

**TREASURER'S REPORT
AND OTHER MONTHLY REPORTS**

OCTOBER 2020

1. Treasurer's Report
2. Planning & Parks Report
3. Permit Activity Report
4. Public Works Department Report
5. Fire Marshal Report
6. Township Engineer Report
7. Worcester Volunteer Fire Department Report
8. Pennsylvania State Police Report

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
Revenue Account Range: First to Last Expend Account Range: First to Last Print Zero YTD Activity: No								
Include Non-Anticipated: No Include Non-Budget: No Year To Date As Of: 10/31/20 Current Period: 10/01/20 to 10/31/20 Prior Year As Of: 10/31/20								
001-301-100-000	Property Taxes- Current	45,937.20	46,590.00	214.01	45,940.29	0.00	649.71-	99
001-301-500-000	Property Taxes- Liened	487.53	500.00	61.08	593.38	0.00	93.38	119
001-301-600-000	Property Taxes- Interim	813.72	250.00	11.48	107.08	0.00	142.92-	43
	Segment 3 Total	47,238.45	47,340.00	286.57	46,640.75	0.00	699.25-	99
001-310-010-000	Per Capita Taxes- Current	5,573.25	0.00	0.00	0.00	0.00	0.00	0
001-310-030-000	Per Capita Taxes- Delinquent	1,292.40	0.00	161.70	664.18	0.00	664.18	0
001-310-100-000	Real Estate Transfer Taxes	345,818.75	355,000.00	37,755.47	252,920.68	0.00	102,079.32-	71
001-310-210-000	Earned Income Taxes	2,680,150.46	2,550,000.00	62,643.42	1,622,785.99	0.00	927,214.01-	64
001-310-220-000	Earned Income Taxes- Prior Year	0.00	50.00	0.00	0.00	0.00	50.00-	0
	Segment 3 Total	3,032,834.86	2,905,050.00	100,560.59	1,876,370.85	0.00	1,028,679.15-	65
001-321-800-000	Franchise Fees	223,032.68	225,000.00	0.00	109,126.49	0.00	115,873.51-	48
	Segment 3 Total	223,032.68	225,000.00	0.00	109,126.49	0.00	115,873.51-	48
001-322-820-000	Road Opening Permits	835.00	300.00	50.00	350.00	0.00	50.00	117
001-322-900-000	Sign Permits	210.00	125.00	0.00	77.50	0.00	47.50-	62
001-322-910-000	Yard Sale Permits	135.00	50.00	40.00	80.00	0.00	30.00	160
001-322-920-000	Solicitation Permits	510.00	250.00	0.00	0.00	0.00	250.00-	0
	Segment 3 Total	1,690.00	725.00	90.00	507.50	0.00	217.50-	70
001-331-120-000	ordinance violations	1,912.02	2,600.00	171.60	925.52	0.00	1,674.48-	36
	Segment 3 Total	1,912.02	2,600.00	171.60	925.52	0.00	1,674.48-	36
001-341-000-000	Interest Earnings	1,049.61	960.00	71.21	615.02	0.00	344.98-	64
	Segment 3 Total	1,049.61	960.00	71.21	615.02	0.00	344.98-	64
001-342-000-000	Rents & Royalties	19,294.65	19,435.00	1,325.43	15,884.24	0.00	3,550.76-	82
001-342-120-000	CeIl Tower Rental	174,399.50	166,668.00	17,615.42	151,382.82	0.00	15,285.18-	91

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Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
	Segment 3 Total	193,694.15	186,103.00	18,940.85	167,267.06	0.00	18,835.94-	90
001-355-010-000	Public Utility Realty Tax	2,333.59	2,333.57	2,467.39	2,467.39	0.00	133.82	106
001-355-040-000	Alcohol License Fees	800.00	600.00	0.00	600.00	0.00	0.00	100
001-355-050-000	General Municipal Pension State Aid	51,204.99	51,204.99	0.00	54,162.16	0.00	2,957.17	106
001-355-070-000	Volunteer Fire Relief Association	92,384.65	92,384.65	0.00	91,850.04	0.00	534.61-	99
	Segment 3 Total	146,723.23	146,523.21	2,467.39	149,079.59	0.00	2,556.38	102
001-361-300-000	Land Development Fees	2,700.00	2,800.00	700.00	3,580.00	0.00	780.00	128
001-361-330-000	Conditional Use Fees	2,500.00	1,250.00	0.00	1,800.00	0.00	550.00	144
001-361-340-000	Zoning Hearing Board Fees	10,450.00	11,800.00	2,100.00	13,600.00	0.00	1,800.00	115
001-361-500-000	Map And Publication Sales	0.00	5.00	0.00	0.00	0.00	5.00-	0
	Segment 3 Total	15,650.00	15,855.00	2,800.00	18,980.00	0.00	3,125.00	120
001-362-410-000	Building Permit Fees	126,269.37	129,000.00	29,147.30	195,758.05	0.00	66,758.05	152
001-362-420-000	Zoning Permit Fees	18,346.25	13,000.00	6,017.50	27,052.50	0.00	14,052.50	208
001-362-450-000	Commercial U&O Fees	0.00	190.00	0.00	95.00	0.00	95.00-	50
001-362-460-000	Driveway Permit Fees	385.00	240.00	302.50	1,570.00	0.00	1,330.00	654
	Segment 3 Total	145,000.62	142,430.00	35,467.30	224,475.55	0.00	82,045.55	158
001-367-400-000	PRPS Ticket Sales	3,958.75	4,100.00	0.00	1,431.29	0.00	2,668.71-	35
001-367-408-000	Sports & Lesson Fees	5,474.50	5,600.00	71.25-	1,224.75	0.00	4,375.25-	22
001-367-420-000	Park Miscellaneous	20,217.88	15,950.00	75.00	12,845.30	0.00	3,104.70-	81
	Segment 3 Total	29,651.13	25,650.00	3.75	15,501.34	0.00	10,148.66-	60
001-381-000-000	Miscellaneous Income	6,629.59	1,000.00	46.50	26,597.69	0.00	25,597.69	***
001-381-001-000	Service Charge Fees	187.71	300.00	27.75	134.97	0.00	165.03-	45
	Segment 3 Total	6,817.30	1,300.00	74.25	26,732.66	0.00	25,432.66	***
001-383-200-000	Escrow Administration	1,785.00	525.00	0.00	1,215.00	0.00	690.00	231
	Segment 3 Total	1,785.00	525.00	0.00	1,215.00	0.00	690.00	231
001-395-000-000	Refund of Prior Year Expenditures	0.00	0.00	0.00	75.00	0.00	75.00	0

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Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
Segment 3 Total		0.00	0.00	0.00	75.00	0.00	75.00	0
Fund 001 Revenue Total		3,847,079.05	3,700,061.21	160,933.51	2,637,512.33	0.00	1,062,548.88-	71
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
LEGISLATIVE BODY:		0.00	0.00	0.00	0.00	0.00	0.00	0
001-400-000-000	Legislative- Payroll	7,500.00	7,500.00	630.00	6,300.00	0.00	1,200.00	84
001-400-110-000	Legislative- Benefits	52,285.17	49,267.86	3,723.06	36,530.06	0.00	12,737.80	74
001-400-150-000	Legislative- Consultant Services	24,897.00	30,574.00	6,237.00	31,574.00	0.00	1,000.00-	103
001-400-312-000	Legislative- Mileage Reimbursement	0.00	400.00	0.00	0.00	0.00	400.00	0
001-400-337-000	Legislative- Dues & Subscriptions	3,974.00	4,425.00	225.00	713.00	0.00	3,712.00	16
001-400-420-000	Legislative- Meetings & Seminars	3,546.74	4,975.00	0.00	1,395.00	0.00	3,580.00	28
Segment 3 Total		92,202.91	97,141.86	10,815.06	76,512.06	0.00	20,629.80	79
MANAGER:		0.00	0.00	0.00	0.00	0.00	0.00	0
001-401-000-000	Management- Payroll	132,108.41	137,037.78	16,310.38	139,391.61	0.00	2,353.83-	102
001-401-120-000	Management- Benefits	55,346.10	52,622.38	5,715.27	51,441.22	0.00	1,181.16	98
001-401-150-000	Management- Consultant Services	7,835.00	5,600.00	0.00	3,193.00	0.00	2,407.00	57
001-401-312-000	Management- Mobile Phone	600.00	600.00	75.00	600.00	0.00	0.00	100
001-401-321-000	Management- Mileage Reimbursement	4,800.00	4,800.00	400.00	4,000.00	0.00	800.00	83
001-401-337-000	Management- Meetings & Seminars	589.35	2,075.00	153.14	855.01	0.00	1,219.99	41
Segment 3 Total		201,278.86	202,735.16	22,653.79	199,480.84	0.00	3,254.32	98
FINANCIAL ADMINISTRATION:		0.00	0.00	0.00	0.00	0.00	0.00	0
001-402-000-000	Finance- Payroll	51,606.73	72,268.92	4,846.16	58,971.05	0.00	13,297.87	82
001-402-120-000	Finance- Benefits	26,687.71	27,262.76	16,069.95	35,348.96	0.00	8,086.20-	130
001-402-150-000	Finance- Mobile Phone	200.00	300.00	25.00	200.00	0.00	100.00	67
001-402-321-000	Finance- Mileage Reimbursement	135.43	300.00	40.54	131.16	0.00	168.84	44
001-402-337-000	Finance- Meeting & Seminars	195.00	750.00	82.91	841.16	0.00	91.16-	112
Segment 3 Total		78,824.87	100,881.68	21,064.56	95,492.33	0.00	5,389.35	95
TAX COLLECTION:		0.00	0.00	0.00	0.00	0.00	0.00	0
001-403-000-000	Tax Collection- Payroll	2,340.37	2,367.00	0.00	2,313.16	0.00	53.84	98
001-403-110-000	Tax Collection- Benefits	179.05	181.31	0.00	176.97	0.00	4.34	98
001-403-150-000	Tax Collection- Office Supplies	6,658.16	5,240.00	0.00	2,099.14	0.00	3,140.86	40

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-403-310-000	Tax Collection- Professional Services	31,208.25	30,600.60	539.36	25,154.05	0.00	5,446.55	82
	Segment 3 Total	40,385.83	38,388.91	539.36	29,743.32	0.00	8,645.59	77
001-404-000-000	LEGAL SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-404-310-000	Legal- General Services	42,081.73	67,800.00	3,323.00	31,870.50	0.00	35,929.50	47
001-404-320-000	Legal- RTK Services	13,447.85	6,000.00	709.50	10,402.00	0.00	4,402.00-	173
	Segment 3 Total	55,529.58	73,800.00	4,032.50	42,272.50	0.00	31,527.50	57
001-405-000-000	CLERICAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-405-140-000	Clerical- Payroll	87,654.13	107,040.69	4,576.20	69,246.08	0.00	37,794.61	65
001-405-150-000	Clerical- Benefits	54,666.09	63,075.92	1,460.75	30,660.00	0.00	32,415.92	49
001-405-210-000	Clerical- Office Supplies	5,157.36	6,000.00	725.26	5,120.25	0.00	879.75	85
001-405-310-000	Payroll Services	15,497.58	15,600.00	1,284.14	13,442.60	0.00	2,157.40	86
001-405-321-000	Clerical- Telephone	3,330.21	4,425.00	535.36	3,092.53	0.00	1,332.47	70
001-405-325-000	Clerical- Postage	4,004.92	4,345.00	282.50	5,386.31	0.00	1,041.31-	124
001-405-337-000	Clerical- Mileage Reimbursement	343.71	300.00	0.00	68.25	0.00	231.75	23
001-405-340-000	Clerical- Advertisement	5,337.75	7,200.00	318.69	2,712.80	0.00	4,487.20	38
001-405-460-000	Clerical- Meetings & Seminars	1,771.27	1,690.00	245.82	289.82	0.00	1,400.18	17
001-405-465-000	Clerical- Computer Expense	38,161.37	70,332.00	8,937.66	63,640.90	0.00	6,691.10	90
001-405-470-000	Clerical- Other Expense	5,197.49	7,500.00	707.68	4,019.03	0.00	3,480.97	54
	Segment 3 Total	221,121.88	287,508.61	19,074.06	197,678.57	0.00	89,830.04	69
001-408-000-000	ENGINEERING SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-408-310-000	Engineering Services	13,763.41	34,750.00	1,004.60	8,171.66	0.00	26,578.34	24
	Segment 3 Total	13,763.41	34,750.00	1,004.60	8,171.66	0.00	26,578.34	24
001-409-000-000	GOVERNMENT BUILDINGS & PLANT:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-409-136-000	Administration- Utilities	7,119.35	10,428.00	503.58	5,477.87	0.00	4,950.13	53
001-409-137-000	Administration- Maintenance & Repairs	12,223.81	17,376.00	1,693.35	10,457.73	0.00	6,918.27	60
001-409-142-000	Administration- Alarm Service	2,651.99	3,720.00	187.82	2,371.26	0.00	1,348.74	64
001-409-147-000	Administration- Other Expenses	638.93	2,460.00	27.96	694.96	0.00	1,765.04	28
001-409-236-000	Garage- Utilities	11,408.06	15,480.00	672.16	7,483.66	0.00	7,996.34	48
001-409-237-000	Garage- Maintenance & Repairs	8,378.43	10,164.00	1,579.18	7,656.56	0.00	2,507.44	75
001-409-242-000	Garage- Alarm Service	1,182.96	1,608.00	60.00	1,062.96	0.00	545.04	66
001-409-247-000	Garage- Other Expenses	577.54	1,440.00	54.93	516.80	0.00	923.20	36
001-409-436-000	Community Hall- Utilities	5,226.49	5,700.00	186.59	3,520.39	0.00	2,179.61	62

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-409-437-000	Community Hall- Maintenance & Repairs	3,927.04	5,556.00	860.00	3,242.64	0.00	2,313.36	58
001-409-447-000	Community Hall- Other Expenses	319.64	600.00	0.00	32.16	0.00	567.84	5
001-409-536-000	Historical Bldg- Utilities	2,887.33	4,261.00	69.31	837.73	0.00	3,423.27	20
001-409-537-000	Historical Bldg- Maintenance & Repairs	297.00	1,932.00	297.00	372.73	0.00	1,559.27	19
001-409-636-000	Hollow Rd Rental- Utilities	0.00	250.00	0.00	0.00	0.00	250.00	0
001-409-637-000	Hollow Rd Rental- Maintenance & Repairs	1,381.46	4,032.00	197.00	197.00	0.00	3,835.00	5
001-409-737-000	Springhouse- Maintenance & Repairs	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
	Segment 3 Total	58,220.03	86,007.00	6,388.88	43,924.45	0.00	42,082.55	51
001-411-000-000	FIRE:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-411-380-000	Fire Protection- Hydrant Rentals	9,977.07	27,426.00	810.28	7,131.58	0.00	20,294.42	26
001-411-540-000	Fire Protection- WFD Contributions	345,099.65	353,034.65	91,850.04	343,800.04	0.00	9,234.61	97
	Segment 3 Total	355,076.72	380,460.65	92,660.32	350,931.62	0.00	29,529.03	92
001-413-000-000	UCC & CODE ENFORCEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-413-110-000	Fire Marshal- Payroll	6,507.42	11,681.44	443.36	4,775.61	0.00	6,905.83	41
001-413-110-150	Fire Marshal- Benefits	1,140.39	4,410.80	306.53	3,117.63	0.00	1,293.17	71
001-413-140-000	Code Enforcement- Payroll	41,565.61	44,656.68	3,516.89	37,490.24	0.00	7,166.44	84
001-413-150-000	Code Enforcement- Benefits	15,471.03	21,918.61	1,365.67	19,569.44	0.00	2,349.17	89
001-413-210-000	Code Enforcement- Supplies	11,649.61	10,555.00	0.00	1,220.00	0.00	9,335.00	12
001-413-312-000	Code Enforcement- Consultant Services	46,834.00	81,604.40	5,070.00	42,970.25	0.00	38,634.15	53
001-413-321-000	Code Enforcement- Mobile Phone	593.84	720.00	20.04	428.14	0.00	291.86	59
001-413-337-000	Code Enforcement- Mileage Reimbursement	1,274.84	1,320.00	185.16	673.93	0.00	646.07	51
001-413-460-000	Code Enforcement- Meetings & Seminars	281.00	1,300.00	518.72	543.72	0.00	756.28	42
	Segment 3 Total	125,317.74	178,166.93	11,426.37	110,788.96	0.00	67,377.97	62
001-414-000-000	PLANNING & ZONING:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-414-140-000	Zoning- Payroll	1,550.00	2,400.00	150.00	1,750.00	0.00	650.00	73
001-414-150-000	Zoning- Benefits	118.73	183.84	11.49	133.97	0.00	49.87	73
001-414-310-000	Zoning- Professional Services	5,015.00	4,950.00	280.00	4,594.00	0.00	356.00	93
001-414-313-000	Zoning- Engineering	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0
001-414-314-000	Zoning- Legal	15,200.00	28,000.00	7,560.00	16,985.00	0.00	11,015.00	61
001-414-315-000	Zoning- Conditional Use	3,996.71	2,025.00	1,132.70	9,083.39	0.00	7,058.39	449
001-414-341-000	Zoning- Advertisement	2,464.72	3,995.00	155.34	2,725.92	0.00	1,269.08	68
001-414-460-000	Zoning- Meetings & Seminars	0.00	200.00	0.00	0.00	0.00	200.00	0
	Segment 3 Total	28,345.16	43,253.84	9,289.53	35,272.28	0.00	7,981.56	82

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-419-000-000	OTHER PUBLIC SAFETY:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-419-242-000	PA One Call	1,610.86	2,700.00	53.20	377.73	0.00	2,322.27	14
	Segment 3 Total	1,610.86	2,700.00	53.20	377.73	0.00	2,322.27	14
001-430-000-000	PUBLIC WORKS - ADMIN:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-430-140-000	Public Works- Payroll	355,427.58	433,249.93	32,785.18	347,902.33	0.00	85,347.60	80
001-430-150-000	Public Works- Benefits	237,790.68	256,404.26	58,313.36	225,852.89	0.00	30,551.37	88
001-430-238-000	Public Works- Uniforms	7,719.75	10,052.00	949.98	6,125.50	0.00	3,926.50	61
001-430-326-000	Public Works- Mobile phones	1,318.87	1,560.00	114.60	1,213.53	0.00	346.47	78
001-430-460-000	Public Works- Meetings & Seminars	264.00	1,925.00	95.82	95.82	0.00	1,829.18	5
001-430-470-000	Public Works- Other Expenses	928.28	1,965.00	206.00	681.99	0.00	1,283.01	35
	Segment 3 Total	603,449.16	705,156.19	92,464.94	581,872.06	0.00	123,284.13	83
001-432-000-000	WINTER MAINTENANCE- SNOW REMOVAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-432-200-000	Snow Removal- Materials	32,626.13	31,675.00	0.00	10,663.58	0.00	21,011.42	34
001-432-450-000	Snow Removal- Contractor	1,416.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	34,042.13	31,675.00	0.00	10,663.58	0.00	21,011.42	34
001-433-000-000	TRAFFIC CONTROL DEVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-433-313-000	Traffic Signal- Engineering	2,955.52	6,500.00	390.00	1,775.90	0.00	4,724.10	27
001-433-361-000	Traffic Signal- Electricity	3,351.01	3,540.00	268.70	2,482.77	0.00	1,057.23	70
001-433-374-000	Traffic Signal- Maintenance	2,701.85	11,200.00	142.50	8,384.16	0.00	2,815.84	75
	Segment 3 Total	9,008.38	21,240.00	801.20	12,642.83	0.00	8,597.17	60
001-437-000-000	REPAIRS OF TOOLS AND MACHINERY:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-437-250-000	Machinery & Tools- Vehicle Maintenance	39,633.51	81,660.00	203.30	14,165.74	0.00	67,494.26	17
001-437-260-000	Machinery & Tools- Small Tools	5,839.20	10,500.00	180.44	3,863.86	0.00	6,636.14	37
	Segment 3 Total	45,472.71	92,160.00	383.74	18,029.60	0.00	74,130.40	20
001-438-000-000	ROADS & BRIDGES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-438-231-000	Gasoline	3,758.60	5,885.00	169.14	1,984.78	0.00	3,900.22	34
001-438-232-000	Diesel Fuel	19,321.92	26,596.52	1,361.93	9,573.27	0.00	17,023.25	36
001-438-242-000	Road Signs	2,424.93	3,000.00	304.16	1,888.05	0.00	1,111.95	63
001-438-245-000	Road Supplies	15,770.04	38,000.00	278.28	10,816.98	0.00	27,183.02	28

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-438-313-000	Engineering	20,365.47	22,000.00	0.00	7,266.20	0.00	14,733.80	33
001-438-370-000	Road Program- Contractor	9,367.50	15,300.00	5,686.00	5,686.00	0.00	9,614.00	37
	Segment 3 Total	71,008.46	110,781.52	7,799.51	37,215.28	0.00	73,566.24	34
001-446-000-000	STORM WATER MANAGEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-446-313-000	Stormwater Management- Engineering	17,536.27	37,500.00	1,401.50	8,206.50	0.00	29,293.50	22
	Segment 3 Total	17,536.27	37,500.00	1,401.50	8,206.50	0.00	29,293.50	22
001-451-000-000	RECREATION- ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-451-140-000	Recreation- Payroll	17,799.66	20,417.69	1,491.88	16,169.09	0.00	4,248.60	79
001-451-150-000	Recreation- Benefits	1,950.90	2,080.00	114.14	1,757.37	0.00	322.63	84
001-451-337-000	Recreation- Mileage Reimbursement	61.48	200.00	0.00	36.23	0.00	163.77	18
001-451-460-000	Recreation- Meetings & Seminars	100.00	900.00	47.91	317.91	0.00	582.09	35
	Segment 3 Total	19,912.04	23,597.69	1,653.93	18,280.60	0.00	5,317.09	77
001-452-000-000	PARTICIPANT RECREATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-452-247-000	Discounted Tickets (PRPS)	4,188.50	4,000.00	0.00	955.00	0.00	3,045.00	24
001-452-248-000	Camps & Sport Leagues	2,863.50	4,700.00	400.00	798.00	0.00	3,902.00	17
001-452-250-000	Community Day	13,377.31	11,800.00	0.00	6,340.13	0.00	5,459.87	54
001-452-520-000	Library	6,946.00	7,294.00	7,294.00	7,294.00	0.00	0.00	100
	Segment 3 Total	27,375.31	27,794.00	7,694.00	15,387.13	0.00	12,406.87	55
001-454-000-000	PARKS:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-454-436-000	Heebner Park- Utilities	2,251.79	3,024.00	69.34	2,147.58	0.00	876.42	71
001-454-437-001	Heebner Park- Athletic Fields	9,395.90	16,800.00	0.00	2,538.57	0.00	14,261.43	15
001-454-437-002	Heebner Park- Expenses	2,714.26	8,000.00	0.00	3,543.06	0.00	4,456.94	44
001-454-438-001	Mount Kirk Park- Athletic Fields	2,304.90	3,400.00	0.00	390.55	0.00	3,009.45	11
001-454-438-002	Mount Kirk Park- Expenses	691.01	1,000.00	0.00	568.20	0.00	431.80	57
001-454-439-001	Sunny Brook Park- Athletic Fields	3,666.68	4,700.00	0.00	976.38	0.00	3,723.62	21
001-454-439-002	Sunny Brook Park- Expenses	1,440.95	3,930.00	251.00	911.21	0.00	3,018.79	23
001-454-446-000	Sunny Brook Park- Utilities	1,046.40	1,680.00	34.68	745.22	0.00	934.78	44
001-454-470-000	Heyser Park- Horse Ring	0.00	500.00	0.00	0.00	0.00	500.00	0
001-454-471-000	Heyser Park- Expenses	0.00	700.00	0.00	152.04	0.00	547.96	22
001-454-480-000	Trail Expenses	689.80	3,900.00	678.77	2,603.63	0.00	1,296.37	67
001-454-490-000	Other Parks	194.50	1,000.00	0.00	17.11	0.00	982.89	2

