

AGENDA
WORCESTER TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE - WORCESTER, PA
MONDAY, JANUARY 4, 2016 – 11:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE

INFORMATIONAL ITEMS

- Executive Session announcement.

PUBLIC COMMENT

- A five minute per person limit for any items not listed on this agenda for official action.

OFFICIAL ACTION ITEMS

- a) Temporary Chairman
 - A motion to appoint a Temporary Chairman.
- b) Temporary Secretary
 - A motion to appoint a Temporary Secretary.
- c) Chairman to the Board of Supervisors
 - A motion to appoint a Chairman to the Board of Supervisors for 2016.
- d) Vice Chairman to the Board of Supervisors
 - A motion to appoint a Vice Chairman to the Board of Supervisors for 2016.
- e) reorganization appointments and establishments
 - A motion(s) to appoint various official and volunteer posts, to set a meeting and holiday schedules, and to decide other matters.
- f) Resolution 2016-01
 - A resolution to authorize certain activities conducted by the Worcester Township Volunteer Fire Department in 2016.
- g) Resolution 2016-02
 - A resolution to establish a fee schedule for 2016.
- h) Resolution 2016-03
 - A resolution to set refuse and recycling collection times.

(over)

OTHER BUSINESS

ADJOURNMENT

UPCOMING MEETINGS

Board of Auditors, Reorganization	Tuesday, January 5	8:30 AM
Zoning Hearing Board	<i>to be scheduled at Reorganization Meeting</i>	
Board of Supervisors, Work Session	<i>to be scheduled at Reorganization Meeting</i>	
Board of Supervisors, Business Meeting	<i>to be scheduled at Reorganization Meeting</i>	
Planning Commission	<i>to be scheduled at Reorganization Meeting</i>	

The Board of Auditors will meet at the Township Building, 1721 Valley Forge Road.

MEMO

to: Board of Supervisors

cc: Eunice Kriebel, Assistant Township Manager
Amanda Zimmerman, Assistant Township Manager

from: Tommy Ryan, Township Manager

date: December 22, 2015

re: **annual appointments and proposed schedules**

Below find my recommendations for the annual appointments, schedules and other matters. At the January 4 Reorganization Meeting the Members will discuss and may decide upon these items. The items may be considered by a motion of the Board, and this motion may encompass more than one item. For example, if, at this meeting, the Members discuss and are agreeable to all items listed, one motion can be made that enumerates all items to be considered for approval. And if, at this meeting, it is found that any item is not agreeable to the entire Board, then this item may be considered by a separate motion.

OFFICIAL APPOINTMENTS

1. Township Manager, Tommy Ryan
2. Secretary, Tommy Ryan
3. Zoning Officer, Tommy Ryan
4. Right To Know Officer, Tommy Ryan
5. Pension Plan Administrative Officer, Tommy Ryan
6. Assistant Township Manager, Amanda Zimmerman
7. Treasurer, Erica Lucey
8. Assistant Treasurer, Amanda Zimmerman
9. Assistant Zoning Officer, Kristen Marin
10. Assistant Zoning Officer, CKS, Inc.
11. Assistant Secretary, Laura Simpson
12. Public Works Director, Robert D'Hulster
13. Road Master, Robert D'Hulster
14. Fire Marshal, David Cornish
15. Building Code Official, Keystone Municipal Services, Inc.
16. Township Engineer, CKS, Inc.
17. Township Solicitor, Wisler Pearlstine, LLP
18. Township Auditor, Bee Bergvall & Co., P.C.
19. PSATS Convention Delegate, Arthur Bustard
20. PSATS Convention Delegate, Susan Caughlan
21. PSATS Convention Delegate, Stephen Quigley
22. PSATS Convention Voting Delegate, Arthur Bustard
23. Deputy Tax Collector, Laurie Augustine

VOLUNTEER APPOINTMENTS

1. Gordon Todd, to the position of Vacancy Board Chairman, for a one-year term to expire on December 31, 2016
2. Gordon Todd, to the position of Planning Commission Member, for a four-year term to expire on December 31, 2019
3. Anthony Sherr, to the position of Planning Commission Member, for a four-year term to expire on December 31, 2019
4. John D'Lauro, to the position of Zoning Hearing Board Member, for a three-year term to expire on December 31, 2018

SCHEDULES

1. holiday schedule (office observance dates)
 - a) President's Day (February 15)
 - b) Memorial Day (May 30)
 - c) Independence Day (July 4)
 - d) Labor Day (September 5)
 - e) Thanksgiving Day (November 24)
 - f) the day after Thanksgiving (November 25)
 - g) Christmas Eve Day (not applicable)
 - h) Christmas Day (December 26)
 - i) New Year's Eve Day (not applicable)
 - j) New Year's Day, (January 2, 2017)
2. meeting schedule
 - a) Board of Auditors 2016 Reorganization meeting, to be held January 5, at 8:30AM, at the Township Building, 1721 Valley Forge Road.
 - b) Board of Supervisors Work Sessions and Business Meetings, to be held on January 20, February 17, March 16, April 20, May 18, June 15, July 20, August 17, September 21, October 19, November 16 and December 21. The Work Sessions will start at 6:00PM and the Business Meeting will start at 7:30PM, and all meetings to be held at Worcester Township Community Hall, 1031 Valley Forge Road.
 - c) Planning Commission, to be held on January 28, February 25, March 24, April 28, May 26, June 23, July 28, August 25, September 22, October 27, November 10, and December 8, all meetings to start at 7:30PM, and all meetings to be held at Worcester Township Community Hall, 1031 Valley Forge Road.
 - d) Zoning Hearing Board meetings, to be held on January 26, February 23, March 22, April 26, May 24, June 28, July 26, August 23, September 27, October 25, November 22, and December 27, all meetings to start at 6:30PM, and all meetings to be held at Worcester Township Community Hall, 1031 Valley Forge Road.
 - e) Board of Supervisors 2017 Reorganization meeting, to be held on January 3, 2017 at 11AM, at the Worcester Township Community Hall, 1031 Valley Forge Road.

OTHER ESTABLISHMENTS

1. Township depositories – Pennsylvania Local Government Investment Trust, Ambler Savings Bank, First Niagara, and Uninvest-Union National Bank
2. Treasurer's Bond – to require the Treasurer to be bonded in the amount of \$10 million
3. vehicle reimbursement rate – IRS-approved rate for miles driven for business purposes
4. newspaper of record – *Times Herald*, Norristown

EXHIBIT A

Section I - RESIDENTIAL BUILDING PERMITS

new dwellings, per sf	\$	0.35
building additions & renovations, minimum \$50; per sf	\$	0.35
decks 30" or more above grade		
for the first 500 sf	\$	125.00
for each additional 100 sf or fraction thereof	\$	15.00
fire suppression or detection systems, standpipes & hose cabinets		
for the first \$1,000 of total cost	\$	75.00
for each additional \$1,000 of total cost or fraction thereof	\$	10.00
accessory structures 500 sf and greater		
for the first 100 sf of floor area	\$	75.00
for each additional 100 sf of floor area or fraction thereof	\$	10.00
miscellaneous construction		
for the first \$1,000 of total cost	\$	65.00
for each additional \$1,000 of total cost or fraction thereof	\$	20.00
generators	\$	60.00
<i>plus electrical and mechanical permit fee, as applicable</i>		
windows & doors requiring structural change		
for the first 5 windows and/or doors	\$	75.00
for each additional window/door	\$	10.00
driveway gates	\$	75.00
Use & Occupancy permit, temporary of permanent, new homes only	\$	100.00

Section II - NON-RESIDENTIAL BUILDING PERMITS

new buildings, per sf	\$	0.40
building additions & renovations		
for the first 500 sf of floor area	\$	275.00
for each additional 500 sf of floor area or fraction thereof	\$	200.00
accessory buildings 401 sf and greater, decks & porches		
for the first 200 sf of floor area	\$	150.00
for each additional 100 sf of floor area or fraction thereof	\$	10.00

Section II - NON-RESIDENTIAL BUILDING PERMITS *(continued)*

windows & doors requiring structural change; driveway gates	
for the first 5 windows and/or doors	\$ 75.00
for each additional window/door	\$ 10.00
driveway gates	\$ 75.00
fire suppression or detection systems, standpipes & hose cabinets	
for the first \$1,000 of total cost	\$ 100.00
for each additional \$1,000 of total cost or fraction thereof	\$ 25.00
generators, plus electrical and mechanical permit fee, as applicable	\$ 250.00
construction trailers, plus electrical and mechanical permit fee, as applicable	\$ 75.00
miscellaneous construction	
for the first \$1,000 of total cost	\$ 85.00
for each additional \$1,000 of total cost or fraction thereof	\$ 20.00
Use & Occupancy permit, temporary of permanent, <i>new construction only</i>	\$ 100.00
Use & Occupancy inspection, <i>tenant change, resale, use change</i>	\$ 250.00

Section III - MECHANICAL, ELECTRICAL & PLUMBING PERMITS

mechanical	
for the first \$1,000 of total cost	\$ 60.00
for each additional \$1,000 of total cost or fraction thereof	\$ 10.00
gas piping installtion	\$ 75.00
electrical	\$ 50.00
plumbing	
up to three fixtures	\$ 60.00
each additional fixture	\$ 20.00
water service	\$ 50.00
sewer lateral	\$ 50.00
grinder pump	\$ 50.00
sewer tapping fee, <i>per EDU</i>	\$ 3,500.00

Section IV - OTHER BUILDING PERMIT & REVIEW FEES

retaining walls 4' or greater in height		
for the the first 500 lf	\$	65.00
for each additional 100 lf or fraction thereof	\$	10.00
fences 6' or greater in height		
for the the first 500 lf	\$	65.00
for each additional 100 lf or fraction thereof	\$	10.00
pools, spas & hot tubs		
above-ground	\$	100.00
in-ground	\$	200.00
signs		
building inspector review, if applicable	\$	100.00
zoning officer review	\$	65.00
flag poles	\$	50.00
cell & radio antennas 50 feet and greater in height	\$	275.00
demolition permit		
per building demolished or load bearing walls	\$	350.00
interior alteration that does not include load-bearing walls	\$	200.00
accessory structure up to 1,001 sf or greater	\$	100.00
accessory structure up to 1,000 sf		no charge
below-ground tank, installation or removal, <i>non-propane</i>	\$	75.00
plan review fees		
building plans, <i>minimum \$50; per sf</i>	\$	0.10
accessibility plans, <i>minimum \$50; per sf</i>	\$	0.05
mechanical plans, <i>minimum \$50; per sf</i>	\$	0.05
fire plans, <i>minimum \$50; per sf</i>	\$	0.05
plumbing plans, <i>per fixture</i>	\$	10.00

Section V - ZONING PERMITS

retaining walls up to 4' in height	\$	65.00
fences up to 6' in height	\$	65.00
driveway permit	\$	65.00
decks up to 30" above grade and patios	\$	65.00
moving or relocating existing accessory structures, up to 500 sf	\$	65.00
moving or relocating existing accessory structures, 501 sf and greater for the first 1000 sf of floor area	\$	100.00
for each additional 500 sf of floor area or fraction thereof	\$	10.00
general zoning permit	\$	65.00
solicitation permit, <i>per individual soliciting</i>	\$	50.00
yard sale, <i>per two event days</i>	\$	5.00
grading & excavation permit up to three inspections	\$	275.00
each additional inspection	\$	85.00

Section VI - PERMIT & INSPECTION PENALTIES

starting or performing work without required permit first offense	\$	50.00
second and subsequent offenses	\$	100.00
failure to provide 24 hours notice to cancel inspection cancellation	\$	50.00
not ready for inspection, per occurrence	\$	50.00
failure to correct deficiencies found after two inspections, <i>per occurrence</i>	\$	100.00
penalty fee for failure to obtain a permit, <i>in addition to permit fee</i>	\$	100.00
penalty for trash hauler failure to obtain annual permit	\$	100.00

Section VII - ZONING HEARING & UCC APPEAL BOARD FEES

application to the Zoning Hearing Board, residential use		
application fee	\$	750.00
fee to postpone or continue hearing, per occurrence	\$	250.00
application to the Zoning Hearing Board, non-residential use		
application fee	\$	1,500.00
fee to postpone or continue hearing, per occurrence	\$	250.00
appeal of Zoning Officer decision		
appeal fee	\$	2,500.00
fee to postpone or continue hearing, per occurrence	\$	250.00
Zoning Officer determination letter	\$	65.00
application to the UCC Board of Appeals		
application fee	\$	300.00
hearing fee	\$	450.00
fee to postpone or continue hearing, per occurrence	\$	250.00

Section VIII - BOARD OF SUPERVISOR FEES

application for Conditional Use Approval		
applicaton fee	\$	2,000.00
escrow	\$	3,000.00
Montgomery County Planning Commission fee		actual
fee to postpone or continue hearing, per occurrence	\$	250.00
application to amend the Zoning Map		
application fee	\$	1,500.00
escrow	\$	1,500.00
fee to postpone or continue hearing, per occurrence	\$	500.00
application to amend the Zoning Ordinance		
application fee	\$	1,500.00
escrow	\$	1,500.00
fee to postpone or continue hearing, per occurrence	\$	500.00
validity challenge to the Zoning Ordinance or Zoning Map		
application fee	\$	5,000.00
escrow	\$	5,000.00
fee to postpone or continue hearing, per occurrence	\$	500.00
application for a Curative Amendment		
application fee	\$	5,000.00
escrow	\$	5,000.00
fee to postpone or continue hearing, per occurrence	\$	500.00

Section IX - SUBDIVISION & LAND DEVELOPMENT FEES

Subdivision & Land Development, Residential or Non-residential, Sketch Plan		
application fee	\$	100.00
escrow	\$	500.00
Subdivision, Residential, 1 to 3 lots		
application fee	\$	750.00
escrow	\$	1,500.00
Subdivision, Residential, 4 to 20 lots		
base application fee	\$	750.00
additional per dwelling unit fee	\$	300.00
escrow	\$	2,500.00
Subdivision, Residential, 21 to 50 lots		
base application fee	\$	750.00
additional per dwelling unit fee	\$	300.00
escrow	\$	5,000.00
Subdivision, Residential, 51 or more lots		
base application fee	\$	750.00
additional per dwelling unit fee	\$	300.00
escrow	\$	10,000.00
Land Development, Non-residential		
application fee	\$	750.00
escrow	\$	5,000.00
Transferable Development Rights		
application for 1 to 10 lots	\$	1,000.00
application for 11 to 20 lots	\$	1,500.00
application for 21 or more lots	\$	2,000.00
Escrow Releases		
10% of total escrow release amount, not to exceed \$100 per request		as noted
Act 209 Traffic Impact Fee		
North Transportation Service Area, per peak PM trip	\$	3,977.00
South Transportation Service Area, per peak PM trip	\$	3,125.00

Section X - HIGHWAY & ROAD FEES

Highway/Road Occupancy permit		
application fee	\$	50.00
supplement fee	\$	10.00
emergency permit Fee	\$	10.00
Highway/Road Occupancy inspection fees, surface opening up to 40 sf		
cartway opening	\$	50.00
shoulder opening	\$	30.00
opening outside pavement and shoulder	\$	10.00
Highway/Road Occupancy inspection fees, surface opening 41 sf and greater		
\$50 base, pluse for each additional 100 sf in cartway	\$	20.00
\$30 base, pluse for each additional 100 sf in shoulder	\$	10.00
\$10 base, pluse for each additional 100 sf of area outside of pavement an shoulder	\$	5.00
Highway/Road Occupancy inspection fees, utilities pole, <i>per pole</i>	\$	20.00

Section XI - SEWER RENTAL FEES & CERTIFICATIONS

sewer rental fee		
quarterly fee, residential	\$	126.45
quarterly fee, commercial, per 1,000 gallons	\$	8.25
sewer certification		
certified letter fee	\$	20.00
property posting	\$	15.00
water shut off & turn on	\$	25.00
return check fee	\$	25.00
return check fee	\$	10.00
tax certification		
duplicate	\$	30.00
returned check fee	\$	5.00
	\$	10.00

Section XII - FALSE ALARM FEES

false alarm penalty		
failure to register	\$	50.00
first and second offenses per year		no fine
third offense per year	\$	100.00
fourth offense per year	\$	200.00
fifth and subsequent offenses per year	\$	300.00

Section XIII - PARK RENTAL FEES

Community Hall rental fee

per event, Township resident, *business or organization use only* \$ 50.00
 security deposits, *by separate check, must be submitted with application* 2X rental fee

pavilion rental fee, Township resident, business or organization

up to 25 individuals \$ 25.00
 26-50 individuals \$ 50.00
 51-75 individuals \$ 75.00
 76-100 individuals, *maximum 100 persons per event* \$ 100.00
 security deposits, *by separate check, must be submitted with application* 2X rental fee

pavilion rental fee, non-Township resident, business or organization

up to 25 individuals \$ 50.00
 26-50 individuals \$ 100.00
 51-75 individuals \$ 150.00
 76-100 individuals, *maximum 100 persons per event* \$ 200.00
 security deposits, *by separate check, must be submitted with application* 2X rental fee

field rental fee, single use, Township resident, business or organization

up to four hours \$ 25.00
 each additional hour \$ 5.00

field rental fee, single use, non-Township resident, business or organization

up to four hours \$ 50.00
 each additional hour \$ 5.00

field rental fee, Spring season use (March 1 to July 31)

one to two days per week, per field \$ 275.00
 three to four days per week, per field \$ 385.00
 five to seven days per week, per field \$ 550.00
 discount for minimum 65% Worcester resident participants 50%
 discount for minimum 90% youth participants 25%
discounts may be combined

field rental fee, Fall season use (August 1 to November 30)

one to two days per week, per field \$ 225.00
 three to four days per week, per field \$ 315.00
 five to seven days per week, per field \$ 450.00
 discount for minimum 65% Worcester resident participants 50%
 discount for minimum 90% youth participants 25%
discounts may be combined

Section XV - OTHER FEES AND CHARGES

credit card convenience charge , <i>varies by credit card company</i>		actual
Township-authorized services by Township Engineer , <i>rates per hour</i>		
Township Engineer	\$	118.00
Assistant Engineer/Construction Manager	\$	108.00
Building Inspector/Tech Assistant/Inspector	\$	85.00
Administrative Assistant	\$	45.00
travel charge		IRS rate
out-of-pocket expenses away from office		actual
postage, reproduction, toll telephone charges		actual
Township-authorized services by Township Solicitor , <i>per hour</i>		
Township Solicitor	\$	160.00
Township-authorized services by Township Building Inspector , <i>per hour</i>		
UCC Inspector, building construction	\$	62.00
UCC Inspector, plan review	\$	62.00
UCC Inspector, plumbing construction	\$	62.00
UCC Inspector, mechanical construction	\$	62.00

NOTES:

1 - *Floor area. Floor Area is measured from outside wall to outside wall.*

2 - *New Residential SF Calculation. For new residential construction and additions to existing residential units, square footage shall include basements, attached garages & attics over six feet in height, and shall exclude crawl spaces.*

3 - *Total Cost Calculation. The total cost of all the construction portions of a project is generally based upon the sum of the construction contract(s) and other direct construction costs; this does not include the compensation paid to the engineer, architect and consultants or the cost of the land. The Township has the final determination in accepting the submitted cost of construction as provided on the permit application and may at its discretion require evidence to support said proposed cost of construction.*

4 - *Township Organization Status. For an organization to qualify as a Township-based organization, at least 65% of participants must reside in Worcester Township. Documentation that verifies participant residency must be furnished to the Township, and the Township has sole discretion in determining if the residency has been met.*

5 - *Past Due Invoices. Past due invoices are subject to interest rate charges as provided by law. Charges for services that involve a late fee as stated in this resolution are not subject to charges for interest.*

6 - *Omissions and Errors. The failure to list, in this Resolution, a fee that is properly listed elsewhere shall not obviate the responsibility to pay that fee.*

AGENDA
WORCESTER TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE - WORCESTER, PA
WEDNESDAY, JANUARY 20, 2016 - 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE

INFORMATIONAL ITEMS

PUBLIC COMMENT

- A five-minute limit per person.

PRESENTATIONS

- a) Planning Commission Alternate Members
 - The Township Solicitor will present an overview of recently-adopted State Law that permits the appointment of Alternate Members to the Planning Commission.
- b) Hickory Hill Sewer Project funding
 - The Township Manager will present an overview of a potential funding option for the Hickory Hill Sewer Project.

OTHER BUSINESS

ADJOURNMENT

UPCOMING MEETINGS

Zoning Hearing Board	Tuesday, January 26	6:30 PM
Planning Commission	Thursday, January 28	7:30 PM
Board of Supervisors, Work Session	Wednesday, February 17	6:00 PM
Board of Supervisors, Monthly Meeting	Wednesday, February 17	7:30 PM

All meetings are held at the Worcester Township Community Hall, 1031 Valley Forge Road.

PENNSYLVANIA MUNICIPALITIES PLANNING CODE - APPOINTMENT, TERM AND VACANCY OF PLANNING COMMISSION MEMBERS AND CONDUCT OF BUSINESS OF PLANNING COMMISSION

Act of Oct. 7, 2015, P.L. 176, No. 42

Cl. 40

Session of 2015

No. 2015-42

HB 33

AN ACT

Amending the act of July 31, 1968 (P.L.805, No.247), entitled, as amended, "An act to empower cities of the second class A, and third class, boroughs, incorporated towns, townships of the first and second classes including those within a county of the second class and counties of the second through eighth classes, individually or jointly, to plan their development and to govern the same by zoning, subdivision and land development ordinances, planned residential development and other ordinances, by official maps, by the reservation of certain land for future public purpose and by the acquisition of such land; to promote the conservation of energy through the use of planning practices and to promote the effective utilization of renewable energy sources; providing for the establishment of planning commissions, planning departments, planning committees and zoning hearing boards, authorizing them to charge fees, make inspections and hold public hearings; providing for mediation; providing for transferable development rights; providing for appropriations, appeals to courts and penalties for violations; and repealing acts and parts of acts," in planning agencies, further providing for appointment, term and vacancy of planning commission members and for conduct of business of planning commission.

The General Assembly of the Commonwealth of Pennsylvania hereby enacts as follows:

Section 1. Section 203 of the act of July 31, 1968 (P.L.805, No.247), known as the Pennsylvania Municipalities Planning Code, reenacted and amended December 21, 1988 (P.L.1329, No.170), is amended by adding a subsection to read:

Section 203. Appointment, Term and Vacancy.--* * *

(e) The governing body may appoint by resolution at least one but no more than three residents of the municipality to serve as alternate members of the planning commission. The term of office of an alternate member shall be four years. When seated pursuant to the provisions of section 207, an alternate shall be entitled to participate in all proceedings and discussions of the commission to the same and full extent as provided by law for commission members, including, specifically, the right to cast a vote as a voting member during the proceedings, and shall have all the powers and duties set forth in this act and as otherwise provided by law. Alternates shall not serve as a member of the zoning hearing board or as a zoning officer. Any alternate may participate in any proceeding or discussion of the commission but shall not be entitled to vote as a member of the commission nor be reimbursed pursuant to section 202 unless designated as a voting alternate member pursuant to section 207.

Section 2. Section 207 of the act, reenacted December 21, 1988 (P.L.1329, No.170), is amended to read:

Section 207. Conduct of Business.--(a) The commission shall elect its own chairman and vice-chairman and create and fill such other offices as it may determine. Officers shall serve annual terms and may succeed themselves. The commission may make and alter by laws and rules and regulations to govern its procedures consistent with the ordinances of the municipality and the laws of the Commonwealth. The commission shall keep a full record of its business and shall annually make a written report by March 1 of each year of its activities to the governing body. Interim reports may be made as often as may be necessary, or as requested by the governing body.

(b) The chairman of the planning commission may designate alternate members of the commission to substitute for any absent member or member who has recused himself or has been disqualified by the governing body, and, if, by reason of absence, recusal or disqualification of a member, a quorum is not reached, the chairman of the commission shall designate as many alternate members of the commission to sit on the commission as may be needed to reach a quorum. Any alternate member of the commission shall continue to serve on the commission in all proceedings involving the matter or case for which the alternate was initially appointed until the commission has made a final decision on the matter or case. Designation of an alternate pursuant to this section shall be made on a case-by-case basis in rotation according to declining seniority among all alternates.

Section 3. This act shall take effect in 60 days.

APPROVED--The 7th day of October, A.D. 2015.

TOM WOLF



Montgomery County, PA

General Obligation Bonds, Series of 2016
January 15, 2016

Confidential - Not for Distribution



BOENNING & SCATTERGOOD
ESTABLISHED 1914

Contact Information

Michael A. Wolf, Managing Director
Boenning & Scattergood, Inc.
4 Tower Bridge, 200 Barr Harbor Drive, Suite 300
West Conshohocken, PA 19428-2979

Tel: (610) 684-5411

Fax: (610) 832- 5254

Email: mwolf@boenninginc.com

**I. Option 1:
Hypothetical Bond Issue for New Sewer Project
25 Year Term**

Option 1: Annual Debt Service, Series of 2016

Date	Principal	Coupon	Interest	Total P+I
12/01/2016	-	-	21,535.73	21,535.73
12/01/2017	35,000.00	2.000%	32,712.50	67,712.50
12/01/2018	35,000.00	2.000%	32,012.50	67,012.50
12/01/2019	35,000.00	2.000%	31,312.50	66,312.50
12/01/2020	35,000.00	2.000%	30,612.50	65,612.50
12/01/2021	35,000.00	2.000%	29,912.50	64,912.50
12/01/2022	35,000.00	2.000%	29,212.50	64,212.50
12/01/2023	35,000.00	2.000%	28,512.50	63,512.50
12/01/2024	35,000.00	2.000%	27,812.50	62,812.50
12/01/2025	40,000.00	2.750%	27,112.50	67,112.50
12/01/2026	40,000.00	2.750%	26,012.50	66,012.50
12/01/2027	40,000.00	2.750%	24,912.50	64,912.50
12/01/2028	40,000.00	2.750%	23,812.50	63,812.50
12/01/2029	40,000.00	3.125%	22,712.50	62,712.50
12/01/2030	45,000.00	3.125%	21,462.50	66,462.50
12/01/2031	45,000.00	3.125%	20,056.26	65,056.26
12/01/2032	45,000.00	3.125%	18,650.00	63,650.00
12/01/2033	50,000.00	3.375%	17,243.76	67,243.76
12/01/2034	50,000.00	3.375%	15,556.26	65,556.26
12/01/2035	50,000.00	3.375%	13,868.76	63,868.76
12/01/2036	55,000.00	3.375%	12,181.26	67,181.26
12/01/2037	55,000.00	3.500%	10,325.00	65,325.00
12/01/2038	55,000.00	3.500%	8,400.00	63,400.00
12/01/2039	60,000.00	3.500%	6,475.00	66,475.00
12/01/2040	60,000.00	3.500%	4,375.00	64,375.00
12/01/2041	65,000.00	3.500%	2,275.00	67,275.00
Total	\$1,115,000.00	-	\$539,067.03	\$1,654,067.03

Yield Statistics

Average Life	15.093 Years
All Inclusive Cost (AIC)	3.7374267%

Estimated, potential interest rates are calculated based on current market conditions (as of January 14, 2016) and publically available information. Any interest rates are contingent upon market conditions at that time the bonds are issued, at some future unknown date. Certain assumptions related to the Township's credit rating have been made to the estimated hypothetical rates, as well. As indicated on slide two of this report, the estimated rates should be considered at a range of estimated current market rates, and therefore, the Township should not consider a single outcome but a range of potential outcomes.

