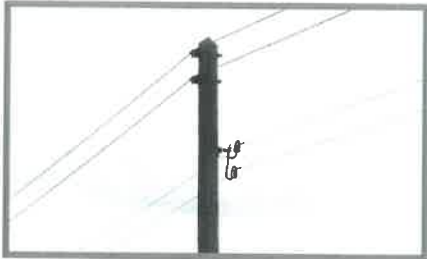
The **per capita tax** was eliminated in 2020. This tax was assessed at the rate of \$1 per adult residing in the Township. The Township will continue collection of delinquent per capita taxes that were due prior to the elimination of this tax.

Taxes	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
property, current	301-100	\$ 46,418.53	\$ 46,690.00	\$ 46,700.00	\$ 46,590.00
property, liened	301-500	\$ 629.91	\$ 500.00	\$ 880.00	\$ 500.00
property, interim	301-600	\$ 174.84	\$ 200.00	\$ 425.00	\$ 200.00
per capita, current	310-010	\$ -	\$ -	\$ -	\$ -
per capita, delinquent	310-030	\$ 941.18	\$ 200.00	\$ 750.00	\$ 525.00
real estate transfer	310-100	\$ 621,105.67	\$ 375,000.00	\$ 657,000.00	\$ 375,000.00
earned income	310-210	\$ 2,656,776.14	\$ 2,582,000.00	\$ 2,860,000.00	\$ 2,725,000.00
earned income, prior year	310-220	\$ -	\$ 50.00	\$ -	\$ 25.00
		\$ 3,326,046.27	\$ 3,004,640.00	\$ 3,565,755.00	\$ 3,147,840.00

GENERAL FUND

Licenses & Permits

As permitted by Federal Law, the Township assesses a 5% tax on the gross receipts of cable television companies that have installed transmission lines within public rights-of-way. At this time two companies, Comcast and Verizon, pay this **franchise fee** to the Township. The franchise fee is paid on a quarterly basis. It is important to note the law does not allow municipalities to collect a fee for internet services. As such franchise fees are expected to slowly decline in the years to come, given the growth of media consumed via mobile phones, tablets and desktop computers.



A **road opening permit** is required whenever a public street is opened to service a utility line or for any other reason. This permit fee provides for the administrative expense to issue the permit, and any inspection costs are paid by an escrow posted by the individual or company doing the work.

Modest receipts are generated by **sign permits** and **solicitation permits**. These permits are required to help maintain our community's higher quality of life. **Yard sale permits** were discontinued in 2021.

Licenses & Permits	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
franchise fees	321-800	\$ 217,035.75	\$ 216,000.00	\$ 213,500.00	\$ 208,000.00
road opening permits	322-820	\$ 400.00	\$ 300.00	\$ 550.00	\$ 300.00
sign permits	322-900	\$ 77.50	\$ 150.00	\$ 180.00	\$ 100.00
yard sale permits	322-910	\$ 80.00	\$ 50.00	\$ -	\$ -
solicitation permits	322-920	\$ -	\$ 100.00	\$ 1,040.00	\$ 500.00
		\$ 217,593.25	\$ 216,600.00	\$ 215,270.00	\$ 208,900.00

GENERAL FUND

Fines & Forfeits

The District Magistrate collects fines (**ordinance violations**) for citations issued by the Pennsylvania State Police and the Worcester Township Codes Department. This receipt is projected to remain relatively flat in 2022.



In 2012 the Commonwealth adopted a law that eliminated the sharing of vehicle code violation revenues with municipalities that utilize Pennsylvania State Police services. This revenue source is not expected to be restored in the foreseeable future.

Fines & Forfeits	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
ordinance violations	331-120	\$ 1,620.47	\$ 1,600.00	\$ 2,050.00	\$ 1,600.00
		\$ 1,620.47	\$ 1,600.00	\$ 2,050.00	\$ 1,600.00

Interest & Rents

The Township invests its funds in interest-bearing instruments and accounts, in accordance with State Law and best management practices. Earnings fluctuate upon the interest rate received, a rate that is governed by many factors. **Interest** rates were low 2022, and will remain low in 2021. Beginning in 2017 the Township posted its reserves in the Capital Fund, and began to utilize the General Fund to provide for day-to-day operating expenses only. As such most interest income is currently booked to the Capital Fund.



Rents and royalties include receipts from the rental of the Township's Community Hall and a Township-owned single-family home located on Hollow Road.

The Township owns two properties on which **cell towers** are constructed. Tower owners lease the ground from the Township, and the owners also pay to the Township a portion of the rent paid by the owners of communication arrays that are mounted on the towers.

Interest & Rents	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
interest	341-000	\$ 773.19	\$ 600.00	\$ 575.00	\$ 500.00
rents & royalties	342-000	\$ 19,035.10	\$ 19,992.46	\$ 19,200.00	\$ 19,964.63
cell tower rental	342-120	\$ 173,549.91	\$ 168,000.00	\$ 194,000.00	\$ 174,000.00
		\$ 193,358.20	\$ 188,592.46	\$ 213,775.00	\$ 194,464.63

Intergovernmental Revenue

American Rescue Plan Act delivered approximately \$545,800 in Federal aid in 2021 (**federal entitlements**). A similar amount is expected to be received in 2022, and no dollars are expected to be received thereafter. These funds may be used for certain projects only. See page 32 and page 38 for information regarding budgeted expenditures.



The General Fund includes revenue from **grants** for operating projects only, and only after the grants have been awarded. Grant dollars received for capital projects, such as park acquisitions and trail construction, are booked to the Capital Fund.

The Township receives fees for each of three liquor licenses issued in Worcester, and additional fees upon a license transfer. Pennsylvania waived certain fees in 2021, as a pandemic relief measure. The 2022 Budget assumes no change to either the **alcohol license fee** rate or the number of licenses issued in the Township.

The Commonwealth assesses a **foreign casualty** insurance tax on certain insurance policies, and earmarks a portion of these funds to support public employee pension plans. In 2017 the Township established a defined-contribution pension plan for all new hires. The plan is significantly more modest than the Township's defined-benefit pension plan, and will save taxpayers considerable dollars in the coming years.

The Commonwealth likewise assesses a **foreign fire** insurance tax on certain insurance policies – in specific those policies written by out-of-state companies – and earmarks a portion of these funds to support volunteer fire company relief associations. The funds are remitted to the Township, and the Township is required to forward all dollars received to the local fire relief association, which, in our community, is the Worcester Volunteer Fire Department Relief Association. Unfortunately, this aid has decreased by almost 20% between 2016 and 2021, due in part to the issuance of fewer policies that are subject to the tax. The 2022 allocation, to be announced in the fall of 2022, is assumed to equal the 2021 allocation.

Intergov. Revenue	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
federal entitlements	352.53	\$ -	\$ -	\$ 545,849.94	\$ 545,800.00
grants	354-090	\$ 1,903.08	\$ -	\$ 784.49	\$ -
utility realty tax	355-010	\$ 2,467.39	\$ 2,467.39	\$ 2,721.71	\$ 2,721.71
alcohol license fees	355-040	\$ 600.00	\$ 600.00	\$ 200.00	\$ 600.00
foreign casualty	355-050	\$ 54,162.16	\$ 54,162.16	\$ 57,567.39	\$ 57,567.39
foreign fire	355-070	\$ 91,850.04	\$ 91,850.04	\$ 81,072.20	\$ 81,072.20
		\$ 150,982.67	\$ 149,079.59	\$ 688,195.73	\$ 687,761.30

Charges for Services

The Budget assumes no significant **land development** applications will be submitted in 2022. The Budget also reflects the submission of one **Conditional Use** application and seventeen **Zoning Hearing Board** applications.



Building permit fees are budgeted at \$200,000. This amount reflects the permit issuance for an average 3.3 new dwelling units per month, a conservative assumption, given the pace of construction at the Reserve at Center Square developments in 2021. The Budget is likewise conservative in that it does not include permit fees for significant improvements at commercial properties, which have historically occurred on an infrequent basis. The Township adopts a similar approach when budgeting for **zoning permit fees**.

Due to the pandemic, 2021 was a bad year for all things recreation. The Township saw sharp declines in Pennsylvania Recreation and Park Society (**PRPS**) **ticket sales** (the discounted passes to area attractions sold at the Township Building), and participant fees for various **sport camps**. Here's to hoping 2022 will be better!

A municipal recreation consortium, to which Worcester was a member, ended its **park trips** program in 2018, due to a lack of enrollment. This program is not expected to return in the foreseeable future.

Charges for Services	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
land development fees	361-300	\$ 4,980.00	\$ 3,000.00	\$ 2,150.00	\$ 3,000.00
Conditional Use fees	361-330	\$ 1,800.00	\$ 1,300.00	\$ -	\$ 900.00
Zoning Hearing Board fees	361-340	\$ 14,300.00	\$ 12,520.00	\$ 8,990.00	\$ 11,900.00
zoning amendment fees	361-350	\$ -	\$ -	\$ -	\$ -
map & publication sales	361-500	\$ -	\$ 5.00	\$ 1.00	\$ 5.00
building permit fees	362-410	\$ 242,167.74	\$ 160,000.00	\$ 324,700.00	\$ 200,000.00
zoning permit fees	362-420	\$ 31,837.50	\$ 19,500.00	\$ 38,700.00	\$ 27,500.00
commercial U&O fees	362-450	\$ 95.00	\$ 200.00	\$ 95.00	\$ 200.00
driveway permit fees	362-460	\$ 1,955.00	\$ 800.00	\$ 3,450.00	\$ 1,500.00
PRPS ticket sales	367-400	\$ 1,431.29	\$ 3,900.00	\$ 110.00	\$ 950.00
sports & lesson fees	367-408	\$ 1,224.75	\$ 5,700.00	\$ 4,150.00	\$ 3,400.00
park trips	367-409	\$ -	\$ -	\$ -	\$ -
		\$ 299,791.28	\$ 206,925.00	\$ 382,346.00	\$ 249,355.00

GENERAL FUND

Miscellaneous Revenue

Park miscellaneous revenue includes pavilion and field rental fees. Field rental fees were enacted in 2016 to offset a portion of the increased costs to maintain the Township's athletic fields. This receipt also includes sponsorships and exhibitor fees for Worcester Community Day.

Most of the **miscellaneous income** received in previous years consisted of State and Federal aid for declared snow disasters.

Service charge fees are collected on payments made by credit card. The fee charged is equal to the actual amount charged by the credit card companies.



Miscellaneous Revenue	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
park miscellaneous	367-420	\$ 12,795.30	\$ 16,600.00	\$ 14,050.00	\$ 13,300.00
miscellaneous income	381-000	\$ 20,938.43	\$ 1,000.00	\$ 7,900.00	\$ 1,000.00
service charge fees	381-001	\$ 190.00	\$ 165.00	\$ 275.00	\$ 225.00
		\$ 33,923.73	\$ 17,765.00	\$ 22,225.00	\$ 14,525.00

Other Financing

The Township manages escrow accounts for active land developments and other construction projects. The dollars in these accounts ensure the completion of any public improvements (i.e., roads, sidewalks, stormwater basins) required for each project. Escrow funds are released as improvements are completed, and Worcester assesses an **escrow administration** fee for each release processed by Township staff.

In past years the Township included capital expenditures in the General Fund, and provided an **interfund transfer** from the Capital Fund to the General Fund to meet these expenses. In 2017 the Township began to budget capital expenditures in the Capital Fund, thus eliminating the need for this transfer.

Other Financing	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
escrow administration	383-200	\$ 1,415.00	\$ 880.00	\$ 1,760.00	\$ 880.00
interfund transfer	392-300	\$ -	\$ -	\$ -	\$ -
		\$ 1,415.00	\$ 880.00	\$ 1,760.00	\$ 880.00

GENERAL FUND

Legislative

This Department provides for the Worcester Township Board of Supervisors, and related expenses. The Board consists of three Members, each elected to an at-large six-year term at municipal elections held in odd-numbered years.



The Board of Supervisors establishes policy, sets levels of public services, adopts an annual budget, and enacts tax rates. In addition, the Board of Supervisors leads several important planning efforts and improvement projects, including the development of a parks system and the adoption of a Comprehensive Plan and an Open Space Plan.

Each Supervisor receives a \$2,500 annual stipend and **benefits**, which includes health insurance, as permitted by State Law. Worcester Township is a member of a multi-municipal non-profit health insurance trust, an arrangement that helps to control health care expenses. In addition, the Township recently established a high-deductible health care plan that provides quality coverage for employees, at a reasonable cost to taxpayers. Health insurance premiums will not increase in 2022, thanks in large measure to these sensible steps taken by the Township.

Consultant services include the fee paid to the Township's appointed auditor. This budget item also includes planning services provided by the Montgomery County Planning Commission (MCPC). In 2017 the Township renegotiated its contract with the MCPC due to a decrease in land development activities. The truncated service arrangement will continue in the coming year, and will save the Township an approximate \$9,000 in 2022.

The Supervisors attend educational **meetings and seminars** throughout the year, to discuss issues that affect our community, and to learn about ways to improve our municipal operations. Many of the meetings and seminars are conducted by the Pennsylvania State Association of Township Supervisors (PSATS) and the Montgomery County Association of Township Officials (MCATO).

The Budget also funds membership **dues** to PSATS, MCATO and similar organizations.

Legislative	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
payroll	400-110	\$ 7,310.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
benefits	400-150	\$ 41,398.25	\$ 49,267.86	\$ 28,950.00	\$ 33,136.74
consultant services	400-312	\$ 31,574.00	\$ 31,100.00	\$ 38,300.00	\$ 26,423.50
mileage reimbursement	400-337	\$ -	\$ 400.00	\$ 25.00	\$ 400.00
dues & subscriptions	400-420	\$ 3,099.00	\$ 4,425.00	\$ 3,900.00	\$ 4,495.00
meetings & seminars	400-460	\$ 1,617.00	\$ 4,975.00	\$ 325.00	\$ 4,975.00
		\$ 84,998.25	\$ 97,667.86	\$ 79,000.00	\$ 76,930.24

GENERAL FUND

Management

This Department provides for the Office of the Township Manager, which includes two full-time employees, the Township Manager and the Assistant Township Manager. An Assistant Township Manager was hired in 2020; the position manages grant operations, directs human resource programs, and backs-up both the Township Manager and Finance Director positions.



The Township Manager is appointed by the Board of Supervisors, and serves as the municipality's chief administrative officer. The Township Manager oversees the day-to-day operations of all Township Departments, and prepares information for meetings of the Board of Supervisors. The Township Manager drafts the annual Budget, and implements the adopted Budget. And while the Township Manager's salary is determined by the Board of Supervisors, in 2017 the Township Manager recommended his salary be capped at its current level, absent an annual one-half of one percent cost of living adjustment that is applied to the recommended salary ranges for all Township positions.

Previous year budgets booked one-half of the Township Manager's salary in this category, and one-half of the salary to the Codes Department. Beginning in 2017 the Township Manager's entire salary was booked to this Department.

In lieu of the use of a Township vehicle, the Township Manager utilizes a personal vehicle for Township business, and receives a fixed monthly stipend for **mileage reimbursement**, fuel, maintenance and all insurances.

The Township Manager and Assistant Township Manager attend educational **meetings and seminars** throughout the year, including those conducted by the Pennsylvania State Association of Township Supervisors, the Montgomery County Association of Township Officials, and the Association of Pennsylvania Municipal Managers.

Management	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
payroll	401-120	\$ 184,299.36	\$ 221,146.05	\$ 213,500.00	\$ 224,251.60
benefits	401-150	\$ 63,616.53	\$ 73,529.16	\$ 66,900.00	\$ 73,421.01
consultant services	401-312	\$ 3,193.00	\$ 8,225.00	\$ 8,900.00	\$ 8,250.00
mobile phone	401-321	\$ 750.00	\$ 900.00	\$ 900.00	\$ 900.00
mileage reimbursement	401-337	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00
meetings & seminars	401-460	\$ 1,530.50	\$ 2,075.00	\$ 800.00	\$ 3,160.00
		\$ 258,189.39	\$ 310,675.21	\$ 295,800.00	\$ 314,782.61

GENERAL FUND

Finance

This Department provides for the Office of the Finance Director, which includes one full-time employee, the Finance Director.

The Finance Director is responsible for accounts receivable and payable, the administration of payroll, and the management of various benefit programs. The Finance Director works to identify, implement and maintain sound financial practices, and to ensure an accurate accounting of all public funds at all times.

The Finance Director attends educational **meetings and seminars** throughout the year, including that conducted by the Pennsylvania State Association of Township Supervisors and the Delaware Valley Trusts. The Budget provides additional funds for continuing education for this position.