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	Segment 3 Total	24,396.19	48,634.00	1,033.79	14,593.55	0.00	34,040.45	30
001-459-000-000	PUBLIC RELATIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-459-340-000	Public Relations- Community Newsletter	18,855.83	20,300.00	0.00	13,873.45	0.00	6,426.55	68
001-459-341-000	Public Relations- Other Communications	1,255.16	1,000.00	626.81	641.81	0.00	358.19	64
	Segment 3 Total	20,110.99	21,300.00	626.81	14,515.26	0.00	6,784.74	68
001-481-000-000	EMPLOYER PAID BENEFITS AND WITHHOLDING I	0.00	0.00	0.00	0.00	0.00	0.00	0
001-481-430-000	Inter Gov- Real Estate Taxes	6,652.24-	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	6,652.24-	0.00	0.00	0.00	0.00	0.00	0
001-486-000-000	INSURANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-486-350-000	Insurances	110,977.60	117,700.70	18,569.50	88,560.70	0.00	29,140.00	75
	Segment 3 Total	110,977.60	117,700.70	18,569.50	88,560.70	0.00	29,140.00	75
001-492-300-000	Transfer To Capital Fund	1,376,123.74	938,605.98	0.00	0.00	0.00	938,605.98	0
	Segment 3 Total	1,376,123.74	938,605.98	0.00	0.00	0.00	938,605.98	0
	Fund 001 Expend Total	3,624,438.59	3,701,939.72	331,431.15	2,010,613.41	0.00	1,691,326.31	54
Fund Description		Prior Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues	
001		3,847,079.05	2,637,512.33	3,624,438.59	331,431.15	2,010,613.41	626,898.92	

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
008-341-000-000	Interest Earnings	9,327.66	7,600.00	141.81	7,312.96	0.00	287.04-	96
	Segment 3 Total	9,327.66	7,600.00	141.81	7,312.96	0.00	287.04-	96
008-364-110-000	Tapping Fees	219,840.00	42,207.62	6,793.76	43,813.84	0.00	1,606.22	104
008-364-120-000	Sewer Fees- Residential	450,690.37	475,707.48	91,290.10	445,574.90	0.00	30,132.58-	94
008-364-130-000	Sewer Fees- Commercial	157,152.76	160,800.00	13,601.24	120,469.05	0.00	40,330.95-	75
008-364-140-000	Late Fees	8,024.82	6,750.00	570.60	7,532.44	0.00	782.44	112
008-364-150-000	Certification Fees	2,065.00	1,250.00	175.00	1,200.00	0.00	50.00-	96
	Segment 3 Total	837,772.95	686,715.10	112,430.70	618,590.23	0.00	68,124.87-	90
008-381-000-000	Miscellaneous Income	0.00	25.00	0.00	0.00	0.00	25.00-	0
	Segment 3 Total	0.00	25.00	0.00	0.00	0.00	25.00-	0
	Fund 008 Revenue Total	847,100.61	694,340.10	112,572.51	625,903.19	0.00	68,436.91-	90

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
008-429-000-000	WASTEWATER COLLECTION AND TREATMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-429-242-000	Alarm Services	1,048.50	1,104.00	0.00	1,048.50	0.00	55.50	95
008-429-300-000	Other Expenses	99,298.42	130,152.00	11,418.06	93,222.91	0.00	36,929.09	72
008-429-313-000	Engineering	6,985.05	11,000.00	104.00	3,402.70	0.00	7,597.30	31
008-429-314-000	Legal	634.92	2,500.00	0.00	410.40	0.00	2,089.60	16
008-429-316-000	Plant Operations	87,202.34	80,436.00	6,422.50	59,570.49	0.00	20,865.51	74
008-429-321-000	Telephone	882.22	960.00	42.27	709.84	0.00	250.16	74
008-429-361-000	Utilities	94,771.61	105,024.00	9,079.91	83,272.35	0.00	21,751.65	79
008-429-374-000	Equipment & Repairs	15,856.00	24,204.00	1,415.43	17,061.85	0.00	7,142.15	70
008-429-421-001	Center Point- Operations	5,817.50	5,748.00	458.75	4,228.75	0.00	1,519.25	74
008-429-421-002	Center Point- Utilities & Repairs	5,058.02	6,300.00	318.51	4,990.77	0.00	1,309.23	79
008-429-422-001	Meadowood- Operations	5,817.50	5,748.00	458.75	4,178.75	0.00	1,569.25	73
008-429-422-002	Meadowood- Utilities & Repairs	6,723.86	5,472.00	282.29	3,288.13	0.00	2,183.87	60
008-429-423-001	Heritage Village- Operations	5,817.50	5,748.00	458.75	4,128.75	0.00	1,619.25	72
008-429-423-002	Heritage Village- Utilities & Repairs	3,290.42	4,968.00	155.43	2,588.65	0.00	2,379.35	52
008-429-424-001	Fawn Creek- Operations	5,817.50	5,748.00	458.75	4,128.75	0.00	1,619.25	72
008-429-424-002	Fawn Creek- Utilities & Repairs	2,963.82	4,236.00	112.88	2,262.37	0.00	1,973.63	53
008-429-425-001	Chadwick Place- Operations	5,817.50	5,748.00	458.75	4,128.75	0.00	1,619.25	72
008-429-425-002	Chadwick Place- Utilities & Repairs	2,875.45	4,356.00	162.35	2,215.00	0.00	2,141.00	51

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
008-429-426-001	Adair Pump- Operations	5,917.50	5,748.00	458.75	4,428.75	0.00	1,319.25	77
008-429-426-002	Adair Pump- Utilities & Repairs	3,140.28	3,996.00	137.59	2,023.74	0.00	1,972.26	51
008-429-700-000	Capital Improvements	33,643.65	100,000.00	11,103.08	78,220.23	0.00	21,779.77	78
008-429-800-000	Depreciation	299,274.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	698,653.56	519,196.00	43,506.80	379,510.43	0.00	139,685.57	73
008-471-000-000	DEBT PRINCIPAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-471-200-000	General obligation Bond- Principal	120,000.00	125,000.00	0.00	0.00	0.00	125,000.00	0
	Segment 3 Total	120,000.00	125,000.00	0.00	0.00	0.00	125,000.00	0
008-472-000-000	DEBT INTEREST:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-472-200-000	General obligation Bond- Interest	48,781.26	45,181.26	0.00	22,590.63	0.00	22,590.63	50
	Segment 3 Total	48,781.26	45,181.26	0.00	22,590.63	0.00	22,590.63	50
008-475-000-000	Fiscal Agent Fees- 2016 Bond	1,050.00	1,100.00	0.00	1,050.00	0.00	50.00	95
	Segment 3 Total	1,050.00	1,100.00	0.00	1,050.00	0.00	50.00	95
008-486-000-000	INSURANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-486-350-000	Insurance Expense	3,374.40	3,852.30	0.00	3,852.30	0.00	0.00	100
	Segment 3 Total	3,374.40	3,852.30	0.00	3,852.30	0.00	0.00	100
	Fund 008 Expend Total	871,859.22	694,329.56	43,506.80	407,003.36	0.00	287,326.20	59
Fund Description		Prior Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues	
008		847,100.61	625,903.19	871,859.22	43,506.80	407,003.36	218,899.83	

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
030-341-000-000	Interest Earnings	272,396.72	240,000.00	1,485.67	85,441.78	0.00	154,558.22-	36
	Segment 3 Total	272,396.72	240,000.00	1,485.67	85,441.78	0.00	154,558.22-	36
030-354-351-000	Grants	63,000.00	2,012,540.00	0.00	311,310.04	0.00	1,701,229.96-	15
	Segment 3 Total	63,000.00	2,012,540.00	0.00	311,310.04	0.00	1,701,229.96-	15
030-363-100-000	Traffic Impact Fees	335,615.48	31,095.85	3,378.37	412,197.33	0.00	381,101.48	***
	Segment 3 Total	335,615.48	31,095.85	3,378.37	412,197.33	0.00	381,101.48	***
030-381-000-000	Miscellaneous Income	17,791.00	2,000.00	0.00	13,920.00	0.00	11,920.00	696
	Segment 3 Total	17,791.00	2,000.00	0.00	13,920.00	0.00	11,920.00	696
030-392-010-000	Transfer From General Fund	1,376,123.74	938,605.98	0.00	0.00	0.00	938,605.98-	0
	Segment 3 Total	1,376,123.74	938,605.98	0.00	0.00	0.00	938,605.98-	0
030-395-000-000	Refund of Prior Year Expenditures	200.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	200.00	0.00	0.00	0.00	0.00	0.00	0
	Fund 030 Revenue Total	2,065,126.94	3,224,241.83	4,864.04	822,869.15	0.00	2,401,372.68-	26
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
030-405-000-000	SECRETARY/CLERK:	0.00	0.00	0.00	0.00	0.00	0.00	0
030-405-720-000	Office Equipment	34,114.17	12,710.00	0.00	12,898.89	0.00	188.89-	101
	Segment 3 Total	34,114.17	12,710.00	0.00	12,898.89	0.00	188.89-	101
030-409-000-000	GOVERNMENT BUILDINGS & PLANTS:	0.00	0.00	0.00	0.00	0.00	0.00	0
030-409-600-000	Building Improvements	11,941.25	41,200.00	5,335.00	25,665.00	0.00	15,535.00	62
	Segment 3 Total	11,941.25	41,200.00	5,335.00	25,665.00	0.00	15,535.00	62
030-430-600-000	Capital Roads	531,022.03	3,112,850.00	12,819.85	353,411.58	0.00	2,759,438.42	11

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
030-430-740-000	Equipment Purchases	409,185.29	133,000.00	0.00	20,151.00	0.00	112,849.00	15
	Segment 3 Total	940,207.32	3,245,850.00	12,819.85	373,562.58	0.00	2,872,287.42	12
030-433-600-000	Traffic Signs & Signals	15,713.66	264,200.00	0.00	243,806.08	0.00	20,393.92	92
	Segment 3 Total	15,713.66	264,200.00	0.00	243,806.08	0.00	20,393.92	92
030-454-600-000	Parks and Trails	314,794.92	87,000.00	7,342.79	10,075.56	0.00	76,924.44	12
030-454-710-000	Land Acquisition	82.00	35,000.00	3,674.00	3,674.00	0.00	31,326.00	10
	Segment 3 Total	314,876.92	122,000.00	11,016.79	13,749.56	0.00	108,250.44	11
	Fund 030 Expend Total	1,316,853.32	3,685,960.00	29,171.64	669,682.11	0.00	3,016,277.89	18

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
030		2,065,126.94	4,864.04	822,869.15	1,316,853.32	29,171.64	669,682.11	153,187.04

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
035-341-000-000	Interest Earnings	5,658.29	1,800.00	18.13	1,377.20	0.00	422.80-	77
	Segment 3 Total	5,658.29	1,800.00	18.13	1,377.20	0.00	422.80-	77
035-355-020-000	Liquid Fuel Funds	380,698.57	363,114.45	0.00	366,337.29	0.00	3,222.84	101
	Segment 3 Total	380,698.57	363,114.45	0.00	366,337.29	0.00	3,222.84	101
	Fund 035 Revenue Total	386,356.86	364,914.45	18.13	367,714.49	0.00	2,800.04	101

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
035-438-000-000	ROADS & BRIDGES:	0.00	0.00	0.00	0.00	0.00	0.00	0
035-438-370-000	Road Maintenance Contractor	360,000.00	378,000.00	0.00	0.00	0.00	378,000.00	0
	Segment 3 Total	360,000.00	378,000.00	0.00	0.00	0.00	378,000.00	0
	Fund 035 Expend Total	360,000.00	378,000.00	0.00	0.00	0.00	378,000.00	0

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
035		386,356.86	18.13	367,714.49	360,000.00	0.00	0.00	367,714.49

BUDGET REPORT

October 31, 2020

GENERAL		STATE	
Revenue YTD:	\$ 2,637,512.33	Revenue YTD:	\$ 367,714.49
Revenue Budget:	\$ 3,080,644.85	Revenue Budget:	\$ 364,614.45
Revenue to Budget:	85.62%	Revenue to Budget:	100.85%
Expenditure YTD:	\$ 2,010,613.41	Expenditure YTD:	\$ -
Expenditure Budget:	\$ 2,403,739.77	Expenditure Budget:	\$ 378,000.00
Expenditure to Budget:	84%	Expenditure to Budget:	0.00%
WASTE WATER		CAPITAL	
Revenue YTD:	\$ 625,903.19	Revenue YTD:	\$ 822,869.15
Revenue Budget:	\$ 639,040.18	Revenue Budget:	\$ 1,904,696.54
Revenue to Budget:	97.94%	Revenue to Budget:	43.20%
Expenditure YTD:	\$ 407,003.36	Expenditure YTD:	\$ 669,682.11
Expenditure Budget:	\$ 460,390.26	Expenditure Budget:	\$ 3,621,593.33
Expenditure to Budget:	88%	Expenditure to Budget:	18%

ERECTED INTO A TOWNSHIP IN 1733
TOWNSHIP OF WORCESTER
AT THE CENTER POINT OF MONTGOMERY COUNTY
PENNSYLVANIA

1721 Valley Forge Road, Post Office Box 767 Worcester, PA 19490

Planning & Parks Report
October 2020

Zoning Hearing Board (October 27)

- Dellangelo (ZHB 20-17) – Conducted and completed hearing as to relief required to install a detached garage in a front yard setback. Granted.

Comprehensive Plan Update Task Force (October 28)

- Reviewed and updated the water and sewer components.

Planning Commission

- *no meetings*

Parks

- Continued sponsorship program for recreation events.
- Prepared content for the Township website.
- Development of programs for the Winter and Spring seasons.
- Scheduled field and pavilion rentals.
- Scheduled park events.

Worcester Township

1721 Valley Forge Road
 Worcester PA 19490
 Phone: 610-584-1410



Report For 10/01/2020 to 10/31/2020

Item

Count / Fee

Total Issued Permits

66 / \$22,245.75

Building Permit		#of Permits	Construction Cost	Permit Fees
1	Accessory Structure	1	\$60,000.00	\$99.50
2	Demolition	1	\$24,000.00	\$149.50
3	Garage	1	\$18,200.00	\$99.50
4	Generator	4	\$37,007.00	\$378.00
5	Heat/AC Unit	6	\$69,322.00	\$562.00
6	Hot Tub/Spa	1	\$1,000.00	\$89.50
7	In-Ground	3	\$166,000.00	\$678.50
8	New Single Family Dwelling	6	\$1,072,833.00	\$13,277.00
9	Residential Additions	1	\$450,000.00	\$531.00
10	Residential Alterations	3	\$110,000.00	\$902.25
11	Wooden Deck	7	\$93,150.00	\$731.50

Road Opening		#of Permits	Construction Cost	Permit Fees
1	Road Occupancy	1	\$0.00	\$50.00

Zoning Permit		#of Permits	Construction Cost	Permit Fees
1	Accessory Structure	2	\$7,500.00	\$55.00
2	Driveway Extension	1	\$0.00	\$27.50
3	Fence	9	\$132,421.00	\$312.50
4	Grading	15	\$1,100.00	\$4,125.00
5	New Tenant	1	\$0.00	\$95.00
6	Patio & Deck (less than 30" above ground)	2	\$8,577.00	\$55.00
7	Sign	1	\$0.00	\$27.50

Total

66

\$2,251,110.00

\$22,245.75

Other Fees Collected

State Fee

\$153.00

Public Works Department Report

October 2020

1) Road Maintenance

- A. Cleared inlets and drains throughout the Township**
- B. Filled potholes throughout the Township**
- C. Cleared and straightened roadway signage**
- D. Reestablishing edge of roadway swales**
- E. Completed second round of ROW mowing throughout the Township**
- F. Removal of debris accumulated on rails of culverts**
- G. Annual roadway crack seal program completed**
- H. Guiderail replacement at the Zacharias Creek on Hollow Road**

2) Storm Maintenance

- A. No significant storm events during the month of September**

3) Parks

- A. Three times weekly cleaning of restrooms, emptying trash receptacles, and stocking dog bags**
- B. Repairing washouts and general trail maintenance**
- C. Mowing and trimming of all Township properties**
- D. Removal of dead trees Township properties/parks**
- E. Baseball/Softball infield maintenance**
- F. Installed WWII monument in Heebner Park**
- G. Started Fall cleanup of all Township properties**

4) Vehicle Maintenance

- A. Performed weekly maintenance of all Township vehicles**
- B. 64-50 Tires**

5) Miscellaneous

- A. Setting up and cleaning of Community Hall for rentals and Township events**
- B. Maintenance of Township brush recycle bin**
- C. Public Works Fire Fighter 1 Training**
- D. Public Works department CPR training**

October 2020 Fire Marshal Report to Board of Supervisors

- 1/ Fire Marshal investigations on 14 miscellaneous dispatches.
- 2/ \$20,060 Fire damage for the month on property valued at \$350,060.
- 3 / Attended PSATS virtual seminar on future of the fire service in PA.
- 4/ Insurance report for fire department response to a specific address
- 5/ One open burn investigation
- 6/ Tour of Historical Society building at 2011 Valley Forge Road to review fire hazards, extinguishers, etc.

Respectfully Submitted,

**David Cornish
Fire Marshal**

MEMORANDUM

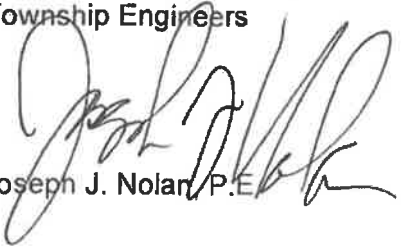
TO: Worcester Township Board of Supervisors
FROM: Joseph J. Nolan, P.E., Township Engineer
DATE: November 1, 2020
SUBJECT: Engineering Report - Project Status

This memorandum will provide an update and status report on the various projects that are ongoing within the Township as of November 1, 2020.

1. **Turnpike Sound Barriers Grant Project:** We are continuing with the design work on this project. We submitted our final design plans to the Turnpike, and they are in the process of their review. They are requiring additional information in conjunction with their review process including requiring additional soil borings. The work has been completed. We still anticipate bidding this project late this year with completion in late 2021.
2. **2020 Road Program:** The contract for the 2020 Road Program has been awarded to James D. Morrissey, Inc. PennDOT has approved the project for the use of Liquid Fuel Funds. The Township is overseeing this project through completion. All work is now completed, and the Township will close out the contract.
4. **Miscellaneous Items**
 - a. CKS Engineers assisted the Township on numerous zoning and land development related issues as requested during the month.
 - b. CKS Engineers performed various site inspections in conjunction with finalizing Use & Occupancy Permits during the month.
 - c. CKS reviewed numerous grading permit applications and stormwater applications for the Township during the month.
 - d. CKS Engineers, Inc. continued to provide inspection services in conjunction with all ongoing land development and subdivision projects throughout the Township. This also included verifying completion of items and preparation of escrow releases for these projects, as requested.
 - e. CKS continues to assist in work required in conjunction with the review and approval of subdivisions and land developments and Conditional Use applications submitted to the Township. These currently include the Palmer Tract, the Meadowood Memory Care Land Development and Amazon Parking at 2750 Morris Road.

The above represents a status report on the projects and services currently being performed by CKS Engineers, Inc. Please contact me if you have any questions on any of these items.

Respectfully submitted,
CKS ENGINEERS, INC.
Township Engineers



Joseph J. Nolan, P.E.