**II. Option 2:
2-Part Bond Issue for New Sewer Project
& Refinance Existing Bank Loan**

Option 2: Sources & Uses of Funds, Series of 2016 – 2 Purposes

	New Sewer Project	Bank loan Refunding	Issue Summary
Sources Of Funds			
Par Amount of Bonds	\$1,085,000.00	\$1,900,000.00	\$2,985,000.00
Total Sources	\$1,085,000.00	\$1,900,000.00	\$2,985,000.00
Uses Of Funds			
Original Issue Discount (OID)	15,995.55	8,074.15	24,069.70
Total Underwriter's Discount (0.850%)	9,222.50	16,150.00	25,372.50
Costs of Issuance	15,993.30	28,006.70	44,000.00
Deposit to Project Construction Fund	1,040,000.00		1,040,000.00
Deposit to Prepay Bank Loan		1,846,000.00	1,846,000.00
Rounding Amount	3,788.65	1,769.15	5,557.80
Total Uses	\$1,085,000.00	\$1,900,000.00	\$2,985,000.00

Estimated, potential interest rates are calculated based on current market conditions (as of January 14, 2016) and publically available information. Any interest rates are contingent upon market conditions at that time the bonds are issued, at some future unknown date. Certain assumptions related to the Township's credit rating have been made to the estimated hypothetical rates, as well. As indicated on slide two of this report, the estimated rates should be considered at a range of estimated current market rates, and therefore, the Township should not consider a single outcome but a range of potential outcomes.

Option 2: Estimated Costs of Issuance, Combined Series of 2016

	Rated: "AA" (Estimate)	
Costs that depend on Issue Size		
Underwriter's Discount	\$25,372.50	0.850%
Bond Insurance	\$0.00	NA
"Fixed" Costs		
Legal (Bond Counsel + Expenses)	\$17,000.00	
Legal Expenses	\$0.00	
Solicitor	\$6,500.00	
Preparing Official Statements	3,500.00	
Printing	1,000.00	(1)
Rating Fee (Moody's)	11,000.00	(2)
Paying Agent	1,000.00	
Escrow Agent Fee	0.00	
SLGS	0.00	
Verification & Escrow (CDM)	0.00	
Self-Liquidating Report	2,500.00	
Miscellaneous (CUSIP, etc.)	750.00	
	<u>\$43,250.00</u>	
TOTAL	<u><u>\$68,622.50</u></u>	

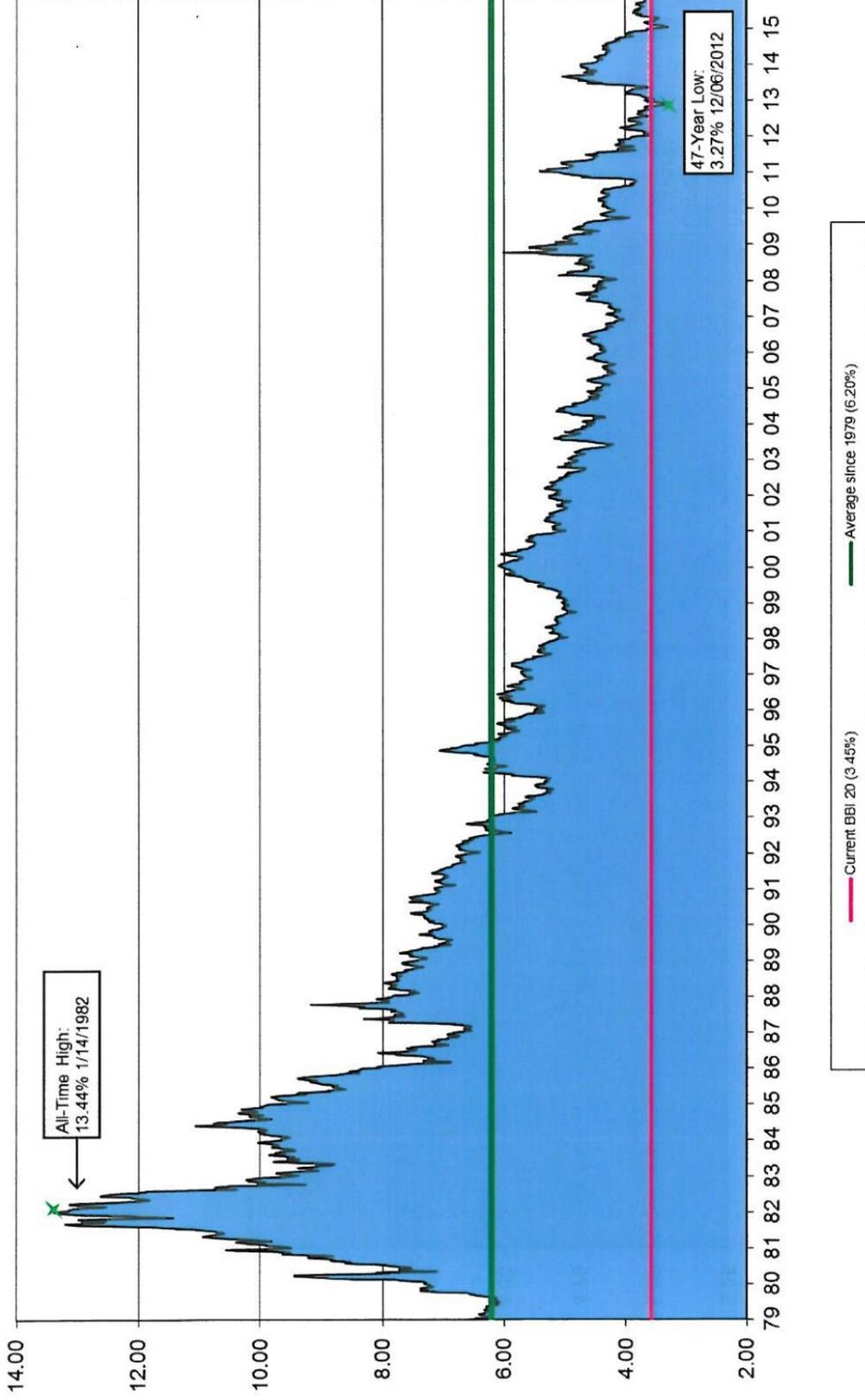
* Estimates are conservatively high.

(1) Outside Printer

(2) From published schedule.

Interest Rate Trend

Bond Buyer 20 Index: 1979-2016



Interest Rate Trend

By analyzing the Bond Buyer 20 Index, which is a national collection of high grade municipal bonds, historical interest rate trends can be identified.

As can be seen from the table to the right, the BBI 20 is now at one of its lowest points since 1994.

In fact, since that time, this index has been lower than the present only 0.787% of the time and has been more than 0.25% lower than current only 0.00% of the time.

This would indicate that the present time is a historically attractive borrowing environment.

Higher by 1.75%	29.283%
Higher by 1.50%	43.881%
Higher by 1.25%	52.185%
Higher by 1.00%	66.958%
Higher by 0.75%	81.906%
Higher by 0.50%	87.325%
Higher by 0.25%	94.143%
Higher than Current BBI 20	99.126%
Current BBI 20 (3.45%)	0.087%
Lower than Current BBI 20	0.787%
Lower by 0.25%	0.000%
Lower by 0.50%	0.000%
Lower by 0.75%	0.000%
Lower by 1.00%	0.000%
Lower by 1.25%	0.000%
Lower by 1.50%	0.000%
Lower by 1.75%	0.000%
Lower by 2.00%	0.000%

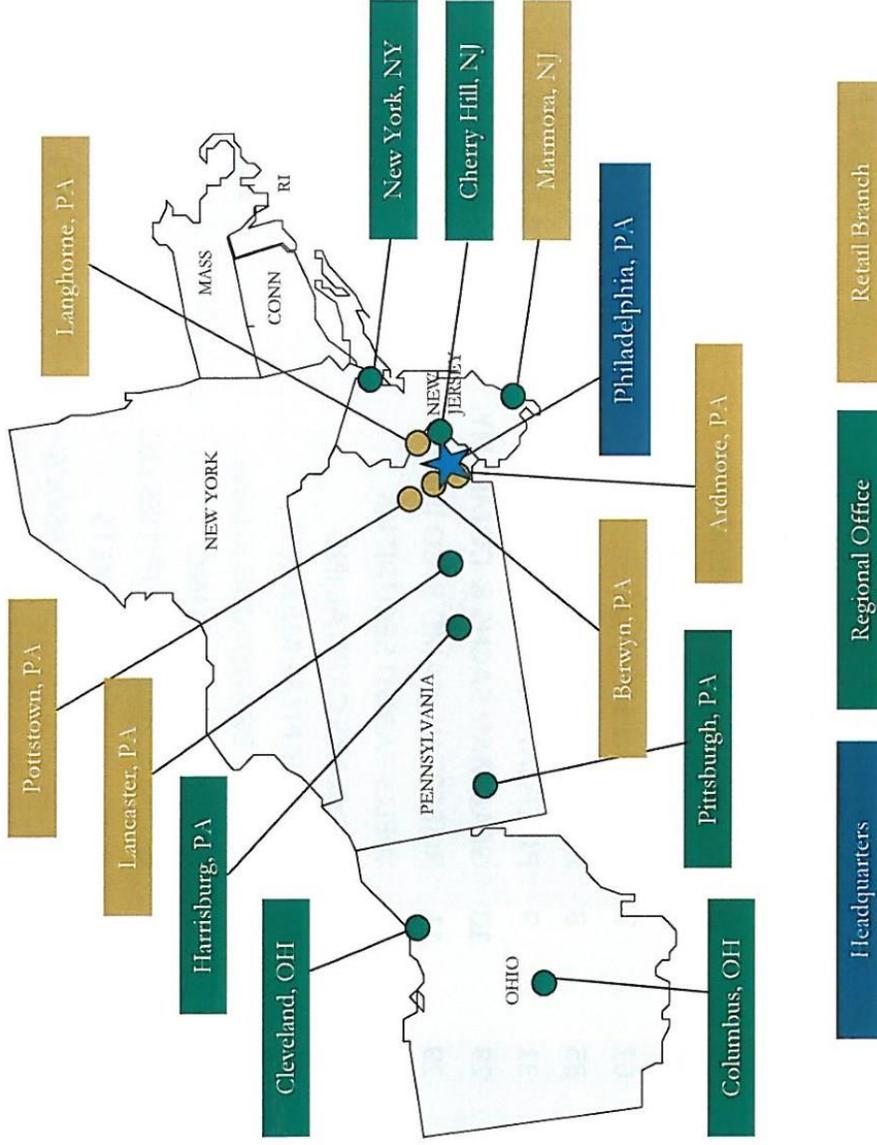
Office Locations and Staffing

Current office locations and staffing

- 12 office locations throughout the Mid-Atlantic and Midwest Regions
- Executive offices and fixed income capital markets headquartered in West Conshohocken, Pennsylvania
- Approximately 165 employees nationwide

Presence in region

- Firm's core service area is primarily focused in the Mid-Atlantic and Midwest Regions
- We have approximately 50 retail sales professionals and more than 40 equity and fixed income professionals
- Public finance offices located in Pittsburgh and West Conshohocken
- Six senior investment banking professionals



Important Disclosure

Boenning & Scattergood, Inc. ("Boenning") is providing the information contained in this presentation for discussion purposes only in anticipation of serving as underwriter, not as a financial advisor, including a Municipal Advisor (as such term is defined in Section 975(e) of the Dodd-Frank Wall Street Reform and Consumer Protection Act). The primary role of the underwriter will be to purchase the bonds as principal, in a commercial arm's length transaction. If selected as your underwriter, Boenning & Scattergood will be acting as a principal and not as your agent or your fiduciary. We may have financial and other interests that differ from those of the Township. Additionally, in connection with the proposed transaction, Boenning may provide incidental advice with respect to the structure, timing, terms and other matters concerning the issuance of securities. However, Boenning does not assume any financial advisory or fiduciary responsibilities and any such services provided by Boenning as they relate to our role as underwriter or placement agent should not be construed as those of a Municipal Advisor.

This presentation was prepared exclusively for the benefit and internal use of the Boenning & Scattergood client to whom it is directly addressed and delivered in order to assist the client in evaluating, on a preliminary basis, the feasibility of a possible transaction or transactions and does not carry any right of publication or disclosure, in whole or in part, to any other party. This presentation is for discussion purposes only and is incomplete without reference to, and should be viewed solely in conjunction with, the oral briefing provided by Boenning & Scattergood. Neither this presentation nor any of its contents may be disclosed or used for any other purpose without the prior written consent of Boenning & Scattergood.

Boenning & Scattergood's opinions and estimates constitute Boenning & Scattergood's judgment and should be regarded as indicative, preliminary and for illustrative purposes only. In preparing this presentation, we have relied upon and assumed, without independent verification, the accuracy and completeness of all information available from public sources or which was provided to us by or on behalf of the client or which was otherwise reviewed by us. Boenning & Scattergood makes no representations as to the actual value which may be received in connection with a transaction nor the legal, tax or accounting effects of consummating a transaction. Prior to entering into any transaction, you should determine, without reliance upon Boenning, the economic risks and merits, as well as the legal, tax and accounting characterizations and consequences of the transaction. The ultimate decision to proceed with any transaction rest solely with the client.

**AGENDA
WORCESTER TOWNSHIP BOARD OF SUPERVISORS
BUSINESS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE - WORCESTER, PA
WEDNESDAY, JANUARY 20, 2016 – 7:30 PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE

INFORMATIONAL ITEMS

- Executive Session announcement.

PUBLIC COMMENT

- A five minute per person limit for any items not listed on this agenda for official action.

OFFICIAL ACTION ITEMS

- a) consent agenda
 - A motion to approve a consent agenda that includes the following items:
 - i. Treasurer's Report and other Monthly Reports for December 2015;
 - ii. bill payment;
 - iii. December 16, 2015 Business Meeting minutes; and,
 - iv. January 4, 2016 Reorganization Meeting minutes.
- b) Ordinance 2016-255
 - A motion to advertise a proposed ordinance to prohibit the use of brake retarders at a certain portion of Skippack Pike.
- c) Ordinance 2016-256
 - A motion to advertise a proposed ordinance to establish the North Penn Water Authority as the preferred water service provider in the Township, and to establish a designated service area.
- d) Resolution 2016-04
 - A resolution to authorize the destruction of certain public records in accordance with Act 428 of 1968 and the *Municipal Records Manual*.
- e) Resolution 2016-05
 - A resolution to appoint a liaison to Berkheimer as to the handling of confidential information.
- f) Resolution 2016-06
 - A resolution to join a regional UCC Board of Appeals and appoint a Board representative.
- g) Municipalities Planning Code review period waiver
 - A motion to accept Applicant's offer to waive the MPC 90-day review period for a subdivision at Berks Road.

(over)

- h) Township Auditor
 - A motion to appoint a Township Auditor.
- i) ratification of hire
 - A motion to ratify the hire of a full-time employee.
- j) contribution
 - A motion to approve a \$1,000 contribution to the Methacton High School post-prom event.

OTHER BUSINESS

ADJOURNMENT

UPCOMING MEETINGS

Zoning Hearing Board	Tuesday, January 26	6:30 PM
Planning Commission	Thursday, January 28	7:30 PM
Board of Supervisors, Work Session	Wednesday, February 17	6:00 PM
Board of Supervisors, Monthly Meeting	Wednesday, February 17	7:30 PM

All meetings are held at the Worcester Township Community Hall, 1031 Valley Forge Road.

**TREASURER'S REPORT
AND OTHER MONTHLY REPORTS**

DECEMBER 2015

1. Treasurer's Report
2. Land Use, Zoning and Planning Report
3. Township Engineer's Report
4. Pennsylvania State Police Report

**TREASURER'S REPORT
AND OTHER MONTHLY REPORTS**

DECEMBER 2015

1. Treasurer's Report
2. Land Use, Zoning and Planning Report
3. Township Engineer's Report
4. Pennsylvania State Police Report

note:

Treasurer's Report
to be added.

INCOME & EXPENSE REPORT-YEAR TO DATE ON CASH BASIS

12/31/2015

	<u>GENERAL FUND</u>	<u>STATE FUND</u>	<u>CAPITAL RESERVE</u>
	Y-T-D	Y-T-D	Y-T-D
<u>RECEIPTS</u>			
REAL ESTATE TAX	46,492.73	0.00	0.00
PER CAPITA TAX	5,029.62	0.00	0.00
R E TRANSFER TAX	361,565.52	0.00	0.00
EARNED INCOME TAX	2,629,134.30	0.00	0.00
IMPACT FEE REVENUE	50,078.00	0.00	0.00
TRASH HAULERS REGISTRATION	500.00	0.00	0.00
CABLE TELEVISION FRANCHISE	221,082.63	0.00	0.00
STREET ENCROACHMENTS	580.00	0.00	0.00
SIGN PERMITS	77.65	0.00	0.00
YARD SALES / SOLICITATION	505.00	0.00	0.00
FINES	3,467.31	0.00	0.00
INTEREST	16,858.58	251.21	9,662.11
RENTS & ROYALTIES	116,213.29	0.00	0.00
CELL TOWER	11,295.02	0.00	0.00
INTER GOV REVENUES	232,071.65	277,220.69	0.00
SUBDIVISION & LAND DEV FEES	15,150.00	0.00	0.00
CONDIT USE-BOS	500.00	0.00	0.00
ZONING	2,900.00	0.00	0.00
SALE OF MAPS & PUBLICATIONS	18.00	0.00	0.00
PERMITS	216,761.64	0.00	0.00
PARK CELL TOWER RENTAL	20,818.68	0.00	0.00
PARK & REC TICKET SALES	8,328.48	0.00	0.00
ORGANIZED SPORTS/LESSONS	27,171.00	0.00	0.00
PARK TRIPS	7,030.73	0.00	0.00
PARK & REC MISC RECEIPTS	3,465.50	0.00	0.00
MISC REVENUE / ADMIN FEES	10,509.62	0.00	0.00
CONTRIB-PRIVATE SECT	97,003.00	0.00	0.00
INTERFUND OPERATING TRANSFER	0.00	0.00	0.00
TOTAL RECEIPTS	4,104,607.95	277,471.90	9,662.11
<u>EXPENDITURES</u>			
LEGISLATIVE EXPENSE	129,627.04	0.00	0.00
MANAGEMENT EXPENSE	140,872.82	0.00	0.00
FINANCIAL EXPENSE	156,162.31	0.00	0.00
LEGAL SERVICES	139,826.53	0.00	0.00
CLERICAL EXPENSE	219,974.28	0.00	0.00
ENGINEERING	46,504.00	0.00	1,646.14
BUILDING EXPENSES	334,908.78	0.00	0.00
HYDRANT / PUBLIC SAFETY	326,317.81	0.00	0.00
CODE ENFORCEMENT EXPENSE	257,918.99	0.00	0.00
ZONING EXPENSE	133,448.65	0.00	0.00
PUBLIC WORKS EXPENSE	528,474.12	0.00	0.00
SNOW & ICE MATERIAL	0.00	48,064.82	0.00
TRAFFIC LIGHT EXPENSE	39,602.83	0.00	0.00
VEHICLE & MACHINERY EXPENSE	71,649.17	0.00	0.00
ROAD MAINTENANCE EXPENSE	539,587.76	275,000.00	0.00
STORMWATER MANAGEMENT	35,855.56	0.00	0.00
PARK / CULTURE EXPENSE	353,574.81	0.00	0.00
NAT'L RESOURCES/OPEN SPACE	17,026.33	0.00	0.00
MISCELLANEOUS EXPENSE	5,431.50	0.00	0.00
INSURANCE EXPENSE	125,738.59	0.00	0.00
INTERFUND TRANSFER	(5,123.70)	0.00	0.00
TOTAL EXPENSES	3,597,378.18	323,064.82	1,646.14

INCREASE/DECREASE

507,229.77

(45,592.92)

8,015.97

INCOME & EXPENSE REPORT-YEAR TO DATE ON CASH BASIS

12/31/2015

VALLEY GREEN

RECEIPTS

Y-T-D

INTEREST	5,617.21
CONNECT / TAPPING FEES	5,255.00
SEWAGE USE CHRGS RESID	375,344.76
SEWAGE CHRGM, COMMERC'L	151,594.04
CERTIFICATION/LATE CHRGM	6,672.52
LIENS	60.00
MISC INCOME	830.00

TOTAL RECEIPTS

545,373.53

EXPENDITURES

ADMINISTRATIVE COSTS	26,418.41
SANITATION EXP	328,088.59
WIP - Valley Green WWTP Upgrade	245,881.14
WIP - Hickory Hill Area Expansion	770,097.80
TWP PUMP STATIONS	99,010.51
OBLIGATION NOTE INTEREST	50,148.34
INSURANCE	1,621.60

TOTAL EXPENSES

1,521,266.39

INCREASE/DECREASE

(975,892.86)

ERECTED INTO A TOWNSHIP IN 1733
TOWNSHIP OF WORCESTER
AT THE CENTER POINT OF MONTGOMERY COUNTY
PENNSYLVANIA

Board of Supervisors:

SUSAN G. CAUGHLAN, CHAIR
STEPHEN C. QUIGLEY, VICE CHAIR
ARTHUR C. BUSTARD, MEMBER

1721 Valley Forge Road
P.O. Box 767
Worcester, PA 19490

Land Use, Zoning and Planning Report

December 2015

Planning Commission Current Activity

- Reviewing Center Point Zoning Ordinance with John Kennedy, John Cover, and Brandon Rudd
- Reviewing Storm water Management Ordinance with Joe Nolan
- Active Plan Reviews
 - Whitehall Estates Subdivision Initial Review at January 28, 2016 meeting
 - 26 lot single family homes with public sewer
 - IBEW Land Development Plan-Requested their notes from previous submission to the Zoning Hearing Board for review at their January 28, 2016 meeting
 - Square Foot Addition to training facility for indoor training simulations and classes; parking lot expansion
 - 2119 Berks Road-Two Lot Subdivision with no construction proposed

Zoning Hearing Board Current Activity

- 15-03-Philip Goldblum and Amy Echert-2959 Potshop Road
 - Requests for variances from front and side yard setbacks; garage height; and recreational vehicle parking
 - Originally presented at the December 22, 2015 Zoning Hearing Board meeting
 - Board requested additional information from applicant
 - Hearing on January 26, 2016
- 15-04-IBEW-3455 Germantown Pike
 - Request to extend previous variances
 - Granted at the December 22, 2015 Hearing
- 16-01-Robert and Amanda Wetter-2110 Wentz Church Road
 - Request for variances to build an addition on a single family dwelling
 - Hearing on January 26, 2016
- 16-02-Developmental Enterprises Corporation-2934 Township Line Road
 - Request for variance from the definition of "family" for non-related residents living in a single family dwelling (150.9A)
 - Hearing on January 26, 2016

Other Current Activity

- Trails
 - Zacharias Creek Trail is completed. Final invoices have been submitted to DCED. Need a financial audit done to close out the grant once the final payment is received by the Township.
 - CKS is mapping the Zacharias Creek Trail and trail amenities will be presented at the April work session
- Transportation Improvement Plan is underway and will be presented at the April work session
 - Staff is working with McMahon on prioritizing transportation projects over the next five years
 - Will be presented at the March work session
- DCNR grant is being prepared for Defford Road green space including storm water improvements, trails, and a picnic area.
 - Will be presented at the February work session

MEMORANDUM

TO: Worcester Township Board of Supervisors
FROM: Joseph J. Nolan, P.E., Township Engineer
DATE: January 4, 2016
SUBJECT: Engineering Report - Project Status

This memorandum will provide an update and status report on the various projects that are ongoing within the Township as of January 4, 2016. The projects are in various stages of development, ranging from preliminary feasibility studies to actual ongoing construction.

1. Hickory Hill Sewer Project

This project is proceeding on schedule. All of the main line work and lateral work are complete. All trench paving work is now complete. The entire system has been tested and all lines have passed. The contractor will stabilize all areas of the project for winter and come back in the spring for final restoration.

2. Artmar Road – Preliminary Drainage Study

CKS Engineers, Inc. has completed a Preliminary Drainage Study for the Artmar Road area of Worcester Township. This study was submitted by our letter dated May 8, 2015. This included a preliminary layout and cost estimate to correct the existing drainage problem in this area. This was discussed with the Board of Supervisors at the May 2015 meeting. I have provided a copy of this study to the adjacent property owner, who will need to provide two easements for this project to proceed. The Township met with the property owner's attorney to discuss the need for the easements. The attorney will review the easements with the property owner.

3. Salt Storage Building

Site work is continuing. All concrete walls have been poured and the floor slabs are poured as well. The building portion will be installed the week of January 4, 2016. This project is on schedule.

4. Heebner Road Soccer Field

We have completed the Site Layout Plan and Grading Plan for the new soccer field to be constructed on Heebner Road. Due to the amount of area disturbed during this project, we need to obtain an NPDES Permit for this project. We have performed infiltration testing on the site for use in preparation of the Permit Application. The application has been submitted to DEP for review. We have received comments from DEP on the application

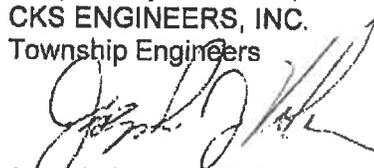
and have responded to DEP with the additional information requested. We are finalizing the plans and specifications in anticipating of bidding in early 2016.

5. Miscellaneous Items

- a. CKS Engineers assisted the Township on numerous zoning and land development related issues as requested during the month.
- b. CKS Engineers performed various site inspections in conjunction with finalizing Use & Occupancy Permits and zoning violations during the month.
- c. CKS reviewed numerous grading permit applications for the Township during the month.
- d. CKS Engineers provided office hours at the Township on Wednesday afternoons during the month as requested.
- e. CKS Engineers, Inc. continued to provide inspection services in conjunction with all ongoing land development and subdivision projects throughout the Township. This also included verifying completion of items and preparation of escrow releases for these projects.

The above represents a status report on the projects and services currently being performed by CKS Engineers, Inc. Please contact me if you have any questions on any of these items.

Respectfully submitted,
CKS ENGINEERS, INC.
Township Engineers


Joseph J. Nolan, P.E.