Finance	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
payroll	402-120	\$ 72,346.05	\$ 68,000.00	\$ 66,650.00	\$ 70,040.00
benefits	402-150	\$ 40,544.95	\$ 44,783.53	\$ 43,200.00	\$ 39,582.00
mobile phone	402-321	\$ 250.00	\$ 300.00	\$ 300.00	\$ 300.00
mileage reimbursement	402-337	\$ 171.70	\$ 250.00	\$ 180.00	\$ 200.00
meetings & seminars	402-460	\$ 916.16	\$ 700.00	\$ 150.00	\$ 700.00
		\$ 114,228.86	\$ 114,033.53	\$ 110,480.00	\$ 110,822.00

GENERAL FUND

Tax Collection

This Department provides for the elected and appointed tax collectors.

The elected tax collector collects property taxes only, and the Township pays 5% on the amount collected. The Township provides **office supplies** for the elected tax collector, and also pays a portion of tax bill mailing expenses.



The appointed tax collector collects the earned income tax. This firm is appointed by the Montgomery County Tax Collection Committee (MCTCC), to which the Township is a member municipality. The MCTCC pays the firm 1.1% on the amount collected (**professional services**), which is deducted from the funds remitted to the Township. The Township also pays a share of the MCTCC operating budget that is proportional to the Township's receipts relative to that of the other members. This share is approximately \$300.

Tax Collection	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
payroll	403-110	\$ 2,313.16	\$ 2,369.50	\$ 2,430.90	\$ 2,364.50
benefits	403-150	\$ 179.97	\$ 181.50	\$ 185.97	\$ 129.37
office supplies	403-210	\$ 2,099.14	\$ 5,140.00	\$ 4,150.00	\$ 5,100.00
professional services	403-310	\$ 30,844.73	\$ 28,402.55	\$ 29,200.00	\$ 29,975.28
		\$ 35,437.00	\$ 36,093.55	\$ 35,966.87	\$ 37,569.15

GENERAL FUND

Legal

This Department provides for the Township’s legal services. The Township Solicitor, appointed by the Board of Supervisors, represents the municipality in most legal matters. Due to the volume of legal assistance required on an average annual basis, the Township contracts for legal services rather than staffing in-house counsel, an arrangement that lowers total legal-related expenses.



The Solicitor reviews contracts, ordinances and policy documents prior to their adoption by the Board of Supervisors, and provides legal advice to the Board of Supervisors and Township Manager. The Solicitor also supports the Township’s Open Records Officer to meet the requirements of the Commonwealth’s Right-to-Know (RTK) Law.

Due to the inherently uncertain nature of litigation, it is difficult to budget a reliable estimate of annual legal costs. Higher expenditures incurred in 2021 are mostly attributable one matter of litigation regarding a land use challenge.

Legal	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
general services	404-310	\$ 52,470.20	\$ 67,800.00	\$ 168,000.00	\$ 78,000.00
RTK services	404-320	\$ 10,554.50	\$ 12,000.00	\$ 100.00	\$ 12,000.00
		\$ 63,024.70	\$ 79,800.00	\$ 168,100.00	\$ 90,000.00

GENERAL FUND

Clerical

This Department provides clerical support to Township operations, and includes one full-time employee, the Receptionist, and one part-time employee, the File Clerk.



In 2020, upon the hire of an Assistant Township Manager, the Township eliminated the full-time position of Administrative Assistant, which was charged to this Department. This change is reflected in **payroll** and **benefit** expenses in 2021.

The Budget also continues enhanced funding for IT services, so to best protect the Township's **computer** network. A growing number of municipalities are falling prey to ransomware and similar threats, and Worcester invests the dollars needed to enhance its network security. The Budget also provides for annual software license fees.

The Budget provides for contracted **payroll services**, and for general **office supplies**. Budgeted **postage** funds provide for all mailings that are not sewer bills or the Township newsletter, which are funded by the Sewer Fund and General Fund line-item code 459.340, respectively.

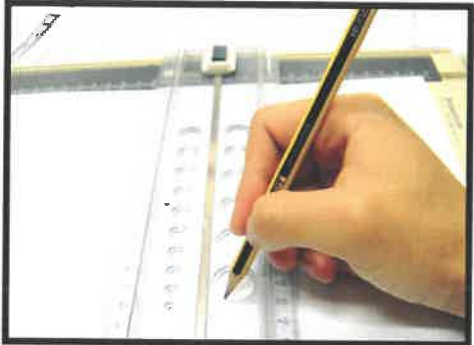
Advertisements include legal ads the Township are required to publish by State Law in advance of select meetings and scheduled actions of the Board of Supervisors. State Law also mandates the advertisements be published in certain newspapers, and these newspapers, in turn, charge hefty publication fees. To help offset this cost the Township Manager drafts most legal ads, and submits these to the Township Solicitor for edit, in lieu of having the Township Solicitor draft original ads.

Clerical	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
payroll	405-140	\$ 81,057.42	\$ 63,269.81	\$ 51,200.00	\$ 65,192.82
benefits	405-150	\$ 33,855.41	\$ 16,747.32	\$ 12,900.00	\$ 13,680.24
office supplies	405-210	\$ 8,356.69	\$ 6,000.00	\$ 5,100.00	\$ 6,700.00
payroll services	405-310	\$ 16,604.76	\$ 17,010.00	\$ 16,900.00	\$ 18,657.00
telephone	405-321	\$ 3,733.09	\$ 4,725.00	\$ 4,200.00	\$ 4,773.00
postage	405-325	\$ 6,736.81	\$ 4,550.00	\$ 4,150.00	\$ 4,955.00
auto allowance	405-337	\$ 68.25	\$ 300.00	\$ 190.00	\$ 240.00
advertisement	405-340	\$ 3,668.78	\$ 7,200.00	\$ 4,400.00	\$ 6,300.00
meetings & seminars	405-460	\$ 354.82	\$ 1,775.00	\$ 1,500.00	\$ 1,800.00
computer expense	405-465	\$ 76,675.06	\$ 73,759.00	\$ 71,500.00	\$ 66,623.00
other expense	405-470	\$ 5,480.92	\$ 7,224.00	\$ 4,800.00	\$ 6,828.00
		\$ 236,592.01	\$ 202,560.13	\$ 176,840.00	\$ 195,749.06

GENERAL FUND

Engineering

This Department provides for the Township’s engineering services. The Township Engineer, appointed by the Board of Supervisors, reviews subdivision and land development plans, assesses proposed public improvements, determines the appropriate amount of escrow releases, and provides guidance on the design and construction of certain Township improvements.



The Budget provides additional dollars for grant support services. The Township Engineer’s expertise is required for the proper completion of many grant applications.

Engineering	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
engineering services	408-310	\$ 10,378.56	\$ 33,750.00	\$ 17,800.00	\$ 30,250.00
		\$ 10,378.56	\$ 33,750.00	\$ 17,800.00	\$ 30,250.00

GENERAL FUND

Township Building

This Department provides for the operation of the Township Building. The Township Building was designed to facilitate the efficient delivery of the public services. Proper operation and maintenance of the Township Building is required so to ensure the facilities do not become a burden to taxpayers.

Utilities include electric, water and internet service, as well as heating oil and propane gas, which is used for the back-up generator. In addition to providing for HVAC system preventative maintenance and cleaning services, **maintenance and repairs** fund parking lot light fixes as may be needed.

The **other expenses** line item has been revised to include expenses that were posted to other line items in previous year budgets. As this line item appears in several Departments, the change will help to standardize the posting of these expenses.



Township Building	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
utilities	409-136	\$ 6,934.64	\$ 10,104.00	\$ 8,100.00	\$ 10,164.00
maintenance & repairs	409-137	\$ 11,855.52	\$ 16,680.00	\$ 11,900.00	\$ 17,136.00
alarm service	409-142	\$ 2,797.90	\$ 3,804.00	\$ 2,900.00	\$ 4,008.00
other expenses	409-147	\$ 871.76	\$ 2,400.00	\$ 1,150.00	\$ 2,400.00
		\$ 22,459.82	\$ 32,988.00	\$ 24,050.00	\$ 33,708.00

GENERAL FUND

Garage

This Department provides for the operation of the Public Works Garage complex. The complex includes a small administrative building that includes the office of the Public Works Director, a locker room and a lunch room for the Public Works team. The complex also includes a six-bay building in which vehicles, equipment and tools are stored. In 2016 the Township constructed a salt storage building with vehicle wash bay, and in 2019 the Township constructed a two-bay building that accommodates additional vehicles and equipment.

Utilities include electric, water and internet service, as well as propane gas, which is used for heating. In addition to providing for HVAC system preventative maintenance and regular cleaning services, **maintenance and repairs** fund trash and recycling services.

The **other expenses** line item has been revised to include expenses that were posted to other line items in previous year budgets. As this line item appears in several Departments, the change will help to standardize the posting of these expenses.

Garage	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
utilities	409-236	\$ 10,225.61	\$ 15,060.00	\$ 13,400.00	\$ 15,300.00
maintenance & repairs	409-237	\$ 9,506.74	\$ 10,044.00	\$ 9,100.00	\$ 10,968.00
alarm service	409-242	\$ 1,182.96	\$ 1,608.00	\$ 2,650.00	\$ 2,604.00
other expenses	409-247	\$ 760.45	\$ 1,440.00	\$ 1,150.00	\$ 1,440.00
		\$ 21,675.76	\$ 28,152.00	\$ 26,300.00	\$ 30,312.00

GENERAL FUND

Community Hall

This Department provides for the operation of the Township's Community Hall, which is located in Fairview Village. Meetings for the Board of Supervisors, Planning Commission, and Zoning Hearing Board are held at Community Hall. The Township allows a local scout troop to utilize the basement level. Township residents, business and organizations are able to rent Community Hall for meetings and other events, for a modest fee.



Utilities include electric, water and telephone service, as well as oil, which is used for heating. In addition to providing for HVAC system preventative maintenance and cleaning services, **maintenance and repairs** funds minor fixes to the property's parking lot and landscaping.

Community Hall	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
utilities	409-436	\$ 4,010.38	\$ 5,760.00	\$ 4,950.00	\$ 6,060.00
maintenance & repairs	409-437	\$ 3,869.13	\$ 5,796.00	\$ 6,250.00	\$ 5,892.00
other expenses	409-447	\$ 52.14	\$ 600.00	\$ 150.00	\$ 660.00
		\$ 7,931.65	\$ 12,156.00	\$ 11,350.00	\$ 12,612.00

Historical Building

This Department provides for the operation of the Farmers' Union Hall, which is located in Center Point Village. The Township leases this property to the Worcester Historical Society for one dollar per year.



Utilities include water and heating oil. The Historical Society pays a portion of the annual heating oil expense. In addition to providing for HVAC system preventative maintenance, **maintenance and repairs** funds minor fixes to the building.

Historical Building	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
utilities	409-536	\$ 3,855.14	\$ 4,541.00	\$ 2,900.00	\$ 4,952.50
maintenance & repairs	409-537	\$ 372.73	\$ 1,608.00	\$ 700.00	\$ 1,608.00
		\$ 4,227.87	\$ 6,149.00	\$ 3,600.00	\$ 6,560.50

GENERAL FUND

Hollow Road Rental

This Department provides for the operation of a single-family rental property owned by the Township. The Township currently leases this property.

The tenant pays all **utilities**; the dollars included in the Budget are for utilities that may need to be maintained during a vacancy between tenants. **Maintenance and repairs** funds HVAC system maintenance, and any required capital fixes to the property.



Hollow Road Rental	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
utilities	409-636	\$ -	\$ 250.00	\$ -	\$ 250.00
maintenance & repairs	409-637	\$ 197.00	\$ 4,008.00	\$ 900.00	\$ 4,008.00
		\$ 197.00	\$ 4,258.00	\$ 900.00	\$ 4,258.00

Springhouse

This Department provides for the operation of the Springhouse. The Springhouse is located along the Zacharias Trail, near the intersection of Hollow Road and Heebner Road. The structure is currently vacant.



Maintenance and repairs fund any required fixes to the structure.

Springhouse	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
maintenance & repairs	409-737	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
		\$ -	\$ 1,000.00	\$ -	\$ 1,000.00

GENERAL FUND

Fire Protection

This Department provides for Township and State contributions to the Worcester Volunteer Fire Department, our community's all-volunteer emergency service provider.



WVFD contributions include:

- A Township contribution in the amount of \$167,525 for general operating assistance. This amount represents a 5% increase in the operating assistance provided in 2021.
- A Township contribution in the amount of \$100,000 to offset the Fire Department's purchases of capital items such as fire engines, radios and life-saving equipment.
- A Township contribution in the amount of \$8,000 to help provide preventative maintenance services for Fire Department apparatus. Preventative maintenance services include annual tests on ladders, pumps and hoses. This contribution, which will help to prolong the useful life of costly equipment, was established in 2017.
- Pass-through funding received from the Commonwealth's Foreign Fire Insurance Tax. The State levies this tax on certain insurance policies, and earmarks a portion of these funds to volunteer fire company relief associations throughout Pennsylvania. The funds are received by the Township, and the Township remits all dollars to the Worcester Volunteer Fire Department Relief Association. Unfortunately, this critical aid has decreased by almost 20% between 2016 and 2021, due in part to the issuance of fewer policies that are subject to the tax. The 2022 allocation, to be announced in the fall of 2022, is assumed to equal the 2021 allocation.

This Department also funds **hydrant rental** fees charged by the North Penn Water Authority, the Pennsylvania American Water Company and Aqua. These three utilities own and maintain 237 hydrants in the Township.

Fire Protection	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
hydrant rentals	411-380	\$ 24,693.59	\$ 27,590.00	\$ 25,200.00	\$ 27,702.00
WVFD contributions	411-540	\$ 351,800.04	\$ 360,098.04	\$ 348,700.00	\$ 357,297.20
		\$ 376,493.63	\$ 387,688.04	\$ 373,900.00	\$ 384,999.20

Code Enforcement

This Department provides ordinance and building code enforcement programs, and includes one full-time employee, the Codes Clerk, one part-time employee, the Fire Marshal, and a consultant, a third-party building inspector.



The **Fire Marshal** position is budgeted for ten hours per week. The Fire Marshal investigates open burning complaints, manages the Township's fire alarm registration program, reviews land development plans to ensure the proper location of fire hydrants and emergency access lanes, and supports various safety-related efforts.

The Codes Clerk manages the permitting process, which includes the administrative review of zoning and building permit applications, the scheduling of required inspections, and the keeping of an accurate record of improvements made to properties in the Township. In past years the Department funded a portion of the Township Manager salary. Beginning in 2017 the Township Manager salary was booked to General Fund line-item code 401.120.

Supplies provides for the Township's annual codification needs. Approximately once each year the Township publishes an update to its Code, which encompasses the legislation enacted subsequent to the previous codification. This approach provides a modest savings over the codification of ordinances at the time each ordinance is adopted.

Consultant services fund the Township's building inspector, a consultant. The Township contracts for this service because the demand for inspections doesn't warrant the hire of a full-time employee, and because this demand fluctuates with the real estate market and the seasons. In 2016 the Township established a truncated building inspection schedule that offers additional inspection hours during peak construction season (summer), and fewer hours when building activity is traditionally slower (winter). This arrangement encourages a more efficient scheduling of inspections, which saves money.

Code Enforcement	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
Fire Marshal payroll	413-110	\$ 5,998.11	\$ 12,029.58	\$ 5,300.00	\$ 9,291.32
Fire Marshal benefits	413-110-150	\$ 3,816.51	\$ 4,437.47	\$ 3,750.00	\$ 4,527.72
Codes payroll	413-140	\$ 47,597.69	\$ 46,995.81	\$ 28,400.00	\$ 40,705.60
Codes benefits	413-150	\$ 22,797.17	\$ 17,818.60	\$ 10,400.00	\$ 17,759.58
supplies	413-210	\$ 1,220.00	\$ 3,505.00	\$ 1,500.00	\$ 8,105.00
consultant services	413-312	\$ 56,849.00	\$ 74,845.70	\$ 55,400.00	\$ 77,133.26
mobile phone	413-321	\$ 488.26	\$ 360.00	\$ 245.00	\$ 300.00
mileage	413-337	\$ 994.79	\$ 1,320.00	\$ 850.00	\$ 960.00
meetings & seminars	413-460	\$ 621.47	\$ 1,300.00	\$ 250.00	\$ 600.00
		\$ 140,383.00	\$ 162,612.15	\$ 106,095.00	\$ 159,382.48

Zoning Hearing Board

This Department provides for the operation of the Zoning Hearing Board. The Zoning Hearing Board considers appeals from Zoning Ordinance requirements and decisions of the Zoning Officer.

Zoning Hearing Board Members are appointed by the Board of Supervisors. Members are paid a \$50 stipend for each hearing attended.

The Members appoint a Solicitor who provides legal advice and guidance. State Law requires that the Township fund certain Zoning Hearing Board expenses, and this includes all **legal** fees billed by the Solicitor. If the Township Engineer testifies on behalf of the Township, the Township must also pay these **engineering** fees. Additional **professional services** are provided by a court reporter, and this cost is shared by both the Township and the Applicants appearing before the Zoning Hearing Board.