JJN/paf

cc: Tommy Ryan, Township Manager
File

OCTOBER 2020 WORCESTER VOLUNTEER FIRE DEPARTMENT REPORT

WORCESTER TOWNSHIP

MUTUAL AID

TYPE	NUMBER OF CALLS	TYPE	LOCATION	NUMBER OF CALLS
Fire Alarms	11	Building	West Norriton	1
CO detector	2		Total	1
Accident with Injuries	3	FIRE POLICE		
Assist EMS	1	Vehicle Accident	1	
Building	1	Total for Month	1	
Wires	1	Time in Service	45 min	
TOTAL WORCESTER TOWNSHIP	19	Average Manpower Per Call		
TOTAL CALLS	20			
AVERAGE MANPOWER PER CALL	23	Department Totals		
HOURS IN SERVICE	9hr 25 min	Man Hours in service on fire calls	232 hr 52 min	
DRILLS FOR THE MONTH		Man Hours in Service for Fire Police	45 min	
HOURS IN SERVICE FOR DRILLS	8	Man Hours in Service for Officers only	49 min	
AVERAGE MANPOWER PER DRILL	34.5	Man Hours in Service on Drills	276 hr	
Officer Only Calls		Total for Month	510 hr 46 min	
Fire alarm investigation	2			
total	2			
FIRE LOSS				
LOSS AMOUNT				
\$20,060				
PROPERTY VALUE				
\$350,060.00				



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Number of Records Returned: 162

Search Criteria: which_cad='P' and occ_date between '10/01/2020' and '10/31/2020' and case_type<>'TS' and municipality='46226' and jurisdiction='PA'

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Oct-29-2020	20:53:32	1527210	911 HANG UP CALL	911 HANG UP CALL		Yes	2020-1527210	CLOSED CAD CALL
Oct-05-2020	15:59:01	1411678	911 HANG UP CALL	911 HANG UP CALL		Yes	2020-1411678	CLOSED CAD CALL
Oct-10-2020	14:21:27	1436047	911 HANG UP CALL	911 HANG UP CALL		Yes	2020-1436047	CLOSED CAD CALL
Oct-24-2020	07:03:19	1501319	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2020-1501319	CLOSED CAD CALL
Oct-20-2020	20:50:27	1484593	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2020-1484593	CLOSED CAD CALL
Oct-31-2020	08:14:05	1533527	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2020-1533527	CLOSED CAD CALL
Oct-30-2020	23:26:46	1532792	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2020-1532792	CLOSED CAD CALL
Oct-29-2020	16:51:30	1526520	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2020-1526520	CLOSED CAD CALL
Oct-05-2020	00:41:02	1408443	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2020-1408443	CLOSED CAD CALL
Oct-14-2020	14:32:11	1454380	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2020-1454380	CLOSED CAD CALL
Oct-28-2020	12:59:26	1520635	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2020-1520635	CLOSED CAD CALL
Oct-11-2020	02:17:57	1438564	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2020-1438564	CLOSED CAD CALL
Oct-17-2020	10:39:07	1467534	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2020-1467534	CLOSED CAD CALL
Oct-17-2020	12:05:08	1467924	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2020-1467924	CLOSED CAD CALL
Oct-31-2020	12:17:03	1535164	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2020-1535164	CLOSED CAD CALL
Oct-10-2020	23:11:46	1438094	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2020-1438094	CLOSED CAD CALL

Printed On: Tue Nov 03 2020
For User: 475748

Page 1 of 10



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Oct-28-2020	05:44:45	1518381	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2020-1518381	CLOSED CAD CALL
Oct-25-2020	13:14:18	1506664	ALARM - BURGLAR	ALARM FALSE NO FAULT	CC	Yes	2020-1506664	CLOSED CAD CALL
Oct-13-2020	07:24:32	1446814	ALARM - BURGLAR	ALARM FALSE NO FAULT	CC	Yes	2020-1446814	CLOSED CAD CALL
Oct-12-2020	02:39:52	1442387	ALARM - BURGLAR	ALARM FALSE NO FAULT	CC	Yes	2020-1442387	CLOSED CAD CALL
Oct-24-2020	14:08:20	1502678	ANIMAL LOST - FOUND	ANIMAL LOST - FOUND		Yes	2020-1502678	CLOSED CAD CALL
Oct-10-2020	12:51:32	1435731	ANIMAL LOST - FOUND	ANIMAL LOST - FOUND		Yes	2020-1435731	CLOSED CAD CALL
Oct-06-2020	21:48:27	1418032	DOMESTIC - IN PROGRESS	ASSAULT - SIMPLE		Yes	2020-1418032	GENERAL OFFENSE
Oct-14-2020	23:08:00	1456503	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUP LOCATE CALL		Yes	2020-1456503	CANCELLED
Oct-22-2020	12:35:38	1492835	MVC - REPORTABLE, NO INJURIES	CANCELLED BY COMPLAINANT/DUP LOCATE CALL		Yes	2020-1492835	CANCELLED
Oct-21-2020	13:17:39	1487989	911 HANG UP CALL	CANCELLED BY COMPLAINANT/DUP LOCATE CALL		Yes	2020-1487989	CANCELLED
Oct-08-2020	10:24:31	1425557	911 HANG UP CALL	CANCELLED BY COMPLAINANT/DUP LOCATE CALL		Yes	2020-1425557	CANCELLED
Oct-12-2020	20:21:28	1445559	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUP LOCATE CALL		Yes	2020-1445559	CANCELLED
Oct-12-2020	09:44:45	1443390	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUP LOCATE CALL		Yes	2020-1443390	CANCELLED
Oct-12-2020	08:27:47	1443113	911 HANG UP CALL	CANCELLED BY COMPLAINANT/DUP LOCATE CALL		Yes	2020-1443113	CANCELLED
Oct-13-2020	21:11:19	1450860	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUP LOCATE CALL		Yes	2020-1450860	CANCELLED
Oct-04-2020	15:00:37	1406744	MVC - NON-REPORTABLE	CANCELLED BY COMPLAINANT/DUP LOCATE CALL		Yes	2020-1406744	CANCELLED
Oct-04-2020	14:47:33	1406730	ATTEMPT LOCATE PERSON - VEHICLE GO	CANCELLED BY COMPLAINANT/DUP LOCATE CALL		Yes	2020-1406730	CANCELLED
Oct-08-2020	16:49:00	1427193	911 HANG UP CALL	CANCELLED BY COMPLAINANT/DUP LOCATE CALL		Yes	2020-1427193	CANCELLED

Printed On: Tue Nov 03 2020
For User: 475748

Page 2 of 10



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Oct-20-2020	10:37:53	1481818	CRIMINAL MISCHIEF	CRIMINAL MISCHIEF		Yes	2020-1481818	PAPER REPORT
Oct-20-2020	09:32:02	1481394	CRIMINAL MISCHIEF	CRIMINAL MISCHIEF		Yes	2020-1481394	PAPER REPORT
Oct-21-2020	07:52:20	1485967	CRIMINAL MISCHIEF	CRIMINAL MISCHIEF		Yes	2020-1485967	GENERAL OFFENSE
Oct-12-2020	14:23:09	1444316	SEE OFFICER	GO CRIMINAL MISCHIEF		Yes	2020-1444316	GENERAL OFFENSE
Oct-19-2020	15:50:18	1478025	DISABLED MOTORIST CC	DISABLED MOTORIST CC		Yes	2020-1478025	CLOSED CAD CALL
Oct-22-2020	15:01:48	1493427	DISABLED MOTORIST ON ROAD CC	DISABLED MOTORIST ON ROAD CC		Yes	2020-1493427	CLOSED CAD CALL
Oct-17-2020	10:24:10	1467468	DISABLED MOTORIST ON ROAD CC	DISABLED MOTORIST ON ROAD CC		Yes	2020-1467468	CLOSED CAD CALL
Oct-03-2020	23:05:10	1404339	DISTURBANCE/NOISE COMPLAINT GO	DISTURBANCE/NOISE COMPLAINT GO		Yes	2020-1404339	GENERAL OFFENSE
Oct-16-2020	08:16:49	1461688	DISTURBANCE/NOISE COMPLAINT GO	DISTURBANCE/NOISE COMPLAINT GO		Yes	2020-1461688	GENERAL OFFENSE
Oct-19-2020	07:36:52	1475648	SUSPICIOUS VEHICLE GO	DISTURBANCE/NOISE COMPLAINT GO		Yes	2020-1475648	GENERAL OFFENSE
Oct-22-2020	08:28:06	1491738	REQUEST ASSIST - OTHER AGENCY GO	DEATH - UNKNOWN		Yes	2020-1491738	GENERAL OFFENSE
Oct-27-2020	20:52:07	1517650	DISTURBANCE/NOISE COMPLAINT GO	DOMESTIC - OTHER GO		Yes	2020-1517650	GENERAL OFFENSE
Oct-01-2020	18:21:19	1394247	DOMESTIC - IN PROGRESS	DOMESTIC - OTHER GO		Yes	2020-1394247	GENERAL OFFENSE
Oct-22-2020	14:59:31	1493355	DRUG - POSSESSION	DRUG - POSSESSION		Yes	2020-1493355	GENERAL OFFENSE
Oct-30-2020	06:33:58	1528031	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC		Yes	2020-1528031	CLOSED CAD CALL
Oct-30-2020	08:41:18	1528857	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC		Yes	2020-1528857	CLOSED CAD CALL
Oct-30-2020	06:55:52	1528082	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC		Yes	2020-1528082	CLOSED CAD CALL

Printed On: Tue Nov 03 2020
For User: 475748

Page 3 of 10



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Oct-08-2020	08:50:47	1424986	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC		Yes	2020-1424986	CLOSED CAD CALL
Oct-30-2020	08:46:00	1528882	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC		Yes	2020-1528882	CLOSED CAD CALL
Oct-20-2020	11:02:08	1481942	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC		Yes	2020-1481942	CLOSED CAD CALL
Oct-26-2020	10:33:13	1510042	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1510042	CLOSED CAD CALL
Oct-15-2020	08:52:23	1457851	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1457851	CLOSED CAD CALL
Oct-23-2020	14:07:14	1498086	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1498086	CLOSED CAD CALL
Oct-28-2020	09:45:17	1519582	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1519582	CLOSED CAD CALL
Oct-06-2020	07:55:36	1414228	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1414228	CLOSED CAD CALL
Oct-23-2020	13:09:49	1497859	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1497859	CLOSED CAD CALL
Oct-04-2020	09:47:53	1405773	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1405773	CLOSED CAD CALL
Oct-03-2020	17:57:31	1403285	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1403285	CLOSED CAD CALL
Oct-24-2020	12:08:11	1502310	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1502310	CLOSED CAD CALL
Oct-03-2020	14:22:27	1402467	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1402467	CLOSED CAD CALL

Printed On: Tue Nov 03 2020
For User: 475748

Page 4 of 10



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Oct-12-2020	08:19:40	1443081	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1443081	CLOSED CAD CALL
Oct-09-2020	21:26:16	1433115	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1433115	CLOSED CAD CALL
Oct-30-2020	08:58:17	1528941	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1528941	CLOSED CAD CALL
Oct-12-2020	10:17:08	1443488	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1443488	CLOSED CAD CALL
Oct-22-2020	07:46:43	1491463	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1491463	CLOSED CAD CALL
Oct-16-2020	11:39:37	1463187	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1463187	CLOSED CAD CALL
Oct-14-2020	11:22:53	1453499	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1453499	CLOSED CAD CALL
Oct-08-2020	09:47:21	1425311	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2020-1425311	CLOSED CAD CALL
Oct-26-2020	15:35:28	1511235	IDENTITY THEFT	IDENTITY THEFT		Yes	2020-1511235	GENERAL OFFENSE
Oct-20-2020	22:00:09	1484817	IDENTITY THEFT	IDENTITY THEFT		Yes	2020-1484817	GENERAL OFFENSE
Oct-24-2020	13:12:16	1502512	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2020-1502512	CLOSED CAD CALL
Oct-11-2020	01:04:43	1438392	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2020-1438392	CLOSED CAD CALL
Oct-15-2020	18:19:02	1460295	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2020-1460295	CLOSED CAD CALL

Printed On: Tue Nov 03 2020
For User: 475748

Page 5 of 10



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Oct-07-2020	13:18:35	1421205	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2020-1421205	CLOSED CAD CALL
Oct-12-2020	01:38:42	1442324	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2020-1442324	CLOSED CAD CALL
Oct-10-2020	00:43:54	1433782	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2020-1433782	CLOSED CAD CALL
Oct-22-2020	16:55:55	1493975	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2020-1493975	CLOSED CAD CALL
Oct-26-2020	09:10:30	1509646	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2020-1509646	CLOSED CAD CALL
Oct-28-2020	08:42:26	1519264	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2020-1519264	CLOSED CAD CALL
Oct-15-2020	08:05:55	1457670	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2020-1457670	CLOSED CAD CALL
Oct-01-2020	12:35:18	1392962	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2020-1392962	CLOSED CAD CALL
Oct-03-2020	20:20:41	1403796	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2020-1403796	CLOSED CAD CALL
Oct-31-2020	22:41:35	1537566	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2020-1537566	CLOSED CAD CALL
Oct-18-2020	10:33:45	1462897	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2020-1462897	CLOSED CAD CALL
Oct-03-2020	14:53:52	1402550	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2020-1402550	CLOSED CAD CALL
Oct-05-2020	13:38:16	1411056	INTERSTATE HIGHWAY - STATIONARY PATROL CC	INTERSTATE HIGHWAY - STATIONARY PATROL CC		Yes	2020-1411056	CLOSED CAD CALL
Oct-03-2020	16:20:09	1402936	INTERSTATE HIGHWAY - STATIONARY PATROL CC	INTERSTATE HIGHWAY - STATIONARY PATROL CC		Yes	2020-1402936	CLOSED CAD CALL

Printed On: Tue Nov 03 2020
For User: 475748

Page 6 of 10



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Oct-02-2020	13:43:25	1397694	INTERSTATE HIGHWAY - STATIONARY PATROL	INTERSTATE HIGHWAY - STATIONARY PATROL		Yes	2020-1397694	CLOSED CAD CALL
Oct-25-2020	17:25:23	1507460	INTERSTATE HIGHWAY - STATIONARY PATROL	INTERSTATE HIGHWAY - STATIONARY PATROL		Yes	2020-1507460	CLOSED CAD CALL
Oct-09-2020	15:44:09	1431567	INTERSTATE HIGHWAY - STATIONARY PATROL	INTERSTATE HIGHWAY - STATIONARY PATROL		Yes	2020-1431567	CLOSED CAD CALL
Oct-11-2020	16:54:43	1441065	INTERSTATE HIGHWAY - STATIONARY PATROL	INTERSTATE HIGHWAY - STATIONARY PATROL		Yes	2020-1441065	CLOSED CAD CALL
Oct-21-2020	12:38:19	1487754	MOTOR CARRIER SAFETY	MOTOR CARRIER SAFETY		Yes	2020-1487754	CLOSED CAD CALL
Oct-08-2020	07:40:33	1424576	MOTOR CARRIER SAFETY - ANNUAL SCHOOL BUS INSP	MOTOR CARRIER SAFETY - ANNUAL SCHOOL BUS INSP		Yes	2020-1424576	CLOSED CAD CALL
Oct-08-2020	07:52:22	1424630	MOTOR CARRIER SAFETY - ANNUAL SCHOOL BUS INSP	MOTOR CARRIER SAFETY - ANNUAL SCHOOL BUS INSP		Yes	2020-1424630	CLOSED CAD CALL
Oct-02-2020	20:13:12	1399344	MVC - NON-REPORTABLE	MVC - DUI		Yes	2020-1399344	GENERAL OFFENSE
Oct-01-2020	19:08:22	1394412	MVC - INJURIES	ALCOHOL & DRI		Yes	2020-1394412	GENERAL OFFENSE
Oct-21-2020	17:14:41	1489167	MVC - INJURIES	MVC - INJURIES		Yes	2020-1489167	TRACS CRASH REPORT
Oct-03-2020	14:34:49	1402512	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2020-1402512	TRACS CRASH REPORT
Oct-01-2020	17:10:41	1393988	MVC - INJURIES	MVC - NON-REPORTABLE		Yes	2020-1393988	TRACS CRASH REPORT
Oct-07-2020	09:31:16	1419809	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2020-1419809	TRACS CRASH REPORT
Oct-28-2020	07:50:57	1518891	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2020-1518891	TRACS CRASH REPORT
Oct-13-2020	07:17:46	1446793	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2020-1446793	TRACS CRASH REPORT
Oct-18-2020	12:55:34	1472702	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2020-1472702	TRACS CRASH REPORT
Oct-23-2020	11:43:06	1497430	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2020-1497430	TRACS CRASH REPORT
Oct-21-2020	09:13:56	1486524	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2020-1486524	TRACS CRASH REPORT
Oct-06-2020	12:47:26	1415845	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2020-1415845	TRACS CRASH REPORT

Printed On: Tue Nov 03 2020
For User: 475748

Page 7 of 10



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Oct-19-2020	17:58:49	1478623	MVC - HIT AND RUN	MVC - NON-REPORTABLE		Yes	2020-1478623	GENERAL OFFENSE
Oct-09-2020	18:48:32	1432408	NO INJURIES	MVC - REPORTABLE		Yes	2020-1432408	TRACS CRASH REPORT
Oct-29-2020	15:13:14	1526160	MVC - REPORTABLE	NO INJURIES		Yes	2020-1526160	TRACS CRASH REPORT
Oct-17-2020	17:14:52	1469212	NO INJURIES	MVC - REPORTABLE		Yes	2020-1469212	TRACS CRASH REPORT
Oct-17-2020	11:17:53	1467704	MVC - REPORTABLE	NO INJURIES		Yes	2020-1467704	TRACS CRASH REPORT
Oct-17-2020	08:57:10	1467131	NO INJURIES	MVC - REPORTABLE		Yes	2020-1467131	TRACS CRASH REPORT
Oct-26-2020	14:28:15	1510920	MVC - REPORTABLE	NO INJURIES		Yes	2020-1510920	TRACS CRASH REPORT
Oct-16-2020	20:58:03	1465470	NO INJURIES	MVC - REPORTABLE		Yes	2020-1465470	TRACS CRASH REPORT
Oct-22-2020	08:43:23	1491800	MVC - UNKNOWN INJURIES	NO INJURIES		Yes	2020-1491800	TRACS CRASH REPORT
Oct-13-2020	08:01:57	1446948	MVC - PSP VEHICLE	MVC - PSP VEHICLE		Yes	2020-1446948	TRACS CRASH REPORT
Oct-02-2020	09:48:30	1396701	NO INJURIES	NO INJURIES		Yes	2020-1396701	CLOSED CAD CALL
Oct-03-2020	20:00:05	1403705	PATROL CHECK	PATROL CHECK		Yes	2020-1403705	CLOSED CAD CALL
Oct-27-2020	11:18:19	1515102	PATROL CHECK	PATROL CHECK		Yes	2020-1515102	CLOSED CAD CALL
Oct-13-2020	07:59:43	1446942	PATROL CHECK	PATROL CHECK		Yes	2020-1446942	CLOSED CAD CALL
Oct-03-2020	18:58:48	1403496	PATROL CHECK	PATROL CHECK		Yes	2020-1403496	CLOSED CAD CALL
Oct-10-2020	23:56:46	1438231	PATROL CHECK	PATROL CHECK		Yes	2020-1438231	CLOSED CAD CALL
Oct-28-2020	19:15:41	1522406	REQUEST ASSIST - OTHER AGENCY	REQUEST ASSIST - OTHER AGENCY		Yes	2020-1522406	GENERAL OFFENSE
Oct-29-2020	22:38:20	1527410	REQUEST ASSIST - OTHER AGENCY	REQUEST ASSIST - OTHER AGENCY		Yes	2020-1527410	GENERAL OFFENSE
Oct-01-2020	00:37:37	1390708	REQUEST ASSIST - OTHER AGENCY	REQUEST ASSIST - OTHER AGENCY		Yes	2020-1390708	GENERAL OFFENSE
Oct-28-2020	07:11:28	1518746	REQUEST ASSIST - OTHER AGENCY	REQUEST ASSIST - OTHER AGENCY		Yes	2020-1518746	GENERAL OFFENSE
Oct-16-2020	10:29:18	1462878	ROAD HAZARD - ANIMAL - DEBRIS	REFER TO OTHER AGENCY - PD		Yes	2020-1462878	REFER
Oct-08-2020	08:51:12	1424260	REFER TO OTHER AGENCY - PD	REFER TO OTHER AGENCY - PD		Yes	2020-1424260	REFER

Printed On: Tue Nov 03 2020
For User: 475748

Page 8 of 10



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Oct-11-2020	13:00:44	1440211	REFER TO OTHER AGENCY - PD R	REFER TO OTHER AGENCY - PD R		Yes	2020-1440211	REFER
Oct-26-2020	21:36:37	1512512	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2020-1512512	CLOSED CAD CALL
Oct-15-2020	19:01:59	1460453	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2020-1460453	CLOSED CAD CALL
Oct-08-2020	07:36:38	1424555	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2020-1424555	CLOSED CAD CALL
Oct-02-2020	06:53:01	1395806	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2020-1395806	CLOSED CAD CALL
Oct-08-2020	06:11:49	1424166	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2020-1424166	CLOSED CAD CALL
Oct-07-2020	15:33:04	1421843	PATROL CHECK CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2020-1421843	CLOSED CAD CALL
Oct-05-2020	20:45:00	1412870	MVC - UNKNOWN INJURIES	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2020-1412870	CLOSED CAD CALL
Oct-06-2020	09:03:35	1414678	THEFT - FRAUD/FORGERY	SEE OFFICER GO		Yes	2020-1414678	GENERAL OFFENSE
Oct-14-2020	23:21:07	1456524	SEE OFFICER GO	SEE OFFICER GO		Yes	2020-1456524	GENERAL OFFENSE
Oct-13-2020	10:18:31	1447776	CRIMINAL MISCHIEF	SEE OFFICER GO		Yes	2020-1447776	GENERAL OFFENSE
Oct-01-2020	09:14:46	1391954	IDENTITY THEFT	SEE OFFICER GO		Yes	2020-1391954	GENERAL OFFENSE
Oct-26-2020	19:10:25	1512099	SEE OFFICER GO	SEE OFFICER GO		Yes	2020-1512099	GENERAL OFFENSE
Oct-23-2020	17:07:30	1499064	SEE OFFICER GO	SEE OFFICER GO		Yes	2020-1499064	GENERAL OFFENSE
Oct-08-2020	21:40:06	1428293	SEE OFFICER GO	SEE OFFICER GO		Yes	2020-1428293	GENERAL OFFENSE
Oct-07-2020	09:53:50	1419981	SPEECH CC	SPEECH CC		Yes	2020-1419981	CLOSED CAD CALL
Oct-30-2020	10:12:23	1529356	THEFT	THEFT		Yes	2020-1529356	GENERAL OFFENSE
Oct-10-2020	19:06:56	1437245	THEFT	THEFT		Yes	2020-1437245	GENERAL OFFENSE
Oct-27-2020	17:25:38	1516915	THEFT - FRAUD/FORGERY	THEFT - FRAUD/FORGERY		Yes	2020-1516915	PAPER REPORT
Oct-22-2020	13:32:46	1493049	WELFARE CHECK CC	TRAF VIOL-DUI DRUG		Yes	2020-1493049	GENERAL OFFENSE
Oct-09-2020	02:27:46	1428908	WELFARE CHECK CC	TRAF VIOL-DUI ALCOHOL		Yes	2020-1428908	GENERAL OFFENSE

Printed On: Tue Nov 03 2020
For User: 475748

Page 9 of 10



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Oct-27-2020	18:29:52	1517144	TRAFFIC VIOLATION/ERRATIC DRIVER CC	TRAFFIC VIOLATION/ERRATIC DRIVER CC		Yes	2020-1517144	CLOSED CAD CALL
Oct-18-2020	12:33:17	1472632	TRAFFIC VIOLATION/ERRATIC DRIVER CC	TRAFFIC VIOLATION/ERRATIC DRIVER CC		Yes	2020-1472632	CLOSED CAD CALL
Oct-03-2020	14:11:50	1402443	TRAFFIC VIOLATION/ERRATIC DRIVER CC	TRAFFIC VIOLATION/ERRATIC DRIVER CC		Yes	2020-1402443	ADVISE
Oct-13-2020	18:44:29	1450319	TRAFFIC VIOLATION - OTHER CC	TRAFFIC VIOLATION - OTHER CC		Yes	2020-1450319	CLOSED CAD CALL
Oct-18-2020	14:58:42	1473090	TRAFFIC VIOLATION - OTHER CC	TRAFFIC VIOLATION - OTHER CC		Yes	2020-1473090	ADVISE
Oct-30-2020	18:09:30	1531641	WELFARE CHECK CC	WELFARE CHECK CC		Yes	2020-1531641	CLOSED CAD CALL
Oct-04-2020	15:40:11	1406940	SAFESAY REPORTING	WELFARE CHECK CC		Yes	2020-1406940	CLOSED CAD CALL
Oct-30-2020	11:26:08	1529730	SAFESAY REPORTING	WELFARE CHECK CC		Yes	2020-1529730	CLOSED CAD CALL
Oct-11-2020	20:46:25	1441762	WELFARE CHECK CC	WELFARE CHECK CC		Yes	2020-1441762	CLOSED CAD CALL

Printed On: Tue Nov 03 2020
For User: 475748

Page 10 of 10

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, OCTOBER 21, 2020 – 7:30 PM**

CALL TO ORDER by Chair DeLello at 7:30 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: RICK DELELLO [X]
STEVE QUIGLEY [X]

INFORMATIONAL ITEMS

- Tommy Ryan, Township Manager, announced this evening's Business Meeting was being video-recorded for rebroadcast.
- Chair DeLello announced an addition to this evening's agenda – the acceptance of a letter of resignation submitted by a Township Supervisor.

