

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS REORGANIZATION MEETING
REMOTE MEETING
MONDAY, JANUARY 4, 2021 – 7:30 PM**

CALL TO ORDER by Chair DeLello at 7:30 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: RICHARD DELELLO [X]
LOU BETZ [X]
STEPHEN QUIGLEY [X]

INFORMATIONAL ITEMS

- Tommy Ryan, Township Manager, noted this evening’s meeting was being recorded for rebroadcast.

PUBLIC COMMENT

- There was no public comment at this evening’s meeting.

OFFICIAL ACTION ITEMS

- a) Temporary Chair – Supervisor Quigley made a motion to appoint Chair DeLello to serve as Temporary Chair. The motion was seconded by Supervisor Betz.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- b) Temporary Secretary – Supervisor Quigley made a motion to appoint Mr. Ryan to serve as Temporary Secretary. The motion was seconded by Supervisor Betz.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- c) Chair of the Board of Supervisors – Supervisor Quigley made a motion to appoint Richard DeLello to serve as Chair of the Board of Supervisors for 2021. The motion was seconded by Supervisor Betz.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- d) Vice Chair of the Board of Supervisors – Supervisor Quigley made a motion to appoint Lou Betz to serve as Vice Chair of the Board of Supervisors for 2021. The motion was seconded by Chair DeLello.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- e) official appointments – Supervisor Betz made a motion to approve the official appointments included in Mr. Ryan’s December 30, 2020 memo to the Board. The motion was seconded by Chair Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- f) elected position vacancy appointment – Supervisor Betz made a motion to appoint Jeffrey Rieder to the Board of Auditors, to a term to expire on December 31, 2021. The motion was seconded by Chair Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- g) standing volunteer position appointments – Supervisor Betz made a motion to approve the volunteer appointments to standing positions included in Mr. Ryan’s December 30, 2020 memo to the Board. The motion was seconded by Chair Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- h) ad hoc volunteer position appointments – Supervisor Betz made a motion to approve the volunteer appointments to ad hoc positions included in Mr. Ryan’s December 30, 2020 memo to the Board. The motion was seconded by Chair Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- i) holiday and meeting schedules – Supervisor Betz made a motion to establish the Township holiday and meeting schedules as listed in Mr. Ryan’s December 30, 2020 memo to the Board. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- j) other establishments – Supervisor Betz made a motion to set Township depositories, Treasurer and Assistant Treasurer bond amounts, vehicle reimbursement rate, and the newspaper of record, as noted in Mr. Ryan’s December 30, 2020 memo to the Board. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- k) Resolution 2021-01 – Chair DeLello provided an overview of potential supplemental activities to be undertaken by the Worcester Volunteer Fire Department throughout the coming year.

Supervisor Betz made a motion approve Resolution 2021-01, to authorize certain supplemental activities conducted by the Worcester Township Volunteer Fire Department in 2021. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- l) Resolution 2021-02 – Mr. Ryan provided an overview of annual fee assessments conducted by Township staff.

Supervisor Betz made a motion approve Resolution 2021-02, to adopt the 2021 Fee Schedule. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- m) Resolution 2021-03 – Supervisor Betz made a motion approve Resolution 2021-03, to appoint Bee, Bergvall & Company as appointed Township Auditor. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- n) Resolution 2021-04 – Mr. Ryan commented on Township Manager contract regulations set forth by State Law.

Supervisor Betz made a motion approve Resolution 2021-04, to approve the salary of the Township Manager for 2021, and to renew the contract with the Township Manager. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- o) Resolution 2021-05 – Mr. Ryan provided an overview of State Law pertaining to the retention of certain documents, and the approval process required to destroy certain documents.

Supervisor Betz made a motion to approve Resolution 2021-05, to authorize the destruction of certain public records in accordance with Act 428 of 1968 and the *Municipal Records Manual*. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- p) Resolution 2021-06 – Supervisor Quigley thanked Township staff for their efforts to establish emergency service response areas that best serve Township residents.

Supervisor Betz made a motion to approve Resolution 2021-06, to establish emergency service response areas. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- q) Resolution 2021-07 – Mr. Ryan provided an overview of proposed revisions to the Worcester Township Personnel Manual as to the banking of unused personal time, and the calculation of overtime.

Supervisor Betz made a motion to approve Resolution 2021-07, to approve revisions to the Worcester Township Personnel Manual. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

OTHER BUSINESS

- Chair DeLello commented on the process whereby the Board of Supervisors reviews and considers official and volunteer appointments.
- Supervisor Quigley commented on preparation of the Township Manager performance evaluation.
- Supervisor Betz and Supervisor Quigley commented on the Kriebel Mill Road closure.

PUBLIC COMMENT

- There was no public comment at this evening's meeting.

ADJOURNMENT

There being no further business brought before the Board, Chair DeLello adjourned this Reorganization Meeting at 8:18 PM.

Respectfully Submitted:

Tommy Ryan
Township Manager