General support for Zoning Hearing Board operations is provided by Township staff, most notably the Zoning Officer and the Codes Clerk. This support includes drafting legal **advertisements** for the Solicitor's review, and mailing hearing notices.

Zoning Hearing Board	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
payroll	414-140	\$ 2,100.00	\$ 3,400.00	\$ 1,150.00	\$ 4,000.00
benefits	414-150	\$ 160.78	\$ 260.44	\$ 90.00	\$ 306.40
professional services	414-310	\$ 5,358.00	\$ 5,400.00	\$ 6,700.00	\$ 5,100.00
engineering	414-313	\$ -	\$ 1,500.00	\$ 200.00	\$ 1,500.00
legal	414-314	\$ 21,980.00	\$ 32,300.00	\$ 33,600.00	\$ 32,300.00
conditional use	414-315	\$ 10,368.45	\$ 8,700.00	\$ -	\$ 8,700.00
advertising	414-341	\$ 3,121.72	\$ 4,050.00	\$ 2,100.00	\$ 4,275.00
meetings & seminars	414-460	\$ -	\$ 200.00	\$ 25.00	\$ 200.00
		\$ 43,088.95	\$ 55,810.44	\$ 43,865.00	\$ 56,381.40

GENERAL FUND

PA One Call

This Department provides for services associated with the marking of utility lines in advance of construction activities. The **PA One Call** system is a communications network of property owners, designers, excavators, and utility owners, created to prevent damage to underground facilities, and to reduce injuries to contractors.



Much of the expense is attributable to the marking of facilities in and around Township-owned traffic signals.

PA One Call	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
PA One Call	419-242	\$ 956.16	\$ 2,520.00	\$ 2,450.00	\$ 2,580.00
		\$ 956.16	\$ 2,520.00	\$ 2,450.00	\$ 2,580.00

GENERAL FUND

Public Works

The Public Works Department provides for the maintenance of local roads and municipal-owned properties. The Township maintains about 60 miles of roadways, 25 culverts and bridges, 37 miles of storm sewers and approximately 300 acres of parks and other lands. The upkeep of these facilities is needed to maintain a higher quality of life for all Worcester families.



The Budget funds **payroll** and **benefits** for eight full-time positions. In 2020 the Township hired an additional full-time employee so to properly maintaining its growing inventory of Township-owned roads, parks, trails and other facilities. The additional employees has allowed the Township to assume additional “in-house” duties, like project inspections, that have traditionally been contracted to consultants. Utilizing Township staff to complete this work saves considerable dollars. The Budget also funds one part-time employees and, if needed, up to three seasonal employees.

Public Works employees are provided with Township-issued **uniforms**. In addition, the Public Works Director and the Public Works Foreman are provided with **cell phones**, as these positions are on call to address after-hour problems on roads, in parks and at other Township-owned facilities.

The Budget funds additional training for Public Works employees. In recent years the employees participated in educational **seminars** regarding roadside flagging and the safe operation of commercial vehicles. Since 2018 this important training was provided at no cost by the Delaware Valley Trust, the Township’s insurance provider.

Public Works	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
payroll	430-140	\$ 437,716.99	\$ 444,301.83	\$ 425,500.00	\$ 489,152.83
benefits	430-150	\$ 264,768.00	\$ 287,596.42	\$ 252,300.00	\$ 275,027.59
uniform rental	430-238	\$ 8,207.51	\$ 10,374.00	\$ 8,900.00	\$ 10,374.00
cell phones	430-326	\$ 1,557.45	\$ 1,560.00	\$ 1,400.00	\$ 1,452.00
meetings & seminars	430-460	\$ 365.82	\$ 1,700.00	\$ 450.00	\$ 1,700.00
other expenses	430-470	\$ 1,539.96	\$ 1,465.00	\$ 1,150.00	\$ 1,465.00
		\$ 714,155.73	\$ 746,997.25	\$ 689,700.00	\$ 779,171.41

GENERAL FUND

Snow Removal

This Department provides for the winter maintenance of Township roads. And while the Township budgets for a “bad winter” that includes many snow and ice events, actual expenses will depend on weather conditions.

The Budget funds the purchase of approximately 625 tons of anti-skid **materials**... an amount that does not include a 450-ton stockpile that is currently housed in the Public Works salt building. A “normal” 5-inch snowfall requires about 32 tons of salt to treat all Township roads once.



In past years the Township employed a **contractor** for snow removal services in two subdivisions – Milestone and Sunny Brook Estates – and at select roads in the northeast portion of the Township. With the hire of an additional full-time employee in 2020, the Township assumed snow removal operations at these roads. Funds are budgeted for emergency services only.

Snow Removal	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
materials	432-200	\$ 10,663.58	\$ 31,906.25	\$ 29,500.00	\$ 36,456.25
contractor	432-450	\$ 2,015.00	\$ -	\$ 910.00	\$ 1,500.00
		\$ 12,678.58	\$ 31,906.25	\$ 30,410.00	\$ 37,956.25

GENERAL FUND

Traffic Signals

This Department provides for the operation and repair of traffic signals. The Township owns and maintains twelve traffic signals. In addition the Township funds a percent of five traffic signals that are located at its municipal borders.

The Township Traffic Engineer provides **engineering** services on an as-needed basis.

Maintenance services are provided by a contractor who specializes in traffic signal technology and upkeep.



Traffic Signals	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
engineering	433-313	\$ 4,063.40	\$ 5,000.00	\$ 250.00	\$ 5,000.00
electricity	433-361	\$ 3,021.63	\$ 3,540.00	\$ 3,350.00	\$ 3,540.00
maintenance	433-374	\$ 9,466.86	\$ 11,200.00	\$ 11,100.00	\$ 11,400.00
		\$ 16,551.89	\$ 19,740.00	\$ 14,700.00	\$ 19,940.00

Machinery & Tools

This Department provides for the maintenance of Public Works vehicles and equipment. The Township maintains a nine-truck fleet and various pieces of equipment that are needed to properly maintain our community’s roadway network, parks and other Township-owned facilities. The Township’s philosophy is to maintain its vehicles and equipment until the useful life has been maximized. Replacement vehicles and equipment are bought only when the useful life is extinguished, and when a replacement purchase is warranted.



Vehicle maintenance includes the purchase of tires and parts, and repair services.

This Budget also funds the purchase of **small tools** – such as saws, levels and weed-whackers. Beginning in 2019 funding for **small tool repairs** was included in the **small tools** line item.

Machinery & Tools	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
vehicle maintenance	437-250	\$ 17,767.57	\$ 75,000.00	\$ 32,500.00	\$ 75,000.00
small tools	437-260	\$ 4,977.50	\$ 10,500.00	\$ 6,800.00	\$ 14,500.00
		\$ 22,745.07	\$ 85,500.00	\$ 39,300.00	\$ 89,500.00

GENERAL FUND

Road Maintenance

This Department provides fuels for Public Works vehicles and equipment. The Budget assumes an approximate ten percent increase **gasoline** and **diesel** usage, and a ten percent increase in fuel prices, in the coming year. The ten percent increase in usage accommodates several snowstorms during the winter season, as much fuel is needed to operate the plows.



This Department also provides for the purchase of street **signs** and associated hardware.

The Budget includes funds for the materials (**supplies**) used for roadway improvements made throughout the year, such as pothole repair and work to roadside swales. This work is in addition to dollars allocated toward the Township's annual road program.

Beginning in 2017 contracted service for **snow** removal, if any, is booked in General Fund line-item code 432.450.

In previous Budgets a portion of the Township's annual **road program** expense was booked to this Department. Beginning in 2017 these dollars are provided by the Capital Fund. In total, the Budget provides \$874,000 for the 2022 Road Program, an amount that does not include **engineering** and inspection services. This is a sizable percentage of the annual Budget, and demonstrates the Township's commitment to keeping the community's infrastructure safe and in good repair.

In 2019 the Public Works Department assumed inspection of the annual Road Program, which has saved the Township more than \$45,000 in **engineering** expenses to date.

Road Maintenance	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
gasoline	438-231	\$ 2,799.77	\$ 5,425.00	\$ 4,100.00	\$ 5,200.00
diesel	438-232	\$ 12,914.96	\$ 25,275.00	\$ 22,700.00	\$ 25,275.00
signs	438-242	\$ 3,213.05	\$ 3,000.00	\$ 1,900.00	\$ 3,000.00
supplies	438-245	\$ 10,816.98	\$ 43,500.00	\$ 17,300.00	\$ 52,500.00
engineering	438-313	\$ 7,727.70	\$ 18,000.00	\$ 23,400.00	\$ 25,000.00
contractor, road program	438-370	\$ 5,686.00	\$ 13,300.00	\$ 6,500.00	\$ 13,500.00
		\$ 43,158.46	\$ 108,500.00	\$ 75,900.00	\$ 124,475.00

Stormwater Management

Stormwater management regulations are among the costliest unfunded mandates forced upon local governments today... an expense that is ultimately assumed by Township residents.

The United States Environmental Protection Agency and the Pennsylvania Department of Environmental Protection have mandated that Worcester Township enact extensive regulations (*totaling about 119 pages*) that affect every property in our community. By these agencies not fully considering the financial impacts of these mandates, a burden has been placed on municipalities and their residents.



The new stormwater regulations took effect in January 2019.

The Township is also required to fund significant stormwater planning and improvement projects. The Budget funds **engineering** expenses the Township will incur to meet this Federal and State mandate. This ongoing expense is projected to increase in the years to come.

Stormwater Managemen	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
engineering	446-313	\$ 8,766.50	\$ 35,000.00	\$ 4,800.00	\$ 35,000.00
		\$ 8,766.50	\$ 35,000.00	\$ 4,800.00	\$ 35,000.00

GENERAL FUND

Recreation Administration

This Department provides for the management of Township’s recreation programs. In 2021 the Township eliminated the part-time position in this Department. This position will be re-evaluated in 2022.



Recreation Administratic	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
payroll	451-140	\$ 19,904.69	\$ 21,028.48	\$ 725.00	\$ -
benefits	451-150	\$ 2,068.68	\$ 1,826.78	\$ 102.00	\$ -
mobile phone	451-326	\$ -	\$ -	\$ -	\$ -
mileage reimbursement	451-337	\$ 36.23	\$ 175.00	\$ -	\$ -
meetings & seminars	451-460	\$ 367.91	\$ 900.00	\$ -	\$ 900.00
		\$ 22,377.51	\$ 23,930.26	\$ 827.00	\$ 900.00

Recreation & Culture

Worcester Township provides a number of recreational programs and community events for residents of all ages.

The Township sells **discounted tickets** for admission to area museums, amusement parks and other attractions, through a program managed by the Pennsylvania Parks and Recreation Society. For each ticket purchased the Township receives a small commission. The program is offered as a service to our residents, and not as a revenue generator.



The Township partners with area organizations to provide several popular tennis, basketball and soccer **camps and leagues**. In past years the Township participated in a recreation consortium with two neighboring municipalities. In 2018 the consortium ended its **park trips** program due to a lack of enrollment. This program is not expected to return in the foreseeable future.

The Budget also funds Worcester **Community Day**. The event will be held at Heebner Park in the fall of 2022, and will offer something for everyone in the family. Stay tuned for more details!

Lastly, the Budget provides for the Township's annual contribution to the Norristown Library, our community's public **library**. State aid for public libraries has decreased in recent years. Worcester is proud to continue our strong support of our library, and the Budget provides a 5% increase in funding to this important resource.

Recreation & Culture	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
discounted tickets	452-247	\$ 955.00	\$ 3,800.00	\$ 100.00	\$ 900.00
camps & sport leagues	452-248	\$ 798.00	\$ 4,000.00	\$ 2,150.00	\$ 2,800.00
Community Day	452-250	\$ 6,340.13	\$ 12,300.00	\$ 1,850.00	\$ 10,500.00
library	452-520	\$ 7,294.00	\$ 7,659.00	\$ 7,659.00	\$ 8,042.00
		\$ 15,387.13	\$ 27,759.00	\$ 11,759.00	\$ 22,242.00

GENERAL FUND

Parks

This Department provides for the maintenance of the Township's parks system, which includes 120 acres of active and passive parklands, and more than 170 acres of natural open spaces.

Heebner Park, our community's signature park, totals 84 acres, and includes athletic fields, basketball and tennis courts, walking trails, playgrounds, and pavilions. The Zacharias Trail begins in Heebner Park; the Township is now working to extend this trail to nearby Evansburg State Park.



Mt. Kirk Park sports one multi-purpose athletic field and a quarter-mile walking trail. This seven-acre park offers a convenient walking trail that connects to the neighboring Chadwick Place development.

Sunny Brook Park is home to two softball fields and one multi-purpose field. While this park is located within a residential subdivision, the facility is owned and maintained by the Township.

Heyser Field is an equestrian-friendly park located behind Community Hall. Various community and equestrian events are held at the park throughout the year. A 700 linear foot unpaved trail winds through the woods behind the horse ring.

The Budget includes considerable dollars to maintain the athletic fields, pavilions, trails and site amenities. In 2016 the Township enacted a modest field rental fee to recover a portion of this cost. The fee, which includes a sizable discount for community-based and youth organizations, recovers approximately 10% of the annual cost to maintain these facilities.

The Budget also funds **utilities** (electric and water) in service at Heebner Park and Sunny Brook Park.

Parks	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
Heebner Park - utilities	454-436	\$ 2,497.45	\$ 3,216.00	\$ 2,900.00	\$ 3,336.00
Heebner Park - fields	454-437-001	\$ 3,121.03	\$ 16,800.00	\$ 13,600.00	\$ 15,800.00
Heebner Park - expenses	454-437-002	\$ 4,000.99	\$ 8,000.00	\$ 4,600.00	\$ 8,000.00
Mt. Kirk Park - fields	454-438-001	\$ 480.16	\$ 3,400.00	\$ 2,600.00	\$ 3,700.00
Mt. Kirk Park - expenses	454-438-002	\$ 636.25	\$ 1,000.00	\$ 625.00	\$ 1,000.00
Sunny Brook Park - fields	454-439-001	\$ 1,200.41	\$ 4,700.00	\$ 3,900.00	\$ 4,700.00
Sunny Brook Park - expenses	454-439-002	\$ 1,100.92	\$ 3,902.00	\$ 2,800.00	\$ 3,402.00
Sunny Brook Park - utilities	454-446	\$ 914.91	\$ 1,680.00	\$ 1,050.00	\$ 1,680.00
Heyser Park - horse ring	454-470	\$ -	\$ 500.00	\$ -	\$ 500.00
Heyser Park - expenses	454-471	\$ 152.04	\$ 500.00	\$ 100.00	\$ 350.00
trails	454-480	\$ 2,890.09	\$ 2,900.00	\$ 1,700.00	\$ 2,850.00
other parks	454-490	\$ 17.11	\$ 1,000.00	\$ 1,750.00	\$ 2,500.00
		\$ 17,011.36	\$ 47,598.00	\$ 35,625.00	\$ 47,818.00

GENERAL FUND

Public Relations

This Department provides for the publication of the Township’s award-winning **community newsletter**. The quarterly newsletter is mailed to the more than 3,300 homes and businesses in Worcester Township. Township employees prepare the newsletter articles, which lowers production costs.



Township also distributes an informational packet to new residents, with the cost to design and print booked to **other communications**.

Public Relations	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
community newsletter	459-340	\$ 18,536.77	\$ 20,300.00	\$ 18,800.00	\$ 20,300.00
other communications	459-341	\$ 641.81	\$ 1,000.00	\$ 1,575.00	\$ 1,000.00
		\$ 19,178.58	\$ 21,300.00	\$ 20,375.00	\$ 21,300.00

Other

The Township pays **real estate taxes** on portions of two Township-owned properties that are improved with cell towers. The cell tower companies that lease these lands reimburse the Township for the taxes paid. In past years the reimbursements were booked as a General Fund receipt. Beginning in 2018 the reimbursements were credited against this expenditure line-item, 481.430.



Insurances include premiums paid for property, liability, automotive, inland marine and workers compensation coverages. In 2017 the Township joined a multi-municipal trust that provides all coverages absent workers compensation insurance for volunteer firefighters.

Lastly, the Budget includes a year-end **transfer to the Capital Fund**. This transfer is the Capital Fund’s primary receipt, and these dollars are used to purchase vehicles and equipment, improve Township facilities, and provide for other capital expenditures. In 2017 the Township transferred its operating and capital reserves from the General Fund to the Capital Fund.

Other	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
real estate taxes	481-430	\$ 6,811.06	\$ -	\$ -	\$ -
insurances	486-350	\$ 98,926.70	\$ 110,581.30	\$ 102,000.00	\$ 107,655.70
transfer to Capital Fund	492-300	\$ 1,746,143.36	\$ 959,356.08	\$ 2,043,683.86	\$ 1,671,470.93
transfer to Sewer Fund	492-080	\$ -	\$ -	\$ 545,800.00	\$ -
		\$ 1,851,881.12	\$ 1,069,937.38	\$ 2,691,483.86	\$ 1,779,126.63

CAPITAL FUND

Interest

The Township invests its funds in interest-bearing instruments and accounts, in accordance with State Law and best management practices. Earnings fluctuate upon the interest rate received, a rate that is governed by many factors. **Interest** rates remained low in 2021 and the Budget assumes rates will modestly increase in 2022.