JJN/mdm

cc: Tommy Ryan, Township Manager
File

AIMS Statistics for County 46, Municipal Code 226
 From 2015/12/01 to 2015/12/31

<u>Description</u>	<u>Number of Incidents</u>
BURGLARY- BURG- RESIDENTIAL	1
BURGLARY- FALSE ALARM FAULT	10
CANCELLED BY COMPLAINANT	9
COLLISION- GONE ON ARRIVAL	2
COLLISION- NR- NONE	9
COLLISION-HR-NONE-NONE-NONE	2
COLLISION-PSP-NONE-NONE-NONE	1
COLLISION-TRAF-INJ-NONE-NONE	5
COLLISION-TRAF-NONE-NONE-NONE	5
CRIMINAL MISCHIEF	1
DRUG- SALE & MANUFACTURE	1
LIQUOR LAW- UNDERAGE CONSUME	1
LOST & FOUND- OTHER	1
OTHER- 911 HANGUP	2
OTHER- ANIMAL ON ROADWAY	7
OTHER- ATTEMPT TO LOCATE	1
OTHER- DEBRIS ON ROADWAY	2
OTHER- DISTURBANCE	2
OTHER- DOMESTIC	1
OTHER- OTHER	1
OTHER- SEE OFFICER	12
POLICE INFO- OTHER	4
PROPERTY CHECK	2
REQ. ASSIST- ALL/FORENSIC SVCS	1
REQ. ASSIST- MOTORIST	10
REQ. ASSIST- OTHER	1
REQ. ASSIST- OTHER POLICE	2
SEX OFFENSE- RAPE	1
THEFT- ALL OTHER	1
THEFT- FRAUD & FORGERY	1
THEFT- FROM MOTOR VEHICLE	1
THEFT- UNLAWFUL TAKING	2
TRAF VIO- DUI DRUG- DRUG POS	1
TRAFFIC VIOLATION- DUI ALCOHOL	1
TRAFFIC VIOLATION- OTHER	3
VEHICLE- RECOVERED	1
VEHICLE- SUSPICIOUS	1
VFI- OTHER INVESTIGATION	1
TOTAL	110

Prepared on January 4, 2016

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, DECEMBER 16, 2015 – 7:30 PM**

CALL TO ORDER by Chairman Bustard at 7:31 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: ARTHUR C. BUSTARD [X]
 SUSAN G. CAUGHLAN [X]
 STEPHEN C. QUIGLEY [X]

INFORMATIONAL ITEMS

- There were no information items announced at this evening's meeting.

PUBLIC COMMENT

- Jim Mollick, Worcester, commented on the public comment period at public meetings, the assignment of the Sunshine Law litigation to the Township's insurance carrier, sound barrier grant application and award, a decision on an appeal made to the Office of Open Records, and the issuance of a request for proposals for Township Solicitor services.
- Steve Rock, Worcester, commented on grant funding for the Hickory Hill Sewer Project.
- Steve Geyer, Worcester, commented on the location of the sewer lateral at a Hickory Hill Sewer Project property, and the distribution of project updates.
- Dan Dreher, Worcester, commented on the public comment period at public meetings, and the posting of information to the Township website.
- Thomas Zapalac, Worcester, commented on the Hickory Hill Sewer Project development, the Township funding a portion of the project costs, the funding of the Fairview Village Sewer Project, payment of the sanitary sewer tapping fee, and the sewer rate for properties served by a grinder pump.
- Scott Misus, Worcester, commented on the video recording of Board meetings, posting information to the Township website, the location of the sewer lateral at a Hickory Hill Sewer Project property, and the public participation rules at public meetings and this practice.
- John Diesel, Worcester, commented on the permitted public comment period at public meetings, funding of the Fairview Village Sewer Project, and the Township funding a portion of the Hickory Hill Sewer Project costs.

- Bob Andorn, Worcester, commented on the permitted public comment period at public meetings, public comment on the North Penn Water Authority presentation at the December 7 Work Session. Chairman Bustard noted that while State Law requires municipalities to provide for public comment before any official action is taken or before each official action is taken, the Township provides public comment at both instances.

MOTIONS AND RESOLUTIONS

- a) Ordinance 2015-253 -- Jim Garrity, Township Solicitor, announced the Board would conduct a Public Hearing to consider an Ordinance to enact a traffic impact fee per Act 209.

The Public Hearing was opened at 8:05 PM. A Court Reporter transcribed the proceedings. The Public Hearing was closed at 8:25 PM.

Supervisor Caughlan made a motion to adopt Ordinance 2015-253, as presented, so to establish a traffic impact fee in the amounts of \$3,977 per peak PM trip generated in the North Transportation Service Area, and \$3,125 per peak PM trip generated in the South Transportation Service Area. The motion was seconded by Supervisor Quigley. By unanimous vote the Board adopted the motion to approve.

- b) Ordinance 2015-254 – Jim Garrity, Township Solicitor, announced the Board would conduct a Public Hearing to consider an Ordinance to enact an assessment for certain improvements, and to establish public sewer connection requirements, for the Hickory Hill Sewer Project.

The Public Hearing was opened at 8:28 PM. A Court Reporter transcribed the proceedings. The Public Hearing was closed at 10:28 PM.

Supervisor Quigley made a motion to adopt Ordinance 2015-254, as presented, so to enact an assessment for certain improvements, and to establish public sewer connection requirements, for the Hickory Hill Sewer Project. The motion was seconded by Supervisor Caughlan. By unanimous vote the Board adopted the motion to approve.

- c) 2016 Budget – Jim Garrity, Township Solicitor, announced the Board would conduct a Public Hearing to consider the proposed 2016 Budget.

The Public Hearing was opened at 10:30 PM. A Court Reporter transcribed the proceedings. The Public Hearing was closed at 10:45 PM.

Supervisor Caughlan made a motion to adopt the proposed 2016 Budget, as presented. The motion was seconded by Supervisor Quigley. By unanimous vote the Board adopted the motion to approve.

- d) Approval of the November 18, 2015 and December 7, 2015 Meeting Minutes – Supervisor Caughlan made a motion to dispense with the reading of, and approve as written the November 18, 2015 and December 7, 2015 Meeting Minutes. The motion was seconded by Supervisor Quigley.

Mr. Dreher commented on the proposed minute location in the meeting handout.

By unanimous vote the Board adopted the motion to approve.

- e) Treasurer's Report – The Treasurer's Report for October 2015 showed the following net change on a cash basis:

General Fund	\$ 585,787.81
State Fund	\$(42,684.98)
Capital Reserve Fund	\$ 5,125.25
Sewer Fund	\$(734,044.90)

Supervisor Caughlan made a motion to approve the Treasurer's Report for November 2015. The motion was seconded by Supervisor Quigley.

Dr. Mollick commented on the zoning expense detail.

By unanimous vote the Board adopted the motion to approve.

- f) Payment of the Bills of the Township – Supervisor Caughlan made a motion to approve the payment of the Township's bills in the amount of \$601,423.53. The motion was seconded by Supervisor Quigley.

Dr. Mollick commented on the payment of the Township Solicitor invoices, appeal decisions made by the Office of Open Records, and the review of invoices to be paid by Supervisor Caughlan.

By unanimous vote the Board adopted the motion to approve.

- g) Minimum Municipal Obligation to the Non-Uniform Pension Plan – Supervisor Caughlan made a motion to approve the revised 2016 Minimum Municipal Obligation contribution for 2016, as presented. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- h) Resolution 2015-33 – 3330 Water Street Road, LP Preliminary/Final Subdivision Approval – Supervisor Caughlan made a motion to adopt Resolution 2015-33, granting Preliminary/Final Plan Approval for a two-lot subdivision at 3330 Water Street Road, as presented. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- i) Resolution 2015-34 – Dedication of a Portion of 1921 North Wales Road – Mr. Ryan provided a brief overview of a proposed dedication of land at 1921 North Wales Road for purposes of roadway improvements.

Supervisor Caughlan made a motion to adopt Resolution 2015-34, accepting dedication of land at 1921 North Wales Road for purposes of roadway improvements, as presented. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- j) Resolution 2015-35 – 2568 Skippack Pike Bid Award – Mr. Ryan provided a brief overview of the letting for public bid of Township-owned property at 2568 Skippack Pike. Chairman Bustard noted the sale was subject to the existing dwelling being restored in accordance with conditions noted in a façade easement.

Supervisor Caughlan made a motion to adopt Resolution 2015-35, approving the sale of 2568 Skippack Pike to US Seal LLC in the amount of fifty five thousand dollars and no cents (\$55,000.00). The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

Supervisor Caughlan noted the Township had and will incur certain expenses to prepare the property for bid and transfer. Supervisor Caughlan commented on the restoration of the existing dwelling in accordance with conditions noted in a façade easement.

Supervisor Caughlan made a motion to deduct from the sale proceeds an amount equal to the expenses incurred to prepare the property for bid and transfer, and to place the balance of funds in a restricted account for the purpose of monitoring the restoration of the existing dwelling, until said restoration is satisfactorily completed at which time the funds can be released to the General Fund for use for any purpose. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- k) Resolution 2015-36 – Multimodal Transportation Fund Program Grant Application – Mr. Ryan provided a brief overview of a proposed grant application to the Pennsylvania Department of Transportation Multimodal Transportation Fund Program, for funding of sound barriers at three locations along the Pennsylvania Turnpike.

Supervisor Caughlan made a motion to approve Resolution 2015-36, authorizing the submission of a grant application to the Pennsylvania Department of Transportation

Multimodal Transportation Fund Program, for funding of sound barriers at three locations along the Pennsylvania Turnpike. The motion was seconded by Chairman Bustard.

Supervisor Quigley noted that he will abstain from voting on this matter because he owns property that abuts the project area.

Mark Landis, Worcester, thanked the Township for its efforts. Mr. Dreher commented on the required local match. Dr. Mollick commented on the grant program, the grant application that was previously submitted by the Township for the same improvements, and the location of the sound barriers.

The Board adopted the motion to approve, with Chairman Bustard and Supervisor Caughlan voting aye, and Supervisor Quigley abstaining.

- l) Municipalities Planning Code review period waiver – 3455 Germantown Pike, IBEW – Supervisor Caughlan made a motion to accept the Applicant's offer to waive the 90-day review period as set forth in the Pennsylvania Municipalities Planning Code. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- m) Municipalities Planning Code review period waiver Whitehall Estates – Supervisor Caughlan made a motion to accept the Applicant's offer to waive the 90-day review period as set forth in the Pennsylvania Municipalities Planning Code. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- n) vehicle donation – Supervisor Caughlan made a motion to approve the donation of 2003 Dodge Durango to the Worcester Township Volunteer Fire Department. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

MANAGER'S REPORT

- a) Subdivision, Land Development and Zoning update – Mr. Ryan provided an update on subdivision, land development and zoning activities, including a Zoning Hearing Board meeting to be held on December 22.

ENGINEER'S REPORT

- a) Hickory Hill Sewer Project update – Mr. Nolan provided an update on the Hickory Hill Sewer Project, including improvements installed to date and work to be completed, including restoration efforts.
- b) Salt Building Project update – Mr. Nolan provided an update on the Salt Building Project, including improvements installed to date.
- c) TMDL Strategy – Mr. Nolan presented an overview of a proposed strategy to address certain stormwater improvement requirements imposed upon the Township by Federal and State law. Mr. Nolan noted the boundaries of the Township's three watersheds, and commented on waterways designated as impaired. Mr. Nolan commented on the Township's current efforts to revise its stormwater management ordinance, and various techniques to decrease sediment entry into waterways. Mr. Nolan commented on the Township's sediment waste load allocation, and candidate reduction techniques. Mr. Nolan noted the Township was a member to a multi-municipal consortium that is working to address this stormwater mandates on a watershed-wide basis. Mr. Nolan confirmed the mandate pertained to stormwater, and not sanitary sewer discharges.

SOLICITOR'S REPORT

Mr. Garrity, Township Solicitor, announced the Board will meet in Executive Session at the conclusion of this evening's meeting to discuss a matter of personnel as to a benefit applicable to certain Township employees.

OTHER BUSINESS

No other business was discussed at this evening's meeting.

ADJOURNMENT

There being no further business brought before the Board, Chairman Bustard adjourned the regularly scheduled meeting at 11:29 PM.

Respectfully Submitted:

Tommy Ryan
Township Manager

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS REORGANIZATION MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
MONDAY, JANUARY 4, 2016 – 11:00 AM**

CALL TO ORDER by Chairman Bustard at 11:00 AM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: ARTHUR C. BUSTARD [X]
SUSAN G. CAUGHLAN [X]
STEPHEN C. QUIGLEY [X]

INFORMATIONAL ITEMS

- Jim Garrity, Township Solicitor, announced the Board will meet in Executive Session at the conclusion of this morning's meeting to discuss a real estate matter and two personnel matters – the first regarding a benefit applicable to certain Township employees and the second regarding a personnel evaluation.
- Mr. Ryan provided an overview of the list of official and volunteer appointments, holiday and meeting schedule dates, and other establishments to be considered by the Members at this morning's meeting.

PUBLIC COMMENT

- Scott Misus, Worcester, commented on the Township funding a portion of the Hickory Hill Sewer Project, the video recording of Board meetings, and the trimming of street trees along Valley Forge Road at the Worcester Township Volunteer Fire Department, Township Building and Heebner Park.

OFFICIAL ACTION ITEMS

- a) appointment of a Temporary Chairman – Supervisor Quigley made a motion to appoint Chairman Bustard as Temporary Chairman. The motion was seconded by Supervisor Caughlan.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- b) appointment of a Temporary Secretary – Supervisor Caughlan made a motion to appoint Tommy Ryan, Township Manager, as Temporary Secretary. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- c) appointment of the Chair of the Board of Supervisors for 2016 – Supervisor Quigley made a motion to appoint Temporary Chairman Bustard as the Chair of the Board of Supervisors for 2016. There was no second to this motion.

Temporary Chairman Bustard made a motion to appoint Supervisor Caughlan as the Chair of the Board of Supervisors for 2016. The motion was seconded by Supervisor Caughlan.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

Chair Caughlan thanked Supervisor Bustard for his service as Chairman.

- d) appointment of the Vice Chair of the Board of Supervisors for 2016 – Supervisor Bustard made a motion to appoint Supervisor Quigley as the Vice Chair of the Board of Supervisors for 2016. The motion was seconded by Supervisor Caughlan.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- e) appointment of officials – Supervisor Bustard made a motion to appoint the following official positions, as listed in the December 22, 2015 memo from Mr. Ryan to the Board of Supervisors:

1. Township Manager, Tommy Ryan
2. Secretary, Tommy Ryan
3. Zoning Officer, Tommy Ryan
4. Right To Know Officer, Tommy Ryan
5. Pension Plan Administrative Officer, Tommy Ryan
6. Assistant Township Manager, Amanda Zimmerman
7. Treasurer, Erica Lucey
8. Assistant Treasurer, Amanda Zimmerman
9. Assistant Zoning Officer, Kristen Marin
10. Assistant Zoning Officer, CKS, Inc.
11. Assistant Secretary, Laura Simpson
12. Public Works Director, Robert D’Hulster
13. Road Master, Robert D’Hulster
14. Fire Marshal, David Cornish
15. Building Code Official, Keystone Municipal Services, Inc.
16. Township Engineer, CKS, Inc.
17. Township Solicitor, Wisler Pearlstine, LLP

18. Township Auditor, Bee Bergvall & Co., P.C.
19. PSATS Convention Delegate, Arthur Bustard
20. PSATS Convention Delegate, Susan Caughlan
21. PSATS Convention Delegate, Stephen Quigley
22. PSATS Convention Voting Delegate, Arthur Bustard
23. Deputy Tax Collector, Laurie Augustine

The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- f) appointment of volunteers – Supervisor Bustard made a motion to appoint the following volunteer positions, as listed in the memo December 22, 2015 memo from Mr. Ryan to the Board of Supervisors:

1. Gordon Todd, to the position of Vacancy Board Chairman, for a one-year term to expire on December 31, 2016
2. Gordon Todd, to the position of Planning Commission Member, for a four-year term to expire on December 31, 2019
3. Anthony Sherr, to the position of Planning Commission Member, for a four-year term to expire on December 31, 2019
4. John D'Lauro, to the position of Zoning Hearing Board Member, for a three-year term to expire on December 31, 2018

The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- g) establishment of schedules – Supervisor Bustard made a motion to establish the following holiday and meeting schedules, as listed in the memo December 22, 2015 memo from Mr. Ryan to the Board of Supervisors:

1. holiday schedule (office observance dates)
 - a) President's Day (February 15)
 - b) Memorial Day (May 30)
 - c) Independence Day (July 4)
 - d) Labor Day (September 5)
 - e) Thanksgiving Day (November 24)
 - f) the day after Thanksgiving (November 25)
 - g) Christmas Eve Day (not applicable)
 - h) Christmas Day (December 26)
 - i) New Year's Eve Day (not applicable)
 - j) New Year's Day, (January 2, 2017)

2. meeting schedule

- a) Board of Auditors 2016 Reorganization meeting, to be held January 5, at 8:30AM, at the Township Building, 1721 Valley Forge Road.
- b) Board of Supervisors Work Sessions and Business Meetings, to be held on January 20, February 17, March 16, April 20, May 18, June 15, July 20, August 17, September 21, October 19, November 16 and December 21. The Work Sessions will start at 6:00PM and the Business Meetings will start at 7:30PM, and all meetings to be held at Worcester Township Community Hall, 1031 Valley Forge Road.
- c) Planning Commission, to be held on January 28, February 25, March 24, April 28, May 26, June 23, July 28, August 25, September 22, October 27, November 10, and December 8, all meetings to start at 7:30PM, and all meetings to be held at Worcester Township Community Hall, 1031 Valley Forge Road.
- d) Zoning Hearing Board meetings, to be held on January 26, February 23, March 22, April 26, May 24, June 28, July 26, August 23, September 27, October 25, November 22, and December 27, all meetings to start at 6:30PM, and all meetings to be held at Worcester Township Community Hall, 1031 Valley Forge Road.
- e) Board of Supervisors 2017 Reorganization meeting, to be held on January 3, 2017 at 11AM, at the Worcester Township Community Hall, 1031 Valley Forge Road.

The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- h) other establishments – Supervisor Bustard made a motion to establish the following matters, as listed in the memo December 22, 2015 memo from Mr. Ryan to the Board of Supervisors:
1. Township depositories – Pennsylvania Local Government Investment Trust, Ambler Savings Bank, First Niagara, and Uninvest-Union National Bank
 2. Treasurer's Bond – to require the Treasurer to be bonded in the amount of \$10 million
 3. vehicle reimbursement rate – IRS-approved rate for miles driven for business purposes
 4. newspaper of record – *Times Herald*, Norristown

The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- i) Resolution 2016-01 – Worcester Volunteer Fire Department 2016 Activities – Supervisor Bustard made a motion to adopt Resolution 2016-01, to approve certain activities of the Worcester Volunteer Fire Department, as presented. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- j) Resolution 2016-02 – 2016 Fee Schedule – Mr. Ryan provided an overview of the proposed fee schedule for 2016.

Supervisor Bustard made a motion to adopt Resolution 2016-02, to adopt the 2016 Fee Schedule, as presented. The motion was seconded by Supervisor Quigley.

Mr. Misus commented on a Township review procedure for considering fee waiver requests.

By unanimous vote the Board adopted the motion to approve.

- k) Resolution 2016-03 – Refuse & Recyclable Collection Times – Mr. Ryan noted that, per Township Code, if the Board wishes to establish times for the collection of refuse and recycling materials in the Township, this must be done by resolution.

Supervisor Bustard made a motion to adopt Resolution 2016-03, to establish times for the collection of refuse and recycling materials in the Township, as presented. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

OTHER BUSINESS

- Supervisor Bustard commented on a recently-adopted State Law that creates the position of Alternate Member to the Planning Commission. The Township Solicitor is reviewing this law, and the Members will discuss this matter at the January 20 Work Session.
- Supervisor Quigley commented on the Hickory Hill Sewer Project assessments.

ADJOURNMENT

There being no further business brought before the Board, Chair Caughlan adjourned the meeting at 11:25 AM.

Respectfully Submitted:

Tommy Ryan
Township Manager

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE 2016-255

**AN ORDINANCE AMENDING TOWNSHIP CODE, CHAPTER 145, VEHICLES
AND TRAFFIC, TO ESTABLISH BRAKE RETARDER PROHIBITION ZONES.**

WHEREAS, the Board of Supervisors of Worcester Township desires to prohibit the use of brake retarders along certain roadways, in order to protect and promote the health, safety and general welfare of the community.

NOW, THEREFORE, the Board of Supervisors hereby ordains and enacts as follows:

SECTION I – The Code of the Township of Worcester, Chapter 145, Vehicles and Traffic, is hereby amended to add Article V entitled “Brake Retarder Restrictions”.

SECTION II – New Article V shall include the following provisions:

1. §145-6. Brake Retarder Restriction Locations. The use of brake retarders shall be prohibited at all times at the following locations:
 - a. Skippack Pike, from a point 150 east of the centerline of Hollow Road to Shearer Road;
 - b. Bustard Road, from Skippack Pike to the municipal boundary line between Worcester Township and Towamencin Township; and,
 - c. Valley Forge Road, from Skippack Pike to the municipal boundary line between Worcester Township, Towamencin Township and Upper Gwynedd Township.
2. §145-7. Violations and Penalties. Any person, firm, corporation or utility which shall violate any of the provisions of §145-6 shall be subject to, upon conviction before a District Justice, a penalty as provided in Chapter 1, Article II, General Penalty, specifically, §1-16A.

SECTION III – General Provisions.

1. In the event that any section, subsection or portion of this Ordinance shall be declared by any competent court to be invalid for any reason, such decision shall not be deemed to affect the validity of any other section, subsection or portion of this Ordinance. The invalidity of section, clause, sentence, or provision of this Ordinance shall not affect the validity of any other part of this Ordinance, which can be given effect without such invalid part or parts. It is hereby declared to be the intention of the Township that this Ordinance would have been adopted had such invalid section, clause, sentence, or provision not been included therein.
2. To the extent this Ordinance is inconsistent with the Code of Worcester Township, the provisions of this Ordinance shall take precedence. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.
3. The failure of the Township to enforce any provision of this Ordinance shall not constitute a waiver by the Township of its rights of future enforcement hereunder.

4. This Ordinance shall take effect and be in force from and after its approval as required by the law.

ENACTED AND ORDAINED by the Supervisors of the Township of Worcester, Montgomery County, Pennsylvania on this 17th day of February, 2016.

FOR WORCESTER TOWNSHIP

By: _____
Susan G. Caughlan, Chair
Board of Supervisors

Attest: _____
Tommy Ryan, Secretary

DRAFT

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE 2016-256

**AN ORDINANCE AMENDING TOWNSHIP CODE, CHAPTER 4,
AUTHORITIES, ESTABLISHING A DESIGNATED SERVICE AREA
FOR THE NORTH PENN WATER AUTHORITY.**

WHEREAS, on June 10, 1964, the Board of Supervisors of Worcester Township ("Township"), with six other municipalities, created North Penn Water Authority ("Authority"); and,

WHEREAS, the Authority was created for the purpose of acquiring, holding, constructing, improving, interconnecting, maintaining, owning and operating a public water supply system within the various municipalities, including the Township; and,

WHEREAS, throughout the years, in addition to the Authority, other water service providers have been utilized to provide water service in the Township; and,

WHEREAS, after due consideration, including the distinctions between public versus private water service, the Board of Supervisors has determined that the general welfare of the citizens and residents of the Township will be served by designating the Authority as the preferred water service provider in the Township and establishing the Authority's designated service area.

NOW, THEREFORE, the Board of Supervisors of Worcester Township, Montgomery County, Pennsylvania hereby ordains and enacts as follows:

SECTION I – Chapter 4, Authorities, Municipal, is hereby amended by adding the following as Section 4-8:

1. §4-8. North Penn Water Authority Service Area. The Township hereby establishes North Penn Water Authority's service area as that service area noted on the Water Service Area Map attached hereto and made a part hereof as Exhibit A. In this area all new connections proposed to be made to a public water system shall be made to the North Penn Water Authority system, if the North Penn Water Authority is agreeable to providing service, in its sole discretion. If the North Penn Water Authority does not wish to provide said service, public water service may be obtained from another provider.

SECTION II

1. In the event that any section, subsection or portion of this Ordinance shall be declared by any competent court to be invalid for any reason, such decision shall not be deemed to affect the validity of any other section, subsection or portion of this Ordinance. The invalidity of section, clause, sentence, or provision of this Ordinance shall not affect the validity of any other part of this Ordinance, which can be given effect without such invalid part or parts. It is hereby declared to be the intention of the Township that this Ordinance would have been adopted had such invalid section, clause, sentence, or provision not been included therein.

2. To the extent this Ordinance is inconsistent with the Code of Worcester Township, the provisions of this Ordinance shall take precedence. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.
3. The failure of the Township to enforce any provision of this ordinance shall not constitute a waiver by the Township of its rights of future enforcement hereunder.
4. This Ordinance shall become effective immediately upon enactment.

ENACTED AND ORDAINED by the Supervisors of the Township of Worcester, Montgomery County, Pennsylvania on this 17th day of February, 2016.

FOR WORCESTER TOWNSHIP

By: _____

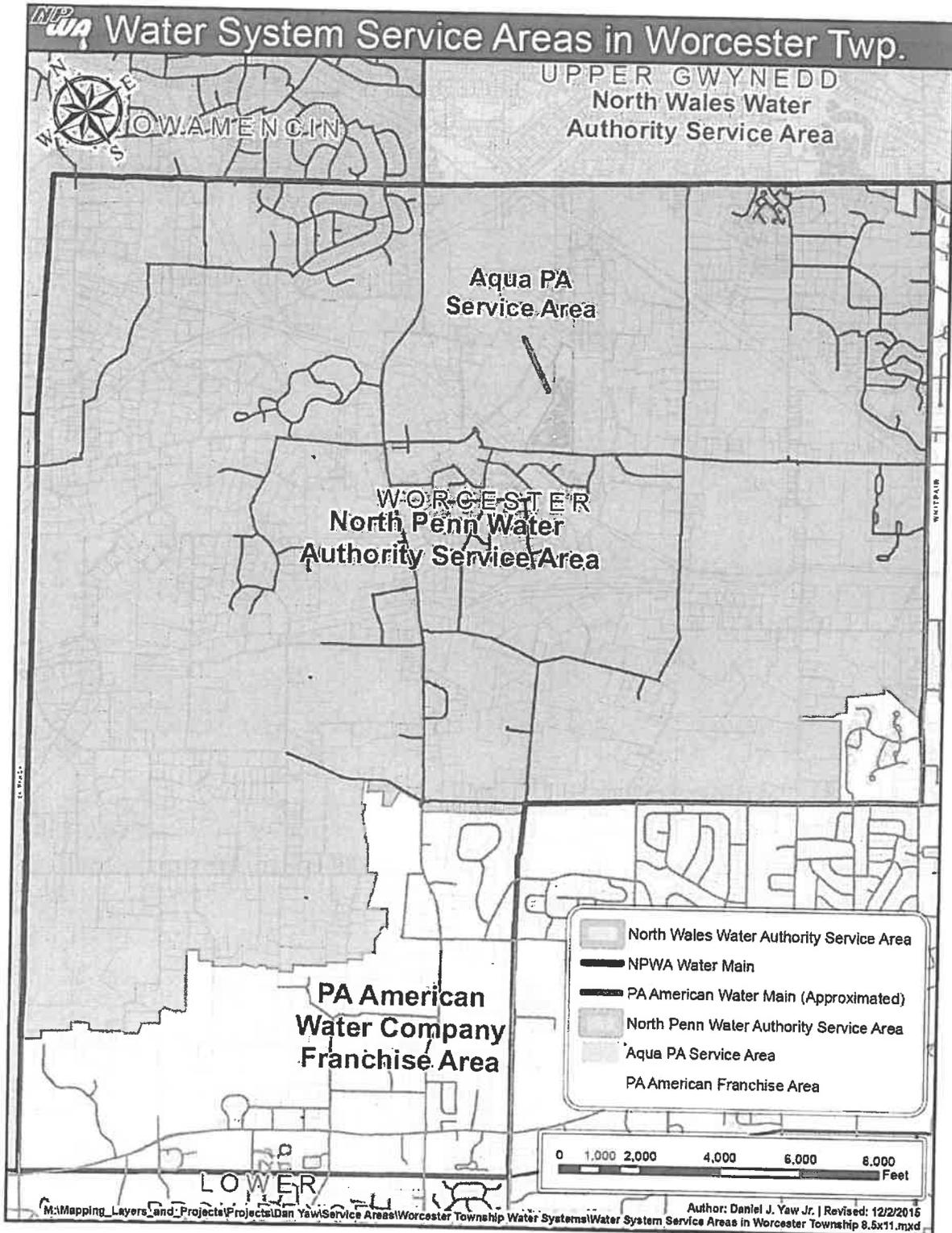
Susan G. Caughlan, Chair
Board of Supervisors

Attest: _____

Tommy Ryan, Secretary

DRAFT

EXHIBIT A



**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2016-04

A RESOLUTION TO DISPOSE OF CERTAIN PUBLIC RECORDS

WHEREAS, Worcester Township (“Township”) declared its intent to follow the public records retention schedule and disposal procedures as set forth in the *Municipal Records Manual*, as last revised, and as published by the Pennsylvania Historical and Museum Commission; and,

WHEREAS, in accordance with Act 428 of 1968, as last amended, each individual act of public record disposition shall be approved by a resolution adopted by the governing body;

NOW, THEREFORE, BE IT RESOLVED: the Board of Supervisors hereby authorizes the Township Secretary to dispose of the following public records:

1. Personnel Records:
 - a. employee health insurance claim files, for claims settled on or before December 31, 2010;
 - b. employee personnel records, for employees without post-retirement benefits, for employees whose employment ended on or before December 31, 2010;
 - c. employee medical records, for employees without post-retirement benefits, for employees whose employment ended on or before December 31, 2010; and,
 - d. workers’ compensation records, for all settlements executed on or before December 31, 2011, or for employees who died on or before December 31, 2011.