PUBLIC COMMENT

- Jim Mollick, Worcester, commented on the announced Township Supervisor resignation.

OFFICIAL ACTION ITEMS

- a) resignation – Chair DeLello commented on a letter of resignation received from Township Supervisor Susan Caughlan, and noted the resignation was effective October 21, 2020.

Bob Brant, Township Solicitor, commented on the vacancy, in specific the process whereby a replacement is appointed.

Supervisor Quigley made a motion to accept the letter of resignation submitted by Township Supervisor Susan Caughlan, effective October 21, 2020. The motion was seconded by Chair DeLello.

Dr. Mollick commented on a former Township Solicitor, former Township Supervisor Susan Caughlan, qualities of persons to be considered for appointment to the Board of Supervisors, and an endorsement received by former Township Supervisor Susan Caughlan.

By unanimous vote the Board adopted the motion to approve.

- b) Consent Agenda – Chair DeLello asked if any Member wished to remove an item from the consent agenda. There were no requests to remove an item from the consent agenda.

Supervisor Quigley made a motion to approve a consent agenda that includes (a) the Treasurer's Report and other Monthly Reports for September 2020, (b) bill payment for September 2020 in the amount of \$440,397.53; (c) the September 16, 2020 Work Session Meeting minutes; and, (d) the September 16, 2020 Business Meeting minutes. The motion was seconded by Chair DeLello.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- c) Public Hearing – The Members conducted a Public Hearing to consider Conditional Use Application 2020-02, Coughlin, that seeks to construct a driveway in a Riparian Corridor Conservation District Zone One and Riparian Corridor Conservation District Zone Two at 1631 Kriebel Mill Road.

The Public Hearing was opened at 7:43pm. A transcript of the proceedings was prepared by a court reporter.

The Public Hearing was closed at 8:56pm.

- d) motion – Supervisor Quigley made a motion to approve Conditional Use Application 2020-02, Coughlin, to allow construction of a driveway in a Riparian Corridor Conservation District Zone One and Riparian Corridor Conservation District Zone Two at 1631 Kriebel Mill Road. The motion was seconded by Chair DeLello.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

The meeting was recessed at 7:58pm.

The meeting was reconvened at 8:00pm.

- e) Resolution 2020-17 – Tim Woodrow, Engineer for the Applicant, provided an overview of the waivers requested for preliminary plan approval for the construction a memory care facility at Meadowood, Skippack Pike.

Joe Nolan, Township Engineer, commented on the amended waiver list, and noted he is not opposed to the relief sought. Mr. Brant confirmed the resolution presented to the Members reflects the relief now sought.

Supervisor Quigley made a motion to approve Resolution 2020-17, granting Preliminary Plan Approval for Meadowood, LD 2020-03, to construct a memory care facility at Meadowood, Skippack Pike. The motion was seconded by Chair DeLello.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- f) waiver – Mr. Nolan provided an overview of a waiver request to permit an on-lot septic system to be installed in a setback at 2016 Wentz Church Road. Mr. Nolan commented on the property dimensions and on the required setbacks from on-site and off-site wells, and noted he is not opposed to the relief sought.

Chair DeLello commented on a potential ordinance revision to allow similar requests to be addressed at the administrative level.

Supervisor Quigley commented on the extension of public sewer service so to serve properties at which the installation of on-lot septic systems is problematic.

Supervisor Quigley made a motion to grant a waiver to permit installation of an on-lot septic system in a setback at 2016 Wentz Church Road. The motion was seconded by Chair DeLello.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- g) Resolution 2020-18 – Stacy Crandell, Assistant Township Manager, provided an overview of a proposed grant application to the PECO Green Region Open Space Program. Ms. Crandell noted the application seeks funding for landscape and amenity improvements to Defford Road Park.

Chair DeLello noted the application sought \$6,700 in funding, or 50% of the total project cost.

Supervisor Quigley made a motion to approve Resolution 2020-18, authorizing the submission of a grant application to the PECO Green Region Open Space Program. The motion was seconded by Chair DeLello.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- h) 2021 Budget – Mr. Ryan provided an update on the 2021 Budget. Mr. Ryan noted the draft budget does not include an increase in taxes and does not include new taxes.

Mr. Ryan noted the budget does not propose the hire of additional employees.

Mr. Ryan provided an overview of primary receipts. Mr. Ryan noted the budget assumes stable Earned Income Tax receipts. Mr. Ryan noted the budget assumes a modest increase to Real Estate Transfer Taxes and to building permit receipts, due to increased construction activities at the Whitehall Estates and Reserve at Center Square developments.

Mr. Ryan noted the budget assumes no increase to health care expenses, thanks to the Township's positive claim experience with the Delaware Valley Health Trust.

Mr. Ryan noted the budget provides a 5% increase in operating contributions to the Norristown Public Library and Worcester Volunteer Fire Department, and an additional \$100,000 capital contribution for the Fire Department. Mr. Ryan noted the budget continues to provide a monthly stipend to Township employees who volunteer with the Fire Department during the work week, the time of the week that volunteer firefighters are in most need.

Mr. Ryan commented on proposed capital improvements, including the replacement of Public Works vehicles and equipment that have reached the end of their useful life – which includes a 1994 loader, a 2008 mower, and a 2009 dump truck.

Mr. Ryan noted the Capital Fund also provides for a storm sewer system extension in the Adair neighborhood, and various bridge and roadside safety improvements.

Mr. Ryan noted the Capital Fund provides \$876,000 for the Township's annual Road Program, which is in addition to dollars budgeted for program design, bidding and inspection, and which is likewise in addition to funding for smaller roadway fixes to be made throughout the year.

Mr. Ryan commented on Sewer Fund operations, and efforts made by Township staff and the contracted sewer operator to lower system expenses. Mr. Ryan noted the draft budget includes a 1% increase to sewer service fees, which equates to an approximate \$0.44 increase per month for each home connected to the Township's sanitary sewer system.

Mr. Ryan commented on the State Fund, and on the 2021 estimated Liquid Fuels allocation, which is estimated to decrease by 9%, due to decreased fuel sales attributable to the pandemic.

Mr. Ryan noted he would provide an update on the proposed 2021 Budget at the November 18 Business Meeting, at which time the Members will be considering authorizing the proposed budget be made available for a 20-day public inspection hearing, before being considered for adoption at the December 16 Business Meeting.

- i) motion – Mr. Ryan provided an overview of a stormwater easement agreement at 2140 Berks Road. Mr. Ryan noted the easement encompasses a stormwater culvert that is owned and maintained by the Township.

Supervisor Quigley made a motion to approve a stormwater easement agreement at 2140 Berks Road. The motion was seconded by Chair DeLello.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- j) bid award – Mr. Ryan provided an overview of bids received for the purchase of 2008 997 John Deere mower.

Supervisor Quigley made a motion to award a bid for the sale of a 2008 997 John Deere mover to Rich Halterman, Souderton, PA, the highest responsive bidder, in the amount of \$3,850.00. The motion was seconded by Chair DeLello.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- k) bid award – Mr. Ryan provided an overview of bids received for the purchase of miscellaneous accessory computer items.

Supervisor Quigley made a motion to award a bid for the sale of miscellaneous accessory computer items to Mike Nice, Bethlehem, PA, the highest responsive bidder, in the amount of \$5.00. The motion was seconded by Chair DeLello.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

OTHER BUSINESS

- No other business was discussed at this evening's Business Meeting.

PUBLIC COMMENT

- Christine Steere, Worcester, commented on the resignation of Township Supervisor Susan Caughlan, and on the process to appoint a person to serve in this position.

ADJOURNMENT

There being no further business brought before the Board, Chair DeLello adjourned the Business Meeting at 8:29 PM.

Respectfully Submitted:

Tommy Ryan
Township Manager

2021 Budget



submitted for public advertisement consideration

November 18, 2020

agenda item c)

TABLE OF CONTENTS

BUDGET MESSAGE

i

GENERAL FUND

Receipts

Taxes	1
Licenses & Permits	2
Fines & Forfeits	3
Interest & Rents	3
Intergovernmental Revenue	4
Charges for Services	5
Miscellaneous Revenue	6
Other Financing	6

Expenditures

Legislative	7
Management	8
Finance	9
Tax Collection	10
Legal	11
Clerical	12
Engineering	13
Township Building	14
Garage	15
Community Hall	16
Historical Building	16
Hollow Road Rental	17
Springhouse	17
Fire Protection	18
Code Enforcement	19
Zoning Hearing Board	20
PA One Call	21
Public Works	22
Snow Removal	23
Traffic Signals	24
Machinery & Tools	25
Road Maintenance	26
Stormwater Management	27
Recreation Administration	28
Recreation & Culture	29
Parks	30
Public Relations	31
Other	31

CAPITAL FUND

Receipts

Interest	32
Other Government Levels	32
Fees	33
Transfers In	33

Expenditures

General Government	34
Public Works	35
Parks & Recreation	36

SEWER FUND

Receipts

Wastewater Receipts	37
---------------------	-------	----

Expenditures

Wastewater Expenditures	38
-------------------------	-------	----

STATE FUND

Receipts

Interest	39
Licenses	39

Expenditures

Public Works	40
--------------	-------	----

Appendix A	RECEIPTS AND EXPENDITURES BY FUND
Appendix B	PROPERTY TAX RATES
Appendix C	GENERAL FUND RECEIPTS, BY PERCENT
Appendix D	GENERAL FUND EXPENDITURES, BY PERCENT
Appendix E	STAFFING LEVELS & ORGANIZATION CHART
Appendix F	2016 GENERAL OBLIGATION BOND DEBT SERVICE SCHEDULE
Appendix G	2020 FEE SCHEDULE
Appendix H	CAPITAL FUND RESERVE BALANCES
Appendix I	FUND BALANCE POLICY
Appendix J	7-YEAR ROAD PROGRAM
Appendix K	10-YEAR BRIDGE, CULVERT & STORM SEWER PLAN
Appendix L	10-YEAR PARK & PROPERTY IMPROVEMENT PLAN

ERECTED INTO A TOWNSHIP IN 1733
TOWNSHIP OF WORCESTER
AT THE CENTER POINT OF MONTGOMERY COUNTY
PENNSYLVANIA

*The 2021 Budget Message will be included in the budget document
to be considered at the December 16 Business Meeting.*

GENERAL FUND

Taxes

The **earned income tax** is Worcester's primary revenue source. This tax is assessed on all earned income – such as wages, salaries and commissions – and this tax is proposed to remain assessed at the rate of one-half of one percent (0.5%) in 2021. The tax is not assessed on Social Security benefits, pension payments, retirement fund distributions, investment earnings or unemployment compensation. Beginning in 2010 the State required the collection of the earned income tax to be undertaken on a county-wide basis. This receipt is projected to remain relatively flat in the coming year.



A **real estate transfer tax**, at the rate of one-half of one percent (0.5%), is assessed on the sale of real property. There is no proposed change to this tax rate in 2021. This receipt fluctuates with the number and price of properties sold in the Township. In 2021 new home sales will continue at the Whitehall Estates and Reserve at Center Square developments, and the budgeted tax receipts from these sales is \$125,000. The Budget includes an additional \$250,000 in "base" real estate transfer tax receipts, which includes the annual sale of existing homes only, under average real estate market conditions. The Budget does not assume the sale of larger undeveloped properties, and non-residential properties, as these sales have historically occurred on an infrequent basis. And on that note... a non-residential property transferred in 2020, at a \$33,000,000 sales price; the \$165,000 tax received on this single transaction is reflected in the 2020 projected receipts.

Worcester Township boasts the lowest **property tax** in Montgomery County. The Township's property tax is levied at 0.05 mills, and there is no proposed change to this tax rate in 2021. The owner of a property in the Township that is assessed at \$300,000 (the approximate assessment for a house with a market value of \$650,000) pays \$15 in property tax to the Township. This same owner pays \$1,154 in property tax to Montgomery County (3.849 mills), and \$9,256 in property tax to the Methacton School District (30.8534 mills).

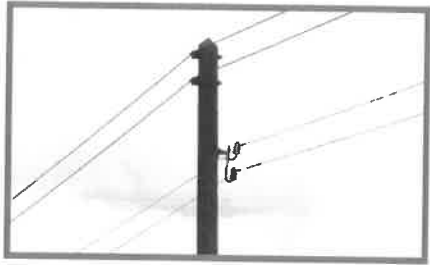
The **per capita tax** was eliminated in 2020. This tax was assessed at the rate of \$1 per adult residing in the Township. The Township will continue collection of delinquent per capita taxes that were due prior to the elimination of this tax.

Taxes	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
property, current	301-100	\$ 45,937.20	\$ 46,590.00	\$ 46,700.00	\$ 46,690.00
property, liened	301-500	\$ 487.53	\$ 500.00	\$ 600.00	\$ 500.00
property, interim	301-600	\$ 813.72	\$ 250.00	\$ 160.00	\$ 200.00
per capita, current	310-010	\$ 5,573.25	\$ -	\$ -	\$ -
per capita, delinquent	310-030	\$ 1,292.40	\$ -	\$ 675.00	\$ 200.00
real estate transfer	310-100	\$ 345,818.75	\$ 355,000.00	\$ 532,000.00	\$ 375,000.00
earned income	310-210	\$ 2,680,150.46	\$ 2,550,000.00	\$ 2,595,000.00	\$ 2,582,000.00
earned income, prior year	310-220	\$ -	\$ 50.00	\$ -	\$ 50.00
		\$ 3,080,073.31	\$ 2,952,390.00	\$ 3,175,135.00	\$ 3,004,640.00

GENERAL FUND

Licenses & Permits

As permitted by Federal Law, the Township assesses a 5% tax on the gross receipts of cable television companies that have installed transmission lines within public rights-of-way. At this time two companies, Comcast and Verizon, pay this **franchise fee** to the Township. The franchise fee is paid on a quarterly basis. It is important to note the law does not allow municipalities to collect a fee for internet services. As such franchise fees are expected to slowly decline in the years to come, given the growth of media consumed via mobile phones, tablets and desktop computers.



A **road opening permit** is required whenever a public street is opened to service a utility line or for any other reason. This permit fee provides for the administrative expense to issue the permit, and any inspection costs are paid by an escrow posted by the individual or company doing the work.

Modest receipts are generated by **sign permits**, **yard sale permits** and **solicitation permits**. These permits are required to help maintain our community's higher quality of life. Note no solicitation permits were issued in 2020 – this is attributable to the pandemic.

Licenses & Permits	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
franchise fees	321-800	\$ 223,032.68	\$ 225,000.00	\$ 218,500.00	\$ 216,000.00
road opening permits	322-820	\$ 835.00	\$ 300.00	\$ 400.00	\$ 300.00
sign permits	322-900	\$ 210.00	\$ 125.00	\$ 77.50	\$ 150.00
yard sale permits	322-910	\$ 135.00	\$ 50.00	\$ 80.00	\$ 50.00
solicitation permits	322-920	\$ 510.00	\$ 250.00	\$ -	\$ 100.00
		\$ 224,722.68	\$ 225,725.00	\$ 219,057.50	\$ 216,600.00

GENERAL FUND

Fines & Forfeits

The District Magistrate collects fines (**ordinance violations**) for citations issued by the Pennsylvania State Police and the Worcester Township Codes Department. This revenue decreased in 2020, likely the result of the pandemic (people land in less trouble when at home). This receipt is projected to remain flat in 2021.



In 2012 the Commonwealth adopted a law that eliminated the sharing of vehicle code violation revenues with municipalities that utilize Pennsylvania State Police services. This revenue source is not expected to be restored in the foreseeable future.

Fines & Forfeits	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
ordinance violations	331-120	\$ 1,912.02	\$ 2,600.00	\$ 1,250.00	\$ 1,600.00
		\$ 1,912.02	\$ 2,600.00	\$ 1,250.00	\$ 1,600.00

Interest & Rents

The Township invests its funds in interest-bearing instruments and accounts, in accordance with State Law and best management practices. Earnings fluctuate upon the interest rate received, a rate that is governed by many factors. **Interest** rates plummeted in 2020, and the Budget assumes rates will remain at this lower level throughout 2021. Beginning in 2017 the Township posted its reserves in the Capital Fund, and began to utilize the General Fund to provide for day-to-day operating expenses only. As such most interest income is currently booked to the Capital Fund.



Rents and royalties include receipts from the rental of the Township’s Community Hall and a Township-owned single-family home located on Hollow Road.

The Township owns two properties on which **cell towers** are constructed. Tower owners lease the ground from the Township, and the owners also pay to the Township a portion of the rent paid by the owners of communication arrays that are mounted on the towers.

Interest & Rents	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
interest	341-000	\$ 1,049.61	\$ 960.00	\$ 690.00	\$ 600.00
rents & royalties	342-000	\$ 19,294.65	\$ 19,435.00	\$ 19,400.00	\$ 19,992.46
cell tower rental	342-120	\$ 174,339.50	\$ 166,668.00	\$ 181,900.00	\$ 168,000.00
		\$ 194,683.76	\$ 187,063.00	\$ 201,990.00	\$ 188,592.46

GENERAL FUND

Intergovernmental Revenue

The General Fund includes revenue from **grants** for operating projects only, and only after the grants have been awarded. Grant dollars received for capital projects, such as park acquisitions and trail construction, are booked to the Capital Fund.



The Township receives fees for each of three liquor licenses issued in Worcester, and additional fees upon a license transfer. The 2021 Budget assumes no change to either the **alcohol license fee** rate or the number of licenses issued in the Township.

The Commonwealth assesses a **foreign casualty** insurance tax on certain insurance policies, and earmarks a portion of these funds to support public employee pension plans. In 2017 the Township established a defined-contribution pension plan for all new hires. The plan is significantly more modest than the Township’s defined-benefit pension plan, and will save taxpayers considerable dollars in the coming years.

The Commonwealth likewise assesses a **foreign fire** insurance tax on certain insurance policies – in specific those policies written by out-of-state companies – and earmarks a portion of these funds to support volunteer fire company relief associations. The funds are remitted to the Township, and the Township is required to forward all dollars received to the local fire relief association, which, in our community, is the Worcester Volunteer Fire Department Relief Association. Unfortunately this aid has decreased by almost 10% between 2015 and 2020, due in part to the issuance of fewer policies that are subject to the tax. The 2021 allocation, to be announced in the fall of 2021, is assumed to equal the 2020 allocation.

Intergov. Revenue	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
grants	354-090	\$ -	\$ -	\$ 1,903.08	\$ -
utility realty tax	355-010	\$ 2,333.59	\$ 2,333.57	\$ 2,467.39	\$ 2,467.39
alcohol license fees	355-040	\$ 800.00	\$ 600.00	\$ 600.00	\$ 600.00
foreign casualty	355-050	\$ 51,204.99	\$ 51,204.99	\$ 54,162.16	\$ 54,162.16
foreign fire	355-070	\$ 92,384.65	\$ 92,384.65	\$ 91,850.04	\$ 91,850.04
		\$ 146,723.23	\$ 146,523.21	\$ 150,982.67	\$ 149,079.59

GENERAL FUND

Charges for Services

The Budget assumes no significant **land development** applications will be submitted in 2021. The Budget also reflects the submission of one **Conditional Use** application and seventeen **Zoning Hearing Board** applications.

Building permit fees are budgeted at \$160,000. This amount reflects the permit issuance for an average 3.33 new dwelling units per month, a conservative assumption, given the pace of construction at the Whitehall Estates and the Reserve at Center Square developments in 2020. The Budget is likewise conservative in that it does not include permit fees for significant improvements at commercial properties, which have historically occurred on an infrequent basis. The Township adopts a similar approach when budgeting for **zoning permit fees**.



Due to the pandemic, 2020 was a bad year for all things recreation. The Township saw sharp declines in Pennsylvania Recreation and Park Society (**PRPS**) **ticket sales** (the discounted passes to area attractions sold at the Township Building), and participant fees for various **sport camps**. Here's to hoping 2021 will be better!

A municipal recreation consortium, to which Worcester was a member, ended its **park trips** program in 2018, due to a lack of enrollment. This program is not expected to return in the foreseeable future.

Charges for Services	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
land development fees	361-300	\$ 2,700.00	\$ 2,800.00	\$ 4,280.00	\$ 3,000.00
Conditional Use fees	361-330	\$ 2,500.00	\$ 1,250.00	\$ 1,800.00	\$ 1,300.00
Zoning Hearing Board fees	361-340	\$ 10,450.00	\$ 11,800.00	\$ 13,600.00	\$ 12,520.00
zoning amendment fees	361-350	\$ -	\$ -	\$ -	\$ -
map & publication sales	361-500	\$ -	\$ 5.00	\$ 5.00	\$ 5.00
building permit fees	362-410	\$ 126,269.37	\$ 129,000.00	\$ 215,700.00	\$ 160,000.00
zoning permit fees	362-420	\$ 18,346.25	\$ 13,000.00	\$ 29,050.00	\$ 19,500.00
commercial U&O fees	362-450	\$ -	\$ 190.00	\$ 95.00	\$ 200.00
driveway permit fees	362-460	\$ 385.00	\$ 240.00	\$ 1,735.00	\$ 800.00
PRPS ticket sales	367-400	\$ 3,958.75	\$ 4,100.00	\$ 1,630.00	\$ 3,900.00
sports & lesson fees	367-408	\$ 5,474.50	\$ 5,600.00	\$ 1,020.00	\$ 5,700.00
park trips	367-409	\$ -	\$ -	\$ -	\$ -
		\$ 170,083.87	\$ 167,985.00	\$ 268,915.00	\$ 206,925.00

GENERAL FUND

Miscellaneous Revenue

Park miscellaneous revenue includes pavilion and field rental fees. Field rental fees were enacted in 2016 to offset a portion of the increased costs to maintain the Township's athletic fields. This receipt also includes sponsorships and exhibitor fees for Worcester Community Day.