Interest	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
interest	341-000	\$ 87,322.33	\$ 48,000.00	\$ 6,800.00	\$ 12,000.00
		\$ 87,322.33	\$ 48,000.00	\$ 6,800.00	\$ 12,000.00

Intergovernmental Revenue

In 2021 the Township received \$545,800 in Federal aid through the American Rescue Plan Act, and these dollars were deposited in the Sewer Fund, to fund improvements at the Valley Green Wastewater Treatment Plant in 2022 (see pages 37 and 38). A second payment in the same amount is expected to be received in 2022. The use of these dollars is restricted to certain projects. In the coming months the Township will determine how this one-time aid will be utilized. The Township must utilize the funds by year's end 2026.

Intergov. Revenue	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
federal entitlements	352-530	\$ -	\$ -	\$ -	\$ 545,800.00
		\$ -	\$ -	\$ -	\$ 545,800.00

CAPITAL FUND

Other Government Levels

The Township seeks to obtain Federal, State, County and other grant funding whenever possible. Grant funding is only included in the Budget when a grant has been awarded. At the time the 2022 Budget was prepared the Township had been awarded grants for:



- design and construction of a one-mile extension to the Zacharias Creek Trail, which will connect this trail to the existing 24-mile trail network in Evansburg State Park;
- installation of a sound barrier along a portion of the Pennsylvania Turnpike;
- design of an improvement plan for Valley Forge Road, between Woodlyn Avenue and Township Line Road / Stump Hall Road; and,
- installation of a pavilion, restrooms, and other improvements at Mount Kirk Park.

The sound barrier project is the largest of the grant projects listed above. This project will receive approximately \$825,000 in State funding in 2022.

Projected 2021 grant receipts are lower than budgeted due to a delayed construction schedule for the sound barrier project. Throughout 2021 the Township was asked to provide additional design information at the requested of the Pennsylvania Turnpike Commission. Sound barrier construction is scheduled to be completed in 2022.

Other Government Level	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
grants	354-351	\$ 446,638.04	\$ 1,670,700.00	\$ 233,500.00	\$ 1,516,920.00
		\$ 446,638.04	\$ 1,670,700.00	\$ 233,500.00	\$ 1,516,920.00

Fees

The Township assesses a **traffic impact fee** against most new development. The dollars collected fund improvements to the community's roadway network so to accommodate future traffic that is attributable to development. In 2020 a sizable traffic impact fee was paid for a new use introduced at 2750 Morris Road, and in 2021 the last of three traffic impact fee payments was paid by the developer of the Reserve at Center Square subdivision. The Budget does not assume the receipt of similarly-sized fees in the coming year.



The Budget includes **miscellaneous** revenue from the auction of used Public Works vehicles and equipment. State Law requires municipalities to sell vehicles and equipment by auction, unless the property is sold to another municipality, a volunteer fire company, school district or select other non-profit organizations.

Fees	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
traffic impact fees	363-100	\$ 418,654.07	\$ 31,095.85	\$ 300,800.00	\$ 14,204.00
miscellaneous	381-000	\$ 19,270.00	\$ 2,000.00	\$ 84,200.00	\$ 2,000.00
		\$ 437,924.07	\$ 33,095.85	\$ 385,000.00	\$ 16,204.00

Transfers In

The Capital Fund's primary receipt is a **General Fund transfer**. A portion of General Fund revenues are earmarked to fund capital reserve accounts that are needed to meet the Township's capital and other long-term needs. Without maintaining adequate reserve accounts, the Township is effectively deferring future obligations to the next generation of Township residents, and this approach is not acceptable.

Often, the actual transfer is about 50% more than the budgeted transfer. This is due to the Township's conservative approach to budgeting. At year's end actual receipts are often more than that budgeted, and actual expenditures less... and the result is a larger transfer.

Transfers In	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
General Fund transfer	392-010	\$ 1,746,143.36	\$ 959,356.08	\$ 2,004,723.43	\$ 1,125,670.93
		\$ 1,746,143.36	\$ 959,356.08	\$ 2,004,723.43	\$ 1,125,670.93

CAPITAL FUND

General Government

The Township maintains a computer replacement schedule to ensure workstations, servers, switches and other network components are replaced in a timely fashion. The replacement of three workstations is budgeted in 2022. The new computers are budgeted as **office equipment**.

The Budget funds Township **building improvements**, including an upgrade to the Township Building's basement filing system. Additional dollars are budgeted for emergency repairs and other unforeseen expenses.



General Government	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
investing/CD fees	402-470	\$ -	\$ -	\$ -	\$ -
office equipment	405-720	\$ 12,898.89	\$ 11,800.00	\$ 13,400.00	\$ 11,000.00
building improvements	409-600	\$ 31,950.00	\$ 16,500.00	\$ 10,500.00	\$ 170,500.00
interfund transfer	492-010	\$ -	\$ -	\$ -	\$ -
		\$ 44,848.89	\$ 28,300.00	\$ 23,900.00	\$ 181,500.00

Public Works

In many municipalities, the annual road maintenance budget is limited to the Liquid Fuel (“gas tax”) dollars received from the Commonwealth. However, this allocation alone is not enough to meet the maintenance demands of a community’s roadway network. Worcester Township recognizes this fact, and budgets additional dollars to supplement these State funds. The Budget provides \$541,750 in supplemental funds (**capital roads**) for the Township’s 2022 Road Program.



The Budget also funds:

- certain bridge improvements, as included the Township’s 2017 bridge inventory;
- continued design of an improvement plan for Valley Forge Road, between Woodlyn Avenue and Township Line Road / Stump Hall Road; and,
- the installation of a sound barrier along a portion of the Pennsylvania Turnpike.

Of the projects listed above, the sound barrier and Valley Forge Road corridor projects are the largest, at \$831,700 and \$460,200, respectively. Both projects are funded, in their entirety, by State grants.

The Budget provides for the following **equipment purchases**:

- a sprayer-spreader, to replace a 2008 sprayer-spreader;
- a dump truck, to replace a 2008 dump truck; and,
- a gator, to replace a 2012 gator.

It is also important to note that the Township does not look to replace vehicles and equipment when these items mature from their depreciation schedules. Instead, the Township replaces these items only at the end of their useful life, so to maximize value.

Lastly, the Budget provides the required local matching funds for a grant received to upgrade certain **traffic signals** throughout the Township.

Public Works	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
capital roads	430-600	\$ 754,066.32	\$ 2,792,850.00	\$ 1,381,000.00	\$ 2,228,670.00
equipment purchase	430-740	\$ 141,619.28	\$ 200,850.00	\$ 1,015,000.00	\$ 80,000.00
traffic signs & signals	433-600	\$ 252,569.06	\$ 15,300.00	\$ 1,000.00	\$ 15,300.00
		\$ 1,148,254.66	\$ 3,009,000.00	\$ 2,397,000.00	\$ 2,323,970.00

Parks & Recreation

The Budget provides for improvements at various Township **parks**, which includes the construction of a new pavilion and restrooms at Mount Kirk Park.

Design work will continue on a one-mile extension to the Zacharias Trail; when completed this **trail** will link to the existing 24-mile trail network in Evansburg State Park.



The Budget also provides dollars for the replacement of worn amenities throughout the parks system and trail network.

The Budget provides funds for **land acquisitions**, including \$15,000 for the possible acquisition of the former North Penn Army Reserve Base on Berks Road, and \$35,000 to support land preservation efforts throughout the community.

Parks & Recreation	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
parks and trails	454-600	\$ 44,903.42	\$ 195,000.00	\$ 82,600.00	\$ 385,700.00
land acquisition	454-710	\$ 3,838.00	\$ 35,000.00	\$ 14,400.00	\$ 51,000.00
		\$ 48,741.42	\$ 230,000.00	\$ 97,000.00	\$ 436,700.00

Wastewater Receipts

The Township owns and maintains two stream discharge wastewater treatment plants – the Valley Green Wastewater Treatment Plant and the Berwick Wastewater Treatment Plant – and six pumping stations (soon to be seven, with the dedication of a pumping station at the Reserve at Center Square development, anticipated in 2023). This sanitary sewer system services approximately 1,000 residential customers and nine commercial customers.



The Township received approximately \$136,000 in **tapping fees** for Reserve at Center Square development in 2021, which explains the significant dollars received in this year. This payment is the third and final payment of tapping fees for this development.

The Budget proposes a half percent (0.5%) increase to residential and commercial **sewer fees**. For 2021 the sewer fee increased by 1% for both residential and commercial service. Between 2014 and 2016 this fee increased by 10% each year, a measure needed because the Township did not set a fee commensurate with actual expenses in the years prior. Since 2016 the Township has aimed to minimize operational expenses where possible, and set an annual fee that (a) recovers all operational expenses, and (b) funds a sensible capital reserve.

In 2021 the Township received \$545,800 in Federal aid through the American Rescue Plan Act. The use of these dollars is restricted to certain projects, which includes improvements to sewer systems. The Township will use this one-time aid to make needed improvements at the Valley Green Wastewater Treatment Plant in 2022.

Wastewater	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
interest	341-000	\$ 7,493.97	\$ 3,500.00	\$ 735.00	\$ 1,000.00
federal entitlements	352-530	\$ -	\$ -	\$ 545,800.00	\$ -
tapping fees	364-110	\$ 15,200.00	\$ 45,931.62	\$ 199,800.00	\$ 42,207.62
sewer fees, residential	364-120	\$ 476,004.67	\$ 484,645.24	\$ 516,300.00	\$ 516,504.37
sewer fees, commercial	364-130	\$ 152,956.74	\$ 160,000.00	\$ 139,000.00	\$ 145,000.00
late fees	364-140	\$ 9,365.41	\$ 7,000.00	\$ 8,400.00	\$ 7,500.00
certification fees	364-150	\$ 1,475.00	\$ 1,250.00	\$ 2,325.00	\$ 1,350.00
liens	364-190	\$ -	\$ -	\$ -	\$ -
miscellaneous income	381-000	\$ -	\$ 25.00	\$ -	\$ 25.00
		\$ 662,495.79	\$ 702,351.86	\$ 1,412,360.00	\$ 713,586.99

SEWER FUND

Wastewater Expenditures

In 2017 the Township contracted for new operator service that allows direct-billing for sludge removal, testing and chemical purchases (**other expenses**)... an arrangement that has resulted in considerable savings to the ratepayers.

A share of the wastewater operator service cost is allocated to each of two treatment plants (35%) and six pumping stations (5%); the expense is included in the **operations** line item for each facility.

In 2019 the Township completed a capital reserve study for the sanitary sewer system. The study calculated how many dollars are needed to meet the system's long-term capital obligations, such as the replacement of pumps and sewer lines. The Township funds a reserve account each year, to ensure money is available to make these fixes when needed.

The Budget provides \$608,800 for **capital improvements**, which includes continuation of the annual televising program, installation of a control panel at the Meadowood Pumping Station, and installation of a flow meter at the Fawn Creek Pumping Station. The Township will utilize \$545,800 in Federal aid received through the American Rescue Plan Act of 2021 to install a tertiary filter, energy-efficient variable frequency drives, and other upgrades at the Valley Green Wastewater Treatment Plant.

Wastewater Treatment	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
alarm services	429-242	\$ 1,048.50	\$ 1,104.00	\$ 1,050.00	\$ 1,232.00
other expenses	429-300	\$ 117,116.36	\$ 136,860.00	\$ 126,800.00	\$ 148,032.00
engineering	429-313	\$ 3,529.70	\$ 16,000.00	\$ 11,000.00	\$ 12,500.00
legal	429-314	\$ 410.40	\$ 2,500.00	\$ 500.00	\$ 2,500.00
plant operations	429-316	\$ 81,037.99	\$ 82,740.00	\$ 82,100.00	\$ 83,580.00
telephone	429-321	\$ 863.67	\$ 960.00	\$ 1,000.00	\$ 1,080.00
utilities	429-361	\$ 107,047.37	\$ 107,088.00	\$ 103,000.00	\$ 110,688.00
equipment & repairs	429-374	\$ 19,016.89	\$ 24,204.00	\$ 21,800.00	\$ 24,456.00
CPF, operations	429-421-001	\$ 5,742.50	\$ 5,916.00	\$ 5,800.00	\$ 5,976.00
CPF, utilities & repairs	429-421-002	\$ 5,978.57	\$ 6,132.00	\$ 5,690.00	\$ 6,552.00
MW, operations	429-422-001	\$ 5,555.00	\$ 5,916.00	\$ 5,700.00	\$ 5,976.00
MW, utilities & repairs	429-422-002	\$ 4,256.15	\$ 5,520.00	\$ 4,450.00	\$ 5,940.00
HV, operations	429-423-001	\$ 5,505.00	\$ 5,916.00	\$ 5,250.00	\$ 5,976.00
HV, utilities & repairs	429-423-002	\$ 3,074.78	\$ 4,872.00	\$ 3,650.00	\$ 4,968.00
FC, operations	429-424-001	\$ 5,505.00	\$ 5,916.00	\$ 5,700.00	\$ 5,976.00
FC, utilities & repairs	429-424-002	\$ 2,571.00	\$ 4,092.00	\$ 3,800.00	\$ 4,452.00
CP, operations	429-425-001	\$ 5,505.00	\$ 5,916.00	\$ 5,500.00	\$ 5,976.00
CP, utilities & repairs	429-425-002	\$ 2,848.96	\$ 4,308.00	\$ 3,300.00	\$ 4,560.00
AD, operations	429-426-001	\$ 5,855.00	\$ 5,916.00	\$ 5,250.00	\$ 5,976.00
AD, utilities & repairs	429-426-002	\$ 2,454.25	\$ 4,008.00	\$ 3,300.00	\$ 4,320.00
capital improvements	429-700	\$ 102,040.23	\$ 90,000.00	\$ 75,500.00	\$ 608,800.00
GOB - principal	471-200	\$ 125,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00
GOB - interest	472-200	\$ 45,181.26	\$ 41,431.26	\$ 41,431.26	\$ 41,431.26
GOB - fiscal agent fees	475-000	\$ 1,050.00	\$ 1,100.00	\$ 1,050.00	\$ 1,100.00
insurance	486-350	\$ 3,852.30	\$ 3,643.70	\$ 3,643.70	\$ 4,543.30
		\$ 662,045.88	\$ 702,058.96	\$ 656,264.96	\$ 1,236,590.56

Interest

The Township invests its funds in interest-bearing instruments and accounts, in accordance with State Law and best management practices. Earnings fluctuate upon the interest rate received, a rate that is governed by many factors. **Interest** rates remained low in 2021, and the Budget assumes a modest increase in rates for 2022.

Interest	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
interest	341-000	\$ 1,387.71	\$ 750.00	\$ 75.00	\$ 100.00
		\$ 1,387.71	\$ 750.00	\$ 75.00	\$ 100.00

Licenses

Each year a portion of the funds generated by a State tax on gasoline and other fuels is distributed to Pennsylvania municipalities based upon each municipality's relative population and road miles. Municipalities, in turn, are permitted to use these **liquid fuel funds** for road maintenance, road construction and related infrastructure activities and purchases only.



In 2013 the Commonwealth increased the State tax on gas, and increased the amount of liquid fuel funds distributed to municipalities for a period of five years. During this time the Township's annual allocation increased by about 40%. The increases ended in 2019, and since this time the amount of funding received by the Township has decreased. In 2021 this funding decreased by approximately 5%, and the 2022 allocation is estimated to be approximately 2% lower than that received in 2021.

For many municipalities, a decrease in liquid fuel funds means less road work. But Worcester Township is different. Worcester Township understands that liquid fuel funds alone will not meet our community's infrastructure needs. Therefore, the Township budgets additional dollars in the General Fund and Capital Fund so to keep our roads safe and in good condition. When accounting for all funds, the Budget provides more than \$950,000 in roadway improvements in 2022.

Licenses	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
Liquid Fuel Funds	355-020	\$ 336,337.29	\$ 334,099.00	\$ 344,154.30	\$ 338,977.00
		\$ 336,337.29	\$ 334,099.00	\$ 344,154.30	\$ 338,977.00

Public Works

The Budget earmarks all liquid fuel funds received for the 2022 Road Program. Some municipalities limit their road maintenance program to that able to be funded by the liquid fuel allocation alone. Worcester assumes this State aid, while significant, falls short of that needed to properly maintain our community’s roadways. As such all other road maintenance expenses – including the purchase of winter materials and the contracting of snow removal services – are provided by the General Fund. This approach allows the Township to establish an honest budget that adequately funds our roadway maintenance obligations.



