

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS  
AND PLANNING COMMISSION JOINT MEETING  
WORCESTER TOWNSHIP COMMUNITY HALL  
FAIRVIEW VILLAGE, WORCESTER, PA  
WEDNESDAY, MARCH 20, 2019 – 6:30 PM**

**CALL TO ORDER** by Chair DeLello at 6:31 PM

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

PRESENT:	RICK DELELLO	[X]
	SUSAN CAUGHLAN	[X]
	ANTHONY SHERR	[X]
	MICHELLE GREENAWALT	[X]
	MICHAEL HOLSONBACK	[X]
	GORDON TODD	[X]

**INFORMATIONAL ITEMS**

- Tommy Ryan, Township Manager, announced the Board of Supervisors will meet in Executive Session prior to this evening’s Business Meeting to discuss a matter of potential litigation regarding Zoning Hearing Board application 19-05, Philadelphia Metro Wildlife Center, Inc. A decision on this matter is expected to be made at this evening’s Business Meeting.

**PUBLIC COMMENT**

- Jim Mollick, Worcester, commented on Gordon Todd’s service on the Planning Commission, Planning Commission Chair’s comments regarding attendance at the Board of Supervisors December 12, 2018 Special Meeting, Planning Commission consideration of Township ordinances, planning agency duties noted in the Pennsylvania Municipalities Planning Code, and the relationship between planning agencies and governing bodies.
- Wini Hayes, Worcester, commented on discussions between the Planning Commission and Board of Supervisors, Planning Commission consideration of Township ordinances, and public involvement in Township planning efforts.

**OFFICIAL ACTION ITEMS**

- a) June 20, 2018 Joint Meeting Minutes – Gordon Todd motioned to approve the June 20, 2018 Joint Meeting Minutes, second by Ms. Greenawalt. There was no public comment. By unanimous vote the motion was approved.

## **DISCUSSION**

- b) planning matters and activities – Supervisor Caughlan commented on Joint Meeting seating arrangement, and Planning Commission Members’ access to microphones.

Mr. Sherr commented on Planning Commission workload at present, and on the Planning Commission’s ability to undertake planning projects in accordance with the Pennsylvania Municipalities Planning Code. Mr. Sherr commented on the review of the Worcester Township Comprehensive Plan.

Chair DeLello commented on the provision of Township e-mail addresses to Planning Commission Members and to other Township volunteers. Mr. Ryan will address this matter.

Chair DeLello and Bob Brant, Township Solicitor, commented on Right-to-Know Law requirements and record retention requirements for Planning Commission Members. Mr. Brant commented on reference and other information regarding the Right-to-Know Law. Mr. Ryan will forward this information to Planning Commission Members and to other volunteers.

Chair DeLello commented on the process whereby the Planning Commission would review Township ordinances. Mr. Sherr commented on developer interpretation and employment of Township ordinances. Mr. Brant commented on the Board of Supervisors providing direction to the Planning Commission as to specific ordinances to review.

Chair DeLello commented on Planning Commission review and update of natural resource protection standards.

Mr. Todd commented on the review and revision of term definitions.

Supervisor Caughlan commented on Planning Commission review of the Worcester Township Comprehensive Plan. Chair DeLello commented on task force committee review of the Worcester Township Comprehensive Plan.

Chair DeLello commented on comprehensive plan review requirements in the Pennsylvania Municipalities Planning Code.

Mr. Todd noted Planning Commission previous efforts to review and revise the Worcester Township Comprehensive Plan. Ms. Greenawalt noted Planning Commission previous efforts to review and revise the Worcester Township Comprehensive Plan.

Supervisor Caughlan commented on Planning Commission review of the Worcester Township Comprehensive Plan. Mr. Holsonback commented on Planning Commission review of the Worcester Township Comprehensive Plan. Ms. Greenawalt commented on Planning Commission review of the Worcester Township Comprehensive Plan.

Chair DeLello commented on the Planning Commission development of a vision plan that illustrates specific development standards.

Supervisor Caughlan commented on the video recording of Planning Commission meetings. Chair DeLello commented on the video recording of Board of Supervisors meetings, and future consideration to the video recording of Planning Commission meetings.

Mr. Holsonback commented on the utilization of social media.

Chair DeLello commented on the utilization of a task force committee to review the Worcester Township Comprehensive Plan, and the membership of the task force committee.

Supervisor Caughlan commented on public involvement in the review of the Worcester Township Comprehensive Plan.

Mr. Todd commented on Planning Commission duties. Mr. Brant noted that, in accordance with the Pennsylvania Municipalities Planning Code, the Planning Commission may undertake planning initiatives at the direction of the Board of Supervisors only.

Ms. Greenawalt comments on the frequency of Joint Meetings.

Chair DeLello requested the Planning Commission prepare recommendations as to projects they should undertake, and how these projects will be structured and accomplished, and to provide this information to the Board of Supervisors.

Supervisor Caughlan commented on development of a fee-in-lieu recreation area ordinance.

## **OTHER BUSINESS**

- There was no other business discussed at this evening's meeting.

## **ADJOURNMENT**

There being no further business brought before the Board, Chair DeLello adjourned the Joint Meeting at 7:30 PM.

Respectfully Submitted:

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Tommy Ryan  
Township Manager