Most of the **miscellaneous income** received consists of State and Federal aid for declared snow disasters... but in 2020 this receipt included a one-time payment for the extension of a lease agreement for a communications tower on Township property.

Service charge fees are collected on payments made by credit card. The fee charged is equal to the actual amount charged by the credit card companies.

Miscellaneous Revenue	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
park miscellaneous	367-420	\$ 20,217.88	\$ 15,950.00	\$ 13,000.00	\$ 16,600.00
miscellaneous income	381-000	\$ 6,629.59	\$ 1,000.00	\$ 26,500.00	\$ 1,000.00
service charge fees	381-001	\$ 187.71	\$ 300.00	\$ 165.00	\$ 165.00
		\$ 27,035.18	\$ 17,250.00	\$ 39,665.00	\$ 17,765.00

Other Financing

The Township manages escrow accounts for active land developments and other construction projects. The dollars in these accounts ensure the completion of any public improvements (i.e., roads, sidewalks, stormwater basins) required for each project. Escrow funds are released as improvements are completed, and Worcester assesses an **escrow administration** fee for each release processed by Township staff.

In past years the Township included capital expenditures in the General Fund, and provided an **interfund transfer** from the Capital Fund to the General Fund to meet these expenses. In 2017 the Township began to budget capital expenditures in the Capital Fund, thus eliminating the need for this transfer.

Other Financing	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
escrow administration	383-200	\$ 1,785.00	\$ 525.00	\$ 1,315.00	\$ 880.00
interfund transfer	392-300	\$ -	\$ -	\$ -	\$ -
		\$ 1,785.00	\$ 525.00	\$ 1,315.00	\$ 880.00

Legislative

This Department provides for the Worcester Township Board of Supervisors, and related expenses. The Board consists of three Members, each elected to an at-large six-year term at municipal elections held in odd-numbered years.



The Board of Supervisors establishes policy, sets levels of public services, adopts an annual budget, and enacts tax rates. In addition, the Board of Supervisors leads several important planning efforts and improvement projects, including the development of a parks system and the adoption of a Comprehensive Plan and Open Space Plan.

Each Supervisor receives a \$2,500 annual stipend and **benefits**, which includes health insurance, as permitted by State Law. Worcester Township is a member of a multi-municipal non-profit health insurance trust, an arrangement that helps to control health care expenses. In addition, the Township recently established a high-deductible health care plan that provides quality coverage for employees, at a reasonable cost to taxpayers. Health insurance premiums will not increase in 2021, thanks in large measure to these sensible steps taken by the Township.

Consultant services include the fee paid to the Township's appointed auditor. This budget item also includes planning services provided by the Montgomery County Planning Commission (MCPC). In 2017 the Township renegotiated its contract with the MCPC due to a decrease in land development activities. The truncated service arrangement will continue in the coming year, and will save the Township an approximate \$9,000 in 2021.

The Supervisors attend educational **meetings and seminars** throughout the year, to discuss issues that affect our community, and to learn about ways to improve our municipal operations. Many of the meetings and seminars are conducted by the Pennsylvania State Association of Township Supervisors (PSATS) and the Montgomery County Association of Township Officials (MCATO).

The Budget also funds membership **dues** to PSATS, MCATO and similar organizations.

Legislative	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
payroll	400-110	\$ 7,500.00	\$ 7,500.00	\$ 7,140.00	\$ 7,500.00
benefits	400-150	\$ 52,285.17	\$ 49,267.86	\$ 45,424.00	\$ 49,267.86
consultant services	400-312	\$ 24,897.00	\$ 30,574.00	\$ 32,600.00	\$ 31,100.00
mileage reimbursement	400-337	\$ -	\$ 400.00	\$ -	\$ 400.00
dues & subscriptions	400-420	\$ 3,974.00	\$ 4,425.00	\$ 4,100.00	\$ 4,425.00
meetings & seminars	400-460	\$ 3,606.74	\$ 4,975.00	\$ 1,475.00	\$ 4,975.00
		\$ 92,262.91	\$ 97,141.86	\$ 90,739.00	\$ 97,667.86

GENERAL FUND

Management

This Department provides for the Office of the Township Manager, which includes two full-time employees, the Township Manager and the Assistant Township Manager. An Assistant Township Manager was hired in 2020; the position manages grant operations, directs human resource programs, and backs-up both the Township Manager and Finance Director positions. This hire is reflected in the increased **payroll** and **benefit** expenses for 2021.



The Township Manager is appointed by the Board of Supervisors, and serves as the municipality's chief administrative officer. The Township Manager oversees the day-to-day operations of all Township Departments, and prepares information for meetings of the Board of Supervisors. The Township Manager drafts the annual Budget, and implements the adopted Budget. And while the Township Manager's salary is determined by the Board of Supervisors, in 2017 the Township Manager recommended his salary be capped at its current level, absent an annual one-half of one percent cost of living adjustment that is applied to the recommended salary ranges for all Township positions.

Previous year budgets booked one-half of the Township Manager's salary in this category, and one-half of the salary to the Codes Department. Beginning in 2017 the Township Manager's entire salary was booked to this Department.

In lieu of the use of a Township vehicle, the Township Manager utilizes a personal vehicle for Township business, and receives a fixed monthly stipend for **mileage reimbursement**, fuel, maintenance and all insurances.

The Township Manager and Assistant Township Manager attend educational **meetings and seminars** throughout the year, including those conducted by the Pennsylvania State Association of Township Supervisors, the Montgomery County Association of Township Officials, and the Association of Pennsylvania Municipal Managers.

Management	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
payroll	401-120	\$ 132,108.41	\$ 137,037.78	\$ 172,100.00	\$ 221,146.05
benefits	401-150	\$ 55,346.10	\$ 52,622.38	\$ 63,400.00	\$ 73,529.16
consultant services	401-312	\$ 7,835.00	\$ 5,600.00	\$ 4,100.00	\$ 8,225.00
mobile phone	401-321	\$ 600.00	\$ 600.00	\$ 750.00	\$ 900.00
mileage reimbursement	401-337	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00
meetings & seminars	401-460	\$ 589.35	\$ 2,075.00	\$ 1,100.00	\$ 2,075.00
		\$ 201,278.86	\$ 202,735.16	\$ 246,250.00	\$ 310,675.21

GENERAL FUND

Finance

This Department provides for the Office of the Finance Director, which includes one full-time employee, the Finance Director.

The Finance Director is responsible for accounts receivable and payable, the administration of payroll, and the management of various benefit programs. The Finance Director works to identify, implement and maintain sound financial practices, and to ensure an accurate accounting of all public funds at all times.

A new Finance Director was hired in 2020, as reflected in the **payroll** and **benefit** expenses for 2021.

The Finance Director attends educational **meetings and seminars** throughout the year, including that conducted by the Pennsylvania State Association of Township Supervisors and the Delaware Valley Insurance Trust. The Budget provides additional funds for continuing education for this position.



Finance	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
payroll	402-120	\$ 51,606.73	\$ 72,268.92	\$ 68,700.00	\$ 68,000.00
benefits	402-150	\$ 26,687.71	\$ 27,262.76	\$ 41,100.00	\$ 44,783.53
mobile phone	402-321	\$ 200.00	\$ 300.00	\$ 250.00	\$ 300.00
mileage reimbursement	402-337	\$ 135.43	\$ 300.00	\$ 190.00	\$ 250.00
meetings & seminars	402-460	\$ 195.00	\$ 750.00	\$ 900.00	\$ 700.00
		\$ 78,824.87	\$ 100,881.68	\$ 111,140.00	\$ 114,033.53

GENERAL FUND

Tax Collection

This Department provides for the elected and appointed tax collectors.

The elected tax collector collects property taxes only, and the Township pays 5% on the amount collected. The Township provides **office supplies** for the elected tax collector, and also pays a portion of tax bill mailing expenses.



The appointed tax collector collects the earned income tax. This firm is appointed by the Montgomery County Tax Collection Committee (MCTCC), to which the Township is a member municipality. The MCTCC pays the firm 1.1% on the amount collected (**professional services**), which is deducted from the funds remitted to the Township. The Township also pays a share of the MCTCC operating budget that is proportional to the Township's receipts relative to that of the other members. This share is approximately \$300.

Tax Collection	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
payroll	403-110	\$ 2,340.37	\$ 2,367.00	\$ 2,313.16	\$ 2,369.50
benefits	403-150	\$ 179.05	\$ 181.31	\$ 176.97	\$ 181.50
office supplies	403-210	\$ 6,658.16	\$ 5,240.00	\$ 4,950.00	\$ 5,140.00
professional services	403-310	\$ 31,208.25	\$ 30,600.60	\$ 31,100.00	\$ 28,402.55
		\$ 40,385.83	\$ 38,388.91	\$ 38,540.13	\$ 36,093.55

GENERAL FUND

Legal

This Department provides for the Township’s legal services. The Township Solicitor, appointed by the Board of Supervisors, represents the municipality in most legal matters. Due to the volume of legal assistance required on an average annual basis, the Township contracts for legal services rather than staffing in-house counsel, an arrangement that lowers total legal-related expenses.



The Solicitor reviews contracts, ordinances and policy documents prior to their adoption by the Board of Supervisors, and provides legal advice to the Board of Supervisors and Township Manager. The Solicitor also supports the Township’s Open Records Officer to meet the requirements of the Commonwealth’s Right-to-Know (RTK) Law.

Legal	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
general services	404-310	\$ 43,081.73	\$ 67,800.00	\$ 47,900.00	\$ 67,800.00
RTK services	404-320	\$ 13,447.85	\$ 6,000.00	\$ 10,800.00	\$ 12,000.00
		\$ 56,529.58	\$ 73,800.00	\$ 58,700.00	\$ 79,800.00

GENERAL FUND

Clerical

This Department provides clerical support to Township operations, and includes one full-time employee, the Receptionist, and one part-time employee, the File Clerk.



In 2020, upon the hire of an Assistant Township Manager, the Township eliminated the full-time position of Administrative Assistant, which was charged to Department. This change is reflected in **payroll** and **benefit** expenses in 2021.

The Budget also continues enhanced funding for IT services, so to best protect the Township's **computer** network. A growing number of municipalities are falling prey to ransomware and similar threats, and Worcester invests the dollars needed to enhance its network security. The Budget also provides for annual software license fees.

The Budget provides for contracted **payroll services**, and for general **office supplies**. Budgeted **postage** funds provide for all mailings that are not sewer bills or the Township newsletter, which are funded by the Sewer Fund and General Fund line item code 459.340, respectively.

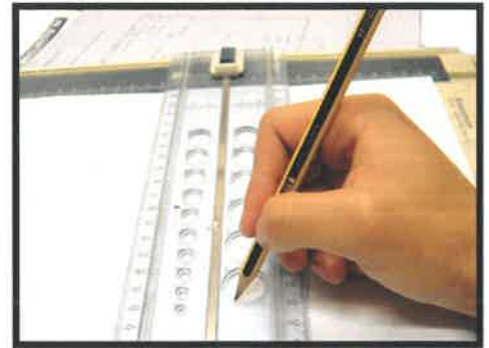
Advertisements include legal ads the Township is required to publish by State Law in advance of select meetings and scheduled actions of the Board of Supervisors. State Law also mandates that the advertisements be published in certain newspapers, and these newspapers, in turn, charge hefty publication fees. To help offset this cost the Township Manager drafts most legal ads, and submits these to the Township Solicitor for edit, in lieu of having the Township Solicitor draft original ads.

Clerical	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
payroll	405-140	\$ 87,654.13	\$ 107,040.69	\$ 78,400.00	\$ 63,269.81
benefits	405-150	\$ 54,666.09	\$ 62,955.92	\$ 34,400.00	\$ 16,747.32
office supplies	405-210	\$ 5,157.36	\$ 6,000.00	\$ 6,900.00	\$ 6,000.00
payroll services	405-310	\$ 15,497.58	\$ 15,600.00	\$ 15,700.00	\$ 17,010.00
telephone	405-321	\$ 3,330.21	\$ 4,425.00	\$ 3,740.00	\$ 4,725.00
postage	405-325	\$ 4,004.92	\$ 4,345.00	\$ 6,750.00	\$ 4,550.00
auto allowance	405-337	\$ 343.71	\$ 300.00	\$ 90.00	\$ 300.00
advertisement	405-340	\$ 5,337.75	\$ 7,200.00	\$ 3,900.00	\$ 7,200.00
meetings & seminars	405-460	\$ 1,771.27	\$ 1,650.00	\$ 350.00	\$ 1,775.00
computer expense	405-465	\$ 38,161.37	\$ 70,332.00	\$ 72,200.00	\$ 73,759.00
other expense	405-470	\$ 5,239.97	\$ 7,500.00	\$ 5,100.00	\$ 7,224.00
		\$ 221,164.36	\$ 287,348.61	\$ 227,530.00	\$ 202,560.13

GENERAL FUND

Engineering

This Department provides for the Township's engineering services. The Township Engineer, appointed by the Board of Supervisors, reviews subdivision and land development plans, assesses proposed public improvements, determines the appropriate amount of escrow releases, and provides guidance on the design and construction of certain Township improvements.



As a service to our community, the Township Engineer hosts weekly office hours at the Township Building. Residents may schedule an appointment to discuss stormwater matters, grading issues, or any property concern that is normally addressed by the Township Engineer. This service is available to Township residents at no cost.

The Budget provides an additional \$9,000 for grant support services. The Township Engineer's expertise is required for the proper completion of many grant applications.

Engineering	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
engineering services	408-310	\$ 13,763.41	\$ 34,750.00	\$ 12,700.00	\$ 33,750.00
		\$ 13,763.41	\$ 34,750.00	\$ 12,700.00	\$ 33,750.00

GENERAL FUND

Township Building

This Department provides for the operation of the Township Building. The Township Building was designed to facilitate the efficient delivery of the public services. Proper operation and maintenance of the Township Building is required so to ensure the facilities do not become a burden to taxpayers.

Utilities include electric, water and internet service, as well as heating oil and propane gas, which is used for the back-up generator. In addition to providing for HVAC system preventative maintenance and cleaning services, **maintenance and repairs** fund parking lot light fixes as may be needed.

The **other expenses** line item has been revised to include expenses that were posted to other line items in previous year budgets. As this line item appears in several Departments, the change will help to standardize the posting of these expenses.



Township Building	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
utilities	409-136	\$ 7,119.35	\$ 10,428.00	\$ 7,900.00	\$ 10,104.00
maintenance & repairs	409-137	\$ 12,223.81	\$ 17,376.00	\$ 12,600.00	\$ 16,680.00
alarm service	409-142	\$ 2,651.99	\$ 3,720.00	\$ 2,750.00	\$ 3,804.00
other expenses	409-147	\$ 880.55	\$ 2,460.00	\$ 1,220.00	\$ 2,400.00
		\$ 22,875.70	\$ 33,984.00	\$ 24,470.00	\$ 32,988.00

GENERAL FUND

Garage

This Department provides for the operation of the Public Works Garage complex. The complex includes a small administrative building that includes the office of the Public Works Director, a locker room and a lunch room for the Public Works team. The complex also includes a six-bay building in which vehicles, equipment and tools are stored. In 2016 the Township constructed a salt storage building with vehicle wash bay, and in 2019 the Township constructed a two-bay building that accommodates additional vehicles and equipment.

Utilities include electric, water and internet service, as well as propane gas, which is used for heating. In addition to providing for HVAC system preventative maintenance and regular cleaning services, **maintenance and repairs** fund trash and recycling services.

The **other expenses** line item has been revised to include expenses that were posted to other line items in previous year budgets. As this line item appears in several Departments, the change will help to standardize the posting of these expenses.

Garage	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
utilities	409-236	\$ 11,408.06	\$ 15,480.00	\$ 11,350.00	\$ 15,060.00
maintenance & repairs	409-237	\$ 8,378.43	\$ 10,164.00	\$ 8,550.00	\$ 10,044.00
alarm service	409-242	\$ 1,182.96	\$ 1,608.00	\$ 1,190.00	\$ 1,608.00
other expenses	409-247	\$ 735.28	\$ 1,440.00	\$ 870.00	\$ 1,440.00
		\$ 21,704.73	\$ 28,692.00	\$ 21,960.00	\$ 28,152.00

GENERAL FUND

Community Hall

This Department provides for the operation of the Township's Community Hall, which is located in Fairview Village. Meetings for the Board of Supervisors, Planning Commission, Zoning Hearing Board and Comprehensive Plan Update Task Force are held at Community Hall. The Township allows a local scout troop to utilize the basement level. Township residents, business and organizations are able to rent Community Hall for meetings and other events, for a modest fee.



Utilities include electric, water and telephone service, as well as oil, which is used for heating. In addition to providing for HVAC system preventative maintenance and cleaning services, **maintenance and repairs** funds minor fixes to the property's parking lot and landscaping.

Community Hall	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
utilities	409-436	\$ 5,226.49	\$ 5,700.00	\$ 5,200.00	\$ 5,760.00
maintenance & repairs	409-437	\$ 3,927.04	\$ 5,556.00	\$ 4,050.00	\$ 5,796.00
other expenses	409-447	\$ 319.64	\$ 600.00	\$ 150.00	\$ 600.00
		\$ 9,473.17	\$ 11,856.00	\$ 9,400.00	\$ 12,156.00

Historical Building

This Department provides for the operation of the Farmers' Union Hall, which is located in Center Point Village. The Township leases this property to the Worcester Historical Society.



Utilities include water and heating oil. The Historical Society pays a portion of the annual heating oil expense. In addition to providing for HVAC system preventative maintenance, **maintenance and repairs** funds minor fixes to the building.

Historical Building	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
utilities	409-536	\$ 4,561.77	\$ 4,261.00	\$ 4,220.00	\$ 4,541.00
maintenance & repairs	409-537	\$ 297.00	\$ 1,932.00	\$ 870.00	\$ 1,608.00
		\$ 4,858.77	\$ 6,193.00	\$ 5,090.00	\$ 6,149.00

GENERAL FUND

Hollow Road Rental

This Department provides for the operation of a single-family rental property owned by the Township. The Township currently leases this property.

The tenant pays all **utilities**; the dollars included in the Budget are for utilities that may need to be maintained during a vacancy between tenants. **Maintenance and repairs** funds HVAC system maintenance, and any required capital fixes to the property.



Hollow Road Rental	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
utilities	409-636	\$ -	\$ 250.00	\$ -	\$ 250.00
maintenance & repairs	409-637	\$ 1,381.46	\$ 4,032.00	\$ 400.00	\$ 4,008.00
		\$ 1,381.46	\$ 4,282.00	\$ 400.00	\$ 4,258.00

Springhouse

This Department provides for the operation of the Springhouse. The Springhouse is located along the Zacharias Trail, near the intersection of Hollow Road and Heebner Road. The structure is currently vacant.



Maintenance and repairs fund any required fixes to the structure.

Springhouse	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
maintenance & repairs	409-737	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
		\$ -	\$ 1,000.00	\$ -	\$ 1,000.00

Fire Protection

This Department provides for Township and State contributions to the Worcester Volunteer Fire Department, our community's all-volunteer emergency service provider.



WVFD contributions include:

- A Township contribution in the amount of \$159,540 for general operating assistance. This amount represents a 5% increase in the operating assistance provided in 2020.
- A Township contribution in the amount of \$100,000 to offset the Fire Department's purchases of capital items such as fire engines, radios and life-saving equipment.
- A Township contribution in the amount of \$8,000 to help provide preventative maintenance services for Fire Department apparatus. Preventative maintenance services include annual tests on ladders, pumps and hoses. This contribution, which will help to prolong the useful life of costly equipment, was established in 2017.
- Pass-through funding received from the Commonwealth's Foreign Fire Insurance Tax. The State levies this tax on certain insurance policies, and earmarks a portion of these funds to volunteer fire company relief associations throughout Pennsylvania. The funds are received by the Township, and the Township remits all dollars to the Worcester Volunteer Fire Department Relief Association. Unfortunately this critical aid has decreased by almost 10% between 2015 and 2020, due in part to the issuance of fewer policies that are subject to the tax. The 2021 allocation, to be announced in the fall of 2021, is assumed to equal the 2020 allocation.

This Department also funds **hydrant rental** fees charged by the North Penn Water Authority, the Pennsylvania American Water Company and Aqua. These three utilities own and maintain 237 hydrants in the Township.

Fire Protection	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
hydrant rentals	411-380	\$ 9,977.07	\$ 27,426.00	\$ 24,400.00	\$ 27,590.00
WVFD contributions	411-540	\$ 345,099.65	\$ 353,034.65	\$ 351,800.00	\$ 360,098.04
		\$ 355,076.72	\$ 380,460.65	\$ 376,200.00	\$ 387,688.04

Code Enforcement

This Department provides ordinance and building code enforcement programs, and includes one full-time employee, the Codes Director, one part-time employee, the Fire Marshal, and a consultant, a third-party building inspector.



The **Fire Marshal** position is budgeted for ten hours per week. The Fire Marshal investigates open burning complaints, manages the Township's fire alarm registration program, reviews land development plans to ensure the proper location of fire hydrants and emergency access lanes, and supports various safety-related efforts.

The Codes Director manages the permitting process, which includes the administrative review of zoning and building permit applications, the scheduling of required inspections, and the keeping of an accurate record of improvements made to properties in the Township. In past years the Department funded a portion of the Township Manager salary. Beginning in 2017 the Township Manager salary was booked to General Fund line item code 401.120.

Supplies provides for the Township's annual codification needs. Approximately once each year the Township publishes an update to its Code, which encompasses the legislation enacted subsequent to the previous codification. This approach provides a modest savings over the codification of ordinances at the time each ordinance is adopted.

Consultant services fund the Township's building inspector, a consultant. The Township contracts for this service because the demand for inspections doesn't warrant the hire of a full-time employee, and because this demand fluctuates with the real estate market and the seasons. In 2016 the Township established a truncated building inspection schedule that offers additional inspection hours during peak construction season (summer), and fewer hours when building activity is traditionally slower (winter). This arrangement encourages a more efficient scheduling of inspections, which saves money.