2. Payroll Records:
 - a. payroll earnings and deduction registers, for 2008 and all prior years
 - b. quarterly returns of withholding of federal income tax, for 2011 and all prior years;
 - c. quarterly statements of state and local taxes withheld, for 2011 and all prior years;
 - d. time cards and attendance records, for 2011 and all prior years;
 - e. wage and tax statements (W-2 forms), for 2011 and all prior years; and,
 - f. withholding allowance certificates (W-4 forms), for 2011 and all prior years.

RESOLVED THIS 20TH DAY OF JANUARY, 2016.

FOR WORCESTER TOWNSHIP

By: _____

Susan G. Caughlan, Chair
Board of Supervisors

Attest: _____

Tommy Ryan, Secretary

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2016-05

**A RESOLUTION TO APPOINT A LIAISON BETWEEN THE TOWNSHIP AND
BERKHEIMER, THE DULY APPOINTED COLLECTOR OF LOCAL TAXES FOR
THE TOWNSHIP, FOR THE EXPRESS PURPOSE OF SHARING CONFIDENTIAL
TAX INFORMATION WITH THE TOWNSHIP FOR OFFICIAL PURPOSES**

WHEREAS, Act No. 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania (53 P.S. §6901 et seq.), enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including Worcester Township ("Township"), to provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act; and,

WHEREAS, the Township has entered into contractual agreement with Berkheimer, of Bangor, Pennsylvania, whereby and whereunder the Township appointed Berkheimer to collect certain local taxes; and,

WHEREAS, said Act 511 specifically mandates that any information gained by the appointed tax officer, his agents or by any other official or agent of the taxing district, as a result of any declarations, returns, investigations, hearings or verifications required or authorized by the taxing municipality's ordinance or resolution, be kept confidential, except for official purposes; and,

WHEREAS, any person who divulges any information which is confidential under the provisions of any ordinance or resolution, upon conviction may be subject to fines and/or imprisonment, upon conviction, and dismissal from office or discharge from employment; and,

WHEREAS, Berkheimer requires passage of a resolution by the Township's Board of Supervisors specifying that said confidential information is needed for official purposes and absolving Berkheimer from any liability in connection with the release of said confidential information;

NOW, THEREFORE, BE IT RESOLVED:

1. The Township hereby appoints Erica Lucey as its authorized representative to make requests upon and receive any and all tax information and records from Berkheimer, relative to the collection of taxes for the Township, as desired and deemed necessary by the Township, to be used for official purposes only; and,

2. Berkheimer is hereby directed to provide and/or transmit any and all tax information and records, or any portion thereof, relating to the collection of taxes for the Township, upon request, to Erica Lucey as the authorized contact representative for it; and,
3. The Township hereby saves harmless, indemnifies and/or absolves Berkheimer from and against any and all liability in connection with the release of said confidential information.

RESOLVED THIS 20TH DAY OF JANUARY, 2016.

FOR WORCESTER TOWNSHIP

By: _____

Susan G. Caughlan, Chair
Board of Supervisors

Attest: _____

Tommy Ryan, Secretary

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2016-06

**A RESOLUTION TO PARTICIPATE IN A
REGIONAL BOARD OF APPEALS FOR BUILDING CODES**

WHEREAS, Article 9, Section 5 of the Pennsylvania Constitution and the Intergovernmental Cooperation Act of 1996 authorizes two or more local governments to jointly cooperate with each other in the exercise or performance of their respective governmental functions, powers and responsibilities; and,

WHEREAS, Worcester Township (“Township”) desires to join a regional Board of Appeals that has been established for the purpose of hearing and deciding appeals of orders, decisions or determinations made by a building official or code official relating to the application and interpretation of municipal building codes encompassed by the Uniform Construction Code;

NOW, THEREFORE, BE IT RESOLVED:

1. The Township agrees to participate in the Board of Appeals in accordance with the terms and conditions as set forth in the Intergovernmental Cooperative Agreement dated February 9, 2005, attached hereto as Exhibit A.
2. The Chair of the Board of Supervisors is authorized to execute a Joinder Agreement, attached hereto as Exhibit B.
3. The Township hereby appoints George Marks to serve as its representative to the Board of Appeals, for a five-year term, in accordance with the Section 3.B of the aforementioned Intergovernmental Cooperative Agreement.

RESOLVED THIS 20TH DAY OF JANUARY, 2016.

FOR WORCESTER TOWNSHIP

By: _____
Susan G. Caughlan, Chair
Board of Supervisors

Attest: _____
Tommy Ryan, Secretary

EXHIBIT A

INTERGOVERNMENTAL COOPERATION AGREEMENT TO CREATE A BOARD OF APPEALS

THIS INTERGOVERNMENTAL COOPERATION AGREEMENT is entered this 9th day of February, 2005, by and between:

SKIPPACK TOWNSHIP, a Township of the Second Class organized under the laws of the Commonwealth of Pennsylvania with an address of 4089 Heckler Road, P.O. Box 164, Skippack, Pennsylvania 19474 and

NEW HANOVER TOWNSHIP, a Township of the Second Class organized under the laws of the Commonwealth of Pennsylvania with an address of 2943 North Charlotte Street, Gilbertsville, Pennsylvania 19525-9718 and

THE BOROUGH OF ROYERSFORD, a Borough organized under the laws of the Commonwealth of Pennsylvania with an address of Hall and Church Streets, Royersford, Pennsylvania 19468 and

THE BOROUGH OF COLLEGEVILLE, a Borough organized under the laws of the Commonwealth of Pennsylvania with an address of 491 East Main Street, Collegeville, Pennsylvania 19426 and

THE BOROUGH OF TRAPPE, a Borough organized under the laws of the Commonwealth of Pennsylvania with an address of 4525 West Main Street, Trappe, Pennsylvania 19426 and

THE TOWNSHIP OF LOWER FREDERICK, a Township of the Second Class organized under the laws of the Commonwealth of Pennsylvania with an address of 53 Spring Mount Road, Spring Mount, Pennsylvania 19478 and

THE TOWNSHIP OF PERKIOMEN, a Township of the Second Class organized under the laws of the Commonwealth of Pennsylvania with an address OF 1 Trappe Road, Collegeville, Pennsylvania 19426.

The above-described parties shall hereinafter be referred to collectively as "Members" or individually as a "Member."

CONDITIONS OF AGREEMENT AND BACKGROUND:

WHEREAS, Article 9, Section 5 of the Pennsylvania Constitution and the Intergovernmental Cooperation Act of 1996, 53 Pa. C.S.A. § 2301 *et seq.* (The "Act") authorize two or more local governments to jointly cooperate with other local governments in the exercise or performance of their respective governmental functions, powers and responsibilities; and

WHEREAS, the Pennsylvania General Assembly adopted the Pennsylvania Construction Code Act on November 10, 1999, as Act 45 of 1999, which is codified at 35 P.S. § 7210.101 through 7210.1103, ("Act 45") in order to create a statewide building code which would provide uniform

standards for the protection of life, health, property and the environment and for the safety and welfare of the owners and occupants of buildings and structures; and

WHEREAS, Act 45 went into effect on April 9, 2004; and

WHEREAS, pursuant to Act 45, each Member has adopted an ordinance wherein the respective municipality elected to administer and enforce the statewide building code, which consists of the provisions of Chapters 2-29 and 31-35 of the International Building Code, 2003 Edition ("IBC 2003"), and its successor codes as published by the International Code Council, Inc. ("ICC") as the municipality's Building Code (the "Building Code") and

WHEREAS, contemporaneously with adopting the IBC 2003, each Member also enacted ordinances which adopted one or more of the following codes published by the ICC:
International Existing Building Code, 2003 Edition
International Residential Code, 2003 Edition
ICC Electrical Code, 2003 Edition
International Mechanical Code, 2003 Edition
International Plumbing Code, 2003 Edition
International Fuel Gas Code, 2003 Edition
International Energy Conservation Code, 2003 Edition
International Fire Code, 2003 Edition
Sections AE501-AE503 and AE601-AE605 of Appendix E of the International Residential Code
Appendix E of the International Building Code
Appendix H of the International Building Code
Appendix G of the International Building Code
(hereinafter referred to as the "ICC Codes"); and

WHEREAS, the IBC 2003 and ICC Codes contemplate the creation of a Board of Appeals to hear and decide appeals of orders, decisions or determinations made by the respective municipality's building official or code official relating to the application and interpretation of the municipality's Building Code and related ICC Codes; and

WHEREAS, Act 45 and the regulations promulgated pursuant to Act 45 permit two or more municipalities to establish a joint Board of Appeals through an intergovernmental agreement adopted pursuant to the Act; and

WHEREAS, the parties hereto are desirous to form an intergovernmental Board of Appeals who shall act as the Members' Board of Appeals that will hear and decide appeals taken from the decisions of each of their municipal Code Official; and

WHEREAS, the Members desire to enter this Agreement to form the intergovernmental Board of Appeals (the "Board of Appeals") and to establish the framework, organizational structure and governing regulations under which the Board of Appeals shall operate, and to perform the functions described herein and in the Members' Building Code and related ICC Codes which have been adopted by the Members.

NOW THEREFORE, the Members hereto, intending to be legally bound, agree as follows:

1. **Formation of Intergovernmental Board of Appeals.** Pursuant to the authority granted in the Pennsylvania Constitution, the Act and in Act 45, the Members hereby form an intergovernmental Board of Appeals to be known as the Joint Board of Appeals (the "Board of Appeals"). The parties to this Agreement who are identified in the introductory paragraph shall participate in the Board of Appeals. Additional municipalities may join the Board of Appeals pursuant to the procedure in paragraph 8 herein.

2. **Jurisdiction of Board of Appeals.**

A. The Board of Appeals shall have jurisdiction over the following matters:

- (1) appeals of orders, decisions or determinations made by the respective Members' Building Official or Code Official relating to the application and interpretation of the Members' Building Code and any other related ICC Code that was duly adopted by the Member;
- (2) requests for a variance from a provision of the Members' Building Code and any other related ICC Code that was duly adopted by the Member; and
- (3) requests for extension of time.

B. The Board of Appeals shall consider the following factors when deciding an appeal which is filed under paragraph 2.A(1) above:

- (1) the true intent of the Member's Building Code or related ICC Code has been incorrectly interpreted by the Member's Building Official or Code Official;
- (2) the provisions of the Building Code or related ICC Code do not fully apply;
- (3) an equivalent or superior form of construction is proposed and should be permitted to be used in lieu of strict conformance with the Member's Building Code or related ICC Codes.

C. The Board of Appeals may consider the following factors when ruling on a request for an extension of time or a request for a variance which is filed pursuant to paragraph 2.A(2) or (3) above:

- (1) the reasonableness of the Building Code or ICC Code's application in a particular case;
- (2) the extent to which the granting of a variance or an extension of time will pose a violation of the Building Code or ICC Code or an unsafe condition.
- (3) the availability of professional or technical personnel needed to come into compliance;
- (4) the availability of materials and equipment needed to come into compliance;
- (5) the efforts being made to come into compliance as quickly as possible;
- (6) compensatory features that will provide an equivalent degree of protection to the Building Code or ICC Code.

D. The Board of Appeals shall not have jurisdiction over any appeal arising from the Member's Zoning Ordinance, Subdivision and Land Development Ordinances or any other ordinance enacted by the Members under the authority of the Pennsylvania Municipalities Planning Code.

3. **Organizational Structure/Qualifications of Board Members/Officers.**
- A. The Board of Appeals shall consist of five (5) representatives and two (2) alternate representatives. Each Member shall appoint one (1) representative who must have the qualifications and training described in paragraph 3.C below. After each Member has appointed one representative to serve on the Board of Appeals, the Members shall thereafter choose among the seven (7) representatives appointed to determine which representative shall serve as the alternate representative.
- B. The Members have agreed the terms of office for each representative shall be as follows:
- (1) New Hanover Township's member shall serve a five-year term; -
 - (2) The Borough of Royersford's member shall serve a four-year term;
 - (3) The Borough of Collegeville's member shall serve a three-year term; -
 - (4) The Borough of Trappe's member shall serve a two-year term;
 - (5) Skippack Township's member shall serve a one-year term.
- Thereafter, all newly appointed representatives on the Board of Appeals shall serve for a five year term or until the Members appoint a successor representative. When a vacancy occurs due to the expiration of the term, resignation, or removal of a representative, the vacancy shall be filled by appointment by the same Member which appointed the representative whose seat had been vacated. Any representative on the Board of Appeals once qualified and appointed may be removed from office for malfeasance, misfeasance or nonfeasance in office or for other cause by majority vote of the governing body of the Member which appointed him or her, or by majority vote of all Members taken after the Member has received 15 days advance notice of the intent to cause such removal or to take such a vote. A hearing shall be held in connection with such vote if the Member requests it. An appointment made to fill a vacancy arising before the expiration of a representative's term shall be for the unexpired term.
- C. The representatives on the Board of Appeals must be qualified by experience and training to pass on matters pertaining to building construction and shall be from one of the following professions or disciplines:
- (1) Registered design professional who is a registered architect; or a builder or superintendent of building construction with at least ten (10) years experience, five (5) of which shall have been in responsible charge of work;
 - (2) Registered design professional with structural engineering or architectural experience;
 - (3) Registered design professional with mechanical or plumbing engineering experience; or a mechanical or plumbing contractor with at least ten (10) years experience, five (5) of which shall have been in responsible charge of work;
 - (4) Registered design professional with electrical engineering experience; or an electrical contractor with at least ten (10) years experience, five (5) of which shall have been in responsible charge of work;

- (5) Registered design professional with fire protection engineering experience; or a fire protection contractor with at least ten (10) years experience, five (5) of which shall have been in responsible charge of work.
 - D. The representatives on the Board of Appeals shall not be elected officials or employees of the Members.
 - E. The Members shall strive to appoint representatives who are residents in the Member's municipalities, however, if the Members cannot find qualified residents to serve on the Board of Appeals, they shall be authorized to appoint a non-resident representative to the Board of Appeals.
4. **Officers/Term of Representatives/Disqualification.**
- A. The representatives on the Board of Appeals shall select one representative to serve as Chairman and one representative to serve as Secretary. The Chairman shall preside over all meetings and hearing of the Board of Appeals. The Secretary shall keep a detailed record of all proceedings before the Board of Appeals and shall provide copies of all written decisions rendered by the Board of Appeals to each Member.
 - B. The Chairman and Secretary shall serve for a term of one (1) year or until such time as the representatives on the Board of Appeals appoint a new Chairman or Secretary.
 - C. A representative or alternate representative on the Board of Appeals shall not rule on any appeal in which he or she has a personal interest in the outcome of the appeal.
5. **Term of Agreement.** This Agreement and the Board of Appeals created herein shall have an initial term of five (5) years, which term shall commence on the Effective Date of this Agreement (as defined in paragraph 25). At the expiration of the initial five-year term, this Agreement shall automatically renew for successive one (1) year terms unless a majority of the Members vote to terminate this Agreement and their Member's participation in the Board of Appeals.
6. **Member's Ability to Terminate Membership in Board,** Notwithstanding the provisions in paragraph 5 above, a Member may terminate its participation in the Board of Appeals provided that the governing body of the Member enacts a resolution authorizing such termination. If a Member's governing body enacts such resolution, the termination shall be effective immediately or a later date which is specified in the Resolution.
7. **Costs incurred by the Board of Appeals.** Each Member shall pay its own costs and expenses in processing a property owner's appeal to the Board of Appeals (for example, if a property owner in Skippack Township files an appeal to the Board of Appeals, Skippack Township shall pay for all costs and expenses associated with such appeal). Each Member shall

establish its own application fees for filing an appeal to the Board of Appeals, which fees shall be established from time to time by resolution of the governing body of each Member.

8. **Additional Members.** Other municipalities may join the Board of Appeals provided that a majority of the Members agree and the governing body of such municipality enacts a resolution approving its participation in the Board of Appeals and provided an authorized officer of such additional municipality(ies) executes a written Joinder agreeing to be bound by the terms of this Agreement and any By-laws adopted for the Board of Appeals.

9. **Functions of the Board.** It shall be the function of the Board of Appeals to rule upon:
- A. Appeals from decisions rendered by the code enforcement officers of the member municipalities regarding the meaning of Uniform Construction Code provisions or the applicability of such provisions to prospective building projects.
 - B. Applications for variance from the provisions of the Uniform Construction Code or for extensions to the time extended, by either the Code or the code enforcement officer of a Member municipality, to an owner requiring that he take some required action.

10. **Rules and Procedures.** The Board of Appeals shall be authorized to establish policies and procedures necessary to carry out its duties provided that each Member approves the same by resolution of the Member's governing body.

11. **Appeals Procedure.**

- A. **Filing of Appeal.** Appeals to the Board of Appeals shall be filed in the Member municipality where the subject property is located on forms provided by each Member. All appeals from orders, decisions and determinations made by a Member's Building Official or Code Official must be filed within thirty (30) days of the date of the order, decision or determination which is being appealed.
- B. **Notice of Meeting.** The Board of Appeals shall hold a hearing within sixty (60) days from the postmark date or personal service of an appeal, unless the appellant agrees in writing to an extension of time within which to commence the hearing. Notice of the public hearing shall be sent by the Member's Manager or Secretary to all representatives of the Board of Appeals, the appellant landowner, the governing body of each Member, the Member's Building Official (if the appeal relates to the Member's Building Code) or Code Official (if the appeal relates to the ICC Codes). In addition, notice shall be advertised one in a newspaper of general circulation within the municipality where the subject property is located not less than seven (7) nor more than twenty-one (21) days prior to the date of the hearing. Where notices have been sent to any person entitled to receive notices under the terms hereof, the failure to receive such notice shall not be a basis for the invalidation of the hearing, nor deprive the Board of Appeals of jurisdiction, nor compel readvertising.

- C. **Public Hearing.** All hearings of the Board of Appeals shall be held in the Member municipality where the appeal was filed and shall be open to the public and transcribed by a stenographer. The hearing shall be conducted under and pursuant to the procedure designated in the Local Agency Law of the Commonwealth of Pennsylvania. The majority of the Board of Appeals shall constitute a quorum, and the majority of the representatives of the Board of Appeals present and voting may render a decision on any matter before the Board of Appeals. At the hearing, the appellant shall be entitled to be represented by counsel and those persons enumerated in paragraph 10. B, as well as any other persons authorized by the Board of Appeals, in its discretion, shall be permitted to intervene as parties.
 - D. **Adjourned Meeting.** When the necessary number to constitute a quorum of the Board are not present, if the testimony has not been concluded or for any other reason in the discretion of the Board of Appeals, the Board of Appeals may continue the hearing to a future date. If the hearing is not continued to a date certain, the hearing must be readvertised in accordance with the procedure in paragraph 10. B prior to the continued hearing.
 - E. **Legal Counsel.** Where legal counsel is desired, an attorney, other than the solicitor of the Member Municipalities, may be appointed to serve as counsel to the Board of Appeals.
12. **Rulings.** In ruling on an appeal, the board shall find for Appellant if it determines that:
- A. The true intent of the Uniform Construction Code, or the act which establishes it as a statewide code, was incorrectly interpreted by the code enforcement officer.
 - B. The provisions of the Pennsylvania Construction Code Act, Act of November 10, 1999, P.L. 491, 35 P.S. §7210.101 et. Seq., do not apply to the circumstances out of which arose the decision appealed from.
 - C. A form of construction, equivalent in the Uniform Construction Code, is to be used.
13. **Request for Extension of Time.** In ruling on a request for extension of time or variance, the board shall consider the following:
- A. The reasonableness of the Uniform Construction Code's applicability to a given set of circumstances.
 - B. The degree to which the variance or extension of time requested deviates from strict adherence to the requirements of the Uniform Construction Code.
 - C. The extent to which granting the variance or extension of time requested will create an unsafe condition.
 - D. The availability of professional or technical personnel needed to come into compliance.

- E. The availability of materials and equipment needed to come into compliance.
 - F. The efforts of Applicant to come into compliance as quickly as possible.
 - G. Compensatory measures that will provide an equivalent degree of protection to the community.
14. **Decisions.**
- A. Action of the Board of Appeals. The Board of Appeals shall affirm, modify or reverse the decision of the Building Official or Code Official by a majority vote of the representatives of the Board of Appeals hearing the appeal. The failure to obtain a majority vote shall constitute affirmance of the action of the Building Official or Code Official.
 - B. Rendering of decision. The Board shall render a written decision within forty-five (45) days of the close of the hearings and shall make findings of fact relevant to said application and apply the applicable law to said findings of fact in the rendering of its decision. Copies of the decision shall be mailed by first class mail to each party before the Board of Appeals and to the governing body of each Member, provided, however, that failure to render a decision within the forty five (45) day period herein stated shall not constitute an affirmance or denial.
 - C. Deny the request in whole or in part.
 - D. Grant the request in whole or in part.
 - E. Grant the request upon certain conditions being satisfied.
 - F. Enforcement of decision. The Member's Building Official or Code Official shall take immediate action in accordance with the decision of the Board of Appeals.
 - G. The Member, whether or not a party before the Board of Appeals, and any party before the Board of Appeals who is aggrieved by the decision of the Board of Appeals may appeal to the Court of Common Pleas of Montgomery County within thirty (30) days from the date of the rendering of the decision of the Board. The Court of Common Pleas shall review the record on certiorari to determine whether or not the Board of Appeals abused its discretion or committed an error at law.
 - H. The Board of Appeals may not act upon appeals, requests for variances or for extensions of time relating to accessibility. Such appeals and applications are within the exclusive purview of the Accessibility Advisory Board under §403.142 of the Uniform Construction Code.
15. **Reorganization.** The Board of Appeals shall reorganize annually, at its first scheduled meeting, by selecting one of its Members as chairman and another as secretary. It shall be the function of the chairman to conduct meetings and preside at hearings before the Board. In the

chairman's absence, the secretary shall assume the chair with the third member substituting as secretary. In the absence of the secretary, the third member shall assume his role. It shall be the function of the secretary to prepare and publish public notice of board meetings, keep minutes of all Board proceedings, prepare all items of Board correspondence and draft and circulate the decisions of the Board. In all matters brought before the Board, the presence of two (2) of the Board's three (3) Members shall be sufficient to allow for the transaction of business.

16. **Compensation.** Each member of the Board of Appeals shall be entitled to compensation for his service in the amount \$_____ per matter adjudicated.

17. **Fees.** Each Member municipality of the Board of Appeals shall establish a fee to be imposed upon those Appellant-Applicants who present a petition to the Board pertinent to construction within that municipality. The fee shall be used to defray the cost of public notice of any Board meetings held to hear or deliberate upon the matter raised in the petition, to compensate the Members of the Board and to cover any other costs incurred in the proceedings. Within thirty (30) days of the date of the written decision, the municipality shall forward to the Appellant an itemized statement listing all draws upon the fee paid at the outset of the appeal. The statement shall be accompanied by the municipality's check in the sum of the unused portion of the Appellant's fee.

18. **Location of Hearing.** When an appeal or application concerns construction within a particular Member municipality, all Board meetings pertinent to the petition shall be held at a facility within that municipality. The municipality, through its code enforcement officer, shall be a party to each proceeding pertinent to construction within its border.

19. **Application of Uniform Construction Code.** When an appeal or application concerns construction within a particular Member municipality, the Board of Appeals shall apply the Uniform Construction Code with such modifications to the Uniform Commercial Code as that municipality has enacted through its governing body.

20. **Notices.** Whenever a notice is required to be given to any Member, the addresses listed above shall be used unless a different address is specifically designated by such Member. The notices shall be addressed to each Member's manager. Notices given by certified mail will be considered to have been given two (2) business days after being deposited in the United States mail. Notices given by personal delivery shall be considered to have been given on the date of delivery. Notices given by overnight courier shall be considered to have been given on the first business day after the date deposited with such overnight courier. Notices given by telecopier shall be deemed given upon completion of transmission as evidenced by the confirmation sheet generated by the sending facsimile machine. Notices may be given on behalf of any party by its counsel.

21. **Governing Law.** This Agreement shall be interpreted and enforced in accordance with the law of the Commonwealth of Pennsylvania.

22. **Severability.** Should any sentence, clause, paragraph, term or provision of this Agreement hereafter be declared to be unconstitutional, illegal, invalid or unenforceable for any reason, such declaration shall not affect or impair the validity or enforceability of the remainder of this Agreement, it being the intention of the Members that this Agreement would have been made and entered into had not such unconstitutional, illegal or invalid provision been incorporated herein.

23. **Entire Agreement.** This writing constitutes the entire agreement among the Members. No modification of the terms of this Agreement shall be effective as to any Member unless approved in writing by such Member in a signed addendum to this Agreement.

24. **Counterparts.** This Agreement may be executed in any number of counterparts each of which when executed, shall be deemed to be an original but all such counterparts shall constitute one and the same instrument.

25. **Effective Date.** This Agreement shall be effective on _____, 2005 ("Effective Date") provided that an authorized representative of each Member has executed this Agreement and each Member has enacted an ordinance authorizing participation in the Board of Appeals.

IN WITNESS WHEREOF, the Members have caused these presents to be duly executed and attested with the seal of the respective Member as of the date first mentioned hereinabove.