Public Works	code	2020 Actual	2021 Budget	2021 Projected	2022 Budget
road maintenance contract	438-370	\$ 378,000.00	\$ 368,000.00	\$ 368,000.00	\$ 333,000.00
		\$ 378,000.00	\$ 368,000.00	\$ 368,000.00	\$ 333,000.00

Appendix A

RECEIPTS AND EXPENDITURES BY FUND

GENERAL FUND

January 1, 2022 balance... \$ 250,000.00

RECEIPTS	2020 Actual	2021 Budget	2021 Projected	2022 Budget
Taxes	\$ 3,326,046.27	\$ 3,004,640.00	\$ 3,565,755.00	\$ 3,147,840.00
Licenses & Permits	\$ 217,593.25	\$ 216,600.00	\$ 215,270.00	\$ 208,900.00
Fines & Forfeits	\$ 1,620.47	\$ 1,600.00	\$ 2,050.00	\$ 1,600.00
Interest & Rents	\$ 193,358.20	\$ 188,592.46	\$ 213,775.00	\$ 194,464.63
Intergovernmental Revenue	\$ 150,982.67	\$ 149,079.59	\$ 688,195.73	\$ 687,761.30
Charges for Services	\$ 299,791.28	\$ 206,925.00	\$ 382,346.00	\$ 249,355.00
Miscellaneous Revenue	\$ 33,923.73	\$ 17,765.00	\$ 22,225.00	\$ 14,525.00
Other Financing	\$ 1,415.00	\$ 880.00	\$ 1,760.00	\$ 880.00
	\$ 4,224,730.87	\$ 3,786,082.05	\$ 5,091,376.73	\$ 4,505,325.93

EXPENDITURES	2020 Actual	2021 Budget	2021 Projected	2022 Budget
Legislative	\$ 84,998.25	\$ 97,667.86	\$ 79,000.00	\$ 76,930.24
Management	\$ 258,189.39	\$ 310,675.21	\$ 295,800.00	\$ 314,782.61
Finance	\$ 114,228.86	\$ 114,033.53	\$ 110,480.00	\$ 110,822.00
Tax Collection	\$ 35,437.00	\$ 36,093.55	\$ 35,966.87	\$ 37,569.15
Legal	\$ 63,024.70	\$ 79,800.00	\$ 168,100.00	\$ 90,000.00
Clerical	\$ 236,592.01	\$ 202,560.13	\$ 176,840.00	\$ 195,749.06
Engineering	\$ 10,378.56	\$ 33,750.00	\$ 17,800.00	\$ 30,250.00
Township Building	\$ 22,459.82	\$ 32,988.00	\$ 24,050.00	\$ 33,708.00
Garage	\$ 21,675.76	\$ 28,152.00	\$ 26,300.00	\$ 30,312.00
Community Hall	\$ 7,931.65	\$ 12,156.00	\$ 11,350.00	\$ 12,612.00
Historical Building	\$ 4,227.87	\$ 6,149.00	\$ 3,600.00	\$ 6,560.50
Hollow Road Rental	\$ 197.00	\$ 4,258.00	\$ 900.00	\$ 4,258.00
Springhouse	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
Fire Protection	\$ 376,493.63	\$ 387,688.04	\$ 373,900.00	\$ 384,999.20
Code Enforcement	\$ 140,383.00	\$ 162,612.15	\$ 106,095.00	\$ 159,382.48
Zoning Hearing Board	\$ 43,088.95	\$ 55,810.44	\$ 43,865.00	\$ 56,381.40
PA One Call	\$ 956.16	\$ 2,520.00	\$ 2,450.00	\$ 2,580.00
Public Works	\$ 714,155.73	\$ 746,997.25	\$ 689,700.00	\$ 779,171.41
Snow Removal	\$ 12,678.58	\$ 31,906.25	\$ 30,410.00	\$ 37,956.25
Traffic Signals	\$ 16,551.89	\$ 19,740.00	\$ 14,700.00	\$ 19,940.00
Machinery & Tools	\$ 22,745.07	\$ 85,500.00	\$ 39,300.00	\$ 89,500.00
Road Maintenance	\$ 43,158.46	\$ 108,500.00	\$ 75,900.00	\$ 124,475.00
Stormwater Management	\$ 8,766.50	\$ 35,000.00	\$ 4,800.00	\$ 35,000.00
Recreation Administration	\$ 22,377.51	\$ 23,930.26	\$ 827.00	\$ 900.00
Recreation & Culture	\$ 15,387.13	\$ 27,759.00	\$ 11,759.00	\$ 22,242.00
Parks	\$ 17,011.36	\$ 47,598.00	\$ 35,625.00	\$ 48,518.00
Public Relations	\$ 19,178.58	\$ 21,300.00	\$ 20,375.00	\$ 21,300.00
Other	\$ 1,851,881.12	\$ 1,069,937.38	\$ 2,691,483.86	\$ 1,778,426.63
	\$ 4,164,154.54	\$ 3,786,082.05	\$ 5,091,376.73	\$ 4,505,325.93

2022 GENERAL FUND \$ -

December 31, 2022 balance... \$ 250,000.00

CAPITAL FUND

January 1, 2022 balance... \$ 13,058,000.00

RECEIPTS	2020 Actual	2021 Budget	2021 Projected	2022 Budget
Interest	\$ 87,322.33	\$ 48,000.00	\$ 6,800.00	\$ 12,000.00
Intergov. Entitlements	\$ -	\$ -	\$ -	\$ 545,800.00
Other Government Levels	\$ 446,638.04	\$ 1,670,700.00	\$ 233,500.00	\$ 1,516,920.00
Fees	\$ 437,924.07	\$ 33,095.85	\$ 385,000.00	\$ 16,204.00
Transfers In	\$ 1,746,143.36	\$ 959,356.08	\$ 2,004,723.43	\$ 1,124,970.93
	\$ 2,718,027.80	\$ 2,711,151.93	\$ 2,630,023.43	\$ 3,215,894.93

EXPENDITURES	2020 Actual	2021 Budget	2021 Projected	2022 Budget
General Government	\$ 44,848.89	\$ 28,300.00	\$ 23,900.00	\$ 181,500.00
Public Works	\$ 1,148,254.66	\$ 3,009,000.00	\$ 2,397,000.00	\$ 2,323,970.00
Parks & Recreation	\$ 48,741.42	\$ 230,000.00	\$ 97,000.00	\$ 436,700.00
	\$ 1,241,844.97	\$ 3,267,300.00	\$ 2,517,900.00	\$ 2,942,170.00

2022 CAPITAL FUND \$ **273,724.93**

December 31, 2022 balance... \$ 13,331,724.93

SEWER FUND

January 1, 2022 balance... \$ 2,068,869.00

RECEIPTS	2020 Actual	2021 Budget	2021 Projected	2022 Budget
Wastewater	\$ 662,495.79	\$ 702,351.86	\$ 1,412,360.00	\$ 713,586.99
	\$ 662,495.79	\$ 702,351.86	\$ 1,412,360.00	\$ 713,586.99

EXPENDITURES	2020 Actual	2021 Budget	2021 Projected	2022 Budget
Wastewater	\$ 662,045.88	\$ 702,058.96	\$ 656,264.96	\$ 1,236,590.56

2022 SEWER FUND \$ (523,003.57)

December 31, 2022 balance... \$ 1,545,865.43

STATE FUND

January 1, 2022 balance... \$ 18,560.00

RECEIPTS	2020 Actual	2021 Budget	2021 Projected	2022 Budget
Interest	\$ 1,387.71	\$ 750.00	\$ 75.00	\$ 100.00
Licenses	\$ 336,337.29	\$ 334,099.00	\$ 344,154.30	\$ 338,977.00
	\$ 337,725.00	\$ 334,849.00	\$ 344,229.30	\$ 339,077.00

EXPENDITURES	2020 Actual	2021 Budget	2021 Projected	2022 Budget
Public Works	\$ 378,000.00	\$ 368,000.00	\$ 368,000.00	\$ 333,000.00

2022 STATE FUND \$ 6,077.00

December 31, 2022 balance... \$ 24,637.00

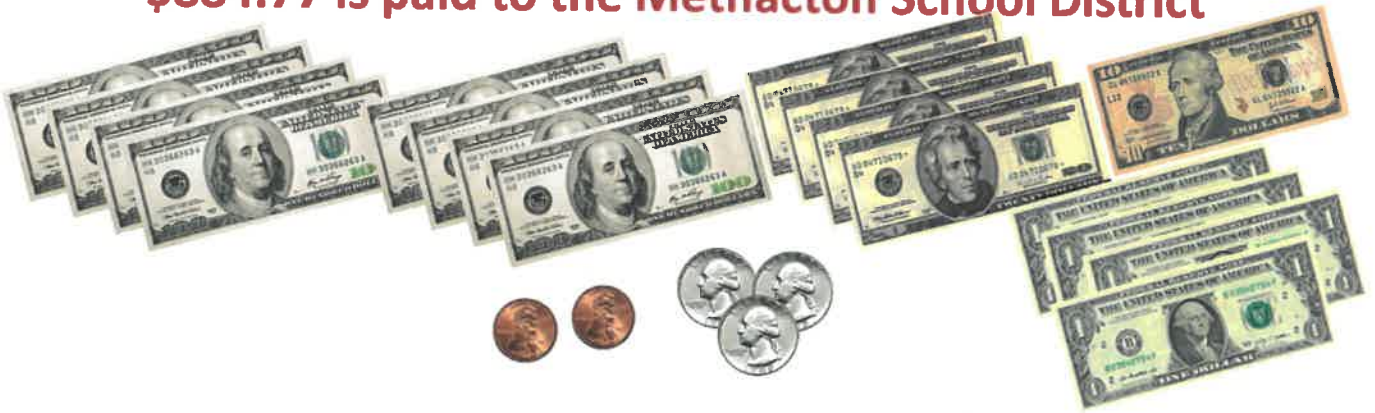
Appendix B

PROPERTY TAX RATES

Worcester Township boasts the lowest property tax in Montgomery County. The Township's property tax is levied at 0.05 mills, and there is no proposed change to this tax in 2022. The owner of a property in Worcester Township that is assessed at \$300,000 (the approximate assessment for a house with a market value of \$650,000) pays \$15 in property tax to the Township. This same owner pays \$1,206.60 in property tax to Montgomery County (4.022 mills), and \$9,379.35 in property tax to the Methacton School District (31.2645 mills).

If you pay property taxes, for every \$1,000 paid...