Code Enforcement	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
Fire Marshal payroll	413-110	\$ 6,507.42	\$ 11,681.44	\$ 5,610.00	\$ 12,029.58
Fire Marshal benefits	413-110-150	\$ 1,140.39	\$ 4,410.80	\$ 3,890.00	\$ 4,437.47
Codes payroll	413-140	\$ 41,565.61	\$ 44,656.68	\$ 44,600.00	\$ 46,995.81
Codes benefits	413-150	\$ 15,471.03	\$ 21,665.86	\$ 21,900.00	\$ 17,818.60
supplies	413-210	\$ 11,649.61	\$ 10,555.00	\$ 1,850.00	\$ 3,505.00
consultant services	413-312	\$ 46,834.00	\$ 81,604.40	\$ 55,800.00	\$ 74,845.70
mobile phone	413-321	\$ 593.84	\$ 720.00	\$ 510.00	\$ 360.00
mileage	413-337	\$ 1,274.84	\$ 1,320.00	\$ 1,070.00	\$ 1,320.00
meetings & seminars	413-460	\$ 281.00	\$ 1,300.00	\$ 575.00	\$ 1,300.00
		\$ 125,317.74	\$ 177,914.18	\$ 135,805.00	\$ 162,612.15

GENERAL FUND

Zoning Hearing Board

This Department provides for the operation of the Zoning Hearing Board. The Zoning Hearing Board considers appeals from Zoning Ordinance requirements and decisions of the Zoning Officer.

Zoning Hearing Board Members are appointed by the Board of Supervisors. Members are paid a \$50 stipend for each hearing attended.

The Members appoint a Solicitor who provides legal advice and guidance. State Law requires that the Township fund certain Zoning Hearing Board expenses, and this includes all **legal** fees billed by the Solicitor. If the Township Engineer testifies on behalf of the Township, the Township must also pay these **engineering** fees. Additional **professional services** are provided by a court reporter, and this cost is shared by both the Township and the Applicant appearing before the Zoning Hearing Board.



General support for Zoning Hearing Board operations is provided by Township staff, most notably the Zoning Officer and the Codes Clerk. This support includes drafting legal **advertisements** for the Solicitor's review, and mailing hearing notices.

Zoning Hearing Board	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
payroll	414-140	\$ 1,550.00	\$ 2,400.00	\$ 2,150.00	\$ 3,400.00
benefits	414-150	\$ 118.73	\$ 183.84	\$ 165.00	\$ 260.44
professional services	414-310	\$ 5,015.00	\$ 4,950.00	\$ 5,300.00	\$ 5,400.00
engineering	414-313	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00
legal	414-314	\$ 15,200.00	\$ 28,000.00	\$ 20,700.00	\$ 32,300.00
conditional use	414-315	\$ 3,996.71	\$ 2,025.00	\$ 10,900.00	\$ 8,700.00
advertising	414-341	\$ 2,464.72	\$ 3,995.00	\$ 3,100.00	\$ 4,050.00
meetings & seminars	414-460	\$ -	\$ 200.00	\$ -	\$ 200.00
		\$ 28,345.16	\$ 43,253.84	\$ 42,315.00	\$ 55,810.44

PA One Call

This Department provides for services associated with the marking of utility lines in advance of construction activities. The **PA One Call** system is a communications network of property owners, designers, excavators, and utility owners, created to prevent damage to underground facilities, and to reduce injuries to contractors.



Much of the expense is attributable to the marking of facilities in and around Township-owned traffic signals.

PA One Call	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
PA One Call	419-242	\$ 1,882.47	\$ 2,700.00	\$ 1,020.00	\$ 2,520.00
		\$ 1,882.47	\$ 2,700.00	\$ 1,020.00	\$ 2,520.00

GENERAL FUND

Public Works

The Public Works Department provides for the maintenance of local roads and municipal-owned properties. The Township maintains about 60 miles of roadways, 25 culverts and bridges, 37 miles of storm sewers and approximately 300 acres of parks and other lands. The upkeep of these facilities is needed to maintain a higher quality of life for all Worcester families.



The Budget funds **payroll** and **benefits** for eight full-time positions. In 2020 the Township hired an additional full-time employee so to properly maintaining its growing inventory of Township-owned roads, parks, trails and other facilities. The additional employees has allowed the Township to assume additional “in-house” duties, like project inspections, that have traditionally been contracted to consultants. Utilizing Township staff to complete this work saves considerable dollars. The Budget also funds one part-time employees and, if needed, up to three seasonal employees.

Public Works employees are provided with Township-issued **uniforms**. In addition, the Public Works Director and the Public Works Foreman are provided with **cell phones**, as these positions are on call to address after-hour problems on roads, in parks and at other Township-owned facilities.

The Budget funds additional training for Public Works employees. In recent years the employees participated in educational **seminars** regarding roadside flagging and the safe operation of commercial vehicles. Since 2018 this important training was provided at no cost by the Delaware Valley Insurance Trust, the Township’s insurance provider.

Public Works	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
payroll	430-140	\$ 355,427.58	\$ 433,249.93	\$ 422,500.00	\$ 444,301.83
benefits	430-150	\$ 237,790.68	\$ 255,815.02	\$ 253,800.00	\$ 287,596.42
uniform rental	430-238	\$ 7,719.75	\$ 10,052.00	\$ 9,550.00	\$ 10,374.00
cell phones	430-326	\$ 1,318.87	\$ 1,560.00	\$ 1,480.00	\$ 1,560.00
meetings & seminars	430-460	\$ 264.00	\$ 1,925.00	\$ 200.00	\$ 1,700.00
other expenses	430-470	\$ 928.28	\$ 1,965.00	\$ 1,150.00	\$ 1,465.00
		\$ 603,449.16	\$ 704,566.95	\$ 688,680.00	\$ 746,997.25

GENERAL FUND

Snow Removal

This Department provides for the winter maintenance of Township roads. And while the Township budgets for a “bad winter” that includes many snow and ice events, actual expenses will depend on weather conditions.

The Budget funds the purchase of approximately 625 tons of anti-skid **materials**... an amount that does not include a 450-ton stockpile that is currently housed in the Public Works salt building. A “normal” 5-inch snowfall requires about 32 tons of salt to treat all Township roads once.



In past years the Township employed a **contractor** for snow removal services in two subdivisions – Milestone and Sunny Brook Estates – and at select roads in the northeast portion of the Township. With the hire of an additional full-time employee in 2020, the Township assumed snow removal operations at these roads.

Snow Removal	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
materials	432-200	\$ 32,626.13	\$ 31,675.00	\$ 13,700.00	\$ 31,906.25
contractor	432-450	\$ 1,416.00	\$ -	\$ -	\$ -
		\$ 34,042.13	\$ 31,675.00	\$ 13,700.00	\$ 31,906.25

GENERAL FUND

Traffic Signals

This Department provides for the operation and repair of traffic signals. The Township owns and maintains twelve traffic signals. In addition the Township funds a percent of five traffic signals that are located on its municipal borders.

The Township Traffic Engineer provides **engineering** services on an as-needed basis.

Maintenance services are provided by a contractor who specializes in traffic signal technology and upkeep.



Traffic Signals	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
engineering	433-313	\$ 2,955.52	\$ 6,500.00	\$ 1,900.00	\$ 5,000.00
electricity	433-361	\$ 3,351.01	\$ 3,540.00	\$ 3,300.00	\$ 3,540.00
maintenance	433-374	\$ 3,701.85	\$ 11,200.00	\$ 9,700.00	\$ 11,200.00
		\$ 10,008.38	\$ 21,240.00	\$ 14,900.00	\$ 19,740.00

GENERAL FUND

Machinery & Tools

This Department provides for the maintenance of Public Works vehicles and equipment. The Township maintains a fleet of nine trucks and various pieces of equipment that are needed to properly maintain our community's roadway network, parks and other Township-owned facilities. The Township's philosophy is to maintain its vehicles and equipment until the useful life has been maximized. Replacement vehicles and equipment are bought only when the useful life is extinguished, and when a replacement purchase is warranted.



Vehicle maintenance includes the purchase of tires and parts, and repair services.

This Budget also funds the purchase of **small tools** – such as saws, levels and weed-whackers. Beginning in 2019 funding for **small tool repairs** was included in the **small tools** line item.

Machinery & Tools	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
vehicle maintenance	437-250	\$ 39,633.51	\$ 81,660.00	\$ 22,500.00	\$ 75,000.00
small tools	437-260	\$ 5,839.20	\$ 10,500.00	\$ 6,200.00	\$ 10,500.00
small tool repairs	437-370	\$ -	\$ -	\$ -	\$ -
		\$ 45,472.71	\$ 92,160.00	\$ 28,700.00	\$ 85,500.00

Road Maintenance

This Department provides fuels for Public Works vehicles and equipment. The Budget assumes an approximate ten percent increase **gasoline** and **diesel** usage, and a ten percent increase in fuel prices, in the coming year. The ten percent increase in usage accommodates several snow storms during the winter season, as much fuel is needed to operate the plows. The lower projected diesel fuel expense for 2020 reflects the lower than average number of snow storms occurring during the 2019/2020 winter season.



This Department also provides for the purchase of street **signs** and associated hardware.

The Budget includes funds for the materials (**supplies**) used for roadway improvements made throughout the year, such as pothole repair and work to roadside swales. This work is in addition to dollars allocated toward the Township's annual road program.

Beginning in 2017 contracted service for **snow** removal, if any, is booked in General Fund line item code 432.450.

In previous Budgets a portion of the Township's annual **road program** expense was booked to this Department. Beginning in 2017 these dollars are provided by the Capital Fund. In total, the Budget provides \$876,000 for the 2021 Road Program, an amount that does not include **engineering** and inspection services. This is a sizable percentage of the annual Budget, and demonstrates the Township's commitment to keeping the community's infrastructure safe and in good repair.

In 2019 the Public Works Department assumed inspection of the annual Road Program, which has saved the Township more than \$40,000 in **engineering** expenses to date.

Road Maintenance	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
gasoline	438-231	\$ 3,758.60	\$ 5,885.00	\$ 2,900.00	\$ 5,425.00
diesel	438-232	\$ 19,321.92	\$ 25,720.00	\$ 13,900.00	\$ 25,275.00
signs	438-242	\$ 2,424.93	\$ 3,000.00	\$ 2,350.00	\$ 3,000.00
supplies	438-245	\$ 15,770.04	\$ 38,000.00	\$ 17,400.00	\$ 43,500.00
contractor, snow	438-300	\$ -	\$ -	\$ -	\$ -
engineering	438-313	\$ 20,365.47	\$ 22,000.00	\$ 9,300.00	\$ 18,000.00
contractor, road program	438-370	\$ 9,367.50	\$ 15,300.00	\$ 7,800.00	\$ 13,300.00
		\$ 71,008.46	\$ 109,905.00	\$ 53,650.00	\$ 108,500.00

Stormwater Management

Stormwater management regulations are among the costliest unfunded mandates forced upon local governments today... an expense that is ultimately assumed by Township residents.

The United States Environmental Protection Agency and the Pennsylvania Department of Environmental Protection have mandated that Worcester Township enact extensive regulations (*totaling about 119 pages*) that affect every property in our community. By these agencies not fully considering the financial impacts of these mandates, a burden has been placed on municipalities and their residents.



The new stormwater regulations took effect in January 2019.

The Township is also required to fund significant stormwater planning and improvement projects. The Budget funds **engineering** expenses the Township will incur to meet this Federal and State mandate. This ongoing expense is projected to increase in the years to come.

Stormwater Management	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
engineering	446-313	\$ 17,536.27	\$ 37,500.00	\$ 10,800.00	\$ 35,000.00
		\$ 17,536.27	\$ 37,500.00	\$ 10,800.00	\$ 35,000.00

GENERAL FUND

Recreation Administration

This Department provides for the management of Township's recreation programs. The Department includes one part-time employee, the Recreation Coordinator. In 2017 the Township eliminated the full-time position in this Department.

The Recreation Coordinator attends educational **meetings and seminars** throughout the year, including those conducted by the Pennsylvania Parks and Recreation Society and the Pennsylvania State Association of Township Supervisors.



Recreation Administration	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
payroll	451-140	\$ 17,799.66	\$ 20,417.69	\$ 19,200.00	\$ 21,028.48
benefits	451-150	\$ 1,950.90	\$ 2,080.00	\$ 2,010.00	\$ 1,826.78
mobile phone	451-326	\$ -	\$ -	\$ -	\$ -
mileage reimbursement	451-337	\$ 61.48	\$ 200.00	\$ 50.00	\$ 175.00
meetings & seminars	451-460	\$ 100.00	\$ 900.00	\$ 380.00	\$ 900.00
		\$ 19,912.04	\$ 23,597.69	\$ 21,640.00	\$ 23,930.26

Recreation & Culture

Worcester Township provides a number of recreational programs and community events for residents of all ages.

The Township sells **discounted tickets** for admission to area museums, amusement parks and other attractions, through a program managed by the Pennsylvania Parks and Recreation Society. For each ticket purchased the Township receives a small commission. The program is offered as a service to our residents, and not as a revenue generator.



The Township conducts several popular tennis, basketball and soccer **camps and leagues**. In past years the Township participated in a recreation consortium with two neighboring municipalities. In 2018 the consortium ended its **park trips** program due to a lack of enrollment. This program is not expected to return in the foreseeable future.

The Budget also funds Worcester **Community Day**. The event will be held at Heebner Park in the fall of 2021, and will offer something for everyone in the family. Stay tuned for more details!

Lastly, the Budget provides for the Township's annual contribution to the Norristown Library, our community's public **library**. State aid for public libraries has significantly decreased in recent years. Worcester is proud to continue our strong support of our library, and the Budget provides a 5% increase in funding to this important resource.

Recreation & Culture	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
discounted tickets	452-247	\$ 4,188.50	\$ 4,000.00	\$ 1,400.00	\$ 3,800.00
camps & sport leagues	452-248	\$ 2,863.50	\$ 4,700.00	\$ 800.00	\$ 4,000.00
trips	452-249	\$ -	\$ -	\$ -	\$ -
Community Day	452-250	\$ 13,377.31	\$ 11,800.00	\$ 6,400.00	\$ 12,300.00
library	452-520	\$ 6,946.00	\$ 7,294.00	\$ 7,294.00	\$ 7,659.00
		\$ 27,375.31	\$ 27,794.00	\$ 15,894.00	\$ 27,759.00

GENERAL FUND

Parks

This Department provides for the maintenance of the Township's parks system, which includes 120 acres of active and passive parklands, and more than 170 acres of natural open spaces.

Heebner Park, our community's signature park (totaling 84 acres) includes athletic fields, basketball and tennis courts, walking trails, playgrounds and pavilions outdoor rental facilities. The Zacharias Trail begins in Heebner Park. The Township is now working to extend this trail to nearby Evansburg State Park.



Mt. Kirk Park sports one multi-purpose athletic field and a quarter-mile walking trail. This 7-acre park offers a convenient walking trail that connects to the neighboring Chadwick Place development.

Sunny Brook Park is home to two softball fields and one multi-purpose field. While this park is located within a residential subdivision, the park is owned and maintained by the Township.

Heyser Field is an equestrian-friendly park located behind Community Hall. Various community and equestrian events are held at the park throughout the year. A 700 linear foot unpaved trail winds through the woods behind the horse ring.

The Budget includes considerable dollars to maintain the athletic fields, pavilions, trails and site amenities. In 2016 the Township enacted a modest field rental fee to recover a portion of this cost. The fee, which includes a sizable discount for community and youth organizations, recovers approximately 10% of the annual cost to maintain these facilities.

The Budget also funds **utilities** (electric and water) in service at Heebner Park and Sunny Brook Park.

Parks	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
Heebner Park - utilities	454-436	\$ 2,251.79	\$ 3,024.00	\$ 2,950.00	\$ 3,216.00
Heebner Park - fields	454-437-001	\$ 9,395.90	\$ 16,800.00	\$ 13,700.00	\$ 16,800.00
Heebner Park - expenses	454-437-002	\$ 2,714.26	\$ 8,000.00	\$ 5,200.00	\$ 8,000.00
Mt. Kirk Park - fields	454-438-001	\$ 2,304.90	\$ 3,400.00	\$ 2,800.00	\$ 3,400.00
Mt. Kirk Park - expenses	454-438-002	\$ 691.01	\$ 1,000.00	\$ 800.00	\$ 1,000.00
Sunny Brook Park - fields	454-439-001	\$ 3,666.68	\$ 4,700.00	\$ 3,900.00	\$ 4,700.00
Sunny Brook Park - expenses	454-439-002	\$ 1,440.95	\$ 3,930.00	\$ 1,850.00	\$ 3,902.00
Sunny Brook Park - utilities	454-446	\$ 1,046.40	\$ 1,680.00	\$ 1,070.00	\$ 1,680.00
Heyser Park - horse ring	454-470	\$ -	\$ 500.00	\$ -	\$ 500.00
Heyser Park - expenses	454-471	\$ -	\$ 700.00	\$ 200.00	\$ 500.00
trails	454-480	\$ 689.80	\$ 3,900.00	\$ 2,800.00	\$ 2,900.00
other parks	454-490	\$ 194.50	\$ 1,000.00	\$ 100.00	\$ 1,000.00
		\$ 24,396.19	\$ 48,634.00	\$ 35,370.00	\$ 47,598.00

GENERAL FUND

Public Relations

This Department provides for the publication of the Township's award-winning **community newsletter**. The quarterly newsletter is mailed to the more than 3,300 homes and businesses in Worcester Township. Township employees prepare the newsletter articles, which lowers production costs.



Township also distributes an informational packet to new residents, with the cost to design and print booked to **other communications**.

Public Relations	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
community newsletter	459-340	\$ 18,855.83	\$ 20,300.00	\$ 18,650.00	\$ 20,300.00
other communications	459-341	\$ 1,255.16	\$ 1,000.00	\$ 800.00	\$ 1,000.00
		\$ 20,110.99	\$ 21,300.00	\$ 19,450.00	\$ 21,300.00

Other

The Township pays **real estate taxes** on portions of two properties that are improved with cell towers. The cell tower companies that lease these lands reimburse the Township for the taxes paid. In past years the reimbursements were booked as a General Fund receipt. Beginning in 2018 the reimbursements were credited against this expenditure line item, 481-430.



Insurances include premiums paid for property, liability, automotive, inland marine and workers compensation coverages. In 2017 the Township joined a multi-municipal trust that provides all coverages other than workers compensation insurance for volunteer firefighters.

Lastly, the Budget includes a year-end **transfer to the Capital Fund**. This transfer is the Capital Fund's primary receipt, and these dollars are used to purchase vehicles and equipment, improve Township facilities, and provide for other capital expenditures. In 2017 the Township transferred its operating and capital reserves from the General Fund to the Capital Fund, which is reflected in the larger transfer for this year.

Other	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
real estate taxes	481-430	\$ -	\$ -	\$ -	\$ -
insurances	486-350	\$ 110,977.60	\$ 117,700.70	\$ 116,100.00	\$ 110,581.30
transfer to Capital Fund	492-300	\$ 1,376,123.74	\$ 938,605.98	\$ 1,637,167.04	\$ 959,356.08
		\$ 1,487,101.34	\$ 1,056,306.68	\$ 1,753,267.04	\$ 1,069,937.38

CAPITAL FUND

Interest

The Township invests its funds in interest-bearing instruments and accounts, in accordance with State Law and best management practices. Earnings fluctuate upon the interest rate received, a rate that is governed by many factors. **Interest** rates plummeted in 2020, and the Budget assumes rates will remain at this lower level throughout 2021.



Interest	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
interest	341-000	\$ 272,396.72	\$ 240,000.00	\$ 88,500.00	\$ 48,000.00
		\$ 272,396.72	\$ 240,000.00	\$ 88,500.00	\$ 48,000.00

Other Government Levels

The Township seeks to obtain Federal, State, County and other grant funding whenever possible. Grant funding is only included in the Budget when a grant has been awarded. At the time the 2021 Budget was prepared the Township had been awarded grants for:

- design and construction of a one-mile extension to the Zacharias Creek Trail, which will connect this trail to the existing 24-mile trail network in Evansburg State Park;
- riparian buffer plantings along a portion of the Zacharias Creek;
- installation of a sound barrier along a portion of the Pennsylvania Turnpike; and,
- design of an improvement plan for Valley Forge Road, between Woodlyn Avenue and Township Line Road / Stump Hall Road.



The sound barrier project is the largest of the grant projects listed above. This project will receive approximately \$1 million in State funding in 2021.

Projected 2020 grant receipts reflect a delay in the construction of the sound barrier project, attributable to the Township needing to furnish additional design information as requested by the Pennsylvania Turnpike Commission.

Other Government Level	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
grants	354-351	\$ 63,000.00	\$ 2,012,540.00	\$ 339,300.00	\$ 1,670,700.00
		\$ 63,000.00	\$ 2,012,540.00	\$ 339,300.00	\$ 1,670,700.00

CAPITAL FUND

Fees

The Township assesses a **traffic impact fee** against most new development. The dollars collected are used to make improvements to the community's roadway network so to accommodate future traffic that is attributable to development. Traffic impact fees for the Meadowood Grove and the Reserve at Center Square developments were paid in 2018 and in 2019, and in 2020 the Township received traffic impact fees for a new use at 2750 Morris Road. The Budget does not assume the receipt of like fees in the coming year.



The Budget includes **miscellaneous** revenue from the auction of used Public Works vehicles and equipment. State Law requires municipalities to sell vehicles and equipment by auction, unless the property is sold to another municipality, a volunteer fire company, school district or select other non-profit organizations.

Fees	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
traffic impact fees	363-100	\$ 335,615.48	\$ 31,095.85	\$ 412,100.00	\$ 31,095.85
miscellaneous	381-000	\$ 17,791.00	\$ 2,000.00	\$ 13,900.00	\$ 2,000.00
		\$ 353,406.48	\$ 33,095.85	\$ 426,000.00	\$ 33,095.85

Transfers In

The Capital Fund's primary receipt is a **General Fund transfer**. A portion of General Fund revenues are earmarked to fund capital reserve accounts that are needed to meet the Township's capital and other long-term needs. Without maintaining adequate reserve accounts, the Township is effectively deferring future obligations to the next generation of Township residents, and this approach is not acceptable.

Often, the actual transfer is about 40% more than the budgeted transfer. This is due to the Township's conservative approach to budgeting. At year's end actual receipts are often more than that budgeted, and actual expenditures less... and the result is a larger transfer.

Transfers In	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
General Fund transfer	392-010	\$ 1,376,123.74	\$ 938,605.98	\$ 1,637,167.04	\$ 959,356.08
		\$ 1,376,123.74	\$ 938,605.98	\$ 1,637,167.04	\$ 959,356.08

CAPITAL FUND

General Government

The Township maintains a computer replacement schedule to ensure workstations, servers, switches and other network components are replaced in a timely fashion. The replacement of one workstation is budgeted in 2021. The Budget also includes installation of an enhanced audio system at Community Hall. The computer and audio system are budgeted as **office equipment**.



The Budget funds Township **building improvements**, including a parking light upgrade to LED fixtures, and the replacement of dead and diseased trees around the Township Building. Additional dollars are budgeted for emergency repairs and other unforeseen expenses.