ATTEST: SKIPPACK TOWNSHIP:

Mark Marino
Chairman

By: [Signature]

ATTEST: NEW HANOVER TOWNSHIP:

[Signature]
Chairman

By: [Signature]

ATTEST: BOROUGH OF ROYERSFORD

[Signature]
Chairman

By: [Signature]

ATTEST: BOROUGH OF COLLEGEVILLE

Charles P. Pankal By: [Signature]
Chairman

ATTEST: BOROUGH OF TRAPPE

[Signature] By: [Signature]
Chairman

ATTEST: LOWER FREDERICK TOWNSHIP

[Signature] By: [Signature]
Chairman

ATTEST: PERKIOMEN TOWNSHIP:

[Signature] By: [Signature]
Chairman

EXHIBIT B

**JOINDER AGREEMENT OF WORCESTER TOWNSHIP
REGARDING INTERGOVERNMENTAL COOPERATION AGREEMENT**

WHEREAS, Skippack Township, New Hanover Township, Royersford Borough, Collegeville Borough, Trappe Borough, Lower Frederick Township and Perkiomen Township duly executed a certain Intergovernmental Cooperative Agreement dated February 9, 2005 ("Intergovernmental Agreement"); and,

WHEREAS, the Intergovernmental Agreement authorized the aforementioned municipalities to jointly cooperate with other local governments in the exercise of their respective governmental functions, powers and responsibilities, and specifically authorized the formation of an Intergovernmental Joint Board of Appeals ("Board") pursuant to Act 45 of 1999; and,

WHEREAS, the Intergovernmental Agreement provides for the joinder of other municipalities to the Board by the adoption of a resolution by the governing body of the municipality, and by the execution of a written joinder by which the municipality agrees to be bound to the terms of the Intergovernmental Agreement and the by-laws of the Board;

NOW THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Worcester Township, intending to be legally bound, agrees as follows:

1. Worcester Township shall be bound by the terms and provisions of the aforementioned Intergovernmental Agreement; and,
2. Worcester Township further agrees to be bound by the by-laws duly adopted by the Board as and when they are issued.

IN WITNESS WHEREOF, Worcester Township has caused this joinder to be duly executed and attested as of this 20th day of January, 2016.

FOR WORCESTER TOWNSHIP

By: _____

Susan G. Caughlan, Chair
Board of Supervisors

Attest: _____

Tommy Ryan, Secretary

ERECTED INTO A TOWNSHIP IN 1733
TOWNSHIP OF WORCESTER
AT THE CENTER POINT OF MONTGOMERY COUNTY
PENNSYLVANIA

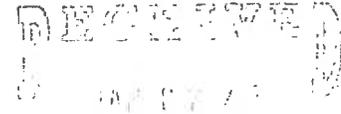
1721 Valley Forge Road
P.O. Box 767
Worcester, PA 19490

Phone (610) 584-1410
Fax (610) 584-8901

EXTENSION OF TIME

Date: 1/7/16

Attn: Mr. Tommy Ryan
Township Manager
Worcester Township
1721 Valley Forge Road
P.O. Box 767
Worcester, PA 19490



Dear Mr. Ryan:

RE: SUBDIVISION PLAN/LAND DEVELOPMENT PLAN OF

Rhoads Real Estate Ventures

On 1/7/16, I (we) submitted the referenced plan for official filing.

Please be advised that notwithstanding any contrary provision of the Pennsylvania Municipalities Planning Code or the Worcester Township Subdivision and Land Development Ordinance, this letter will serve as notice to Worcester Township that the requirement that action be taken on this Plan within ninety (90) days, is hereby waived, without limitation as to time.

This waiver is granted to permit us to make such adjustments or revisions to the Plan as may be required during the Plan review process.

If we ever deem it necessary to limit the time of the subdivision or land development review process, we may revoke this extension of time in writing, sent certified mail, return receipt requested, and the Township shall be obligated to render a decision on our plans within sixty (60) days after the date on which the written revocation notice was received.

If the Township determines that insufficient progress is being made towards concluding the subdivision or land development review process, the Township may revoke this extension of time in writing, sent regular mail and certified mail, return receipt requested. For purposes of this provision, the Township's written notice shall be deemed received, if sent regular mail and certified mail, on the date of the written receipt on the certified mail return receipt, or, three (3) days after the date indicated on the Township's notification letter in the event the certified mail is returned as "refused", "unclaimed", or is otherwise returned without indication of receipt, if addressed as follows (or to a subsequent address specifically provided to the Township by us for the purpose of notice):

At any time 60 days after our receipt of such notice from the Township, we understand that the Township may take (but shall not be obligated to take) such action with regard to our plans as the Township deems necessary or appropriate.

We further understand that nothing herein shall be construed to prevent us from offering, and the Township from accepting, additional extensions of time in the future, but neither party shall be obligated to do so by the terms of this Agreement.

Very truly yours,

By 
Signature

W. THOMAS RHOADS
Print Name, Title

Date: 12/28/15

Accepted by:

Chairman, Board of Supervisors

Attest:

Manager/Secretary

AGENDA
WORCESTER TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE - WORCESTER, PA
WEDNESDAY, FEBRUARY 17, 2016 - 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE

INFORMATIONAL ITEMS

PUBLIC COMMENT

- A five-minute limit per person.

PRESENTATIONS

- a) Hickory Hill Sewer Project
 - The Township Manager will continue a presentation of potential funding options for the Hickory Hill Sewer Project.

- b) Grant Application
 - The Assistant Township Manager will present a proposed grant application to the Pennsylvania Department of Conservation and Natural Resources for improvements at Defford Road Park.

OTHER BUSINESS

ADJOURNMENT

UPCOMING MEETINGS

Zoning Hearing Board	Tuesday, February 23	6:30 PM
Planning Commission	Thursday, February 25	7:30 PM
Board of Supervisors, Special Meeting	Monday, February 29	6:00 PM
Board of Supervisors, Work Session	Wednesday, March 16	6:00 PM
Board of Supervisors, Monthly Meeting	Wednesday, March 17	7:30 PM

All meetings are held at the Worcester Township Community Hall, 1031 Valley Forge Road.

MEMO

to: Board of Supervisors
cc:
from: Tommy Ryan
Township Manager
date: February 12, 2016
re: Hickory Hill Sewer Project

The Township Engineer has certified the project cost effective February 17. Folks will be able to connect to the system after this date, and there is at least one property owner who wants to connect as soon as possible due to a failing on-lot system.

As we've discussed, the Board must make a decision on assessment funding at the February 17 Business Meeting. The three primary options at this time are:

1. Extend the term of the Township repayment program. If this option is selected the Board need approve a motion to direct me to prepare and advertise an ordinance to amend Ordinance 2015-254 to revise the five-year term.
2. Issue a bond. If this option is selected the Board need adopt the attached resolution. The resolution was prepared by Tim O'Neill, recommended Bond Counsel.
3. Make no change to current ordinance.

Please let me know if you have any questions or require additional information before our February 17 meeting.

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2016-11

**A RESOLUTION TO AUTHORIZE THE TOWNSHIP MANAGER
AND THE TOWNSHIP'S PROFESSIONAL ADVISORS TO UNDERTAKE, FOR
CONSIDERATION BY THE BOARD OF SUPERVISORS, PREPARATION OF A BOND
ISSUE TO FUND THE COST OF THE TOWNSHIP'S CAPITAL PROGRAM,
CURRENTLY REFUND AN OUTSTANDING BANK LOAN AND PAY THE COST OF
ISSUANCE OF SAID BONDS; AUTHORIZING INCIDENTAL ACTION AND
REPEALING ANY INCONSISTENT PRIOR RESOLUTIONS**

WHEREAS, Worcester Township ("Township") desires to consider the incurrence of nonelectoral debt for the purpose of: (a) financing the cost of the Township's Capital Program, (b) eliminate variable interest rate exposure of the Township by currently refunding and prepaying its outstanding Bank Loan, and (c) financing the costs of issuing the Bonds (collectively, "Project"); and,

WHEREAS, that intent makes it appropriate for the Board of Supervisors ("Board") of the Township to authorize the Township Manager and certain professional advisors to undertake actions to prepare a proposal for consideration by the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

SECTION 1. The Board authorizes and requests the Township Manager, the Township Solicitor, Lamb McErlane PC in its capacity as Bond Counsel, and Boenning & Scattergood, Inc. as Underwriter ("Underwriter") to take the necessary actions and to prepare appropriate documentation for consideration by the Board either at its meeting on March 16, 2016 or such other date as is recommended by the Underwriter depending upon market conditions, to authorize the incurrence of debt for the Project involving upgrading, improving and extending the Township's sewer collection and transmission system ("Capital Program") and current refunding of outstanding indebtedness, through the issuance and sale by negotiation of general obligation bonds to cover the costs of that Project.

SECTION 2. The proper officers of the Township are hereby authorized and directed to take such further action as may be necessary in connection with the preparation for incurrence of indebtedness as described herein, including submission of a form of preliminary official statement and other documentation to appropriate rating agencies and bond insurance companies for consideration in the marketing of such bonds and preparation of all documentation necessary to incur debt under the Local Government Unit Debt Act of the Commonwealth of Pennsylvania.

SECTION 3. All prior resolutions or parts thereof inconsistent herewith are hereby repealed.

SECTION 4. This Resolution shall be effective immediately.

RESOLVED THIS 17TH DAY OF FEBRUARY, 2016.

FOR WORCESTER TOWNSHIP

By: _____
Susan G. Caughlan, Chair
Board of Supervisors

Attest: _____
Tommy Ryan, Secretary

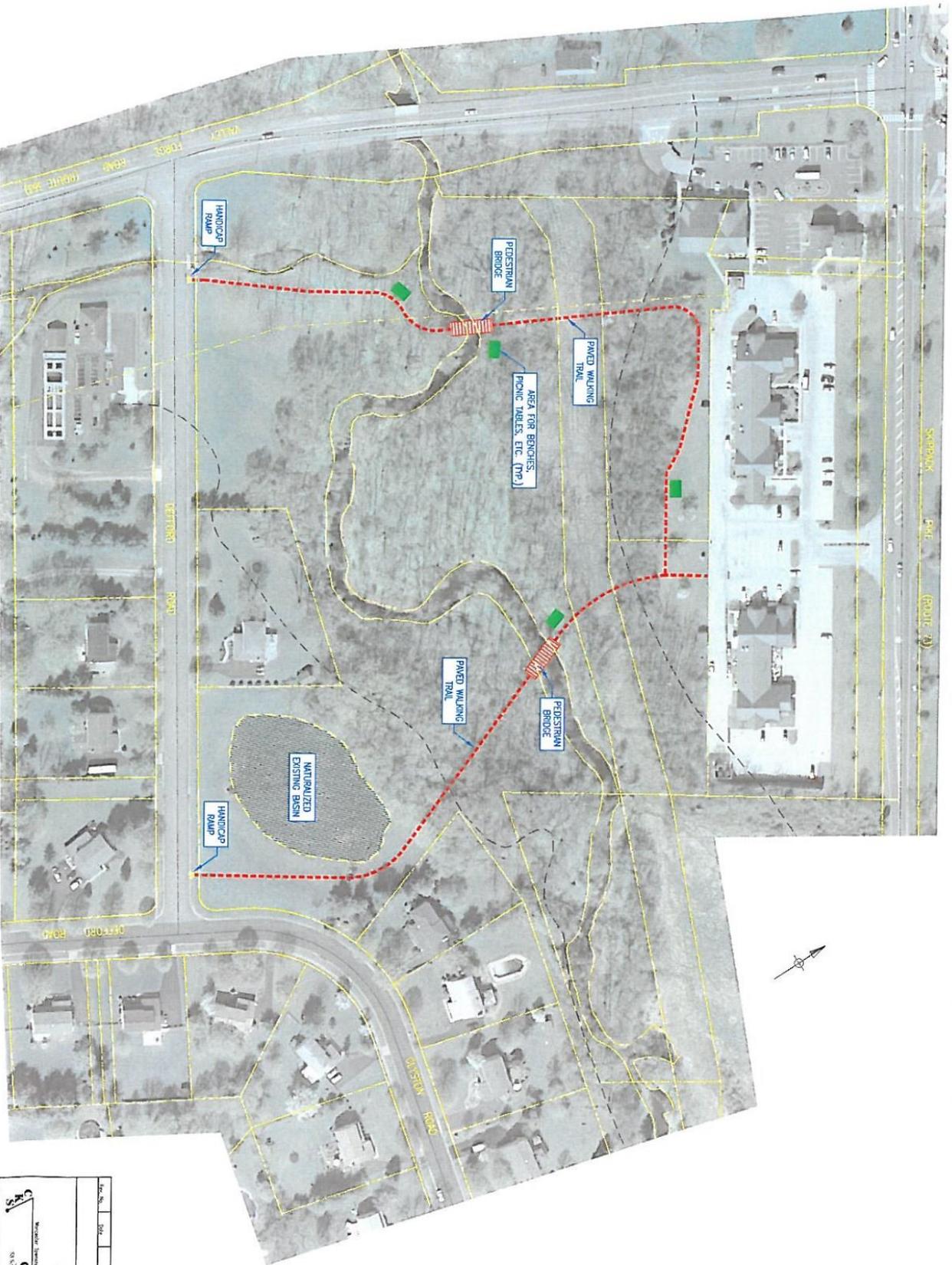
Secretary's Certificate

I hereby certify that the foregoing is a true copy of a resolution adopted by a majority vote of the Board of Supervisors of Worcester Township a meeting of said Board duly and regularly called and held on February 17, 2016; that public notice of said meeting was given in the manner provided by law; and that said resolution has been duly recorded upon the minutes of the Board, has not been amended or rescinded and is in full force and effect on the date of this Certificate.

(TOWNSHIP SEAL)

Tommy Ryan, Secretary

dated: February 17, 2016



Draw No.	174	Date	12/2/18
Description	CONCEPTUAL PLAN DETROIT ROAD PARK WORCESTER TOWNSHIP		
Client	 CKS Engineers, Inc. 50 SOUTH BEECHER AVENUE, WORCESTER, MA 01091 WORCESTER, MASSACHUSETTS TEL: 508-853-2200		
Scale	1"=40'	Drawn By	JAN
Sheet No.	174	Project No.	7200-174
Sheet No.	1 OF 1	Drawn By	JAN

**AGENDA
WORCESTER TOWNSHIP BOARD OF SUPERVISORS
BUSINESS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE - WORCESTER, PA
WEDNESDAY, FEBRUARY 17, 2016 – 7:30 PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE

INFORMATIONAL ITEMS

- Alternate Member to the Planning Commission announcement.
- Executive Session announcement.

PUBLIC COMMENT

- A five minute per person limit for any items not listed on this agenda for official action.

OFFICIAL ACTION ITEMS

- a) consent agenda
 - A motion to approve a consent agenda that includes the following items:
 - i. Treasurer's Report and other Monthly Reports for January 2016;
 - ii. bill payment January 2016;
 - iii. January 20, 2016 Work Session minutes; and,
 - iv. January 20, 2016 Business Meeting minutes.
- b) Hickory Hill Sewer Project
 - A motion or a resolution to establish financing for the Hickory Hill Sewer Project costs.
- c) Resolution 2016-08
 - A resolution to support intergovernmental efforts to develop an Alternate TMDL Plan for the Wissahickon Creek watershed.
- d) Resolution 2016-09
 - A resolution to establish the Township Manager salary for 2016.
- e) Resolution 2016-10
 - A resolution to ratify a snow emergency declaration.
- f) ratification of hire
 - A motion to ratify the hire of a full-time employee.

(over)

OTHER BUSINESS

ADJOURNMENT

UPCOMING MEETINGS

Zoning Hearing Board	Tuesday, February 23	6:30 PM
Planning Commission	Thursday, February 25	7:30 PM
Board of Supervisors, Special Meeting	Monday, February 29	6:00 PM
Board of Supervisors, Work Session	Wednesday, March 16	6:00 PM
Board of Supervisors, Monthly Meeting	Wednesday, March 17	7:30 PM

All meetings are held at the Worcester Township Community Hall, 1031 Valley Forge Road.

**TREASURER'S REPORT
AND OTHER MONTHLY REPORTS**

JANUARY 2016

1. Treasurer's Report
2. Land Use, Zoning and Planning Report
3. Permit Activity Report
4. Public Works Department Report
5. Fire Marshal Report
6. Township Engineer Report
7. Worcester Volunteer Fire Department Report
8. Pennsylvania State Police Report

**TREASURER'S REPORT
AND OTHER MONTHLY REPORTS**

JANUARY 2016

1. Treasurer's Report
2. Land Use, Zoning and Planning Report
3. Permit Activity Report
4. Public Works Department Report
5. Fire Marshal Report
6. Township Engineer Report
7. Worcester Volunteer Fire Department Report
8. Pennsylvania State Police Report

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
Revenue Account Range: First Expend Account Range: First Skip Zero YTD Activity: No to Last to Last Include Non-Anticipated: No Include Non-Budget: No Year To Date As Of: 01/31/16 Current Period: 01/01/16 to 01/31/16 Prior Year As Of: 01/31/16								
001-301-100-000	Real Prop Tax - Current	45,499.53	47,337.00	548.97	548.97	0.00	46,788.03-	1
001-301-500-000	Real Proptax - Liened	695.92	600.00	16.25	16.25	0.00	583.75-	3
001-301-600-000	Real Prop Tax - Interim	308.09	250.00	61.93	61.93	0.00	188.07-	25
	Segment 3 Total	46,503.54	48,187.00	627.15	627.15	0.00	47,559.85-	1
001-310-010-000	Per Cap Tax - Current	4,697.23	5,000.00	25.30	25.30	0.00	4,974.70-	1
001-310-030-000	Per Cap Tax - Delinquent	978.48	750.00	22.00	22.00	0.00	728.00-	3
001-310-100-000	Real Estate Transfer Tax	319,660.39	250,000.00	27,649.07	27,649.07	0.00	222,350.93-	11
001-310-210-000	Earned Income Tax	2,142,026.48	2,400,000.00	69,500.34	69,500.34	0.00	2,330,499.66-	3
001-310-220-000	Earned Income Tax Prior Year	0.00	100.00	0.00	0.00	0.00	100.00-	0
001-310-900-000	Impact Fee Revenue	50,078.00	56,776.00	0.00	0.00	0.00	56,776.00-	0
	Segment 3 Total	2,517,440.58	2,712,626.00	97,196.71	97,196.71	0.00	2,615,429.29-	4
001-321-340-000	Trash Hauler's License	500.00	0.00	0.00	0.00	0.00	0.00	0
001-321-800-000	Cable Television Franchise	144,233.05	220,000.00	0.00	0.00	0.00	220,000.00-	0
	Segment 3 Total	144,733.05	220,000.00	0.00	0.00	0.00	220,000.00-	0
001-322-820-000	Street Encroachments	580.00	750.00	0.00	0.00	0.00	750.00-	0
001-322-900-000	Sign Permits	77.65	200.00	0.00	0.00	0.00	200.00-	0
001-322-910-000	Yard Sale Permits	175.00	175.00	0.00	0.00	0.00	175.00-	0
001-322-920-000	Solicitation Permits	330.00	100.00	0.00	0.00	0.00	100.00-	0
	Segment 3 Total	1,162.65	1,225.00	0.00	0.00	0.00	1,225.00-	0
001-331-120-000	Violations of Ordinances Etc	3,467.31	2,500.00	0.00	0.00	0.00	2,500.00-	0
	Segment 3 Total	3,467.31	2,500.00	0.00	0.00	0.00	2,500.00-	0
001-341-000-000	Interest Earnings	16,860.00	20,000.00	3,310.18	3,310.18	0.00	16,689.82-	17
	Segment 3 Total	16,860.00	20,000.00	3,310.18	3,310.18	0.00	16,689.82-	17
001-342-000-000	Rents & Royalties	18,121.54	25,000.00	700.00	700.00	0.00	24,300.00-	3

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
001-342-120-000	Cell Tower	120,284.48	130,764.00	13,029.91	13,029.91	0.00	117,734.09-	10
	Segment 3 Total	138,406.02	155,764.00	13,729.91	13,729.91	0.00	142,034.09-	9
001-355-010-000	Public Utility Realty Tax	3,032.59	3,050.00	0.00	0.00	0.00	3,050.00-	0
001-355-040-000	Alcoholic Beverage License	1,000.00	800.00	0.00	0.00	0.00	800.00-	0
001-355-050-000	Gen'L Municipal Pension System State Aid	54,891.68	52,000.00	0.00	0.00	0.00	52,000.00-	0
001-355-070-000	Foreign Fire Insurance Premium	101,459.67	105,000.00	0.00	0.00	0.00	105,000.00-	0
	Segment 3 Total	160,383.94	160,850.00	0.00	0.00	0.00	160,850.00-	0
001-357-080-000	Grants- US Tennis Association	97,003.00	10,000.00	1,822.00	1,822.00	0.00	8,178.00-	18
001-357-081-000	DCEd Zacharias Trail -2014 / 2	0.00	10,000.00	0.00	0.00	0.00	10,000.00-	0
	Segment 3 Total	97,003.00	20,000.00	1,822.00	1,822.00	0.00	18,178.00-	9
001-361-300-000	Subdivision & Land Development	15,150.00	5,000.00	750.00	750.00	0.00	4,250.00-	15
001-361-330-000	Comdit Use - Bos	250.00	1,200.00	0.00	0.00	0.00	1,200.00-	0
001-361-340-000	Zoning Hearing Board	2,900.00	1,000.00	2,250.00	2,250.00	0.00	1,250.00	225
001-361-350-000	Zoning Amendment	0.00	0.00	0.00	0.00	0.00	0.00	0
001-361-500-000	Sale Of Maps And Publications	18.00	15.00	0.00	0.00	0.00	15.00-	0
	Segment 3 Total	18,318.00	7,215.00	3,000.00	3,000.00	0.00	4,215.00-	42
001-362-410-000	Building Permits	203,177.64	200,000.00	7,413.54	7,413.54	0.00	192,586.46-	4
001-362-420-000	Zoning Permits	12,423.00	10,000.00	650.00	650.00	0.00	9,350.00-	6
001-362-450-000	U & O Permits	275.00	500.00	0.00	0.00	0.00	500.00-	0
001-362-460-000	Driveway Permits	880.00	880.00	0.00	0.00	0.00	880.00-	0
	Segment 3 Total	216,755.64	211,380.00	8,063.54	8,063.54	0.00	203,316.46-	4
001-367-342-000	Park Towers Rental	20,818.68	20,820.00	0.00	0.00	0.00	20,820.00-	0
001-367-400-000	Park & Recreation Concessions (Tickets)	8,328.48	8,000.00	1,251.00	1,251.00	0.00	6,749.00-	16
001-367-408-000	Parks: Organized Sports/Lessons	27,171.00	30,000.00	0.00	0.00	0.00	30,000.00-	0
001-367-409-000	Park Trips	7,030.73	7,500.00	3,300.65	3,300.65	0.00	4,199.35-	44
001-367-420-000	Parks & Rec Misc Receipts	3,465.50	1,500.00	100.00	100.00	0.00	1,400.00-	7
	Segment 3 Total	66,814.39	67,820.00	4,651.65	4,651.65	0.00	63,168.35-	7
001-381-000-000	Miscellaneous Revenue	8,408.62	1,000.00	447.93	447.93	0.00	552.07-	45

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
	Segment 3 Total	8,408.62	1,000.00	447.93	447.93	0.00	552.07-	45
001-383-200-000	Spec Assess Admin	2,101.00	800.00	100.00	100.00	0.00	700.00-	12
	Segment 3 Total	2,101.00	800.00	100.00	100.00	0.00	700.00-	12
001-392-300-000	Transfer From Capital Reserve	0.00	383,872.00	0.00	0.00	0.00	383,872.00-	0
	Segment 3 Total	0.00	383,872.00	0.00	0.00	0.00	383,872.00-	0
	Revenue Total	3,438,357.74	4,013,239.00	132,949.07	132,949.07	0.00	3,880,289.93-	3
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	LEGISLATIVE GOVERNING BODY:							
001-400-000-000	Legislative- Payroll	7,560.00	7,500.00	630.00	630.00	0.00	6,870.00	8
001-400-150-000	Legislative Benefits	64,937.90	65,750.00	5,475.73	5,475.73	0.00	60,274.27	8
001-400-312-000	Legislative Consult Services	44,207.32	49,590.00	2,500.00	2,500.00	0.00	47,090.00	5
001-400-337-000	Legis Auto Allowances	220.80	250.00	0.00	0.00	0.00	250.00	0
001-400-420-000	Dues & Subscriptions	4,596.00	2,500.00	0.00	0.00	0.00	2,500.00	0
001-400-460-000	Legis Meetings & Conf	3,457.32	3,500.00	873.18	873.18	0.00	2,626.82	25
	Segment 3 Total	124,979.34	129,090.00	9,478.91	9,478.91	0.00	119,611.09	7
	MANAGER:							
001-401-000-000	Management Payroll	94,784.59	96,250.00	9,615.38	9,615.38	0.00	86,634.62	10
001-401-120-000	Management Benefits	32,394.37	46,488.00	5,200.20	5,200.20	0.00	41,287.80	11
001-401-231-000	Management - Auto/Travel	0.00	100.00	0.00	0.00	0.00	100.00	0
001-401-312-000	Management Consulting Serv	480.00	10,000.00	426.83	426.83	0.00	9,573.17	4
001-401-321-000	Management-Mobile Phone	323.09	600.00	50.00	50.00	0.00	550.00	8
001-401-337-000	Auto/Gas/Maint	3,500.00	4,800.00	400.00	400.00	0.00	4,400.00	8
001-401-460-000	Management Meetings/Seminars	1,148.50	1,800.00	7.00	7.00	0.00	1,793.00	0
	Segment 3 Total	132,630.55	160,038.00	15,699.41	15,699.41	0.00	144,338.59	10
	FINANCIAL ADMINISTRATION:							
001-402-000-000	Financial Payroll	80,772.30	60,391.00	11,906.08	11,906.08	0.00	48,484.92	20
001-402-120-000	Financial Benefits	26,081.70	23,977.00	3,217.56	3,217.56	0.00	20,759.44	13

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-402-321-000	Finance-Mobile Phone	595.41	384.00	54.77	54.77	0.00	329.23	14
001-402-337-000	Financial - Automobile Allowance	375.31	300.00	59.80	59.80	0.00	240.20	20
001-402-460-000	Finance - Meeting & Seminars	381.64	500.00	28.50	28.50	0.00	471.50	6
	Segment 3 Total	108,206.36	85,552.00	15,266.71	15,266.71	0.00	70,285.29	18
001-403-000-000	TAX COLLECTION:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-403-110-000	Tax Collection - Payroll	2,548.69	2,367.00	0.00	0.00	0.00	2,367.00	0
001-403-150-000	Tax Collection - Benefits	194.97	181.00	0.00	0.00	0.00	181.00	0
001-403-210-000	Tax Collection:Office Supplies	3,963.95	5,000.00	0.00	0.00	0.00	5,000.00	0
001-403-310-000	Tax Collection - Professional	32,189.87	42,000.00	810.39	810.39	0.00	41,189.61	2
001-403-460-000	Meeting/Seminars	0.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	38,897.48	49,548.00	810.39	810.39	0.00	48,737.61	2
001-404-000-000	LEGAL SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-404-310-000	Legal Professional Services	73,603.88	60,000.00	3,351.25	3,351.25	0.00	56,648.75	6
001-404-320-000	Right To Know Legal	66,222.65	50,000.00	13,706.88	13,706.88	0.00	36,293.12	27
	Segment 3 Total	139,826.53	110,000.00	17,058.13	17,058.13	0.00	92,941.87	16
001-405-000-000	CLERICAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-405-140-000	Clerical Payroll	78,698.50	77,980.00	3,920.27	3,920.27	0.00	74,059.73	5
001-405-150-000	Clerical Benefits	54,006.69	45,319.00	1,946.10	1,946.10	0.00	43,372.90	4
001-405-210-000	Clerical Office Supplies	5,635.66	8,000.00	597.82	597.82	0.00	7,402.18	7
001-405-310-000	Payroll Services	13,167.44	13,520.00	1,047.91	1,047.91	0.00	12,472.09	8
001-405-321-000	Telephone Expense	5,489.75	6,000.00	799.38	799.38	0.00	5,200.62	13
001-405-325-000	Postage	3,012.06	4,500.00	576.50	576.50	0.00	3,923.50	13
001-405-337-000	Auto Allowance	164.10	150.00	0.00	0.00	0.00	150.00	0
001-405-340-000	Advertising	8,928.26	7,000.00	265.81	265.81	0.00	6,734.19	4
001-405-460-000	Meetings & Seminars	784.50	1,000.00	0.00	0.00	0.00	1,000.00	0
001-405-465-000	Computer Expense	20,937.84	15,000.00	4,056.50	4,056.50	0.00	10,943.50	27
001-405-470-000	Other Office Expense	12,572.74	10,000.00	2,176.91	2,176.91	0.00	7,823.09	22
	Segment 3 Total	203,397.54	188,469.00	15,387.20	15,387.20	0.00	173,081.80	8
001-408-000-000	ENGINEERING SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-408-310-000	Engineering Services - Cks	44,151.64	30,000.00	1,704.48	1,704.48	0.00	28,295.52	6
	Segment 3 Total	44,151.64	30,000.00	1,704.48	1,704.48	0.00	28,295.52	6