\$884.77 is paid to the Methacton School District



\$113.82 is paid to Montgomery County



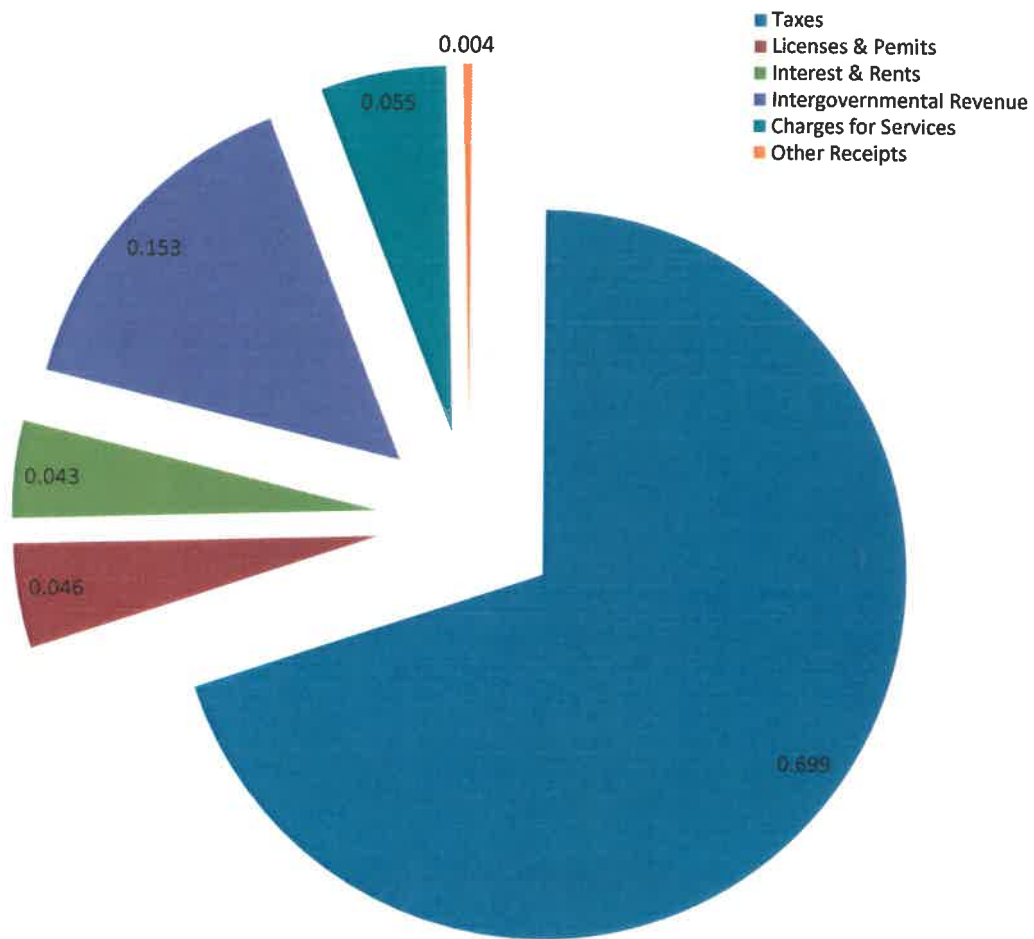
\$1.41 is paid to Worcester Township



Appendix C

GENERAL FUND RECEIPTS, BY PERCENT

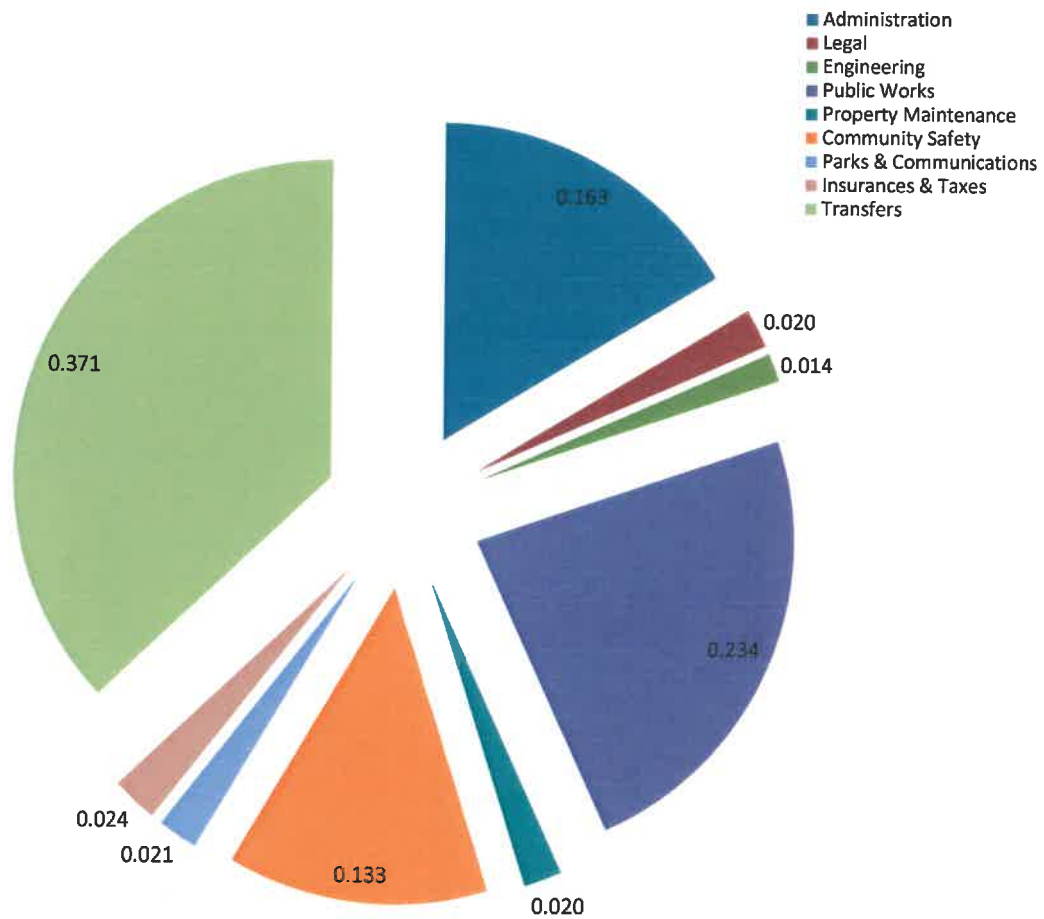
GENERAL FUND RECEIPTS, BY PERCENT



Appendix D

GENERAL FUND EXPENDITURES, BY PERCENT

GENERAL FUND EXPENDITURES, BY PERCENT



Appendix E

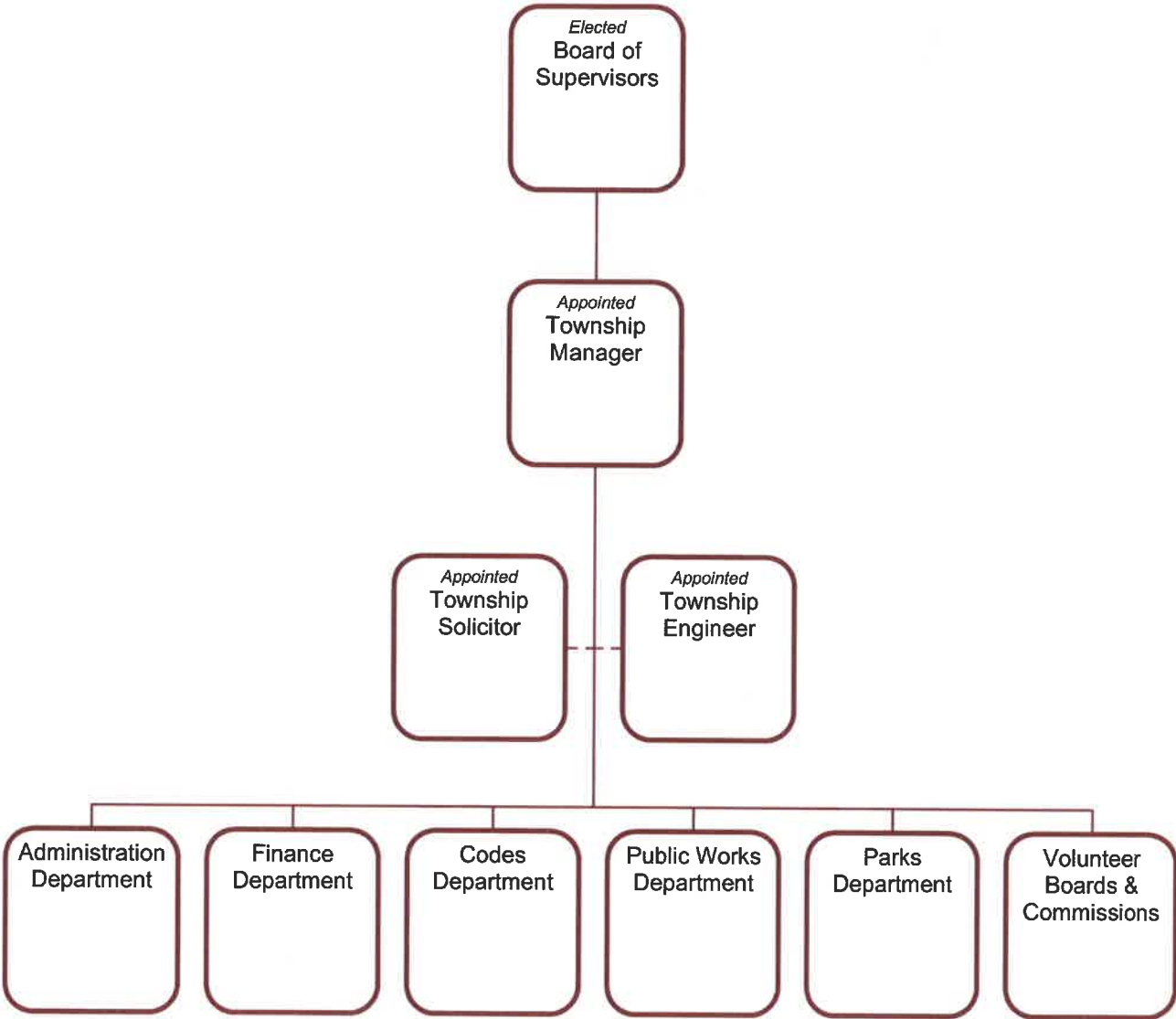
STAFFING LEVELS & ORGANIZATION CHART

STAFFING LEVELS

FULL-TIME POSITIONS	2020	2021	2022
Township Manager	1	1	1
Assistant Manager	1	1	1
Finance Director	1	1	1
Receptionist	1	1	1
Codes Clerk	1	1	1
Parks Director	0	0	0
Administrative Assistant	0	0	0
Public Works Director	1	1	1
Public Works Foreman	1	1	1
Public Works Laborer	6	6	6
	<hr/>	<hr/>	<hr/>
	13	13	13

PART-TIME POSITIONS	2020	2021	2022
Receptionist	0	0	0
Public Works Laborer	1	1	1
Recreation Coordinator	1	0	0
Fire Marshal	1	1	1
File Clerk	1	1	1
	<hr/>	<hr/>	<hr/>
	4	3	3

ORGANIZATION CHART



Appendix F

2016 GENERAL OBLIGATION BOND DEBT SERVICE SCHEDULE

TOWNSHIP OF WORCESTER
 Montgomery County, Pennsylvania
 General Obligation Bonds, Series of 2016

Debt Service Schedule

Dated: Date of Delivery
Due: December 1, as shown

Interest Payable: June 1 and December 1
Commencing: December 1, 2016

Date	Principal	Coupon	Interest	Total P+I
12/01/2016	40,000.00	2.000%	22,942.77	62,942.77
12/01/2017	120,000.00	0.800%	50,821.26	170,821.26
12/01/2018	120,000.00	0.900%	49,861.26	169,861.26
12/01/2019	120,000.00	3.000%	48,781.26	168,781.26
12/01/2020	125,000.00	3.000%	45,181.26	170,181.26
12/01/2021	130,000.00	1.100%	41,431.26	171,431.26
12/01/2022	130,000.00	1.250%	40,001.26	170,001.26
12/01/2023	130,000.00	1.400%	38,376.26	168,376.26
12/01/2024	135,000.00	2.000%	36,556.26	171,556.26
12/01/2025	135,000.00 *	2.000%	33,856.26	168,856.26
12/01/2026	135,000.00 *	2.000%	31,156.26	166,156.26
12/01/2027	145,000.00	2.000%	28,456.26	173,456.26
12/01/2028	145,000.00 *	2.250%	25,556.26	170,556.26
12/01/2029	150,000.00 *	2.250%	22,293.76	172,293.76
12/01/2030	155,000.00	2.250%	18,918.76	173,918.76
12/01/2031	155,000.00 *	2.375%	15,431.26	170,431.26
12/01/2032	160,000.00	2.375%	11,750.02	171,750.02
12/01/2033	25,000.00 *	3.000%	7,950.00	32,950.00
12/01/2034	25,000.00 *	3.000%	7,200.00	32,200.00
12/01/2035	30,000.00 *	3.000%	6,450.00	36,450.00
12/01/2036	30,000.00 *	3.000%	5,550.00	35,550.00
12/01/2037	30,000.00 *	3.000%	4,650.00	34,650.00
12/01/2038	30,000.00 *	3.000%	3,750.00	33,750.00
12/01/2039	30,000.00 *	3.000%	2,850.00	32,850.00
12/01/2040	30,000.00 *	3.000%	1,950.00	31,950.00
12/01/2041	35,000.00	3.000%	1,050.00	36,050.00
Total	\$2,495,000.00	-	\$602,771.69	\$3,097,771.69

* Mandatory Redemption.

Appendix G

2022 FEE SCHEDULE

to be considered at the January 3, 2022 Reorganization Meeting

Appendix H

CAPITAL FUND RESERVE BALANCES

CAPITAL FUND RESERVE BALANCES

Operating Reserve Fund		
projected balance 1/1/2022	\$	933,000.00
receipts, interest	\$	857.41
receipts, non-interest	\$	-
expenditures	\$	-
projected balance 12/31/22	\$	933,857.41

Capital Reserve Fund		
projected balance 1/1/2022	\$	7,330,000.00
receipts, interest	\$	6,736.10
receipts, non-interest	\$	3,189,690.93
expenditures	\$	2,942,170.00
projected balance 12/31/22	\$	7,584,257.03

Act 209 Fund		
projected balance 1/1/2022	\$	1,790,000.00
receipts, interest	\$	1,644.97
receipts, non-interest	\$	14,204.00
expenditures	\$	-
projected balance 12/31/22	\$	1,805,848.97

North Penn ARB Fund		
projected balance 1/1/2022	\$	780,000.00
receipts, interest	\$	716.80
receipts, non-interest	\$	-
expenditures	\$	-
projected balance 12/31/22	\$	780,716.80

Open Space Acquisition Fund		
projected balance 1/1/2022	\$	1,536,000.00
receipts, interest	\$	1,411.55
receipts, non-interest	\$	-
expenditures	\$	-
projected balance 12/31/22	\$	1,537,411.55

Park & Trail Development Fund		
projected balance 1/1/2022	\$	689,000.00
receipts, interest	\$	633.18
receipts, non-interest	\$	-
expenditures	\$	-
projected balance 12/31/22	\$	689,633.18

CAPITAL FUND		
projected balance 1/1/2022	\$	13,058,000.00
all receipts	\$	3,215,894.93
expenditures	\$	2,942,170.00
projected balance 12/31/22	\$	13,331,724.93

Appendix I

FUND BALANCE POLICY

WORCESTER TOWNSHIP FUND BALANCE POLICY

General Fund

1. Purpose: Primary operating fund for day-to-day revenues and expenditures.
2. Planned use: Unrestricted; ongoing.
3. Minimum: Based on an annual review of the Township's cash flow needs, as well as best management practices, Worcester Township shall carry forward into each Fiscal Year a minimum cash balance of \$250,000. At the end of each Fiscal Year, any amount held in excess of \$250,000 shall be transferred to the Capital Fund.
4. Reserves: None.

Sewer Fund

1. Purpose: Account for the revenue and expenditures related to the operation and maintenance of the Township's sanitary sewer system.
2. Planned use: Restricted by Township policy; ongoing.
3. Minimum: Based on an annual review of the Township's cash flow needs, as well as best management practices, Worcester Township shall carry forward into each Fiscal Year a minimum cash balance of \$150,000.
4. Reserves: The Township shall aim to maintain a minimum \$1,000,000 capital reserve, which does not include the minimum cash balance.

Capital Fund

1. Purpose: To fund specific capital activities, including projects that will receive grant funding reimbursement; Capital Fund dollars may likewise be utilized for emergency operating funds for the General Fund, as needed.
2. Planned use: Varied; ongoing.
3. Minimum: That required to meet the Township's short and long-term capital obligations.
4. Reserves:
 - Operating Reserve Fund – Up to 25% of annual General Fund receipts; unrestricted.
 - Act 209 Fund – Impact fee to fund certain road projects; restricted by State Law.
 - North Penn Army Reserve Base – Project fund; unrestricted.
 - Open Space Acquisition Fund – Project category fund; unrestricted.
 - Parks & Trails Development Fund – Project category fund; unrestricted.
 - Capital Reserve Fund – Reserves for roads, bridges, vehicle, equipment, apparatus, facilities, and other capital obligations; unrestricted.

State Fund

1. Purpose: To account for state funds received from gas taxes that may be used for permitted roadway improvements.
2. Planned use: State-permitted road projects and related expenses; restricted by State Law.
3. Minimum: Not applicable.
4. Reserves: Not applicable.

Restricted Fund *Funds restricted in use by law or by Township policy.*

Unrestricted Fund *Funds earmarked for certain purposes, but may be available for use for any other purpose approved by the Board of Supervisors and permitted by law.*

Appendix J

7-YEAR ROAD PROGRAM

7-Year Road Improvement Plan

Priority 1

<i>road</i>	<i>segment</i>
East Adair Drive	
West Adair Drive	
Methacton Avenue	
Markley Avenue	
Plumlyn Avenue	
Slough Road	
Reichenbach Road	
Shefley Lane	
Hollis Road	
Doe Brook Road	
Heebner Park	Playground Area (Parking/Trail)

Priority 2

<i>road</i>	<i>segment</i>
Acorn Lane	
Barley Lane	
Bayton Road	
Beyer Lane	
Brandon Court	
Cedars Hill Road	
Clyston Circle	
Clyston Road	
Cold Springs Road	
Conrad Way	
Country View Lane	
Creekside Drive	
Crestline Drive	
Deep Meadow Lane	
Defford Circle	
Defford Road	
Dotts Way	
Drake Road	
Glenview Drive	
Hanes Way	
Hedwig Lane	
Highview Drive	
Hillcrest Drive	
Hillside Circle	
Locust Drive	Conrad Way to cul-de-sac
Long Meadow Road	

7-Year Road Improvement Plan

Priority 2 *(continued)*

<i>road</i>	<i>segment</i>
Mann Road	
Markley Avenue	
Merion Way	
Methacton Avenue	
Nyce Way	
Overhill Drive	
Plumllyn Avenue	
Pondview Drive	
Preble Circle	
Quail Run	
Saddle Wood Court	
Scheid Way	
Spring Creek Drive	
Stony Creek Road	
Sunny Ayre Drive	
Warner Road	
Weigner Road	

Priority 3

<i>road</i>	<i>segment</i>
Anvil Drive	
Blacksmith Lane	
Conestoga Lane	
Horseshoe Drive	
Hunt Valley Road	
Mill Road	
Muirfield Way	
Nicole Drive	
Reiner Road	
Spring Hill Road	
Steelman Road	

Please note ... The above lists are subject to change. Worcester Township continuously reviews road conditions, and prioritizes its road improvement schedule as conditions warrant. Generally, the roadways to be resurfaced as part of the annual road program are selected by March 1 of that year.

Appendix K

10-YEAR BRIDGE, CULVERT & STORM SEWER PLAN

10-Year Bridge, Culvert & Storm Sewer Plan

<i>location</i>	<i>project</i>	<i>priority</i>
Bean Road, Berks to Beyer	reconstruct downstream headwall	1
Bean Road, Whitehall to North Wales	patch abutment (masonry) backfill scour *	1 2
Grange Avenue, Mill to Water Street	remove sediment	2
Green Hill Road, Kriebel Mill to Anders (N)	underpin culvert	2
Heebner Road, Hollow to Kriebel Mill	repair wing wall (masonry) install rock protection, backfill scour, replace/repair timbers	1 2
Hickory Hill Drive, Valley Forge to Landis	install rock protection, remove sediment deposition, install standard bridge railing	2
Hollow Road, Doe Brook to Fawn	backfill scour *	2
Hollow Road, Fawn to Zacharias	reseal deck joints	2
Hollow Road, Stump Hall to Heebner Road (N)	replace steel pipe culvert backfill scour	1 2
Hollow Road, Stump Hall to Heebner (S)	underpin abutment	1
Hollow Road, Zacharias to Deer Creek	install scour protection * patch superstructure, remove sediment	1 2
Kriebel Mill Road, Water Street to Custer	install rock protection, remove sediment	2

* in proposed 2022 Budget

10-Year Bridge, Culvert & Storm Sewer Plan

<i>location</i>	<i>project</i>	<i>priority</i>
Kriebel Mill Road, Water Street to Hedwig	underpin abutment	1
	install rock protection, repair curb and headwalls	2
Kriebel Mill Road, Water Street to Mill	road closure assessment	2
Landis Road, Hickory Hill to Potshop	install rock protection, remove sediment	2
Mill Road, Merrybrook to Hollow	repoint superstructure, remove sediment	2
Spring Hill Road, Trooper to Reiner	remove sediment	2
Weber Road, Skippack to Curtis	repair structure (masonry), install bridge railing	1
	patch underside of structure, backfill scour, install rock protection	2
Wentz Church Road, Skippack to Barley	underpin abutment, install rock protection	2

* in proposed 2022 Budget

Please note ... The above lists are subject to change. Worcester Township continuously reviews its bridges, culverts and storm sewer system, and prioritizes improvements as conditions warrant.

Appendix L

10-YEAR PARK & PROPERTY IMPROVEMENT PLAN

10-Year Park & Property Improvement Plan

<i>facility</i>	<i>improvement(s)</i>
Administrative Office	replace roof, siding, trim, gutters; repaint exterior pave and stripe parking area install filing system *
Community Hall	window repair and painting LED lighting replacement *
Farmers Union Hall	pave and stripe parking area
Sunnybrook Park	-
Mt. Kirk Park	expand, pave and stripe parking area * install rest rooms * install drinking fountain pave trail replace parking area guide rail *
Heebner Park	pave and stripe parking area construct community classroom building
Heyser Field	replace signage *
Nike Park	-
Public Works Complex	pave and stripe parking area install Fire Police storage shed *

* included in the 2022 Budget

10-Year Park & Property Improvement Plan

<i>facility</i>	<i>improvement(s)</i>
Zacharias Trial	install windows in Pioneer House design and install Zacharias Trail extension to Evansburg State Park *
Defford Treatment Plant	tertiary filter, variable drives and noise abatement measures * system improvements recommended by CKS/WWTP operator *
Berwick Treatment Plant	system improvements recommended by CKS/WWTP operator *

* included in the 2022 Budget

Please note ... The above list is subject to change. Worcester Township continuously reviews its parks and properties, and prioritizes needed improvements as conditions warrant.