General Government	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
investing/CD fees	402-470	\$ -	\$ -	\$ -	\$ -
office equipment	405-720	\$ 34,114.17	\$ 12,710.00	\$ 12,900.00	\$ 11,800.00
building improvements	409-600	\$ 11,941.25	\$ 41,200.00	\$ 35,600.00	\$ 16,500.00
interfund transfer	492-010	\$ -	\$ -	\$ -	\$ -
		\$ 46,055.42	\$ 53,910.00	\$ 48,500.00	\$ 28,300.00

Public Works

In many municipalities, the annual road maintenance budget is limited to the Liquid Fuel (“gas tax”) dollars received from the Commonwealth. However, this allocation alone is not enough to meet the maintenance demands of a community’s roadway network. Worcester Township recognizes this fact, and budgets additional dollars to supplement these State funds. The Budget provides \$508,000 in supplemental funds (**capital roads**) for the Township’s 2021 Road Program.



The Budget also funds:

- certain bridge improvements, as included the Township’s 2017 bridge inventory;
- replacement of a storm sewer pipe and installation of an inlet at Green Hill Road;
- extension of the storm sewer system in the Adair neighborhood;
- design of an improvement plan for Valley Forge Road, between Woodlyn Avenue and Township Line Road / Stump Hall Road; and,
- the installation of a sound barrier along a portion of the Pennsylvania Turnpike.

Of the projects listed above, the sound barrier and Valley Forge Road corridor projects are the largest, at \$1,000,000 and \$700,000, respectively. The former is funded, in its entirety, by a State grant.

The Budget provides for the following **equipment purchases**:

- a loader, to replace a 1994 loader;
- a dump truck, to replace a 2008 dump truck; and,
- a zero-turn mower, to replace a 2008 mower.

It is also important to note that the Township does not look to replace vehicles and equipment when these items mature from their depreciation schedules. Instead, the Township replaces these items only at the end of their useful life, so to maximize value.

Lastly, the Budget provides the required local matching funds for a grant received to certain **traffic signals** throughout the Township.

Public Works	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
capital roads	430-600	\$ 531,022.03	\$ 3,112,850.00	\$ 865,400.00	\$ 2,792,850.00
equipment purchase	430-740	\$ 409,185.29	\$ 133,000.00	\$ 144,146.00	\$ 200,850.00
traffic signs & signals	433-600	\$ 15,713.66	\$ 264,200.00	\$ 243,800.00	\$ 15,300.00
		\$ 955,920.98	\$ 3,510,050.00	\$ 1,253,346.00	\$ 3,009,000.00

CAPITAL FUND

Parks & Recreation

The Budget provides for improvements Township **parks**. A compost park will be located at Nike Park, replacing the compost bins currently in service at the Public Works complex. And design work will begin on a one-mile extension to the Zacharias Trail; when completed this **trail** will link to the existing 24-mile trail network in Evansburg State Park. In addition, the Budget also provides dollars for the replacement of worn amenities throughout the parks system and trail network.



The Budget provides funds for **land acquisitions**, including \$15,000 for the possible acquisition of the former North Penn Army Reserve Base on Berks Road.

Parks & Recreation	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
parks and trails	454-600	\$ 314,794.92	\$ 87,000.00	\$ 74,800.00	\$ 195,000.00
land acquisition	454-710	\$ 82.00	\$ 35,000.00	\$ 4,700.00	\$ 35,000.00
		\$ 314,876.92	\$ 122,000.00	\$ 79,500.00	\$ 230,000.00

SEWER FUND

Wastewater Receipts

The Township owns and maintains two stream discharge wastewater treatment plants – the Valley Green Wastewater Treatment Plant and the Berwick Wastewater Treatment Plant – and six pumping stations (soon to be seven, with the dedication of a pumping station at the Reserve at Center Square development, anticipated in 2022 or 2023). This sanitary sewer system services approximately 930 residential customers and nine commercial customers.



The Township received approximately \$210,000 in **tapping fees** for Reserve at Center Square development in 2019, which explains the significant dollars received in this year. The Budget does not assume the receipt of like fees in the coming year.

The Budget proposes a one percent (1%) increase to residential and commercial **sewer fees**. For 2020 and 2019 the sewer fee increased by 0.5% each year. Between 2014 and 2016 this fee increased by 10% each year, a measure needed because the Township did not set a fee commensurate with actual expenses for many years. Since 2016 the Township aims to minimize operational expenses where possible, and set an annual fee that (a) recovers operational expenses, and (b) funds a sensible capital reserve.

Wastewater	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
interest	341-000	\$ 9,327.66	\$ 7,600.00	\$ 7,700.00	\$ 3,500.00
tapping fees	364-110	\$ 219,840.00	\$ 42,207.62	\$ 46,600.00	\$ 45,931.62
sewer fees, residential	364-120	\$ 450,690.37	\$ 475,707.48	\$ 477,900.00	\$ 484,645.24
sewer fees, commercial	364-130	\$ 157,152.76	\$ 160,800.00	\$ 140,500.00	\$ 160,000.00
late fees	364-140	\$ 8,024.82	\$ 6,750.00	\$ 8,300.00	\$ 7,000.00
certification fees	364-150	\$ 2,065.00	\$ 1,250.00	\$ 1,425.00	\$ 1,250.00
liens	364-190	\$ -	\$ -	\$ -	\$ -
miscellaneous income	381-000	\$ -	\$ 25.00	\$ -	\$ 25.00
		\$ 847,100.61	\$ 694,340.10	\$ 682,425.00	\$ 702,351.86

SEWER FUND

Wastewater Expenditures

In 2017 the Township contracted for new operator service that allows direct-billing for sludge removal, testing and chemical purchases (**other expenses**). The contract also included a labor rate and other terms that proved significantly more favorable to the Township. The arrangement resulted in a considerable savings to the ratepayers.

A share of the wastewater operator service cost is allocated to each of two treatment plants (35%) and six pumping stations (5%); the expense is included in the **operations** line item for each facility.

In 2019 the Township completed a capital reserve study for the sanitary sewer system. The study calculated how many dollars are needed to meet the system's long-term capital obligations, such as the replacement of pumps and sewer lines. The Township funds a reserve account each year, to ensure money is available to make these fixes when needed.

The Budget provides \$90,000 for **capital improvements**, and additional dollars for unforeseen repairs. Planned capital improvements include continuation of the annual televising program, installation of a new control panel at the Meadowood Pumping Station, and improvements to the ventilation system at the Valley Green Wastewater Treatment Plant.

Wastewater Treatment	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
staff costs	405-150	\$ -	\$ -	\$ -	\$ -
alarm services	429-242	\$ 1,048.50	\$ 1,104.00	\$ 1,048.50	\$ 1,104.00
other expenses	429-300	\$ 99,298.42	\$ 130,152.00	\$ 117,600.00	\$ 136,860.00
engineering	429-313	\$ 6,985.05	\$ 11,000.00	\$ 6,900.00	\$ 16,000.00
legal	429-314	\$ 634.92	\$ 2,500.00	\$ 700.00	\$ 2,500.00
plant operations	429-316	\$ 87,202.34	\$ 80,436.00	\$ 78,900.00	\$ 82,740.00
telephone	429-321	\$ 882.22	\$ 960.00	\$ 910.00	\$ 960.00
utilities	429-361	\$ 94,771.61	\$ 105,024.00	\$ 106,500.00	\$ 107,088.00
equipment & repairs	429-374	\$ 20,126.00	\$ 24,204.00	\$ 21,700.00	\$ 24,204.00
CPF, operations	429-421-001	\$ 5,817.50	\$ 5,748.00	\$ 5,600.00	\$ 5,916.00
CPF, utilities & repairs	429-421-002	\$ 5,058.02	\$ 6,300.00	\$ 6,100.00	\$ 6,132.00
MW, operations	429-422-001	\$ 5,817.50	\$ 5,748.00	\$ 5,800.00	\$ 5,916.00
MW, utilities & repairs	429-422-002	\$ 6,723.86	\$ 5,472.00	\$ 4,500.00	\$ 5,520.00
HV, operations	429-423-001	\$ 5,817.50	\$ 5,748.00	\$ 5,550.00	\$ 5,916.00
HV, utilities & repairs	429-423-002	\$ 3,290.42	\$ 4,968.00	\$ 3,800.00	\$ 4,872.00
FC, operations	429-424-001	\$ 5,817.50	\$ 5,748.00	\$ 5,550.00	\$ 5,916.00
FC, utilities & repairs	429-424-002	\$ 2,963.82	\$ 4,236.00	\$ 3,600.00	\$ 4,092.00
CP, operations	429-425-001	\$ 5,817.50	\$ 5,748.00	\$ 5,550.00	\$ 5,916.00
CP, utilities & repairs	429-425-002	\$ 2,875.45	\$ 4,356.00	\$ 3,300.00	\$ 4,308.00
AD, operations	429-426-001	\$ 5,917.50	\$ 5,748.00	\$ 5,900.00	\$ 5,916.00
AD, utilities & repairs	429-426-002	\$ 3,140.28	\$ 3,996.00	\$ 3,200.00	\$ 4,008.00
capital improvements	429-700	\$ 33,643.65	\$ 100,000.00	\$ 96,000.00	\$ 90,000.00
GOB - principal	471-200	\$ 120,000.00	\$ 125,000.00	\$ 125,000.00	\$ 130,000.00
GOB - interest	472-200	\$ 48,781.26	\$ 45,181.26	\$ 45,181.26	\$ 41,431.26
GOB - fiscal agent fees	475-000	\$ 1,050.00	\$ 1,100.00	\$ 1,050.00	\$ 1,100.00
insurance	486-350	\$ 3,374.40	\$ 3,852.30	\$ 3,852.30	\$ 3,643.70
		\$ 576,855.22	\$ 694,329.56	\$ 663,792.06	\$ 702,058.96

Interest

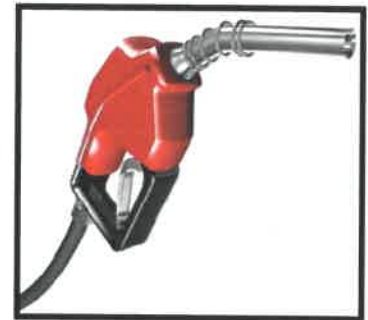
The Township invests its funds in interest-bearing instruments and accounts, in accordance with State Law and best management practices. Earnings fluctuate upon the interest rate received, a rate that is governed by many factors. **Interest** rates plummeted in 2020, and the Budget assumes rates will remain at this lower level throughout 2021.

The Township received more interest in 2019 than it did in prior years as the annual Road Program in this year was completed (and payments were made to the project contractor) at a later date.

Interest	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
interest	341-000	\$ 5,658.29	\$ 1,800.00	\$ 1,740.00	\$ 750.00
		\$ 5,658.29	\$ 1,800.00	\$ 1,740.00	\$ 750.00

Licenses

Each year a portion of the funds generated by a State tax on gasoline and other fuels is distributed to Pennsylvania municipalities based upon each municipality's relative population and road miles. Municipalities, in turn, are permitted to use these **liquid fuel funds** for road maintenance, road construction and related infrastructure activities and purchases only.



In 2013 the Commonwealth increased the State tax on gas, and increased the amount of liquid fuel funds distributed to municipalities for a period of five years. During this time the Township's annual allocation increased by about 40%. The increases ended in 2019. In 2020 this important funding source decreased by approximately 4%, and in 2021 the Commonwealth estimates the allocation will decrease by approximately 9%... a decrease that is attributable, in part, to decreased fuel sales, which is attributable, in large part, to pandemic-related business and school closures.

For many municipalities, a decrease in liquid fuel funds means less road work. But Worcester Township is different. Worcester Township understands that liquid fuel funds alone will not meet our community's infrastructure needs. Therefore, the Township budgets additional dollars in the General Fund and Capital Fund so to keep our roads safe and in good condition. When accounting for all funds, the Budget provides more than \$900,000 in roadway improvements in 2021.

Licenses	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
Liquid Fuel Funds	355-020	\$ 380,698.57	\$ 363,114.45	\$ 366,337.29	\$ 334,099.00
		\$ 380,698.57	\$ 363,114.45	\$ 366,337.29	\$ 334,099.00

Public Works

The Budget earmarks all liquid fuel funds received for the 2021 Road Program. Some municipalities limit their road maintenance program to that able to be funded by the liquid fuel allocation alone. Worcester assumes this State aid, while significant, falls short of that needed to properly maintain our community's roadways. As such all other road maintenance expenses – including the purchase of winter materials and the contracting of snow removal services – are provided by the General Fund. This approach allows the Township to establish an honest budget that adequately funds our roadway maintenance obligations.



Public Works	code	2019 Actual	2020 Budget	2020 Projected	2021 Budget
road contractor	438-370	\$ 360,000.00	\$ 378,000.00	\$ 378,000.00	\$ 368,000.00
		\$ 360,000.00	\$ 378,000.00	\$ 378,000.00	\$ 368,000.00

Appendix A

RECEIPTS AND EXPENDITURES BY FUND

GENERAL FUND

January 1, 2021 balance... \$ 250,000.00

RECEIPTS	2019 Actual	2020 Budget	2020 Projected	2021 Budget
Taxes	\$ 3,080,073.31	\$ 2,952,390.00	\$ 3,175,135.00	\$ 3,004,640.00
Licenses & Permits	\$ 224,722.68	\$ 225,725.00	\$ 219,057.50	\$ 216,600.00
Fines & Forfeits	\$ 1,912.02	\$ 2,600.00	\$ 1,250.00	\$ 1,600.00
Interest & Rents	\$ 194,683.76	\$ 187,063.00	\$ 201,990.00	\$ 188,592.46
Intergovernmental Revenue	\$ 146,723.23	\$ 146,523.21	\$ 150,982.67	\$ 149,079.59
Charges for Services	\$ 170,083.87	\$ 167,985.00	\$ 268,915.00	\$ 206,925.00
Miscellaneous Revenue	\$ 27,035.18	\$ 17,250.00	\$ 39,665.00	\$ 17,765.00
Other Financing	\$ 1,785.00	\$ 525.00	\$ 1,315.00	\$ 880.00
	\$ 3,847,019.05	\$ 3,700,061.21	\$ 4,058,310.17	\$ 3,786,082.05

EXPENDITURES	2019 Actual	2020 Budget	2020 Projected	2021 Budget
Legislative	\$ 92,262.91	\$ 97,141.86	\$ 90,739.00	\$ 97,667.86
Management	\$ 201,278.86	\$ 202,735.16	\$ 246,250.00	\$ 310,675.21
Finance	\$ 78,824.87	\$ 100,881.68	\$ 111,140.00	\$ 114,033.53
Tax Collection	\$ 40,385.83	\$ 38,388.91	\$ 38,540.13	\$ 36,093.55
Legal	\$ 56,529.58	\$ 73,800.00	\$ 58,700.00	\$ 79,800.00
Clerical	\$ 221,164.36	\$ 287,348.61	\$ 227,530.00	\$ 202,560.13
Engineering	\$ 13,763.41	\$ 34,750.00	\$ 12,700.00	\$ 33,750.00
Township Building	\$ 22,875.70	\$ 33,984.00	\$ 24,470.00	\$ 32,988.00
Garage	\$ 21,704.73	\$ 28,692.00	\$ 21,960.00	\$ 28,152.00
Community Hall	\$ 9,473.17	\$ 11,856.00	\$ 9,400.00	\$ 12,156.00
Historical Building	\$ 4,858.77	\$ 6,193.00	\$ 5,090.00	\$ 6,149.00
Hollow Road Rental	\$ 1,381.46	\$ 4,282.00	\$ 400.00	\$ 4,258.00
Springhouse	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
Fire Protection	\$ 355,076.72	\$ 380,460.65	\$ 376,200.00	\$ 387,688.04
Code Enforcement	\$ 125,317.74	\$ 177,914.18	\$ 135,805.00	\$ 162,612.15
Zoning Hearing Board	\$ 28,345.16	\$ 43,253.84	\$ 42,315.00	\$ 55,810.44
PA One Call	\$ 1,882.47	\$ 2,700.00	\$ 1,020.00	\$ 2,520.00
Public Works	\$ 603,449.16	\$ 704,566.95	\$ 688,680.00	\$ 746,997.25
Snow Removal	\$ 34,042.13	\$ 31,675.00	\$ 13,700.00	\$ 31,906.25
Traffic Signals	\$ 10,008.38	\$ 21,240.00	\$ 14,900.00	\$ 19,740.00
Machinery & Tools	\$ 45,472.71	\$ 92,160.00	\$ 28,700.00	\$ 85,500.00
Road Maintenance	\$ 71,008.46	\$ 109,905.00	\$ 53,650.00	\$ 108,500.00
Stormwater Management	\$ 17,536.27	\$ 37,500.00	\$ 10,800.00	\$ 35,000.00
Recreation Administration	\$ 19,912.04	\$ 23,597.69	\$ 21,640.00	\$ 23,930.26
Recreation & Culture	\$ 27,375.31	\$ 27,794.00	\$ 15,894.00	\$ 27,759.00
Parks	\$ 24,396.19	\$ 48,634.00	\$ 35,370.00	\$ 47,598.00
Public Relations	\$ 20,110.99	\$ 21,300.00	\$ 19,450.00	\$ 21,300.00
Other	\$ 1,487,101.34	\$ 1,056,306.68	\$ 1,753,267.04	\$ 1,069,937.38
	\$ 3,635,538.72	\$ 3,700,061.21	\$ 4,058,310.17	\$ 3,786,082.05

2021 GENERAL FUND \$ 0.00

December 31, 2021 balance... \$ 250,000.00

CAPITAL FUND

January 1, 2021 balance... \$ 14,258,000.00

RECEIPTS	2019 Actual	2020 Budget	2020 Projected	2021 Budget
Interest	\$ 272,396.72	\$ 240,000.00	\$ 88,500.00	\$ 48,000.00
Other Government Levels	\$ 63,000.00	\$ 2,012,540.00	\$ 339,300.00	\$ 1,670,700.00
Fees	\$ 353,406.48	\$ 33,095.85	\$ 426,000.00	\$ 33,095.85
Transfers In	\$ 1,376,123.74	\$ 938,605.98	\$ 1,637,167.04	\$ 959,356.08
	\$ 2,064,926.94	\$ 3,224,241.83	\$ 2,490,967.04	\$ 2,711,151.93

EXPENDITURES	2019 Actual	2020 Budget	2020 Projected	2021 Budget
General Government	\$ 46,055.42	\$ 53,910.00	\$ 48,500.00	\$ 28,300.00
Public Works	\$ 955,920.98	\$ 3,510,050.00	\$ 1,253,346.00	\$ 3,009,000.00
Parks & Recreation	\$ 314,876.92	\$ 122,000.00	\$ 79,500.00	\$ 230,000.00
	\$ 1,316,853.32	\$ 3,685,960.00	\$ 1,381,346.00	\$ 3,267,300.00

2021 CAPITAL FUND \$ (556,148.08)

December 31, 2021 balance... \$ 13,701,851.93

SEWER FUND

January 1, 2021 balance... \$ 1,255,000.00

RECEIPTS	2019 Actual	2020 Budget	2020 Projected	2021 Budget
Wastewater	\$ 847,100.61	\$ 694,340.10	\$ 682,425.00	\$ 702,351.86
	\$ 847,100.61	\$ 694,340.10	\$ 682,425.00	\$ 702,351.86

EXPENDITURES	2019 Actual	2020 Budget	2020 Projected	2021 Budget
Wastewater	\$ 576,855.22	\$ 694,329.56	\$ 663,792.06	\$ 702,058.96

2021 SEWER FUND \$ 292.90

December 31, 2021 balance... \$ 1,255,292.90

STATE FUND

January 1, 2021 balance... \$ 41,500.00

RECEIPTS	2019 Actual	2020 Budget	2020 Projected	2021 Budget
Interest	\$ 5,658.29	\$ 1,800.00	\$ 1,740.00	\$ 750.00
Licenses	\$ 380,698.57	\$ 363,114.45	\$ 366,337.29	\$ 334,099.00
	\$ 386,356.86	\$ 364,914.45	\$ 368,077.29	\$ 334,849.00

EXPENDITURES	2019 Actual	2020 Budget	2020 Projected	2021 Budget
Public Works	\$ 360,000.00	\$ 378,000.00	\$ 378,000.00	\$ 368,000.00

2021 STATE FUND \$ (33,151.00)

December 31, 2021 balance... \$ 8,349.00

Appendix B

PROPERTY TAX RATES

Worcester Township boasts the lowest property tax in Montgomery County. The Township's property tax is levied at 0.05 mills, and there is no proposed change to this tax in 2021. The owner of a property in Worcester Township that is assessed at \$300,000 (*the approximate assessment for a house with a market value of \$650,000*) pays \$15 in property tax to the Township. This same owner pays \$1,154 in property tax to Montgomery County (3.849 mills), and \$9,256 in property tax to the Methacton School District (30.8534 mills).

If you pay property taxes, for every \$1,000 paid...