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-409-000-000	BUILDINGS & PLANT:							
001-409-136-000	Admin - Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0
001-409-137-000	Admin - Mtce & Repairs	8,769.41	10,000.00	676.44	676.44	0.00	9,323.56	7
001-409-142-000	Admin - Alarm Service	14,290.54	12,500.00	376.51	376.51	0.00	12,123.49	3
001-409-147-000	Admin - Other Services	3,533.96	3,500.00	173.00	173.00	0.00	3,327.00	5
001-409-171-000	WIP-Admin Entryway Glass Protection	2,300.63	1,000.00	117.01	117.01	0.00	882.99	12
001-409-236-000	Garage - Utilities	0.00	25,000.00	0.00	0.00	0.00	25,000.00	0
001-409-237-000	Garage - Mtce & Rep	9,755.22	15,000.00	1,103.59	1,103.59	0.00	13,896.41	7
001-409-242-000	Garage - Security/Alarm Service	10,872.84	10,000.00	240.46	240.46	0.00	9,759.54	2
001-409-247-000	Garage - Other Expenses	639.80	650.00	45.00	45.00	0.00	605.00	7
001-409-373-000	Preserve Farmhouse	229.97	250.00	1.70	1.70	0.00	248.30	1
001-409-436-000	W T C H - Utilities	10,568.98	15,000.00	4,134.00	4,134.00	0.00	10,866.00	28
001-409-437-000	W T C H - Maintenance & Repair	4,099.19	5,200.00	471.04	471.04	0.00	4,728.96	9
001-409-447-000	W T C H - Other Expenses	3,605.81	3,000.00	72.75	72.75	0.00	2,927.25	2
001-409-536-000	Ct Pt Hall-Historical Bldg Utility / A	84.55	500.00	0.00	0.00	0.00	500.00	0
001-409-537-000	Center Point Mtce & Repair	3,992.23	5,000.00	487.09	487.09	0.00	4,512.91	10
001-409-636-000	1622 Hollow Road - Utilities	772.68	2,000.00	0.00	0.00	0.00	2,000.00	0
001-409-637-000	1622 Hollow Road - Maintenance	2,342.04	0.00	0.00	0.00	0.00	0.00	0
001-409-702-000	WIP-Public works Alarm / Cameras	8,851.81	5,000.00	0.00	0.00	0.00	5,000.00	0
001-409-703-000	Wip - Salt Building	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
001-409-737-000	Springhouse	0.00	544,573.00	180,550.14	180,550.14	0.00	364,022.86	33
		0.00	500.00	0.00	0.00	0.00	500.00	0
	Segment 3 Total	84,709.66	663,673.00	188,448.73	188,448.73	0.00	475,224.27	28
001-411-000-000	FIRE:							
001-411-380-000	Hydrant Rentals	0.00	0.00	0.00	0.00	0.00	0.00	0
001-411-540-000	Contributions To Fire Co	22,933.69	25,000.00	14,883.38	14,883.38	0.00	10,116.62	60
		301,659.67	305,000.00	0.00	0.00	0.00	305,000.00	0
	Segment 3 Total	324,593.36	330,000.00	14,883.38	14,883.38	0.00	315,116.62	5
001-413-000-000	UCC & CODE ENFORCEMENT:							
001-413-110-000	Fire Marshall Payroll	0.00	0.00	0.00	0.00	0.00	0.00	0
001-413-110-150	Fire Marshall Benefits	0.00	8,500.00	0.00	0.00	0.00	8,500.00	0
001-413-140-000	Code Enf-Payroll	0.00	650.00	0.00	0.00	0.00	650.00	0
001-413-150-000	Code Enf- Benefits	102,847.84	105,750.00	3,179.41	3,179.41	0.00	102,570.59	3
001-413-210-000	Code Enf- Supplies/Books	75,194.68	61,152.00	1,766.77	1,766.77	0.00	59,385.23	3
001-413-312-000	Code Enf - Consultant Services	2,735.62	7,000.00	0.00	0.00	0.00	7,000.00	0
001-413-313-000	Code Enf- Engineering	70,470.00	73,000.00	6,630.00	6,630.00	0.00	66,370.00	9
001-413-314-000	Code Enf - UCC Appeal	0.00	500.00	0.00	0.00	0.00	500.00	0
		0.00	500.00	0.00	0.00	0.00	500.00	0

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-413-321-000	Code Enf- Mobile Phone	374.29	300.00	0.00	0.00	0.00	300.00	0
001-413-337-000	Code Enf - Auto Allowance	490.78	750.00	0.00	0.00	0.00	750.00	0
001-413-460-000	Code Enf- Meetings & Seminars	2,450.61	500.00	154.00	154.00	0.00	346.00	31
	Segment 3 Total	254,563.82	258,602.00	11,730.18	11,730.18	0.00	246,871.82	5
001-414-000-000	PLANNING & ZONING:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-414-140-000	Zoning- Payroll	200.00	2,400.00	150.00	150.00	0.00	2,250.00	6
001-414-150-000	Zoning Benefits	15.32	184.00	11.49	11.49	0.00	172.51	6
001-414-310-000	Zoning- Professional Services	452.00	4,000.00	0.00	0.00	0.00	4,000.00	0
001-414-313-000	Zoning - Engineering	14,042.35	12,000.00	962.20	962.20	0.00	11,037.80	8
001-414-314-000	Zoning - Legal	5,383.89	15,000.00	0.00	0.00	0.00	15,000.00	0
001-414-315-000	Zoning - Conditional Use Professional Co	112,468.53	15,000.00	5,431.50	5,431.50	0.00	9,568.50	36
001-414-341-000	Zoning- Advertising	814.66	1,500.00	382.58	382.58	0.00	1,117.42	26
001-414-460-000	Zoning- Seminars/Meetings	71.00	250.00	0.00	0.00	0.00	250.00	0
	Segment 3 Total	133,447.75	50,334.00	6,937.77	6,937.77	0.00	43,396.23	14
001-419-000-000	OTHER PUBLIC SAFETY:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-419-242-000	Pa One Call Expense	637.82	600.00	39.36	39.36	0.00	560.64	7
	Segment 3 Total	637.82	600.00	39.36	39.36	0.00	560.64	7
001-430-000-000	PUBLIC WORKS - ADMIN:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-430-140-000	Salaries-Public Works	336,509.69	370,867.00	24,246.98	24,246.98	0.00	346,620.02	7
001-430-150-000	Public Works Benefits	169,574.95	148,252.00	11,160.84	11,160.84	0.00	137,091.16	8
001-430-238-000	Public Works - Uniform Rental	5,546.21	6,000.00	514.00	514.00	0.00	5,486.00	9
001-430-326-000	Public Works- Cell Phones / Communicatio	2,749.98	3,000.00	261.65	261.65	0.00	2,738.35	9
001-430-460-000	Public works - Meetings & Seminars	1,005.52	1,000.00	120.00	120.00	0.00	880.00	12
001-430-470-000	Public works - Other Expenses	1,876.84	1,500.00	143.78	143.78	0.00	1,356.22	10
	Segment 3 Total	517,263.19	530,619.00	36,447.25	36,447.25	0.00	494,171.75	7
001-433-000-000	TRAFFIC CONTROL DEVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-433-313-000	Traffic Light Engineering	6,749.65	15,000.00	197.33	197.33	0.00	14,802.67	1
001-433-361-000	Traffic Light Electric	3,752.61	4,500.00	338.86	338.86	0.00	4,161.14	8
001-433-374-000	Traffic Light Maintenance	25,931.25	20,000.00	3,058.80	3,058.80	0.00	16,941.20	15
	Segment 3 Total	36,433.51	39,500.00	3,594.99	3,594.99	0.00	35,905.01	9

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-437-000-000	REPAIRS OF TOOLS AND MACHINERY:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-437-250-000	Vehicle Maintenance/Machinery/Supplies	67,979.60	45,000.00	7,436.00	7,436.00	0.00	37,564.00	17
001-437-260-000	Small Tools & Equipment	7,930.69	6,000.00	244.00	244.00	0.00	5,756.00	4
001-437-370-000	Repairs/Tools:Repair And Maintenance	0.00	500.00	0.00	0.00	0.00	500.00	0
	Segment 3 Total	75,910.29	51,500.00	7,680.00	7,680.00	0.00	43,820.00	15
001-438-000-000	ROADS & BRIDGES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-438-231-000	Gasoline	4,313.07	6,000.00	209.28	209.28	0.00	5,790.72	3
001-438-232-000	Diesel Fuel	19,235.45	25,000.00	564.58	564.58	0.00	24,435.42	2
001-438-242-000	Signs	2,523.39	3,000.00	0.00	0.00	0.00	3,000.00	0
001-438-245-000	Road Maintenance Supplies	19,821.06	25,000.00	1,100.00	1,100.00	0.00	23,900.00	4
001-438-300-000	Twp Contractor	5,339.25	15,000.00	0.00	0.00	0.00	15,000.00	0
001-438-313-000	Road Mtce - Engineering	23,932.39	45,000.00	3,702.52	3,702.52	0.00	41,297.48	8
001-438-370-000	Roads - Subcontractor	461,717.95	500,000.00	0.00	0.00	0.00	500,000.00	0
	Segment 3 Total	536,882.56	619,000.00	5,576.38	5,576.38	0.00	613,423.62	1
001-439-701-000	FIXED ASSETS PURCHASED	0.00	139,250.00	0.00	0.00	0.00	139,250.00	0
	Segment 3 Total	0.00	139,250.00	0.00	0.00	0.00	139,250.00	0
001-446-000-000	STORM WATER MANAGEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-446-313-000	Stormwater Management	29,591.96	60,000.00	2,319.29	2,319.29	0.00	57,680.71	4
	Segment 3 Total	29,591.96	60,000.00	2,319.29	2,319.29	0.00	57,680.71	4
001-451-000-000	RECREATION - ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-451-140-000	Park & Recreation - Payroll	41,644.59	32,500.00	5,000.00	5,000.00	0.00	27,500.00	15
001-451-150-000	Park & Rec - Benefits	25,513.89	16,331.00	4,819.95	4,819.95	0.00	11,511.05	30
001-451-326-000	Park Phone Expense	0.00	408.00	0.00	0.00	0.00	408.00	0
	Segment 3 Total	67,158.48	49,239.00	9,819.95	9,819.95	0.00	39,419.05	20
001-452-000-000	PARTICIPANT RECREATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-452-247-000	Recreation Tickets (Prps)	8,013.00	7,750.00	0.00	0.00	0.00	7,750.00	0
001-452-248-000	Camps	26,399.25	27,000.00	0.00	0.00	0.00	27,000.00	0
001-452-249-000	Bus Trips	6,685.01	6,500.00	992.00	992.00	0.00	5,508.00	15
001-452-520-000	Culture Misc	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	Segment 3 Total	47,097.26	47,250.00	992.00	992.00	0.00	46,258.00	2
001-454-000-000	PARKS:							
001-454-337-000	Park Auto / Mileage	0.00	0.00	0.00	0.00	0.00	0.00	0
001-454-436-000	Heebner Park Utilities	200.78	500.00	161.00	161.00	0.00	339.00	32
001-454-437-001	Heebner Park Athletic Field Maint	2,429.31	3,000.00	272.32	272.32	0.00	2,727.68	9
001-454-437-002	Heebner Park Expenses	15,127.57	15,000.00	0.00	0.00	0.00	15,000.00	0
001-454-438-001	Mt Kirk Park Athletic Field Maint	9,901.69	20,000.00	0.00	0.00	0.00	20,000.00	0
001-454-438-002	Mt. Kirk Park Expenses	1,275.17	5,000.00	0.00	0.00	0.00	5,000.00	0
001-454-439-001	Sunny Brook Athletic Field Maint	487.61	500.00	0.00	0.00	0.00	500.00	0
001-454-439-002	Sunny Brook Expenses	3,626.41	4,000.00	0.00	0.00	0.00	4,000.00	0
001-454-440-000	Trail Expenses	1,204.57	2,400.00	0.00	0.00	0.00	2,400.00	0
001-454-446-000	Sunny Brook Park Utilities	850.15	5,000.00	0.00	0.00	0.00	5,000.00	0
001-454-450-000	Nike Park Expense	1,310.51	1,200.00	66.64	66.64	0.00	1,133.36	6
001-454-460-000	Parks- Seminars & Meetings	0.00	500.00	0.00	0.00	0.00	500.00	0
001-454-470-000	Heyser Field Horse Ring	836.74	1,000.00	548.77	548.77	0.00	451.23	55
001-454-471-000	Heyser Field Expenses	0.00	500.00	0.00	0.00	0.00	500.00	0
001-454-480-000	Moran Trail Expenses	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
001-454-701-000	wip -Resurface Tennis Courts	6,015.66-	20,000.00	56.28-	56.28-	0.00	20,056.28	0-
001-454-702-000	WIP Heebner Park Soccer Field	0.00	120,000.00	1,524.50	1,524.50	0.00	118,475.50	1
	Segment 3 Total	31,234.85	202,600.00	2,516.95	2,516.95	0.00	200,083.05	1
001-459-000-000	PUBLIC RELATIONS:							
001-459-340-000	Public Relations - Newsletter	0.00	0.00	0.00	0.00	0.00	0.00	0
001-459-341-000	Public Relations - Misc/Adv/We/c Pkg	11,857.22	20,000.00	0.00	0.00	0.00	20,000.00	0
001-459-430-000	Public Relations	0.00	250.00	0.00	0.00	0.00	250.00	0
	Segment 3 Total	11,857.22	20,250.00	0.00	0.00	0.00	20,250.00	0
001-461-000-000	CONSERVATION OF NATURAL RESOURCES:							
001-461-710-000	Nat'L Res/Open Space Land Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0
001-461-711-000	North Penn Lra Acquisition	17.00	1,624.00	0.00	0.00	0.00	1,624.00	0
	Segment 3 Total	17,419.33	80,500.00	97.50	97.50	0.00	80,402.50	0
001-481-000-000	EMPLOYER PAID BENEFITS AND WITHHOLDING I	17,436.33	82,124.00	97.50	97.50	0.00	82,026.50	0
001-481-430-000	Inter Gov--Re Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	307.80	6,000.00	0.00	0.00	0.00	6,000.00	0

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-486-000-000	INSURANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-486-350-000	Insurance Expense	112,344.80	110,000.00	4,403.33	4,403.33	0.00	105,596.67	4
	Segment 3 Total	<u>112,344.80</u>	<u>110,000.00</u>	<u>4,403.33</u>	<u>4,403.33</u>	<u>0.00</u>	<u>105,596.67</u>	<u>4</u>
	Expend Total	<u>3,073,560.10</u>	<u>4,013,238.00</u>	<u>370,892.29</u>	<u>370,892.29</u>	<u>0.00</u>	<u>3,642,345.71</u>	<u>9</u>

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
008-341-000-000	Interest Earnings	5,617.21	187.00	20.16	20.16	0.00	166.84-	11
008-341-100-000	Interest - Residents	0.00	13,763.00	0.00	0.00	0.00	13,763.00-	0
	Segment 3 Total	5,617.21	13,950.00	20.16	20.16	0.00	13,929.84-	0
008-364-110-000	Sewage Connection/Tapping Fee	5,255.00	17,500.00	0.00	0.00	0.00	17,500.00-	0
008-364-114-000	SEWER EXPENSION HICKORY HILL AREA	0.00	71,130.00	0.00	0.00	0.00	71,130.00-	0
008-364-120-000	Sewer Use Charge	375,211.25	425,592.00	76,953.74	76,953.74	0.00	348,638.26-	18
008-364-130-000	Sewer Use-Commercial	144,877.95	155,536.00	8,263.46	8,263.46	0.00	147,272.54-	5
008-364-140-000	Late Fee	4,749.95	5,200.00	304.59	304.59	0.00	4,895.41-	6
008-364-150-000	Certification Fee	1,025.00	1,200.00	40.00	40.00	0.00	1,160.00-	3
008-364-190-000	Liens	60.00	280.00	331.00	331.00	0.00	51.00	118
	Segment 3 Total	531,179.15	676,438.00	85,892.79	85,892.79	0.00	590,545.21-	13
008-381-000-000	Miscellaneous Revenue	785.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	785.00	0.00	0.00	0.00	0.00	0.00	0
008-392-300-000	Transfer from Capital Reserve	0.00	142,043.00	0.00	0.00	0.00	142,043.00-	0
	Segment 3 Total	0.00	142,043.00	0.00	0.00	0.00	142,043.00-	0
008-393-130-000	Proceeds-Gen Obligation Note	0.00	140,823.00	0.00	0.00	0.00	140,823.00-	0
	Segment 3 Total	0.00	140,823.00	0.00	0.00	0.00	140,823.00-	0
	Revenue Total	537,581.36	973,254.00	85,912.95	85,912.95	0.00	887,341.05-	9

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
008-402-000-000	Financial Admin Accounting	0.00	0.00	0.00	0.00	0.00	0.00	0
008-402-470-000	FINANCIAL / CD FEES	63.19-	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	63.19-	0.00	0.00	0.00	0.00	0.00	0
008-405-000-000	WASEWATER CLERK:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-405-150-000	Administratiave Staff Costs	52,836.82	47,154.00	0.00	0.00	0.00	47,154.00	0

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	Segment 3 Total	52,836.82	47,154.00	0.00	0.00	0.00	47,154.00	0
008-429-000-000	WASTWATER COLLECTION AND TREATMENT:							
008-429-227-000	Wastewater Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0
008-429-242-000	Alarm Service	0.00	0.00	0.00	0.00	0.00	0.00	0
008-429-300-000	Other Expense / Dep Sampling	862.98	1,200.00	0.00	0.00	0.00	1,200.00	0
008-429-313-000	Engineering	4,668.32	6,000.00	15.00	15.00	0.00	5,985.00	0
008-429-314-000	Legal	9,375.88	12,000.00	0.00	0.00	0.00	12,000.00	0
008-429-316-000	Plant Operations	1,333.00	5,000.00	0.00	0.00	0.00	5,000.00	0
008-429-321-000	Wastewater:Telephone	167,428.12	173,196.00	13,771.55	13,771.55	0.00	159,424.45	8
008-429-361-000	Wastewater Utilities	817.02	850.00	134.61	134.61	0.00	715.39	16
008-429-366-000	Wastewater Water Usage	109,844.09	109,940.00	11,080.63	11,080.63	0.00	98,859.37	10
008-429-374-000	Wastewater Equipment Mtce & Rep	268.06	400.00	0.00	0.00	0.00	400.00	0
008-429-421-001	Center Point Farms-Pump Station	20,550.99	16,000.00	175.10	175.10	0.00	15,824.90	1
008-429-421-002	Center Pt Utilities / Repairs	10,734.46	11,011.00	905.53	905.53	0.00	10,105.47	8
008-429-422-001	Meadowood Pumpstation	3,644.18	4,000.00	475.47	475.47	0.00	3,524.53	12
008-429-422-002	Meadowood Utilities / Repairs	20,420.89	21,907.00	1,489.76	1,489.76	0.00	20,417.24	7
008-429-423-001	Heritage Village Pump Station	3,150.74	350.00	33.48	33.48	0.00	316.52	10
008-429-423-002	Heritage Village Utilities / Repairs	9,543.59	10,297.00	805.07	805.07	0.00	9,491.93	8
008-429-424-001	Fawn Creek Pump Station	3,165.18	2,500.00	335.88	335.88	0.00	2,164.12	13
008-429-424-002	Fawn Creek Utilities / Repairs	10,038.06	9,790.00	846.78	846.78	0.00	8,943.22	9
008-429-425-001	Chadwick Place Pump Station	7,780.98	2,700.00	331.25	331.25	0.00	2,368.75	12
008-429-425-002	Chadwick Place Utilities / Repairs	10,191.61	10,460.00	858.46	858.46	0.00	9,601.54	8
008-429-426-001	Adair Pump Station	3,722.57	3,500.00	408.64	408.64	0.00	3,091.36	12
008-429-426-002	Adair Pump Utilities / Repairs	7,867.46	8,070.00	663.68	663.68	0.00	7,406.32	8
008-429-670-000	Wip-Valley Green Plant Upgrades	5,438.51	4,000.00	203.91	203.91	0.00	3,796.09	5
008-429-671-000	Wip-Hickory Hill Area Sewer Expansion	9,576.26	0.00	0.00	0.00	0.00	0.00	0
008-429-700-000	Wastewater:Capital Purchases	0.00	200,000.00	131,747.87	131,747.87	0.00	68,252.13	66
	Segment 3 Total	401,270.43	783,371.00	164,282.67	164,282.67	0.00	619,088.33	21
008-471-200-000	Gen Obligation Note Principal	0.00	90,868.00	0.00	0.00	0.00	90,868.00	0
	Segment 3 Total	0.00	90,868.00	0.00	0.00	0.00	90,868.00	0
008-472-000-000	DEBT INTEREST:							
008-472-200-000	Gen Obligation Interest	0.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	50,134.08	48,728.00	4,155.05	4,155.05	0.00	44,572.95	9
	Segment 3 Total	50,134.08	48,728.00	4,155.05	4,155.05	0.00	44,572.95	9

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

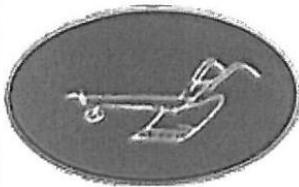
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
008-486-000-000	INSURANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-486-350-000	Insurance Expense	3,243.20	3,134.00	0.00	0.00	0.00	3,134.00	0
	Segment 3 Total	<u>3,243.20</u>	<u>3,134.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,134.00</u>	<u>0</u>
	Expend Total	<u>507,421.34</u>	<u>973,255.00</u>	<u>168,437.72</u>	<u>168,437.72</u>	<u>0.00</u>	<u>804,817.28</u>	<u>17</u>

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
030-341-000-000	Interest Earnings	9,662.11	6,629.00	102.65	102.65	0.00	6,526.35-	2
	Segment 3 Total	<u>9,662.11</u>	<u>6,629.00</u>	<u>102.65</u>	<u>102.65</u>	<u>0.00</u>	<u>6,526.35-</u>	<u>2</u>
	Revenue Total	9,662.11	6,629.00	102.65	102.65	0.00	6,526.35-	2
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
030-402-000-000	FINANCE ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
030-402-470-000	Financial / Cd Fees	1,646.14	750.00	0.00	0.00	0.00	750.00	0
	Segment 3 Total	<u>1,646.14</u>	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>	<u>0</u>
030-492-010-000	Transfer to General Fund	0.00	383,872.00	0.00	0.00	0.00	383,872.00	0
	Segment 3 Total	<u>0.00</u>	<u>383,872.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>383,872.00</u>	<u>0</u>
	Expend Total	1,646.14	384,622.00	0.00	0.00	0.00	384,622.00	0

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
035-341-000-000	Interest Earnings	251.21	198.00	0.65	0.65	0.00	197.35-	0
	Segment 3 Total	251.21	198.00	0.65	0.65	0.00	197.35-	0
035-355-020-000	Motor Vehicle Fuel Taxes	277,220.69	315,332.00	0.00	0.00	0.00	315,332.00-	0
	Segment 3 Total	277,220.69	315,332.00	0.00	0.00	0.00	315,332.00-	0
	Revenue Total	277,471.90	315,530.00	0.65	0.65	0.00	315,529.35-	0
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
035-432-000-000	WINTER MAINTENANCE SNOW REMOVAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
035-432-250-000	Snow & Ice Removal	48,064.82	40,000.00	3,126.77	3,126.77	0.00	36,873.23	8
	Segment 3 Total	48,064.82	40,000.00	3,126.77	3,126.77	0.00	36,873.23	8
035-438-000-000	ROADS & BRIDGES:	0.00	0.00	0.00	0.00	0.00	0.00	0
035-438-370-000	Road Maintenance-Subcontract	275,000.00	275,530.00	0.00	0.00	0.00	275,530.00	0
	Segment 3 Total	275,000.00	275,530.00	0.00	0.00	0.00	275,530.00	0
	Expend Total	323,064.82	315,530.00	3,126.77	3,126.77	0.00	312,403.23	1



WORCESTER TOWNSHIP
Building and Codes Department
January 2016

Report Dates: 1/1/2016 - 1/31/2016

Item	Count / Fee
Total Issued Permits	14 / \$12,926.00

Issued Permits			
Fee Item	No. Permits	Construction Value	Permit Fee
Building			
1 Commercial New	1	\$300,000.00	\$2,119.00
2 Fire Prevention	1	\$14,995.00	\$254.00
3 Generator	1	\$9,700.00	\$174.00
4 New Single Family Dwelling	1	\$215,000.00	\$7,434.00
5 Residential Alterations	4	\$131,334.10	\$1,972.00
Mechanical			
6 New Mechanical	1	\$14,000.00	\$194.00
Plumbing			
7 New Plumbing	1	\$1,000.00	\$104.00
Road Opening			
8 Road Opening	1	\$0.00	\$60.00
Zoning			
9 Fence	1	\$1,500.00	\$65.00
10 Grading	1	\$50,000.00	\$275.00
11 New Tenant	1	\$0.00	\$275.00
TOTALS:	14	\$737,529.10	\$12,926.00

Other Fees Collected

State Fee	\$40.00
-----------	---------

ERECTED INTO A TOWNSHIP IN 1733
TOWNSHIP OF WORCESTER
AT THE CENTER POINT OF MONTGOMERY COUNTY
PENNSYLVANIA

Board of Supervisors:

SUSAN G. CAUGHLAN, CHAIR
STEPHEN C. QUIGLEY, VICE CHAIR
ARTHUR C. BUSTARD, MEMBER

1721 Valley Forge Road
P.O. Box 767
Worcester, PA 19490

Planning, Land Use, and Zoning Report
January 2016

Planning Commission Current Activity

- Reviewing Center Point Zoning Ordinance with John Kennedy, John Cover, and Brandon Rudd
- Reviewed Storm Water Management and Flood Plain Ordinances with Joe Nolan
- Active Plan Reviews
 - Whitehall Estates Subdivision Initial Review at February 25, 2016 meeting
 - 38 lot single family homes with public sewer
 - IBEW Land Development Plan-Requested their notes from previous submission to the Zoning Hearing Board for review at their January 28, 2016 meeting
 - 17,340 Square Foot Addition to training facility for indoor training simulations and classes; parking lot expansion
 - 2119 Berks Road-Two Lot Subdivision with no construction proposed

Zoning Hearing Board Current Activity

- 15-03-Philip Goldblum and Amy Eckert-2959 Potshop Road
 - Requests for variances from front and side yard setbacks; garage height; and recreational vehicle parking
 - Request was denied.
- 16-01-Robert and Amanda Wetter-2110 Wentz Church Road
 - Request for variances to build an addition on a single family dwelling
 - Hearing on January 26, 2016 and request was granted.
- 16-02-Developmental Enterprises Corporation-2934 Township Line Road
 - Request for special exception from the definition of "family" for non-related residents living in a single family dwelling (150.9A)
 - Hearing was scheduled for January 26, 2016, continued to February 23, 2016.
- 16-03-Michael Morelli-1890 Blattner Road
 - Request a variance from section §150-181.C, to construct a roof over a patio/deck that encroaches a rear yard setback.
 - Hearing on February 23, 2016

Bids Being Prepared

- Annual bid for equipment and materials for Public Works projects.
- 1622 Hollow Road House New Tenant Lease.
- 2016 Road Program Improvements.
- 1994 Chevrolet 2500 Pick Up Truck

Other Current Activity

- Trails
 - Bee Bergvall will conduct the close out audit on the DCED Zacharias Creek Trail grant in March. Once this is completed, the grant will be officially closed.
 - CKS is mapping the Zacharias Creek Trail and trail amenities will be presented at the April work session
 - Township trails will remain closed during and after snow storms until all snow has melted from the paths.
- Transportation Improvement Plan is underway and will be presented at the April work session
 - Staff is working with McMahon on prioritizing transportation projects over the next five years
 - Will be presented at the March work session
- DCNR grant is being prepared for Defford Road green space including storm water improvements, trails, and a gazebo area.
 - Presented at the February 23, 2016 work session.
 - Meeting scheduled with Drew Gilchrist of DCNR for first week of March.