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2021-30

**A RESOLUTION TO ADOPT THE SETTLEMENT AGREEMENTS
IN RELATION TO THE OPIOID CRISIS**

WHEREAS, the United States is facing an ongoing public health crisis of opioid abuse, addiction, overdose, and death. The Commonwealth of Pennsylvania and Pennsylvania local governments spend billions of dollars each year to address the direct consequences of this crisis; and,

WHEREAS, since at least 2017, state and local governments in Pennsylvania and around the United States have been pursuing investigations and litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants financially responsible for the impact on of the Opioid Epidemic on Worcester Township (the “Township”) and resources necessary to combat the opioid epidemic; and,

WHEREAS, negotiations to settle claims against several of the Opioid Defendants, specifically McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc. (the “Settling Defendants”) have been ongoing for several years; and,

WHEREAS, negotiations with the Settling Defendants have resulted in proposed nationwide settlements of state and local government claims to settle the Litigation; and,

WHEREAS, the proposed terms of those proposed nationwide settlements have been set forth in the Distributors Master Settlement Agreement and the Janssen Master Settlement Agreement (collectively, the “Settlement Agreements”); and,

WHEREAS, copies of the Settlement Agreements as well as summaries of the main terms of the Settlement Agreements have been provided to the Township with this Resolution; and,

WHEREAS, the Settlement Agreements provide, among other things, for the payment of a certain sum to settling government entities in Pennsylvania including to the Commonwealth of Pennsylvania and Participating Subdivisions upon occurrence of certain events as defined in the Settlement Agreements (“Pennsylvania Opioid Funds”); and,

WHEREAS, Pennsylvania local governments as well as the attorneys representing those local governments have engaged in extensive discussions with the Commonwealth’s Office of Attorney General (“OAG”) as to how the Pennsylvania Opioid Funds will be allocated, which has resulted in the Proposed Pennsylvania Opioid Misuse and Addiction Abatement Trust (the “Trust”); and,

WHEREAS, a copy of the Trust has been provided with this Resolution; and,

WHEREAS, the Trust proposes to allocate the Pennsylvania Opioid Funds as follows: 15% to a Commonwealth Account; 70% to local governments in a County Abatement Account; and 15% to a Litigating Subdivision Account. For the avoidance of doubt, all funds allocated to Pennsylvania from the Settlement Agreements will be combined pursuant to the Trust, and 15% of that total shall be allocated to the Commonwealth of Pennsylvania (the “Commonwealth of Pennsylvania Account”), 70% to the County Abatement Account (“County Abatement Account Allocation”), and 15% to the Litigating Subdivision Account (“Litigating Subdivision Account”); and,

WHEREAS, the Counties and Litigating Subdivisions, their Associations, such as the County Commissioners Association of Pennsylvania, and Counsel for the Subdivisions have participated in a series of meetings to draft allocation formulas. Those meetings have resulted in allocation formulas for the County Abatement Account and the Litigating Subdivision Account and establish a Local Allocation Share under each Account for Eligible Local Subdivisions; and,

WHEREAS, any political subdivision that is an Eligible Local Government will receive its Local Allocation share only when it becomes a Participating Subdivision by signing the Participation Agreements to the Settlement Agreements; and,

NOW, THEREFORE, BE IT RESOLVED, that Worcester Township hereby approves and authorizes the Township Solicitor to settle and release the Township’s claims against the Settling Defendants in exchange for the consideration set forth in the Settlement Agreements and Trust Agreement, including taking the following measures:

1. The execution of the Participation Agreement to the Distributors Settlement Agreement and any and all documents ancillary thereto;
2. The execution of the Participation Agreement to the Janssen Settlement Agreement and any and all documents ancillary thereto; and
3. The execution of the Memorandum of Understanding agreeing to the allocations to the County Abatement and Litigating Subdivision Accounts; and
4. The execution of the Trust Agreement, thereby agreeing to be a beneficiary of the Trust under the terms set forth in the Proposed Pennsylvania Opioid Misuse and Addiction Abatement Trust.

BE IT FURTHER RESOLVED that all actions heretofore taken by the Council and other appropriate public officers and agents of Worcester Township with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

RESOLVED THIS 15TH DAY OF DECEMBER, 2021.

FOR WORCESTER TOWNSHIP

By: _____
Richard DeLello, Chair
Board of Supervisors

Attest: _____
Tommy Ryan, Secretary

AGREEMENT

MADE this _____ day of _____, 2021 by and between The **Pennsylvania Turnpike Commission**, an instrumentality of the Commonwealth of Pennsylvania, with a mailing address of P.O. Box 67676, Harrisburg, PA 17106-7676 (hereinafter the "Commission");

-AND-

Worcester Township, with a mailing address of 1721 Valley Forge Road P.O. Box 767, Worcester, PA 19490 (hereinafter the "Township").

WITNESSETH:

Whereas, the Commission is the owner of certain real property, located in Worcester Township, Montgomery County, designated as limited access right-of-way for the Pennsylvania Turnpike Northeast Extension from Milepost A26.49 to A26.65, Southbound (herein after the "Turnpike Property"); and

Whereas, the Township has secured funding from the Commonwealth Financing Authority, under the Multimodal Transportation grant program (hereinafter the "CFA Funds") for use within its borders to add sound barrier along a portion of the Pennsylvania Turnpike.

Whereas, the Township desires to utilize the CFA Funds to design and construct a sound barrier on the Turnpike Property (hereinafter the "Sound Barrier Construction Project"); and

Whereas, the Commission has agreed to permit the construction of a sound barrier on the Turnpike Property, subject to the terms and conditions set forth herein below.

NOW THEREFORE, in consideration of the mutual promises set forth herein, the parties agree as follows:

1. The Commission hereby agrees to allow the Township, it's employees and contractors access to the Turnpike Property for all activities related to the design and construction of the Sound Barrier Construction Project. The Township, it's employees and contractors shall be permitted within the area identified on the plan attached hereto as Exhibit "A" and made a part hereof, subject to the terms and conditions contained herein.

2. The Township agrees that it will require its contractor to execute the Right of Entry Agreement attached hereto as Exhibit "B". The Township further agrees that it will

require its contractor to carry insurance in accordance with the Commission's requirements as set forth in the Right of Entry Agreement, attached hereto and made a part here of by reference. The Township's contractor shall name the Commission as an additional insured.

3. The Township hereby agrees to carry insurance in accordance with the Commission's requirements set forth in Exhibit "C", attached hereto and made a part here of by reference. The Township shall name the Commission as an additional insured.
4. The Township hereby agrees to be fully responsible for all costs and expenses related to and arising out of the design and construction of the Sound Barrier Construction Project.
5. The Township hereby agrees to submit all plans and contract documents to the Commission for review and approval prior to advertising the Sound Barrier Construction Project for bid.
6. The Township hereby agrees that it will require its contractor to implement the Commission's Maintenance and Protection of Traffic Standards, December 2019, Change 1 ("MPT Standards"), which document shall be provided to the Township upon execution of this Agreement, and which is incorporated fully herein by reference. The MPT Standards shall be implemented on Turnpike Northeast Extension for the duration of the Sound Barrier Construction Project.
7. The Commission expressly reserves the right to inspect any and all work conducted within the Turnpike Property and on the Northeast Extension mainline, at its own risk and expense. Notwithstanding the preceding, the Township will be responsible for the costs and expenses associated with its own inspection of the Sound Barrier Construction Project.
8. The Commission hereby agrees to own and maintain the sound barrier, constructed as part of the Sound Barrier Construction Project, upon completion of the same and upon acceptance of all work by the Commission, which should not be unreasonably withheld. The Commission hereby agrees to provide the Township with written acknowledgement of its acceptance of the Sound Barrier Construction Projects and its improvements.

9. The Township hereby agrees to be solely responsible for any and all cost and expenses associated with or arising out of any design or construction defects that occur within two years (24 months) of the Commission's written acceptance of the Sound Barrier Construction Project. The Township will indemnify and hold the Commission harmless for any and all such claims or causes of action arising out of or related to design or construction defects that occur within two years (24 months) of the Commission's written acceptance of the Sound Barrier Construction Project.
10. The Township does hereby agree to release and discharge the Commission, and its respective agents, servants, officers and employees from any and all personal injury claims, wrongful death actions, property damage claims, and any and all other claims, demands, and causes of action for any damage or injury of any kind or nature whatever to all persons including declarant, its employees, agents and/or assigns and to all property caused by, resulting from, arising out of, or occurring in connection with this agreement or the Sound Barrier Construction Project. Furthermore, if any claims for such damage or injury including death resulting therefrom, be made or asserted, whether or not such claims are based upon the alleged active or passive negligence or participation in the wrong of the Commission, or its respective agents, servants, officers and employees or upon any alleged breach of any statutory duty or obligation on the part of the Commission, or its respective agents, servants, and employees the Township does hereby, agree that it will release, remise, quit-claim, indemnify, defend and hold harmless the Commission, or its respective agents, servants, officers and employees, of and from any and all manner of claims, suits, demands, debts, judgments, liabilities, obligations, costs, expenses, attorney's fees, actions or causes of action of whatsoever kind or nature in law or in equity, direct or indirect, presently known or unknown, suspected or unsuspected, foreseen or unforeseen, or accrued or not, from any and all sources, which may arise or be prosecuted against the Commission on account of this agreement and the Sound Barrier Construction Project.
11. No alterations or variations to this Agreement shall be valid unless made in writing and signed by the parties. Amendments to this Agreement shall be accomplished through a formal written document signed by the parties with the same formality as the original Agreement.
12. The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

13. Any written notice under this Agreement shall be sufficient if mailed to:

To the Township:

VIA US MAIL:

Worcester Township
Attn: Tommy Ryan
1721 Valley Forge Road
P.O. Box 767
Worcester, PA 19490

To the Commission:

VIA US MAIL:

Pennsylvania Turnpike Commission
Engineering Department
Attn: Assistant Chief Engineer of Design
P.O. Box 67676
Harrisburg, PA 17106-7676

14. This Agreement shall be governed by, and interpreted and enforced in accordance with, the laws of the Commonwealth of Pennsylvania and the decisions of the Pennsylvania courts.
15. The provisions of this Agreement shall be severable. If any phrase, clause, sentence or provision of this Agreement is declared to be contrary to the Constitution of Pennsylvania or of the United States or of the laws of the Commonwealth, the applicability to any government, agency, person or circumstance is held invalid, the validity of the remainder of this Agreement and the applicability to any government, agency, person or circumstance shall not be affected.
16. When fully executed by the parties, this Agreement shall be the final and complete Agreement between the parties containing the terms and conditions agreed on by the parties. Representations, understandings, promises and agreements pertaining to the subject matter of this Agreement made prior to or at the time this Agreement is executed are superseded by this Agreement, unless specifically accepted by any other term or provision of this Agreement. There are no conditions precedent to the performance of this Agreement, except as expressly set forth in this Agreement.

Intending to be legally bound, the Parties here to sign this Agreement on the date first mentioned above.

ATTEST:

TOWNSHIP OF WORCESTER

Tommy Ryan
Township Manager

By: _____
Richard DeLello
Board of Supervisors Chairman

ATTEST:

PENNSYLVANIA TURNPIKE COMMISSION

Ann Louise Edwards
Asst. Secretary-Treasurer

By: _____
Yasmine Gramian, P.E.
Chair

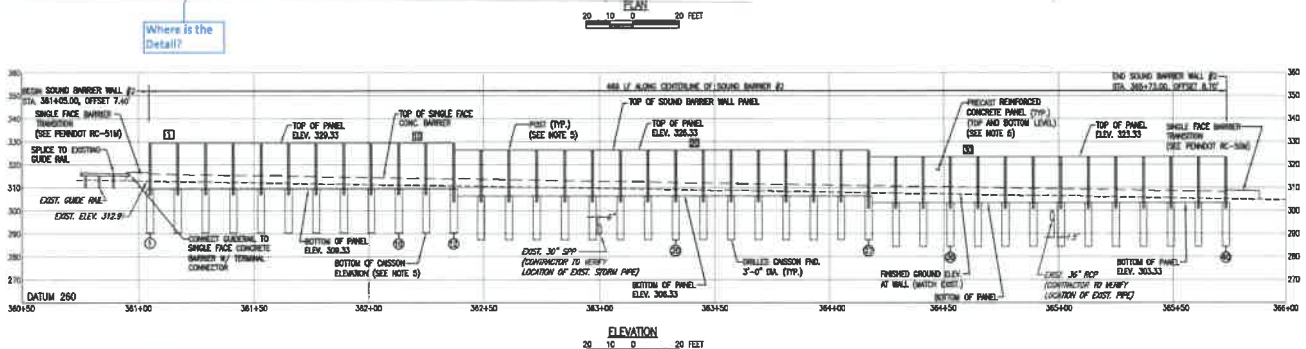
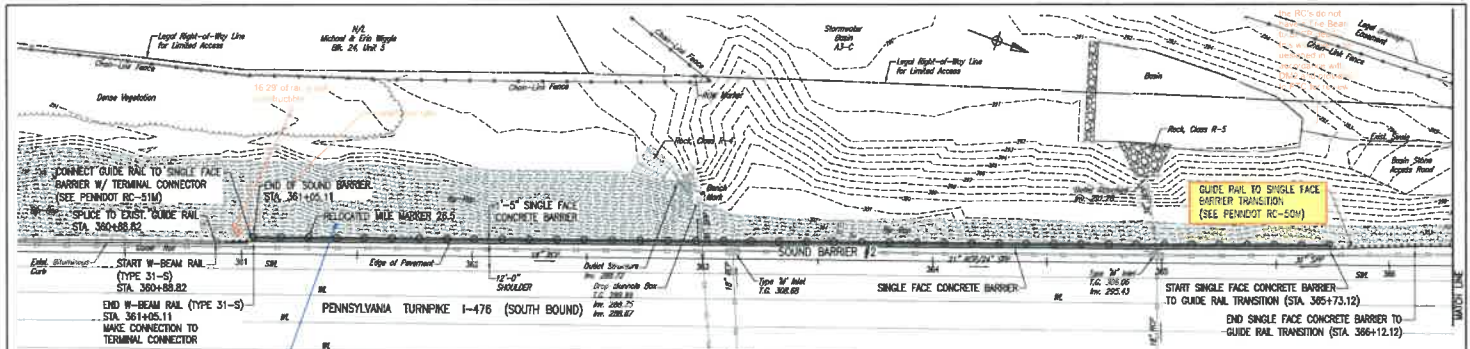
Approved as to form and legality:

Assistant Counsel
Pennsylvania Turnpike Commission

Deputy Attorney General
Office of Attorney General

EXHIBIT "A"

Plan



LEGEND

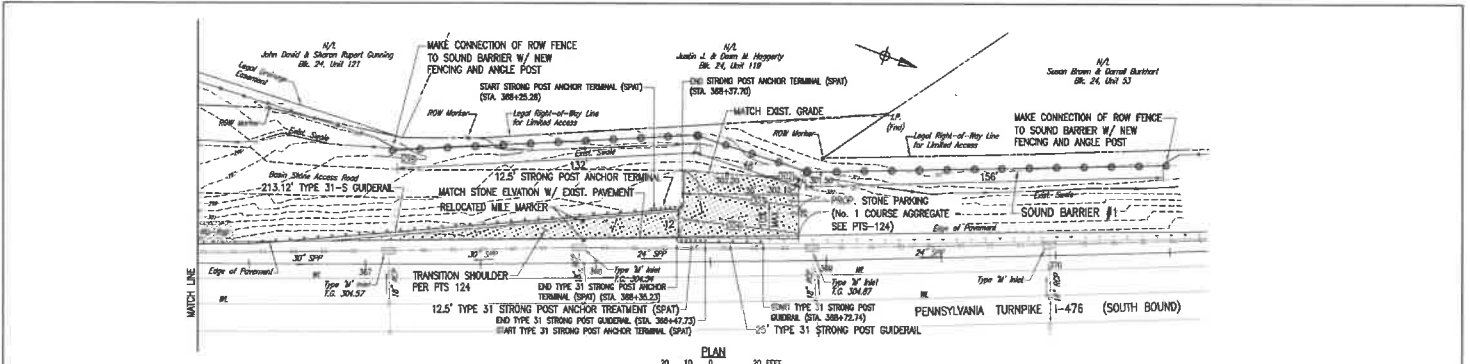
- 30' --- EXIST. CONTOUR
- EXIST. RIGHT-OF-WAY LINE
- EXIST. PROPERTY LINE
- EXIST. CHAIN-LINK FENCE
- EXIST. GUIDE RAIL
- EXIST. STORM SEWER W/ INLET
- EXIST. EDGE OF VEGETATION
- EXIST. SPOT ELEVATION
- EXIST. RP-RWP (R-4)
- EXIST. RP-RWP (R-5)
- PROP. SOUND BARRIER WALL (TOTAL LENGTH = 605 LF.)
- SOUND BARRIER WALL POST AND FOUNDATION DESIGNATION
- SOUND BARRIER WALL PANEL DESIGNATION
- SINGLE FACE CONCRETE BARRIER

NOTES

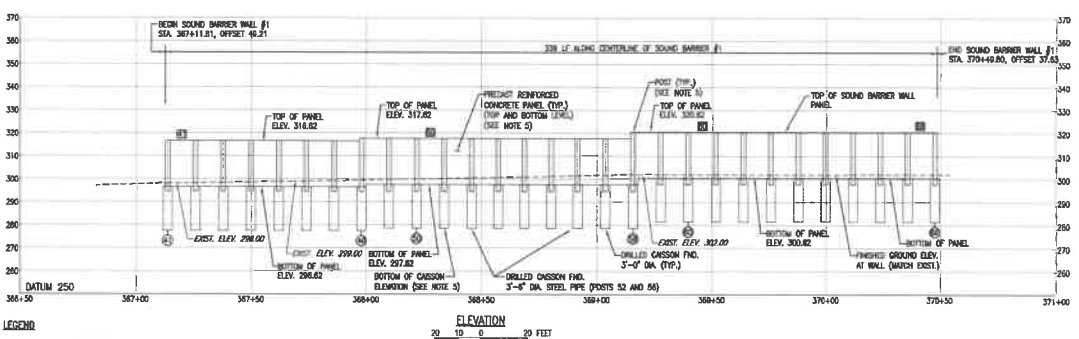
- FOR GENERAL NOTES, SEE SHEET 8.
- FOR TYPICAL SECTION, SEE SHEET 5.
- FOR DIMENSIONS, SEE SHEET 6.
- FOR SINK-OUT PLAN, SEE SHEET 7.
- FOR STEEL POST, CHESON AND PRE-CAST PANEL DATA, SEE SHEET 6.