\$887.81 is paid to the Methacton School District



\$110.75 is paid to Montgomery County



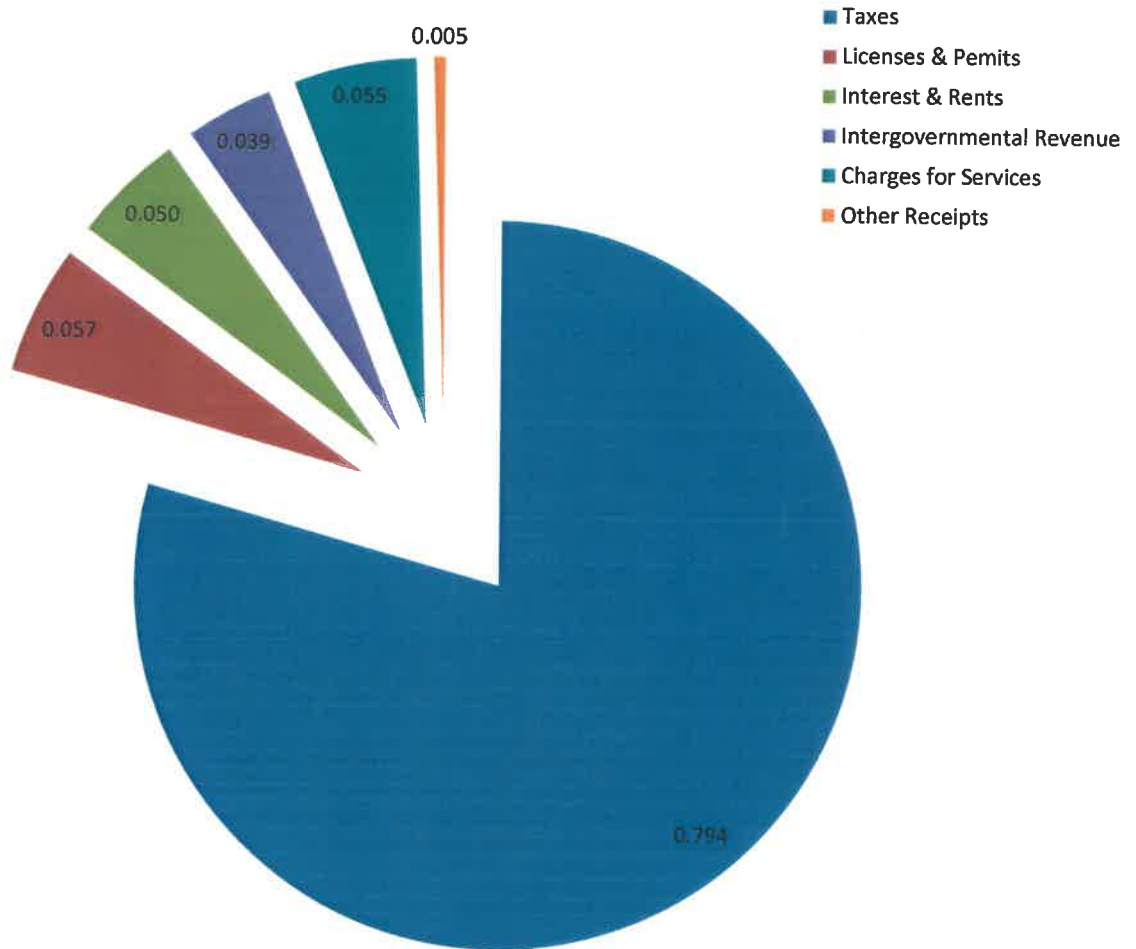
\$1.44 is paid to Worcester Township



Appendix C

GENERAL FUND RECEIPTS, BY PERCENT

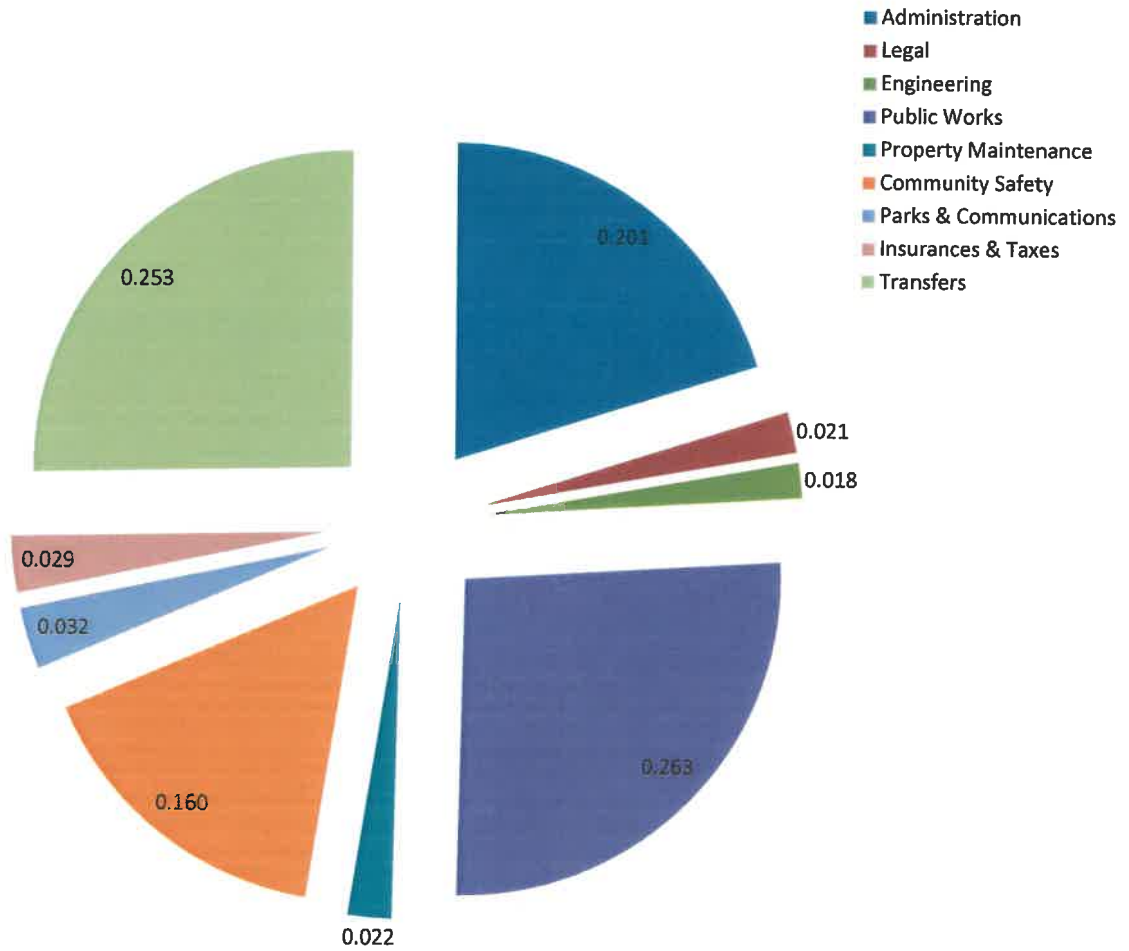
GENERAL FUND RECEIPTS, BY PERCENT



Appendix D

GENERAL FUND EXPENDITURES, BY PERCENT

GENERAL FUND EXPENDITURES, BY PERCENT



Appendix E

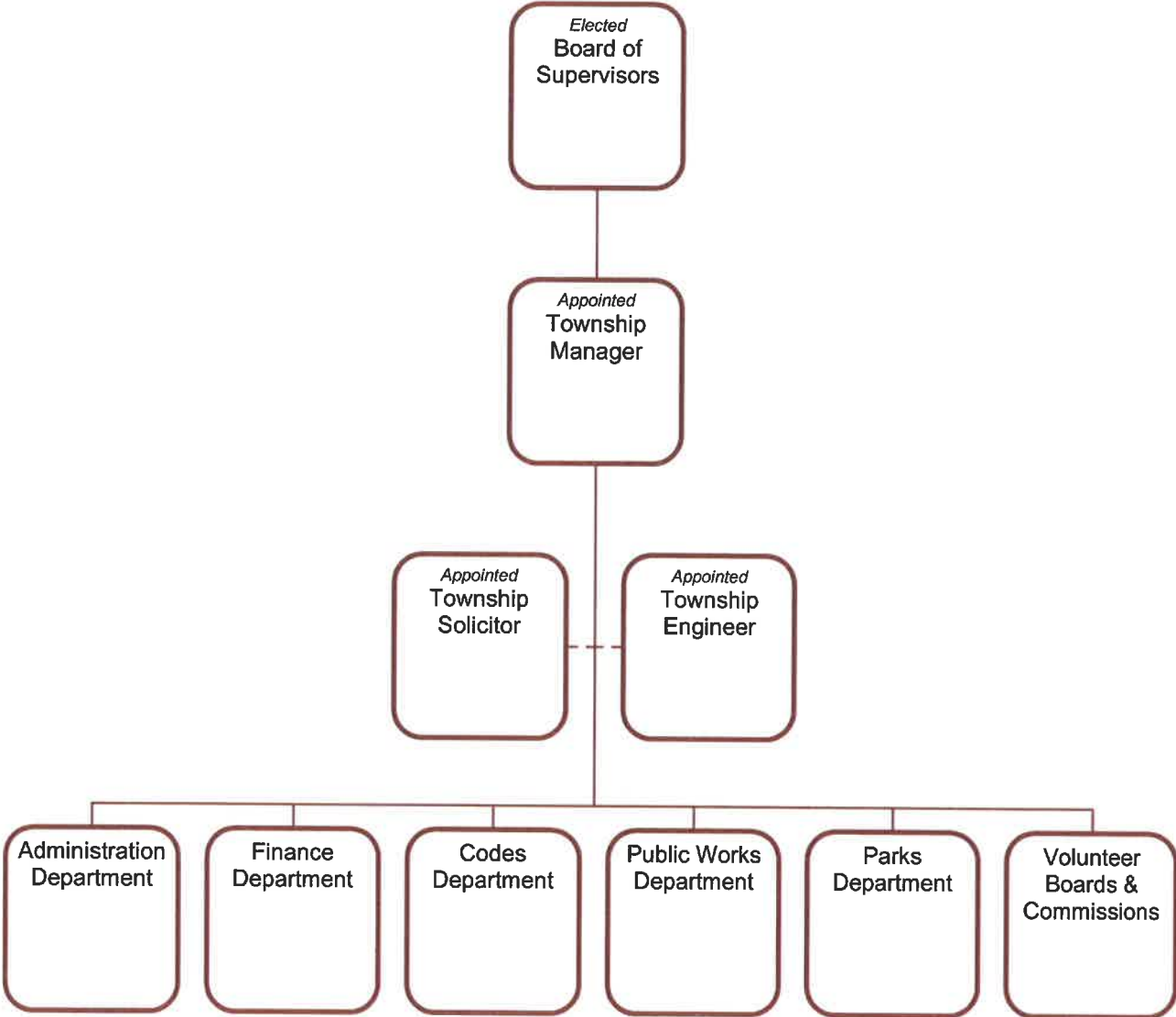
STAFFING LEVELS & ORGANIZATION CHART

STAFFING LEVELS

FULL-TIME POSITIONS	2019	2020	2021
Township Manager	1	1	1
Assistant Manager	0	1	1
Finance Director	1	1	1
Receptionist	1	1	1
Codes Clerk	1	1	1
Parks Director	0	0	0
Administrative Assistant	1	0	0
Public Works Director	1	1	1
Public Works Foreman	1	1	1
Public Works Laborer	5	6	6
	12	13	13

PART-TIME POSITIONS	2019	2020	2021
Receptionist	0	0	0
Public Works Laborer	1	1	1
Recreation Coordinator	1	1	1
Fire Marshal	1	1	1
File Clerk	1	1	1
	4	4	4

ORGANIZATION CHART



Appendix F

2016 GENERAL OBLIGATION BOND DEBT SERVICE SCHEDULE

TOWNSHIP OF WORCESTER
 Montgomery County, Pennsylvania
 General Obligation Bonds, Series of 2016

Debt Service Schedule

Dated: Date of Delivery
Due: December 1, as shown

Interest Payable: June 1 and December 1
Commencing: December 1, 2016

Date	Principal	Coupon	Interest	Total P+I
12/01/2016	40,000.00	2.000%	22,942.77	62,942.77
12/01/2017	120,000.00	0.800%	50,821.26	170,821.26
12/01/2018	120,000.00	0.900%	49,861.26	169,861.26
12/01/2019	120,000.00	3.000%	48,781.26	168,781.26
12/01/2020	125,000.00	3.000%	45,181.26	170,181.26
12/01/2021	130,000.00	1.100%	41,431.26	171,431.26
12/01/2022	130,000.00	1.250%	40,001.26	170,001.26
12/01/2023	130,000.00	1.400%	38,376.26	168,376.26
12/01/2024	135,000.00	2.000%	36,556.26	171,556.26
12/01/2025	135,000.00 *	2.000%	33,856.26	168,856.26
12/01/2026	135,000.00 *	2.000%	31,156.26	166,156.26
12/01/2027	145,000.00	2.000%	28,456.26	173,456.26
12/01/2028	145,000.00 *	2.250%	25,556.26	170,556.26
12/01/2029	150,000.00 *	2.250%	22,293.76	172,293.76
12/01/2030	155,000.00	2.250%	18,918.76	173,918.76
12/01/2031	155,000.00 *	2.375%	15,431.26	170,431.26
12/01/2032	160,000.00	2.375%	11,750.02	171,750.02
12/01/2033	25,000.00 *	3.000%	7,950.00	32,950.00
12/01/2034	25,000.00 *	3.000%	7,200.00	32,200.00
12/01/2035	30,000.00 *	3.000%	6,450.00	36,450.00
12/01/2036	30,000.00 *	3.000%	5,550.00	35,550.00
12/01/2037	30,000.00 *	3.000%	4,650.00	34,650.00
12/01/2038	30,000.00 *	3.000%	3,750.00	33,750.00
12/01/2039	30,000.00 *	3.000%	2,850.00	32,850.00
12/01/2040	30,000.00 *	3.000%	1,950.00	31,950.00
12/01/2041	35,000.00	3.000%	1,050.00	36,050.00
Total	\$2,495,000.00	-	\$602,771.69	\$3,097,771.69

* Mandatory Redemption.

Appendix G

2020 FEE SCHEDULE

to be considered at the January 6, 2020 Reorganization Meeting

Appendix H

CAPITAL FUND RESERVE BALANCES

CAPITAL FUND RESERVE BALANCES

Operating Reserve Fund		
projected balance 1/1/2021	\$	933,000.00
receipts, interest	\$	3,140.97
receipts, non-interest	\$	-
expenditures	\$	-
projected balance 12/31/21	\$	936,140.97

Capital Reserve Fund		
projected balance 1/1/2021	\$	8,830,000.00
receipts, interest	\$	29,726.47
receipts, non-interest	\$	2,632,056.08
expenditures	\$	3,267,300.00
projected balance 12/31/21	\$	8,224,482.55

Act 209 Fund		
projected balance 1/1/2021	\$	1,490,000.00
receipts, interest	\$	5,016.13
receipts, non-interest	\$	31,095.85
expenditures	\$	-
projected balance 12/31/21	\$	1,526,111.98

North Penn ARB Fund		
projected balance 1/1/2021	\$	780,000.00
receipts, interest	\$	2,625.89
receipts, non-interest	\$	-
expenditures	\$	-
projected balance 12/31/21	\$	782,625.89

Open Space Acquisition Fund		
projected balance 1/1/2021	\$	1,536,000.00
receipts, interest	\$	5,170.99
receipts, non-interest	\$	-
expenditures	\$	-
projected balance 12/31/21	\$	1,541,170.99

Park & Trail Development Fund		
projected balance 1/1/2021	\$	689,000.00
receipts, interest	\$	2,319.54
receipts, non-interest	\$	-
expenditures	\$	-
projected balance 12/31/21	\$	691,319.54

CAPITAL FUND		
projected balance 1/1/2021	\$	14,258,000.00
all receipts	\$	2,711,151.93
expenditures	\$	3,267,300.00
projected balance 12/31/21	\$	13,701,851.93

Appendix I

FUND BALANCE POLICY

WORCESTER TOWNSHIP FUND BALANCE POLICY

General Fund

1. Purpose: Primary operating fund for day-to-day revenues and expenditures.
2. Planned use: Unrestricted; ongoing.
3. Minimum: Based on an annual review of the Township's cash flow needs, as well as best management practices, Worcester Township shall carry forward into each Fiscal Year a minimum cash balance of \$250,000. At the end of each Fiscal Year, any amount held in excess of \$250,000 shall be transferred to the Capital Fund.
4. Reserves: None.

Sewer Fund

1. Purpose: Account for the revenue and expenditures related to the operation and maintenance of the Township's sanitary sewer system.
2. Planned use: Restricted by Township policy; ongoing.
3. Minimum: Based on an annual review of the Township's cash flow needs, as well as best management practices, Worcester Township shall carry forward into each Fiscal Year a minimum cash balance of \$150,000.
4. Reserves: The Township shall aim to maintain a minimum \$900,000 capital reserve, which does not include the minimum cash balance.

Capital Fund

1. Purpose: To fund specific capital activities, including projects that will receive grant funding reimbursement; Capital Fund dollars may likewise be utilized for emergency operating funds for the General Fund, as needed.
2. Planned use: Varied; ongoing.
3. Minimum: That required to meet the Township's short and long-term capital obligations.
4. Reserves:
 - Operating Reserve Fund – Up to 25% of annual General Fund receipts; unrestricted.
 - Act 209 Fund – Impact fee to fund certain road projects; restricted by State Law.
 - North Penn Army Reserve Base – Project fund; unrestricted.
 - Open Space Acquisition Fund – Project category fund; unrestricted.
 - Parks & Trails Development Fund – Project category fund; unrestricted.
 - Capital Reserve Fund – Reserves for roads, bridges, vehicle, equipment, apparatus, facilities, and other capital obligations; unrestricted.

State Fund

1. Purpose: To account for state funds received from gas taxes that may be used for permitted roadway improvements.
2. Planned use: State-permitted road projects and related expenses; restricted by State Law.
3. Minimum: Not applicable.
4. Reserves: Not applicable.

Restricted Fund *Funds restricted in use by law or by Township policy.*

Unrestricted Fund *Funds earmarked for certain purposes, but may be available for use for any other purpose approved by the Board of Supervisors and permitted by law.*

Appendix J

7-YEAR ROAD PROGRAM

7-Year Road Improvement Plan

Priority 1

<i>road</i>	<i>segment</i>
Adair Drive	
Allebach Lane	
Curtis Lane	
Green Hill Road	Kriebel Mill Road to PECO ROW
Haupt Way	
Kriebel Mill Road	Germantown Pike extending 520' south
Kriebel Mill Road	Water Street Road to 1,300' from closure
Pawlings Ford Road	
Sibel Circle	
Stuart Way	
Woodbridge Lane	

Priority 2

<i>road</i>	<i>segment</i>
Acorn Lane	
Barley Lane	
Bayton Road	
Beyer Lane	
Brandon Court	
Cedars Hill Road	
Clyston Circle	
Clyston Road	
Cold Springs Road	
Conrad Way	
Country View Lane	
Creekside Drive	
Crestline Drive	
Deep Meadow Lane	
Defford Circle	
Defford Road	
Doe Brook	
Dotts Way	
Drake Road	
Fieldcrest Way	
Glenview Drive	
Hanes Way	

7-Year Road Improvement Plan

Priority 2 *(continued)*

<i>road</i>	<i>segment</i>
Hedwig Lane	
Highview Drive	
Hillcrest Drive	
Hillside Circle	
Hogarth Lane	
Hollis Road	
Kriebel Mill Road	Mill Road to closure
Locust Drive	Conrad Way to cul-de-sac
Long Meadow Road	
Mann Road	
Markley Avenue	
Merion Way	
Methacton Avenue	
Nyce Way	
Overhill Drive	
Plumlyn Avenue	
Pondview Drive	
Preble Circle	
Quail Run	
Reichenbach Drive	
Saddle Wood Court	
Scheid Way	
Shearer Road	
Shefley Lane	
Slough Drive	
Smith Road	
Spring Creek Drive	
Stony Creek Road	
Sunny Ayre Drive	Locust Drive to Warner Road
Warner Road	
Weigner Road	

7-Year Road Improvement Plan

Priority 3

<i>road</i>	<i>segment</i>
Anvil Drive	
Blacksmith Lane	
Conestoga Lane	
Horseshoe Drive	
Hunt Valley Road	
Mill Road	
Muirfield Way	
Nicole Drive	
Reiner Road	
Spring Hill Road	
Steelman Road	

Please note ... The above lists are subject to change. Worcester Township continuously reviews road conditions, and prioritizes its road improvement schedule as conditions warrant. Generally, the roadways to be resurfaced as part of the annual road program are selected by March 1 of that year.

Appendix K

10-YEAR BRIDGE, CULVERT & STORM SEWER PLAN

10-Year Bridge, Culvert & Storm Sewer Plan

<i>location</i>	<i>project</i>	<i>priority</i>
Adair Drive	extend storm sewer installation *	1
Bean Road, Berks to Beyer	reconstruct downstream headwall	1
Bean Road, Whitehall to North Wales	patch abutment (masonry)	1
	backfill scour *	2
Grange Avenue, Mill to Water Street	remove sediment	2
Green Hill Road	replace culvert, install inlet box *	1
Green Hill Road, Kriebel Mill to Anders (N)	underpin culvert	2
Heebner Road, Hollow to Kriebel Mill	repair wing wall (masonry)	1
	install rock protection, backfill scour,	2
	replace/repair timbers	
Hickory Hill Drive, Valley Forge to Landis	install rock protection, remove sediment deposition, install standard bridge railing	2
Hollow Road, Doe Brook to Fawn	backfill scour *	2
Hollow Road, Fawn to Zacharias	reseal deck joints	2
Hollow Road, Stump Hall to Heebner Road (N)	replace steel pipe culvert	1
	backfill scour	2
Hollow Road, Stump Hall to Heebner (S)	underpin abutment	1
Hollow Road, Zacharias to Deer Creek	install scour protection *	1
	patch superstructure, remove sediment	2
Kriebel Mill Road, Water Street to Custer	install rock protection, remove sediment	2

* in proposed 2021 Budget

10-Year Bridge, Culvert & Storm Sewer Plan

<i>location</i>	<i>project</i>	<i>priority</i>
Kriebel Mill Road, Stump to Water Street	install guardrails *	1
Kriebel Mill Road, Water Street to Hedwig	underpin abutment	1
	install rock protection, repair curb and headwalls	2
Kriebel Mill Road, Water Street to Mill	road closure assessment	2
Landis Road, Hickory Hill to Potshop	install rock protection, remove sediment	2
Mill Road, Merrybrook to Hollow	repoint superstructure, remove sediment	2
Mill Road, at Merrybrook	install guardrails *	1
Spring Hill Road, Trooper to Reiner	remove sediment	2
Weber Road, Skippack to Curtis	repair structure (masonry), install bridge railing	1
	patch underside of structure, backfill scour, install rock protection	2
Wentz Church Road, Skippack to Barley	underpin abutment, install rock protection	2

* in proposed 2021 Budget

Please note ... The above lists are subject to change. Worcester Township continuously reviews its bridges, culverts and storm sewer system, and prioritizes improvements as conditions warrant.

Appendix L

10-YEAR PARK & PROPERTY IMPROVEMENT PLAN

10-Year Park & Property Improvement Plan

<i>facility</i>	<i>improvement(s)</i>
Administrative Office	replace roof, siding, trim, gutters; repaint exterior pave and stripe parking area upgrade landscaping at building entrance and parking area * upgrade parking area lights to LED *
Community Hall	audio system enhancement *
Farmers Union Hall	pave and stripe parking area
Sunnybrook Park	pave and stripe parking area
Mt. Kirk Park	expand, pave and stripe parking area install rest rooms install drinking fountain pave trail replace parking area guide rail
Heebner Park	pave and stripe parking area replace existing split rail fence with horse style fence * construct community classroom building
Heyser Field	replace signage *
Nike Park	pave and stripe parking area install fencing at frontage * install intake shed at Compost Park *
Public Works Complex	pave and stripe parking area

* in proposed 2021 Budget

10-Year Park & Property Improvement Plan

<i>facility</i>	<i>improvement(s)</i>
Zacharias Trial	install windows in Pioneer House design Zacharias Trail extension to Evansburg State Park *
Defford Treatment Plant	system improvements recommended by CKS/WWTP operator
Berwick Treatment Plant	system improvements recommended by CKS/WWTP operator

* in proposed 2021 Budget

Please note ... The above list is subject to change. Worcester Township continuously reviews its parks and properties, and prioritizes needed improvements as conditions warrant.