Public Works Department Report

January 2016

1. Road Maintenance

- A. Fill/Repair potholes throughout the Township
- B. Repaired failing inlets on Hollow Road
- C. Cleared inlets and storm pipes throughout the Township
- D. Started to inventory all roadway signage
- E. Cleared vegetation from roadway signage, straightened as needed

2. Storm Maintenance

- A. Cleaning of down tree materials in ROW after significant rain wind event
 - a. 3 hours of overtime required to clean up down tree on Woodlyn Avenue
- B. (4) Snow events requiring roadway maintenance
 - a. 287 hours of overtime required to maintain safe roadways
 - b. 62 hours of contractor assistance
 - c. 9 mornings of spot salting problematic areas
 - d. 128 tons of road salt used
- C. Thorough cleaning and maintenance of each Township vehicle following the storm event.

3. Vehicle and Equipment Maintenance

- A. 64-27 salt box, replace bearing and pump (in house)
- B. 64-08 transfer case, repaired under warranty
- C. 64-08 replace heater motor and electrical issue
- D. 64-21 service front loader tire
- E. 64-39 repair turbo (in house)
- F. 64-43 received delivery of new Ford pickup
- G. 64-28 inspection, new rear shocks, and front tires

4. Parks

- A. Bi-weekly cleaning of restrooms, emptying of all trash receptacles, and filling dog bag stations
- B. Repaired and graded driveway to Mt. Kirk Park

5. Miscellaneous

- A. Chipped Holiday trees dropped at the recycle station (Heebner Park). Approximately 85 trees recycled this season.
- B. Removed and stored all Seasonal decorations from Township buildings
- C. Painted second floor interior of the Administrative Office
- D. Installed trim in the Public Works Building to complete new flooring install
- E. Repaired electrical issue with Administrative Office's parking lot lighting

January Fire Marshal Report to Township

- 1/ Advised and followed up on out of date Ansul system and extinguishers at Padrino's Pizzeria.
- 2/ Worked with Advance Realty on their alarm issues, snow removal issues, blocked exit issues, etc. They were issued a citation for false alarms largely due to the fact their alarm company ignored their instructions to put the system on test.
- 3/ Investigations on 13 miscellaneous dispatches with fire department
- 4/ Renewed state police asst fire marshal position with Skippack barracks and Harrisburg
- 5/ Completed survey for PECO on areas near their high pressure gas line
- 6/ Responded to and followed up with letter on one open burning complaint
- 7/ Reviewed building addition plans at IBEW.
- 8/ Repaired one Knox Box
- 9/ No fire damage for the month

Respectfully Submitted,
David Cornish
Fire Marshal

MEMORANDUM

TO: Worcester Township Board of Supervisors
FROM: Joseph J. Nolan, P.E., Township Engineer
DATE: February 1, 2016
SUBJECT: Engineering Report - Project Status

This memorandum will provide an update and status report on the various projects that are ongoing within the Township as of February 1, 2016. The projects are in various stages of development, ranging from preliminary feasibility studies to actual ongoing construction.

1. Hickory Hill Sewer Project

All of the main line work and lateral work are now complete. All trench paving work is now complete. The entire system has been tested and all lines have passed. The contractor has stabilized all areas of the project for winter and will come back in the spring for final restoration. Final certification of the system for connections will occur in a few weeks.

2. Artmar Road – Preliminary Drainage Study

CKS Engineers, Inc. has completed a Preliminary Drainage Study for the Artmar Road area of Worcester Township. This study was submitted by our letter dated May 8, 2015. This included a preliminary layout and cost estimate to correct the existing drainage problem in this area. This was discussed with the Board of Supervisors at the May 2015 meeting. I have provided a copy of this study to the adjacent property owner, who will need to provide two easements for this project to proceed. The Township met with the property owner's attorney to discuss the need for the easements. The attorney will review the easements with the property owner. I have been contacted by an engineer, retained by the property owner. He will be reviewing our plan and provide comments, if any.

3. Salt Storage Building

Site work is continuing. All concrete walls have been poured and the floor slabs are poured as well. The building portion is nearing completion. The wash bay area is being fitted out and internal work is being performed. This project is on schedule.

4. Heebner Road Soccer Field

We have completed the design for the new soccer field to be constructed on Heebner Road. We have also received the NPDES Permit for the earth disturbance. We are now ready to place this project out for public bidding upon authorization by the Board.

5. 2016 Road Program

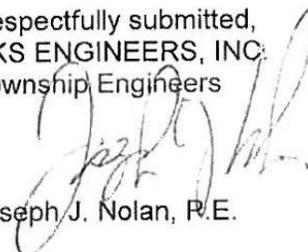
CKS has completed our preliminary scope of work and cost estimate for all roads identified by the Township for consideration in this year's project. This has been provided to the Township for review and further discussion in selecting the roads to be included as part of the road contract.

6. Miscellaneous Items

- a. CKS Engineers assisted the Township on numerous zoning and land development related issues as requested during the month.
- b. CKS Engineers performed various site inspections in conjunction with finalizing Use & Occupancy Permits and zoning violations during the month.
- c. CKS reviewed numerous grading permit applications for the Township during the month.
- d. CKS Engineers provided office hours at the Township on Wednesday afternoons during the month as requested.
- e. CKS Engineers, Inc. continued to provide inspection services in conjunction with all ongoing land development and subdivision projects throughout the Township. This also included verifying completion of items and preparation of escrow releases for these projects.

The above represents a status report on the projects and services currently being performed by CKS Engineers, Inc. Please contact me if you have any questions on any of these items.

Respectfully submitted,
CKS ENGINEERS, INC.
Township Engineers


Joseph J. Nolan, P.E.

JJN/mdm

cc: Tommy Ryan, Township Manager
File

JAN 2016 WORCESTER VOLUNTEER FIRE DEPARTMENT REPORT

WORCESTER TOWNSHIP	NUMBER OF CALLS	MUTUAL AID	LOCATION	NUMBER OF CALLS
TYPE	TYPE	TYPE	LOCATION	NUMBER OF CALLS
Automatic Fire Alarm	9	Relocate	West Norriton	1
Building	3	Building	Lansdale	1
Smoke Investigation	2	Building	Lower Gwynedd	1
Assist EMS	2	Building	Perkiomen	1
Frozen Pipes	1	TOTAL OUTSIDE WORCESTER TOWNSHIP		4
Electrical Outside	1			
Gas Odor Inside	1	FIRE POLICE (ONLY)		
CO Detector	1	Accident w/injuries		3
Accident With Injuries	1	Downed pole/wires		1
		Total Calls		4
TOTAL WORCESTER TOWNSHIP	21	AVERAGE MANPOWER PER CALL	4.75	
TOTAL OUTSIDE TOWNSHIP	4	HOURS IN SERVICE	2 HOURS 44 MIN	
TOTAL CALLS	25			
AVERAGE MANPOWER PER CALL	15.88			
HOURS IN SERVICE	19 H 36 M			
DRILLS FOR THE MONTH	3			
HOURS IN SERVICE FOR DRILLS	7.5	Man Hours in service on fire calls	319.85 HOURS	
AVERAGE MANPOWER PER DRILL	23	Man Hours in Service for Fire Police	12.6 HOURS	
Officers		Man Hours in service on drills	172.5 HOURS	
Kerosene Heater Malfunction	1	Total for month	504.95 HOURS	
TOTAL OFFICER CALLS	1			

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS WORK SESSION
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, JANUARY 20, 2016 – 6:00 PM**

CALL TO ORDER by Chair Caughlan at 6:07 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: SUSAN G. CAUGHLAN [X]
STEPHEN C. QUIGLEY [X]
ARTHUR C. BUSTARD [X]

INFORMATIONAL ITEMS

- Chair Caughlan commented on Township communication efforts and the new meeting format and schedule.

PUBLIC COMMENT

- Jim Mollick, Worcester, commented on the permitted public comment period at public meetings, the use of materials at the Hickory Hill Sewer Project, and ownership of the Valley Green Wastewater Treatment Plant.

PRESENTATIONS

- a) Hickory Hill Sewer Project funding – Tommy Ryan, Township Manager, commented on how assessments are to be paid under the standing ordinance. Mr. Ryan provided an overview as to how assessments would be paid if the Township were to issue a bond for the improvements recently installed, or if the Township were to extend the term of the Township payment plan from its existing five-year term.

Denise Walsh, Worcester, inquired as to the bond's interest rate. Mike Wolf, underwriter, Boenning & Scattergood, Inc., noted this is set at the time the bonds are transacted, but he noted the interest rate in the current market is approximately 3.7%.

Steve Rock, Worcester, thanked Township staff for their assistance in presenting additional funding options.

Wini Hayes, Worcester, commented on the bond borrowing, bond borrowing tax implications, and Township communication efforts.

Charles Watson, Worcester, commented on the assumption of sewer payments by subsequent property owners, and connections to the sanitary sewer system.

Jane Palto, Worcester, commented on the requirement to lien properties, and the prepayment of the assessment. Mr. Wolf commented on the bond structure and the Township's ability to call the note, and Mr. Garrity commented on the requirement to lien properties.

John Diesel, Worcester, thanked Township staff for their assistance in presenting additional funding options. Mr. Dièsel commented on the requirement to lien properties, and the monthly payment amount if the Township were to issue a bond for the improvements recently installed.

Dan Dreher, Worcester, commented on the wastewater treatment system recapturing fee.

Richard Earley, Worcester, commented on the prepayment of the assessment.

Dr. Mollick commented on the tapping fee, infrastructure costs and payments, the bond payment by the Township, and municipality taxing power.

Rick Opperman, Worcester, commented on the sewer rate disclosure to prospective purchasers of a property, and the refinance requirement to connect to the sanitary sewer system.

Steve Mumford, Worcester, commented on the borrowing's fixed-cost impact if the existing wastewater plant improvement loan is included in the bond issue. Mr. Wolf commented on the loan's current interest rate and future resets.

Ken Licwinko, Worcester, commented on the assessment notice.

Scott Misus, Worcester, thanked the Board of Supervisors for considering other funding options, including the extension of the term of the Township payment plan. Mr. Misus commented on the tapping fee.

- b) Planning Commission Alternate Members – Mr. Ryan noted a recent State Law that permits municipalities to appoint up to three alternate members to the Planning Commission. Jim Garrity, Township Solicitor, noted the governing body appoints this position by resolution, and Mr. Garrity commented on other provisions of the law.

OTHER BUSINESS

No other business was discussed at this evening's Work Session.

ADJOURNMENT

There being no further business brought before the Board, Chair Caughlan adjourned the Work Session at 7:24 PM.

Respectfully Submitted:

Tommy Ryan
Township Manager

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, JANUARY 20, 2016 – 7:30 PM**

CALL TO ORDER by Chair Caughlan at 7:34 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: SUSAN G. CAUGHLAN [X]
STEPHEN C. QUIGLEY [X]
ARTHUR C. BUSTARD [X]

INFORMATIONAL ITEMS

- Chair Caughlan commented on Township communication efforts and the new meeting format and schedule.
- Jim Garrity, Township Solicitor, announced an Executive Session would be conducted following this evening's meeting to discuss a personnel issue, in specific a performance evaluation, and a matter of potential litigation before the Zoning Hearing Board.

PUBLIC COMMENT

Chair Caughlan commented on the public comment period.

- Vince Sobocinski, Worcester, commented on Zoning Hearing Board Application 16-02. Mr. Sobocinski commented on discussions had with the Applicant, and the Township position on this application.
- Dan Dreher, Worcester, commented on the Work Session schedule, the public comment period at public meetings, and the televising of meetings.
- Jim Mollick, Worcester, commented on an appeal decision recently made by the Office of Open Records, the appeal's cost to the Township, court proceedings regarding an open records appeal and the opinion the court rendered in this matter.
- Jim Kelly, Worcester, commented on group home language in the Township Code.
- Joe Pacholski, Worcester, commented on sewer connections at larger properties.
- Bob Andorn, Worcester, commented on the permitted public comment period at public meetings, the televising of meetings, and comments made at the December 16, 2015 and January 4, 2016 meetings.

OFFICIAL ACTION ITEMS

- a) Consent Agenda – Supervisor Quigley made a motion to approve a consent agenda that includes (a) the Treasurer’s Report and other Monthly Reports for December 2015, (b) bill payment for December 2015, (c) December 16, 2015 Business Meeting minutes, and (e) January 4, 2016 Reorganization Meeting minutes. The motion was seconded by Supervisor Bustard.

Dr. Mollick commented on zoning expenditures, zoning expenditures for 2013, Township Solicitor legal costs for 2015, the amount of Township Solicitor fess, a Township review of the amount of Township Solicitor fees, and recent litigation before the Commonwealth Court. Mr. Dreher commented on the consent agenda format and a question and answer period at the meeting.

By unanimous vote the Board adopted the motion to approve.

- b) Zoning Hearing Board Application 16-02 – Chair Caughlan stated an additional action item to be added to this evening’s agenda, consideration of a motion to authorize the Township Solicitor to attend the February 23, 2016 Zoning Hearing Board meeting as to Zoning Hearing Board Application 16-02.

Supervisor Quigley made a motion to authorize the Township Solicitor to attend the February 23, 2016 Zoning Hearing Board meeting as to Zoning Hearing Board Application 16-02. The motion was seconded by Supervisor Bustard.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- c) Bond Issuance – Chair Caughlan stated an additional action item to be added to this evening’s agenda, consideration of a motion to authorize the Township Manager and Township Solicitor to proceed with the investigation of a bond issue to fund the Hickory Hill Sewer Project for the improvements recently installed.

Chair Caughlan made a motion to authorize the Township Manager and Township Solicitor to proceed with the investigation of a bond issue to fund the Hickory Hill Sewer Project for the improvements recently installed. The motion was seconded by Supervisor Quigley.

Supervisor Bustard inquired if the motion committed the Township to proceed with the bond option. Mr. Garrity noted the motion did not commit the Township to proceed with the bond option.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- d) Resolution 2016-07 – Chair Caughlan made a motion to adopt Resolution 2016-07, to authorize the reimbursement of prior expenditures for the construction of the Hickory Hill Sewer Project from the proceeds of a bond. The motion was seconded by Supervisor Quigley.

Supervisor Bustard inquired if the motion committed the Township to proceed with the bond option. Mr. Garrity noted the motion did not commit the Township to proceed with the bond option.

Wini Hayes, Worcester, commented as to the Township payment program.

By unanimous vote the Board adopted the motion to approve.

- e) Ordinance 2016-257 – Mr. Ryan provided an overview of a proposed ordinance to amend Township Code floodplain regulations pursuant to Federal Law. Mr. Garrity noted FEMA requires the adoption of regulations that meet Federal Law standards by March 2, 2016 so to permit properties to participate in the National Flood Insurance Program.

Supervisor Quigley made a motion to authorize advertisement of proposed Ordinance 2015-257, to amend the Township Code floodplain regulations. The motion was seconded by Supervisor Bustard.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- f) Ordinance 2016-255 – Mr. Ryan provided an overview of a proposed ordinance to establish brake retarder prohibitions at portions of Skippack Pike, Bustard Road and Valley Forge Road.

Supervisor Quigley made a motion to authorize advertisement of proposed Ordinance 2015-255, to establish brake retarder prohibitions at portions of Skippack Pike, Bustard Road and Valley Forge Road. The motion was seconded by Supervisor Bustard.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- g) Ordinance 2016-256 – Mr. Ryan provided an overview of a proposed ordinance to appoint the North Penn Water Authority as the preferred water supplier in a portion of the Township.

Dan Preston, North Penn Water Authority, commented on proposed benefits to the Township under this arrangement, including local control of the Authority and lower water and hydrant fees.

Supervisor Quigley inquired about water sources, quality and testing, and Mr. Preston commented on these issues. Mr. Quigley recommended additional research be prepared before the Board considers action on this matter.

Supervisor Bustard noted the proposed ordinance offers North Penn Water Authority a right of first refusal to provide water service to properties in the service area.

Discussion on the proposed ordinance will continue at a future Board meeting.

- h) Resolution 2016-04 – Supervisor Quigley made a motion to adopt Resolution 2016-04, to authorize the destruction of certain public records in accordance with Act 428 of 1968 and the *Municipal Records Manual*. The motion was seconded by Supervisor Bustard.

Dr. Mollick commented on the availability of documents before destruction.

By unanimous vote the Board adopted the motion to approve.

- i) Resolution 2016-05 – Supervisor Bustard made a motion to adopt Resolution 2016-05, to appoint a liaison to Berkheimer for to the handling of confidential information. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- j) Resolution 2016-06 – Mr. Ryan provided an overview of proposed membership in an eight-member regional UCC Board of Appeals.

Supervisor Bustard made a motion to adopt Resolution 2016-06, to authorize Township membership in a regional UCC Board of Appeals and to appoint a Township representative to serve on this Board. The motion was seconded by Supervisor Quigley.

Mr. Andorn commented on other municipality representatives considering appeals filed in the Township.

By unanimous vote the Board adopted the motion to approve.

- k) Municipalities Planning Code (MPC) review period waiver – Supervisor Bustard made a motion to accept Applicant's offer to waive the MPC 90-day review period for a two-lot subdivision at Berks Road. The motion was seconded by Supervisor Quigley.

Dr. Mollick commented on the waiver rationale.

By unanimous vote the Board adopted the motion to approve.

- l) Township Auditor – Mr. Ryan noted that a vacancy existed in one of the Township's three elected Auditor positions, due to the resignation of David Cornish. Mr. Ryan noted the

Board of Supervisors may appoint an individual to serve in this position until the next local election.

Supervisor Bustard made a motion to appoint Cathy McKeever to the position of Auditor. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- m) ratification of hire – Supervisor Bustard made a motion to ratify the hire of Nicole Panzullo to the full-time position of Receptionist. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- n) contribution – Chair Caughlan commented on the Methacton High School post-prom event.

Supervisor Bustard made a motion to approve a \$1,000 contribution to the Methacton High School post-prom event. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

OTHER BUSINESS

- Supervisor Quigley inquired about a recognition program for Township volunteers. Mr. Ryan noted Township staff will develop a proposed recognition program.

ADJOURNMENT

There being no further business brought before the Board, Chair Caughlan adjourned the regularly scheduled meeting at 9:18 PM.

Respectfully Submitted:

Tommy Ryan
Township Manager

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2016-08

**A RESOLUTION TO AUTHORIZE INTERMUNICIPAL COLLABORATION
TOWARD THE DEVELOPMENT OF AN INTERGOVERNMENTAL AGREEMENT FOR
THE PURPOSE OF DEVELOPING AN ALTERNATE PLAN FOR THE EPA TOTAL
MAXIMUM DAILY LOAD FOR THE WISSAHICKON CREEK WATERSHED**

WHEREAS, municipalities, when not inconsistent with State or Federal Law, are authorized to oversee and regulate trade, commerce, and the use of public streets, ways, utilities and property within their jurisdictions; and,

WHEREAS, the Intergovernmental Cooperation Act (Act of July 12, 1972, P.L. 762, as amended, 53 P.S. §481, et seq.), permits municipalities to enter into agreements to cooperate in the performance of their respective functions, powers or responsibilities; and,

WHEREAS, municipalities, as well as the provisions of Pennsylvania's Intergovernmental Cooperation Law, provide for intergovernmental cooperation between and among municipalities in the performance of their respective governmental functions, powers and responsibilities and authorize joint agreements as may be deemed appropriate for such purposes; and,

WHEREAS, the Wissahickon Creek has been designated as "impaired" under Section 303(d) of the Clean Water Act, and has been assigned a Total Maximum Daily Load (TMDL) per (40 CFR 130.2 and 130.70) and individual wasteload allocations (WLAs) for point sources and load allocations (LAs) for nonpoint sources; and,

WHEREAS, the municipalities located in the Wissahickon Creek watershed (0.62% of the total land area of Worcester Township is located in the Wissahickon Creek watershed) are obligated under the PADEP's MS4 and NPDES programs to develop and implement a stormwater management plan, and comply with their Sewage Facilities Plan, including TMDL limits, which contain the strategies to meet the municipality's MS4, NPDES and TMDL obligations, and as it is recognized that the municipal plans will have greater effectiveness and efficiencies if they are coordinated with and incorporated into an Alternative TMDL plan; and,

WHEREAS, the United States Environmental Protection Agency's (EPA) New Long-Term Vision for the 303(d) Program allows for alternative methodologies to the proposed TMDL that incorporates broader, more comprehensive and adaptive management strategies that are tailored to this watershed's specific circumstances, and whereas counties, municipalities and wastewater treatment operators have considered that developing an Alternative TMDL Plan to satisfy the overall intent of the proposed EPA TMDL pollutant reductions to improve the biological integrity of the watershed is a justified and necessary action; and,

WHEREAS, the impacted municipalities in Montgomery County and Philadelphia County recognize that watersheds cross municipal boundaries and a coordinated planning effort is to the benefit of all municipalities, and that it is in their best interest to cooperate in the development of an Alternative to the proposed EPA TMDL through participation in a collaborative effort; and,

WHEREAS, the municipalities recognize that the coordination of services and the sharing of information will enable each municipality to minimize the costs of the administration and implementation of an Alternative Plan;

NOW THEREFORE, BE IT RESOLVED, Worcester Township desires to authorize its appropriate officers to work to advance a collaborative partnership with other municipalities located in the Wissahickon Creek watershed, so to advance the development of an Alternative TMDL Plan, with terms of said partnership be formalized in a future Intergovernmental Agreement that may be then considered by the Board of Supervisors.

RESOLVED THIS 17TH DAY OF FEBRUARY, 2016.

FOR WORCESTER TOWNSHIP

By: _____
Susan G. Caughlan, Chair
Board of Supervisors

Attest: _____
Tommy Ryan, Secretary

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2016-09

A RESOLUTION TO SET COMPENSATION FOR THE TOWNSHIP MANAGER

WHEREAS, Worcester Township employs a Township Manager, pursuant to Township Code Chapter 15; and,

WHEREAS, the compensation paid to the Township Manager shall be established by resolution, as per Section 1301 of the Second Class Township Code.

NOW, THEREFORE, the Board of Supervisors does hereby establish the compensation paid to the Township Manager at one hundred and thirty five thousand dollars (\$135,000.00) per year.

RESOLVED THIS 17TH DAY OF FEBRUARY, 2016.

FOR WORCESTER TOWNSHIP

By: _____
Susan G. Caughlan, Chair
Board of Supervisors

Attest: _____
Tommy Ryan, Secretary

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2016-10

A RESOLUTION TO RATIFY A SNOW EMERGENCY DECLARATION

WHEREAS, beginning on Friday, January 22, 2016 a significant snowstorm threatened to cause injury, damage and suffering to the persons and property of Worcester Township, and,

WHEREAS, the Worcester Township Emergency Management Coordinator, in consultation with the Township Manager, did declare a snow emergency, so to marshal and coordinate the resources needed to respond to the snowstorm, in order to reduce the severity of this event, and to protect the health, safety, and welfare of affected persons and property in the Township; and,

WHEREAS, the snow emergency declaration was established for a period beginning at 6:00 PM on Friday, January 22, 2016 and ending at 6:00 PM on Sunday, January 22, 2016;

NOW, THEREFORE, the Board of Supervisors, pursuant to the provisions of the Pennsylvania Emergency Management Services Code, Section 7501, as last amended, does hereby ratify said declaration;

AND FURTHER, the Emergency Management Coordinator and Township Manager are hereby directed to take any actions required to seek and obtain relief funds that may become available to reimburse the Township for the cost of expenses incurred and damages affiliated with the snowstorm.

RESOLVED THIS 17TH DAY OF FEBRUARY, 2016.

FOR WORCESTER TOWNSHIP

By: _____
Susan G. Caughlan, Chair
Board of Supervisors

Attest: _____
Tommy Ryan, Secretary

**AGENDA
WORCESTER TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE - WORCESTER, PA
MONDAY, FEBRUARY 29, 2016 – 6:00 PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE

INFORMATIONAL ITEMS

PUBLIC COMMENT

- A five minute per person limit for any items not listed on this agenda for official action.

OFFICIAL ACTION ITEMS

- a) Ordinance 2016-255
 - A Public Hearing to consider an ordinance to establish brake retarder prohibitions.
- b) Ordinance 2016-256
 - A Public Hearing to consider an ordinance to amend the Township Code floodplain regulations.

OTHER BUSINESS

ADJOURNMENT

UPCOMING MEETINGS

Board of Supervisors, Work Session	Wednesday, March 16	6:00 PM
Board of Supervisors, Monthly Meeting	Wednesday, March 16	7:30 PM
Planning Commission	Thursday, March 24	7:30 PM
Zoning Hearing Board	<i>next meeting date to be confirmed</i>	

All meetings are held at the Worcester Township Community Hall, 1031 Valley Forge Road.

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE 2016-255

**AN ORDINANCE AMENDING TOWNSHIP CODE, CHAPTER 145, VEHICLES
AND TRAFFIC, TO ESTABLISH BRAKE RETARDER PROHIBITION ZONES.**

WHEREAS, the Board of Supervisors of Worcester Township desires to prohibit the use of brake retarders along certain roadways, in order to protect and promote the health, safety and general welfare of the community.

NOW, THEREFORE, the Board of Supervisors hereby ordains and enacts as follows:

SECTION I – The Code of the Township of Worcester, Chapter 145, Vehicles and Traffic, is hereby amended to add Article V entitled “Brake Retarder Restrictions”.