DESCRIPTION	DRG NO	APP DATE
GUIDE RAIL TO BRIDGE BARRIER TRANSITION	RC-50M	FEB 6, 2021
STEEL POST CHESON	RC-51M	FEB 6, 2021
SINGLE FACE CONCRETE BARRIER	RC-51M	AUG 4, 2017
REINFORCEMENT BAR FABRICATION DETAILS	RC-75M	JUN 31, 2018
GROUND MOUNTED SOUND BARRIERS PRECAST CONCRETE PANELS	RC-77M	JUN 31, 2018
GROUND MOUNTED SOUND BARRIERS STEEL POSTS	RC-77M	JUN 31, 2018

PREPARED BY: CAS ENGINEERS, INC. 4259 W. SWAMP ROAD SUITE 610 DOYLESTOWN, PA. 19902 PREPARED FOR: THE PENNSYLVANIA TURNPIKE COMMISSION		WBS NUMBER:	SOUND BARRIER CONSTRUCTION FROM MILEPOST A-26.49 TO A-26.65 SB	COUNTY: MONTGOMERY TOWNSHIP: WORKERS	STA 360+50 TO STA 366+00 GENERAL PLAN AND ELEVATIONS SHEET 8 OF 8
		NETWORK NUMBER: FILE NAME: DRAWING TYPE: STRUCTURE NUMBER: DATE:			



PLAN
20 10 0 20 FEET



ELEVATION
20 10 0 20 FEET

LEGEND

	EXIST. CONTOUR
	EXIST. RIGHT-OF-WAY LINE
	EXIST. PROPERTY LINE
	EXIST. CHAIN-LINK FENCE
	EXIST. GUIDE RAIL
	EXIST. STORM SEWER W/ INLET
	EXIST. EDGE OF VEGETATION
	EXIST. SPOT ELEVATION
	EXIST. RFP-RAP (R-4)
	EXIST. RFP-RAP (R-5)
	PROJ. SOUND BARRIER WALL (TOTAL LENGTH = 895 LF)
	SOUND BARRIER WALL POST AND FOUNDATION DESIGNATION
	SOUND BARRIER WALL PANEL DESIGNATION

- NOTES**
1. FOR GENERAL NOTES, SEE SHEET 5.
 2. FOR TYPICAL SECTION, SEE SHEET 5.
 3. FOR QUANTITIES, SEE SHEET 6.
 4. FOR SINK-OUT PLAN, SEE SHEET 7.
 5. FOR STEEL POST, CHASSIS AND PRE-CAST PANEL DATA, SEE SHEET 8 AND 10.

DESCRIPTION	QTY	DATE
GUIDE RAIL TO BRIDGE BARRIER TRANSITION	RC-50M	FEB 6, 2021
STRONG POST SUBGRADE	RC-51H	FEB 6, 2021
SINGLE FACE CONCRETE BARRIER	RC-52M	APR 4, 2017
REINFORCEMENT BAR FABRICATION DETAILS	RC-758M	JUN 31, 2019
GROUND MOUNTED SOUND BARRIERS PRECAST CONCRETE PANELS	RC-778M	JUN 31, 2019
GROUND MOUNTED SOUND BARRIERS STEEL POSTS	RC-778M	JUN 31, 2019

PREPARED BY: CR3 ENGINEERS, INC. 4250 W. SWAMP ROAD SUITE 410 DOVILLSTOWN, PA 18802 PREPARED FOR: THE PENNSYLVANIA TURNPIKE COMMISSION		<table border="1"> <thead> <tr> <th>NO.</th> <th>DESCRIPTION</th> <th>DATE</th> <th>APPR.</th> <th>SCALE</th> <th>AS INDICATED</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>PER PA PTC COMMENTS</td> <td>10/13/21</td> <td></td> <td></td> <td></td> </tr> <tr> <td>3</td> <td>PER PA PTC COMMENTS</td> <td>9/13/21</td> <td></td> <td></td> <td></td> </tr> <tr> <td>2</td> <td>PER INTERNAL REVIEW</td> <td>7/21/21</td> <td></td> <td></td> <td></td> </tr> <tr> <td>1</td> <td>SUBMISSION TO PTC</td> <td>6/2/21</td> <td></td> <td></td> <td></td> </tr> <tr> <td>NO.</td> <td>REVISIONS</td> <td>DATE</td> <td>APPR.</td> <td>SCALE</td> <td>AS INDICATED</td> </tr> </tbody> </table>	NO.	DESCRIPTION	DATE	APPR.	SCALE	AS INDICATED	4	PER PA PTC COMMENTS	10/13/21				3	PER PA PTC COMMENTS	9/13/21				2	PER INTERNAL REVIEW	7/21/21				1	SUBMISSION TO PTC	6/2/21				NO.	REVISIONS	DATE	APPR.	SCALE	AS INDICATED	WBS NUMBER NETWORK NUMBER: FILE NAME: DRAWING TYPE: STRUCTURE NUMBER:	SOUND BARRIER CONSTRUCTION FROM MILEPOST A-26.49 TO A-26.65 SB DISTRICT: 4 COUNTY: MONTGOMERY TOWNSHIP: WORKCENTER	SUPPLEMENTAL DRAWINGS STA 366+00 TO STA 370+50 GENERAL PLAN AND ELEVATIONS DRAWING: SHEET: 4 OF 10
NO.	DESCRIPTION	DATE	APPR.	SCALE	AS INDICATED																																				
4	PER PA PTC COMMENTS	10/13/21																																							
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NO.	REVISIONS	DATE	APPR.	SCALE	AS INDICATED																																				

EXHIBIT "B"

**Right of Entry Agreement
(Township Contractor)**

**RIGHT OF ENTRY AGREEMENT
(ROE)**

KNOW BY THESE PRESENTS, that the PENNSYLVANIA TURNPIKE COMMISSION, P.O. Box 67676, Harrisburg, PA. 17036-7676 (hereinafter the "Commission") owner of certain lands situate in Worcester Township, Montgomery County, Commonwealth of Pennsylvania designated as limited access right-of-way for the Pennsylvania Turnpike Northeast Extension from Milepost A26.49 to A26.65, Southbound, does hereby grant to _____ with a mailing address of, _____, (hereafter the "Grantee"), and its engineers, employees, contractors, subcontractors, agents and assigns the right to enter upon said land of the Commission as identified on the plan attached hereto as Exhibit "A" (hereafter the "Property") for the purpose of completing all work necessary for the construction of the Worcester Township Sound Wall Construction project and to do such work as necessary and required by the Grantee together with the right, liberty and privilege of ingress, egress and regress over, in and upon said land with its vehicles, machinery, tools and mechanical devices required, which work is required by the Worcester Township Sound Wall Construction project.

In consideration of the permission to enter the Property, Grantee, does hereby release and discharge the Commission, and its respective agents, servants, officers and employees from any and all personal injury claims, wrongful death actions, property damage claims, and any and all other claims, demands, and causes of action for any damage or injury of any kind or nature whatever to all persons including declarant, its employees, agents and/or assigns and to all property caused by, resulting from, arising out of, or occurring in connection with entering the Property.

Furthermore, if any claims for such damage or injury including death resulting therefrom, be made or asserted, whether or not such claims are based upon the alleged active or passive negligence or participation in the wrong of the Commission, or its respective agents, servants, officers and employees or upon any alleged breach of any statutory duty or obligation on the part of the Commission, or its respective agents, servants, and employees Grantee does hereby, agree that it will release, remise, quit-claim, indemnify, defend and hold harmless the Commission, or its respective agents, servants, officers and employees, of and from any and all manner of claims, suits, demands, debts, judgments, liabilities, obligations, costs, expenses, attorney's fees, actions or causes of action of whatsoever kind or nature in law or in equity, direct or indirect, presently known or unknown, suspected or unsuspected, foreseen or unforeseen, or accrued or not, from any and all sources, which may arise or be prosecuted against the Commission on account of entry onto Commission property.

Grantee shall restore the surface of the Property to its original condition at its sole cost and expense in conjunction with and/or immediately following the Worcester Township Sound Wall Construction Project.

Grantee shall implement and maintain all Maintenance and Protection of Traffic Standards as required by the Commission.

Grantee further agrees to meet all of the Commission's insurance requirements as set forth in Exhibit "B" attached hereto and made a part hereof by reference.

Intending to be legally bound hereby the Pennsylvania Turnpike Commission makes this grant on the _____ day of _____ 20__.

WITNESS: PENNSYLVANIA TURNPIKE COMMISSION

_____ By: _____

WITNESS: GRANTEE

Name: _____

Name: _____

Title: _____

Title: _____

ROE Exhibit "A"

(Attach Plan Sheet)

ROE Exhibit "B"

Pennsylvania Turnpike Commission Township Contractor (Grantee) Insurance Requirements

A. General Insurance Requirements

1. Work shall not commence until Grantee has obtained, at its own expense, all of the insurance as required here under and Grantee's certificate of insurance has been approved by the Commission. Grantee shall be responsible for ensuring that all subcontractors hired by the Grantee are properly insured. Grantee shall not permit any such subcontractors to start work until such evidence has been provided and approved by the Grantee.
2. All insurance required herein shall be written on an "occurrence" basis and not a "claims-made" basis.
3. The Commission, its commissioners, officers, employees, and agents shall be named as additional insured on Grantee's liability (General Liability, Automobile Liability and Umbrella Liability insurance) insurance program with respect to the liability arising out of operations under this agreement.
4. All insurance policies required hereunder shall be endorsed to provide that the policy is not subject to cancellation, non-renewal, or material reduction in coverage without thirty (30) days prior written notice.
5. Insurance provided to the Commission as specified herein shall be primary and non-contributory.
6. No acceptance and/or approval of any insurance by the Commission shall be construed as relieving or excusing Grantee from any liability or obligation imposed upon them by provisions of this agreement.
7. All insurance companies shall have an AM Best's rating of A-, Class VIII or better and be licensed to do business in the State of Pennsylvania.
8. There shall be no liability upon the Commission, its commissioners, officers, employees, or agents either personally or as officials of the Commission in carrying out any of the provisions of the agreement nor in exercising any power or authority granted to them by or within the scope of the agreement, it being understood that in all such matters they act solely as agents and representatives of the Commission.
9. Waiver of Rights of Recovery and Waiver of Rights of Subrogation:
 - a. Grantee and subcontractors waive all rights of recovery against the Commission and all the additional insureds for loss or damage covered by any of the insurance maintained by Grantee and subcontractors, including Workers' Compensation.
 - b. If any of the policies of insurance required under this contract require an endorsement to provide for the waiver of subrogation, then the named insured of such policies will cause them to be so endorsed.
10. Any type of insurance or any increase in limits of liability not described above which the Grantee requires for its own protection or on account of statute shall be its own responsibility and at its own expense.

B. Insurance Requirements

Grantee shall provide the following insurance coverages for the minimum limits specified below or as required by law:

- **Commercial General Liability** insurance for bodily injury, personal injury, and property damage including loss of use, etc. with minimum limits of:

\$1,000,000	each occurrence;
\$1,000,000	personal and advertising injury;
\$2,000,000	general aggregate; and
\$2,000,000	products/completed operation aggregate.

- **Commercial Auto Liability** insurance with minimum limits of \$1,000,000 per accident and including, but not limited to, coverage for the following: Owned, non-owned and hired vehicles.
- **Workers' Compensation** insurance with statutory benefits as required by any state or federal law; **employer's liability** insurance with minimum limits of:

\$500,000	each accident for bodily injury by accident;
\$500,000	each employee for bodily injury by disease; and
\$500,000	policy limit for bodily injury by disease.

- **Umbrella Liability or Excess Liability** insurance with minimum limits of:

\$5,000,000	per occurrence;
\$5,000,000	aggregate for other than products/completed operations and auto liability; and
\$5,000,000	products/completed operations aggregate.

Policy is to apply excess of the Commercial General Liability, Commercial Auto Liability and Employers Liability Coverage.

EXHIBIT "C"

TOWNSHIP INSURANCE REQUIREMENTS

**Pennsylvania Turnpike Commission
Township Insurance Requirements**

A. General Insurance Requirements

1. Work shall not commence until Township has obtained, at its own expense, all of the insurance as required here under and Township's certificate of insurance has been approved by the Commission. Township shall be responsible for ensuring that all Contractors hired by the Township are properly insured. Township shall not permit any such Contractors to start work until such evidence has been provided and approved by the Township.
2. All insurance required herein shall be written on an "occurrence" basis and not a "claims-made" basis.
3. The Commission, its commissioners, officers, employees, and agents shall be named as additional insured on the Township's liability (General Liability, Automobile Liability and Umbrella Liability insurance) insurance program with respect to the liability arising out of operations under this agreement.
4. All insurance policies required hereunder shall be endorsed to provide that the policy is not subject to cancellation, non-renewal, or material reduction in coverage without thirty (30) days prior written notice.
5. Insurance provided to the Commission as specified herein shall be primary and non-contributory.
6. No acceptance and/or approval of any insurance by the Commission shall be construed as relieving or excusing the Township from any liability or obligation imposed upon them by provisions of this agreement.
7. All insurance companies shall have an AM Best's rating of A-, Class VIII or better and be licensed to do business in the State of Pennsylvania.
8. There shall be no liability upon the Commission, its commissioners, officers, employees, or agents either personally or as officials of the Commission in carrying out any of the provisions of the agreement nor in exercising any power or authority granted to them by or within the scope of the agreement, it being understood that in all such matters they act solely as agents and representatives of the Commission.
9. Waiver of Rights of Recovery and Waiver of Rights of Subrogation:
 - a. Township waives all rights of recovery against the Commission and all the additional insureds for loss or damage covered by any of the insurance maintained by Township, including Workers' Compensation.
 - b. If any of the policies of insurance required under this contract require an endorsement to provide for the waiver of subrogation, then the named insured of such policies will cause them to be so endorsed.
10. Any type of insurance or any increase in limits of liability not described above which the Township requires for its own protection or on account of statute shall be its own responsibility and at its own expense.

B. Insurance Requirements

Township shall provide the following insurance coverages for the minimum limits specified below or as required by law:

- **Commercial General Liability** insurance for bodily injury, personal injury, and property damage including loss of use, etc. with minimum limits of:
 - \$1,000,000 each occurrence;
 - \$1,000,000 personal and advertising injury;
 - \$2,000,000 general aggregate; and
 - \$2,000,000 products/completed operation aggregate.

- **Commercial Auto Liability** insurance with minimum limits of \$1,000,000 per accident and including, but not limited to, coverage for the following: Owned, non-owned and hired vehicles.

- **Workers' Compensation** insurance with statutory benefits as required by any state or federal law; **employer's liability** insurance with minimum limits of:
 - \$500,000 each accident for bodily injury by accident;
 - \$500,000 each employee for bodily injury by disease; and
 - \$500,000 policy limit for bodily injury by disease.

- **Umbrella Liability or Excess Liability** insurance with minimum limits of:
 - \$5,000,000 per occurrence;
 - \$5,000,000 aggregate for other than products/completed operations and auto liability; and
 - \$5,000,000 products/completed operations aggregate.

Policy is to apply excess of the Commercial General Liability, Commercial Auto Liability and Employers Liability Coverage.