SECTION II – New Article V shall include the following provisions:

1. §145-6. Brake Retarder Restriction Locations. The use of brake retarders shall be prohibited at all times at the following locations:
 - a. Skippack Pike, from a point 150 east of the centerline of Hollow Road to Shearer Road;
 - b. Bustard Road, from Skippack Pike to the municipal boundary line between Worcester Township and Towamencin Township; and,
 - c. Valley Forge Road, from Skippack Pike to the municipal boundary line between Worcester Township, Towamencin Township and Upper Gwynedd Township.
2. §145-7. Violations and Penalties. Any person, firm, corporation or utility which shall violate any of the provisions of §145-6 shall be subject to, upon conviction before a District Justice, a penalty as provided in Chapter 1, Article II, General Penalty, specifically, §1-16A.

SECTION III – General Provisions.

1. In the event that any section, subsection or portion of this Ordinance shall be declared by any competent court to be invalid for any reason, such decision shall not be deemed to affect the validity of any other section, subsection or portion of this Ordinance. The invalidity of section, clause, sentence, or provision of this Ordinance shall not affect the validity of any other part of this Ordinance, which can be given effect without such invalid part or parts. It is hereby declared to be the intention of the Township that this Ordinance would have been adopted had such invalid section, clause, sentence, or provision not been included therein.
2. To the extent this Ordinance is inconsistent with the Code of Worcester Township, the provisions of this Ordinance shall take precedence. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.
3. The failure of the Township to enforce any provision of this Ordinance shall not constitute a waiver by the Township of its rights of future enforcement hereunder.

4. This Ordinance shall take effect and be in force from and after its approval as required by the law.

ENACTED AND ORDAINED by the Supervisors of the Township of Worcester, Montgomery County, Pennsylvania on this 29th day of February, 2016.

FOR WORCESTER TOWNSHIP

By: _____
Susan G. Caughlan, Chair
Board of Supervisors

Attest: _____
Tommy Ryan, Secretary

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

**ORDINANCE 2016-256
“Floodplain Conservation District Ordinance”**

AN ORDINANCE AMENDING ARTICLE XX (“FP FLOOD PLAIN CONSERVATION DISTRICT”) OF CHAPTER 150 (“ZONING”) OF THE CODE OF ORDINANCES OF WORCESTER TOWNSHIP, MONTGOMERY COUNTY, PA REQUIRING ALL PERSONS, PARTNERSHIPS, BUSINESSES, AND CORPORATIONS TO OBTAIN A PERMIT FOR ANY CONSTRUCTION OR DEVELOPMENT; PROVIDING FOR THE ISSUANCE OF SUCH PERMITS; SETTING FORTH CERTAIN MINIMUM REQUIREMENTS FOR NEW CONSTRUCTION AND DEVELOPMENT WITHIN AREAS OF WORCESTER TOWNSHIP WHICH ARE SUBJECT TO FLOODING; AND ESTABLISHING PENALTIES FOR ANY PERSONS WHO FAIL, OR REFUSE TO COMPLY WITH, THE REQUIREMENTS OR PROVISIONS OF THIS ORDINANCE.

WHEREAS, Pursuant to Article VI of the Pennsylvania Municipalities Planning Code, Worcester Township is empowered to enact, and amend zoning ordinances to implement comprehensive plans and to accomplish any of the purposes of the Pennsylvania Municipalities Planning Code;

WHEREAS, the Board of Supervisors of Worcester Township has proposed certain changes to Chapter 150, Article XX of the Code of Worcester Township pursuant Article VI, Section 609 of the Pennsylvania Municipalities Planning Code.

WHEREAS, The Legislature of the Commonwealth of Pennsylvania has, by the passage of the Pennsylvania Flood Plain Management Act of 1978, delegated the responsibility to local governmental units to adopt floodplain management regulations to promote public health, safety, and the general welfare of its citizenry.

WHEREAS, Pursuant to Article VI, Section 609, of the Pennsylvania Municipalities Planning Code, the proposal was provided to the Montgomery County Planning Commission for its review and comments;

WHEREAS, Pursuant to Article VI, Section 609 of the Pennsylvania Municipalities Planning Code the proposal was provided to the Worcester Township Planning Commission for its review and comment;

WHEREAS, the Worcester Township Board of Supervisors conducted a public hearing on the proposal on February 29, 2016;

WHEREAS, it is in the best interest of Worcester Township to adopt as an amendment to Chapter 150 (“Zoning”), the proposed changes, additions, and deletions.

AND NOW, the Board of Supervisors of Worcester Township hereby enacts and ordains, and it is hereby ENACTED and ORDAINED as follows:

SECTION 1.

Chapter 150 ("Zoning"), Article XX ("FP Flood Plain Conservation District") of the Worcester Township Code is hereby amended by deleting the existing Article XX regulations and replacing it with a new Article XX entitled "FP Floodplain Conservation District" as follows:

ARTICLE XX: FLOODPLAIN CONSERVATION DISTRICT.

Part One. General Provisions.

§ 150-135.1. Statutory Authorization.

The Board of Supervisors of Worcester Township is empowered to regulate building and land use activities that affect the floodplain by the Legislature of the Commonwealth of Pennsylvania, and by the passage of the Pennsylvania Flood Plain Management Act of 1978(which delegates the responsibility of floodplain management to local governmental units to adopt floodplain management regulations to promote public health, safety, and the general welfare of its citizenry). Furthermore, in light of Worcester Township's certification as eligible for The National Flood Insurance Program, it is the intent of this Article to provide adequate protection for flood-prone properties within Worcester Township.

§ 150-135.2. Intent.

- A. To prevent the erection of structures in areas unfit for human usage by reason of danger from flooding, unsanitary conditions or other hazards.
- B. To permit only those uses which can be appropriately located in the floodplain, as herein defined, and which will not impede the flow or storage of floodwaters or otherwise cause danger to life and property at, above or below their locations along the floodplain.
- C. To protect those individuals who might choose, despite the dangers, to develop or occupy land on a floodplain.
- D. To protect adjacent landowners and those both upstream and downstream from damages resulting from development within a floodplain and the consequent obstruction or increase in flow of floodwaters.
- E. To maintain undisturbed the ecological balance between those natural system elements, including wildlife, vegetation and marine life, dependent upon watercourses and water areas.
- F. To protect other municipalities within the same watershed from the impact of improper development and the consequent increased potential for flooding.
- G. To require that uses vulnerable to floods be developed so as to be protected from flood damage in accordance with the requirements of the National Flood Insurance Program.
- H. To provide retention areas for the temporary storage of floodwaters.
- I. To provide sufficient drainage courses to carry abnormal flows of stormwater runoff in periods of heavy precipitation.
- J. To permit only those uses in the floodplain that are compatible with preserving natural conditions and stream flow.

- K. To combine with zoning requirements, certain restrictions made necessary for flood-prone areas, to promote the general health, welfare, and safety of the community by preventing development in areas prone to flooding.
- L. To encourage the utilization of appropriate construction practices in order to prevent or minimize flood damage in the future.
- M. To minimize danger to public health by protecting the quality and quantity of surface and subsurface water supplies adjacent to and underlying floodplain areas and promoting safe and sanitary drainage.
- N. To protect Worcester Township and its residents from individual uses of land that may have an effect upon subsequent expenditures for public works and disaster relief and adversely affect the economic well-being of Worcester Township.
- O. To comply with Federal and State floodplain management requirements.

§ 150-135.3. Applicability.

- A. The Floodplain Conservation District is defined and established as a district applicable to those areas of Worcester Township subject to inundation by the waters of the one-hundred-year flood as delineated on the Flood Insurance Rate Map (FIRM) for Montgomery County, Pennsylvania, as prepared by the Federal Emergency Management Agency, dated March 2, 2016 and subsequent revisions thereto. Said floodplain areas shall consist of the following specific areas:
 - 1. Special Flood Hazard Area (SFHA) is that area which will be inundated by the flood event having a 1-percent chance of being equaled or exceeded in any given year. This is also referred to as the Base Flood or 100-year flood. SFHAs identified by FEMA and applicable to Worcester Township are Zone A and Zone AE which are defined as follows:
 - a. **Zone A** - Areas subject to inundation by the 1-percent-annual-chance flood event generally determined using approximate methodologies. Because detailed hydraulic analyses have not been performed, no Base Flood Elevations (BFEs) or flood depths are shown.
 - b. **Zone AE** - Areas subject to inundation by the 1-percent-annual-chance flood event determined by detailed methods. Base Flood Elevations (BFEs) are shown.
 - 2. Soils with a frequency of flooding of 1% or greater per year, as delineated by the Natural Resources Conservation Service, United States Department of Agriculture Web-Based Soil Survey (available online at <http://websoilsurvey.nrcs.usda.gov/>), shall be considered part of the Floodplain Conservation District (FCD), unless the area of such soils overlaps a Special Flood Hazard Area (SFHA) identified by FEMA, in which case, the FCD at such overlapping areas shall be based on the FEMA SFHAs boundary. Any property owner wishing to develop in an area where there is no FEMA SFHA, but contains the Floodplain Soils identified below, shall submit an engineering study to Worcester Township in sufficient detail so that the Municipal Engineer may determine if proposed development activity will encroach upon the boundary of the Base Flood Elevation. If these soil areas are not part of the property area

proposed for development, Worcester Township may not require an engineering study to determine the Base Flood Elevation at the advice of the Township Engineer, but shall require said soil areas to be appropriately delineated on all subdivision, development or building plans to be submitted to the Township. Floodplain areas identified based upon Floodplain Soils shall be considered part of the Floodplain Conservation District and subject to the requirements of this Article. Floodplain Soils with a frequency of flooding of 1% or greater per year include:

- a. Bowmansville-Knauers (Bo)
 - b. Rowland (Rt)
 - c. Rowland (RwA)
 - d. Rowland (RwB)
3. In lieu of the mapping provided for § 150-135.3.A.1 and § 150-135.3.A.2, above, for areas that have been subject to inundation during a 100-year frequency flood, Worcester Township may require the property owner/developer to determine the 1-percent-annual-chance flood elevation (Base Flood Elevation) and boundary with hydrologic and hydraulic engineering techniques. Areas studied shall be identified by field survey and hydrologic and hydraulic analyses and such studies shall be undertaken only by professional engineers licensed in the Commonwealth of Pennsylvania or others of demonstrated qualifications, who shall certify that the technical methods used correctly reflect currently accepted technical concepts. Studies, analyses, computations, etc., shall be submitted in sufficient detail to allow a thorough technical review by the Township. Floodplain areas identified by hydrologic and hydraulic study shall be considered part of the Floodplain Conservation District and subject to the requirements of this Article.
- B. The Floodplain Conservation District shall be delineated according to FEMA's Flood Insurance Rate Map (FIRM) for Worcester Township which is hereby made a part of this Article, and additional areas as described in § 150-135.3.A.2 and § 150-135.3.A.3. The FEMA FIRMs are available for inspection at the municipal office.
- C. The Floodplain Conservation District shall be deemed an overlay on any zoning district now or hereafter applicable to any lot. Should the Floodplain Conservation District be declared inapplicable to any tract by reason of action of the Board of Supervisors of Worcester Township in amending this Article or the Zoning Hearing Board or any court of competent jurisdiction in interpreting the same, the zoning applicable to such lot shall be deemed to be the district in which it is located without consideration of the Floodplain Conservation District. Should the zoning of any parcel or any part thereof in which the Floodplain Conservation District is located, be changed through any legislative or administrative actions or judicial discretion, such change shall have no effect on the Floodplain Conservation District unless such change was included as part of the original application.
- D. It shall be unlawful for any person, partnership, business or corporation to undertake, or cause to be undertaken, any construction or development anywhere in Worcester Township within the Floodplain Conservation District unless a Permit has been obtained from the Floodplain Administrator.

- E. A Permit shall not be required for minor repairs to existing buildings or structures (Refer § 150-9 for definition of “minor repairs”).

§ 150-135.4. Abrogation and Greater Restrictions.

This Article supersedes any other conflicting provisions which may be in effect within the Floodplain Conservation District defined by this Article and Section 150-9. However, any other such ordinance provisions shall remain in full force and effect to the extent that those provisions are more restrictive. If there is any conflict between any of the provisions of this Article, the more restrictive shall apply.

§ 150-135.5. Severability.

If any section, subsection, paragraph, sentence, clause, or phrase of this Article shall be declared invalid for any reason whatsoever, such a decision shall not affect the remaining portions of this Article, which shall remain in full force and effect, and for this purpose the provisions of this Article are hereby declared to be severable.

§ 150-135.6. Warning and Disclaimer of Liability.

The degree of flood protection sought by the provisions of this Article is considered reasonable for regulatory purposes and is based on acceptable engineering methods of study. Larger floods may occur or flood heights may be increased by man-made or natural causes, such as ice jams and bridge openings restricted by debris. The grant of a zoning permit or variance, or authorization of improvements/development activities under this Article does not constitute a representation, guarantee or warranty of any kind by Worcester Township that areas outside the Floodplain Conservation District or development activities and improvements permitted within such areas will be free from flooding or flood damages or that the improvements/development activities are feasible and safe. This Article shall not create liability on the part of Worcester Township, or any officer, employee, or designated consultant, thereof, for any flood damages that result from reliance on this Article or any administrative decision lawfully made thereunder.

Part Two. Definitions.

§ 150-135.7. General.

Unless specifically defined below, words and phrases used in this Chapter shall be interpreted so as to give this Chapter it's most reasonable application.

§ 150-135.8. Specific Definitions.

For this Article XX, only, the following definitions shall apply:

- A. **Accessory Use or Structure** – A use customarily incidental and subordinate to the principal use of land or a building or other structure on a lot or portion thereof located on the same lot with such principal use.
- B. **Base Flood** – a flood which has a one (1) percent chance of being equaled or exceeded in any given year (also called the “1% frequency flood” or the “100-year flood” or the “100-year frequency flood”, or the “1-percent-annual-chance flood”).
- C. **Base Flood Discharge** – the volume of water resulting from a Base Flood as it passes a given location within a given time, usually expressed in cubic feet per second (cfs).

- D. **Base Flood Elevation (BFE)** – the elevation shown on the Flood Insurance Rate Map (FIRM) for Zones AE and AH that indicates the water surface elevation resulting from a flood that has a 1-percent or greater chance of being equaled or exceeded in any given year. The Base Flood Elevation is also shown on the Flood Insurance Study (FIS) profile, and can be determined for Zone A Floodplains. The Base Flood Elevation shall also be considered the One-Hundred-Year-Flood Elevation as calculated utilizing hydrologic and hydraulic engineering techniques, where such elevations are not identified by FEMA FIRMs.
- E. **Basement** – any area of the building having its floor below ground level on all sides.
- F. **Building** – A combination of materials to form a structure having walls and a roof. Included shall be all manufactured homes and trailers to be used for human habitation.
- G. **Development** – any man-made change to improved or unimproved real estate, including but not limited to subdivision of land; construction, reconstruction, renovation, repair, expansion, or alteration of buildings or other structures; the placement of manufactured homes; streets and other paving; utilities; fill; grading and excavation; mining; dredging; drilling operations; or storage of equipment or materials.
- H. **Existing Manufactured Home Park or Subdivision** – a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by Worcester Township.
- I. **Existing Structure/Existing Construction** – a structure, for which the “start of construction” commenced before the effective date of the FIRM.
- J. **Expansion to an Existing Manufactured Home Park or Subdivision** – the preparation of additional sites by the construction of facilities for servicing the lots on which the manufacturing homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).
- K. **Flood** – a temporary inundation of normally dry land areas.
- L. **Flood Insurance Rate Map (FIRM)** – the official map on which the Federal Emergency Management Agency or Federal Insurance Administration has delineated both the areas of Special Flood Hazards and the risk premium zones applicable to Worcester Township.
- M. **Flood Insurance Study (FIS)** – the official report provided by the Federal Insurance Administration that includes flood profiles, the Flood Insurance Rate Map, the Flood Boundary and Floodway Map, and the water surface elevation of the Base Flood.
- N. **Floodplain Area** – a relatively flat or low land area which is subject to partial or complete inundation from an adjoining or nearby stream, river or watercourse; and/or any area subject to the unusual and rapid accumulation of surface waters from any source.
- O. **Floodproofing** – any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

- P. **Floodway** – the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the Base Flood without cumulatively increasing the water surface elevation more than one foot.
- Q. **Freeboard** – A factor of safety usually expressed in feet above a flood level for purposes of floodplain management.
- R. **Highest Adjacent Grade** - The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.
- S. **Historic Structures** – any structure that is:
1. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Pennsylvania Historical and Museum Commission (PHMC) as meeting the criteria for individual listing on the National Register;
 2. Certified or preliminarily determined by the Pennsylvania Historical and Museum Commission (PHMC) as contributing to the historical significance of a National Register historic district or a district preliminarily determined by the PHMC to be eligible to qualify for listing in the National Register, or;
 3. Designated as historic by Worcester Township Ordinance by being:
 - a. Identified individually or as part of a local historic district by a zoning ordinance under the authority of the Pennsylvania Municipalities Planning Code; or
 - b. Located in a local historic district that has been certified by the Pennsylvania Historical and Museum Commission as meeting the requirements of the Pennsylvania Historic District Act.
- T. **Lowest Floor** – the lowest floor of the lowest fully enclosed area (including basement). An unfinished, flood resistant partially enclosed area, used solely for parking of vehicles, building access, and incidental storage, in an area other than a basement area is not considered the lowest floor of a building, provided that such space is not designed and built so that the structure is in violation of the applicable non-elevation design requirements of this Chapter.
- U. **Manufactured Home** – a structure, transportable in one or more sections, which is built on a permanent chassis, and is designed for use with or without a permanent foundation when attached to the required utilities. The term includes park trailers, travel trailers, recreational and other similar vehicles which are placed on a site for more than 180 consecutive days.
- V. **Manufactured Home Park or Subdivision** – a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.
- W. **Minor Repair** – the replacement of existing work with equivalent materials for the purpose of its routine maintenance and upkeep, but not including the cutting away of any wall, partition or portion thereof, the removal or cutting of any structural beam or bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the exitway requirements; nor shall minor repairs include the addition to, alteration of, replacement or relocation of any standpipe, water supply,

sewer, drainage, drain leader, gas, oil, waste, vent, or similar piping, electric wiring or mechanical or other work affecting public health or general safety.

- X. **New Construction** – structures for which the start of construction commenced on or after the effective start date of this floodplain management ordinance and includes any subsequent improvements to such structures. Any construction started after March 16, 1981 and before the effective start date of this floodplain management ordinance is subject to the ordinance in effect at the time the permit was issued, provided the start of construction was within 180 days of permit issuance.
- Y. **New Manufactured Home Park or Subdivision** – a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by Worcester Township.
- Z. **One-Hundred-Year Flood** – The flood having a 1% chance of being equaled or exceeded in any given year. Also referred to as the “1% frequency flood” or the “100-year flood” or the “100-year frequency flood” or the “Base Flood”, as defined by FEMA in the Flood Insurance Study for Worcester Township.
- AA. **Person** – an individual, partnership, public or private association or corporation, firm, trust, estate, municipality, governmental unit, public utility or any other legal entity whatsoever, which is recognized by law as the subject of rights and duties.
- BB. **Post-FIRM Structure** – A structure for which construction or substantial improvement occurred after December 31, 1974, or on or after the community's initial FIRM dated November 1, 1974, whichever is later, and, as such would be required to be compliant with the regulations of the NFIP.
- CC. **Pre-Firm Structure** – A structure for which construction or substantial improvement occurred on or before December 31, 1974, or before the community's initial FIRM dated November 1, 1974, and, as such would not be required to be compliant with the regulations of the NFIP.
- DD. **Recreational Vehicle** – a vehicle which is:
 - 1. built on a single chassis;
 - 2. not more than 400 square feet, measured at the largest horizontal projections;
 - 3. designed to be self-propelled or to be permanently towable by a light-duty truck;
 - 4. not designed for use as a permanent dwelling, rather but as temporary living quarters for recreational, camping, travel, or seasonal use.
- EE. **Regulatory Flood Elevation** – The Regulatory Flood Elevation is the elevation to which development is regulated for purposes of elevation and/or dry floodproofing. It is equal to the Base Flood Elevation (BFE) plus a freeboard of 1-½ feet.
- FF. **Repetitive Loss** – flood related damages sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of each such

flood event, on average, equals or exceeds 25 percent of the market value of the structure before the damages occurred.

- GG. **Special Permit** – a special approval which is required for hospitals, nursing homes, jails, and new manufactured home parks and subdivisions and substantial improvements to such existing parks, when such development is located in all entirely, or a designated portion of partially within a floodplain.
- HH. **Special Flood Hazard Area (SFHA)** – means an area in the floodplain subject to a 1 percent or greater chance of flooding in any given year. It is shown on the FIRM as Zone A and Zone AE.
- II. **Start of Construction** – includes substantial improvement and other proposed new development within a floodplain and means the date the Permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days from the date of the permit; and such construction shall be completed within 12 months after the date of issuance of the permit unless a time extension is granted, in writing, by the Floodplain Administrator. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.
- JJ. **Structure** – Any man-made object having an ascertainable stationary location on or in land or water, whether or not affixed to the land, including a walled and roofed building, a gas or liquid storage tank that is principally above ground, as well as a manufactured home.
- KK. **Subdivision** – The division or re-division of a lot, tract or parcel of land by any means into two or more lots, tracts, parcels or other divisions of land, including changes in existing lot lines for the purpose, whether immediate or future, of lease, partition by the court for the distribution to heirs or devisees, or the transfer of ownership or building or lot development; provided, however, that the subdivision by lease of land for agricultural purposes into parcels of more than 10 acres, not involving any new street or easement of access or any residential dwelling, shall be exempted.
- LL. **Substantial Damage** – damage from any cause sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed fifty (50) percent or more of the market value of the structure before the damage occurred.
- MM. **Substantial Improvement** – Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage" or "repetitive loss"

regardless of the actual repair work performed. The term does not, however include any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions. Refer to § 60-17.E for alteration of historic structures.

- NN. **Uniform Construction Code (UCC)** – The statewide building code adopted by The Pennsylvania General Assembly in 1999, which is applicable to new construction in all municipalities whether administered by the municipality, a third party or the Department of Labor and Industry. Applicable to residential and commercial buildings, The Code adopted The International Residential Code (IRC) and the International Building Code (IBC), by reference, as the construction standard applicable with the State floodplain construction. For coordination purposes, references to the above are made specifically to various sections of the IRC and the IBC.
- OO. **Variance** - A grant of relief by the Worcester Township Zoning Hearing Board from the terms of the Floodplain Management Regulations.
- PP. **Violation** – means the failure of a structure or other development to be fully compliant with Worcester Township’s Floodplain Management Regulations (Chapter [NUMBER] of the Worcester Township Code). A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in 44 CFR §60.3(b)(5), (c) (4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided.

Part Three. Identification of Floodplain Areas.

§ 150-136.1. Identification.

The Floodplain Conservation District shall be:

- A. Areas of Worcester Township classified as Special Flood Hazard Areas (SFHAs) in the Flood Insurance Study (FIS) and the accompanying Flood Insurance Rate Maps (FIRMs) dated March 2, 2016 and issued by the Federal Emergency Management Agency (FEMA), or the most recent revision thereof, including all digital data developed as part of the Flood Insurance Study.
- B. Areas with soils listed in § 150-135.3.A.2.
- C. Other areas identified pursuant to § 150-135.3.A.3.
- D. Community Identified Flood Hazard Areas (Refer to § 150-136.2.C).

The above referenced FIS and FIRMs, and any subsequent revisions and amendments are hereby adopted by Worcester Township and declared to be a part of this Article.

§ 150-136.2. Description and Special Requirements of the Floodplain Conservation District.

The Floodplain Conservation District shall consist of the following specific areas/districts:

- A. The Floodway Area/District shall be those areas identified as Floodway in the FIS and the FIRM as well as those Floodway Areas which have been identified in other available

studies or sources of information for those Special Flood Hazard Areas where no Floodway has been identified in the FIS. The floodway represents the channel of a watercourse and the adjacent land areas that must be reserved in order to discharge the Base Flood without cumulatively increasing the water surface elevation by more than one (1) foot at any point.

1. Within any Floodway Area, no encroachments, including fill, new construction, substantial improvements or other development shall be permitted unless it has been demonstrated through hydrologic and hydraulic analysis performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in flood levels within the community during the occurrence of the Base Flood discharge.
 2. No new construction or development within a Floodway Area shall be allowed, unless a variance is obtained from the Worcester Township Zoning Hearing Board, and a permit is obtained from the Pennsylvania Department of Environmental Protection.
- B. The AE Area/District shall be those areas identified as an AE Zone on the FIRM included in the FIS prepared by FEMA for which Base Flood Elevations have been provided and a floodway has been delineated.
- C. Community Identified Flood Hazard Areas shall be those areas where Worcester Township has identified local flood hazard or ponding areas, as delineated and adopted on a "Local Flood Hazard Map" using best available topographic data and locally derived information such as flood of record, historic high water marks, soils or approximate study methodologies.
- D. The A Area/District shall be the areas identified as an A Zone on the FIRM included in the FIS prepared by FEMA and for which no one-percent (1%) annual chance flood elevations have been provided. For these areas, elevation and floodway information from other Federal, State, or other acceptable source shall be used when available. Where other acceptable information is not available, the elevation shall be determined by using the elevation of a point on the boundary of the Floodplain Conservation District which is nearest the construction site.

In lieu of the above, Worcester Township may require the applicant to determine the floodplain elevation with hydrologic and hydraulic engineering techniques. Hydrologic and hydraulic analyses shall be undertaken only by professional engineers licensed in the Commonwealth of Pennsylvania or others of demonstrated qualifications, who shall certify that the technical methods used correctly reflect currently accepted technical concepts. Studies, analyses, computations, etc., shall be submitted in sufficient detail to allow a thorough technical review by Worcester Township.

- E. All Floodplain Conservation District Areas determined by hydrologic and hydraulic engineering techniques pursuant to § 150-135.3.A.3 of this Article and which are not FEMA SFHAs, shall be subject to the provisions of this Article and the following additional requirements:
1. No permit shall be granted for any construction, development, use, or activity within a Floodplain Conservation District Area, unless it is demonstrated that the cumulative effect of the proposed development would not, together with all other

existing and reasonably anticipated development, increase the One-Hundred-Year-Flood Elevation more than one (1) foot at any point.

2. No new construction or development shall be located within the area measured fifty (50) feet landward from the top-of-bank of any watercourse, unless a Zoning Variance is approved for such activity and appropriate permit is obtained from both Worcester Township and the Pennsylvania Department of Environmental Protection

- F. All Floodplain Conservation District Areas identified based on Floodplain Soils pursuant to § 150-135.3.A.2 of this Article and which are not FEMA SFHAs, shall be subject to the provisions of this Article including § 150-136.2.E.1 and § 150-136.2.E.2.

§ 150-136.3. Changes in Identification of Area.

The area of the Floodplain Conservation District as identified on FEMA FIRMs may be revised or modified by the Board of Supervisors of Worcester Township where studies or information provided by a qualified agency or person documents the need for such revision. However, prior to any such change to the Special Flood Hazard Area, approval must be obtained from FEMA. Additionally, as soon as practicable but not later than six (6) months after the date such information becomes available, FEMA shall be notified of the changes by submission of technical or scientific data. Refer to § 150-139.1.A for FEMA notification requirements.

§ 150-136.4. Boundary Disputes.

Should a dispute concerning any identified floodplain boundary arise, an initial determination shall be made by the Worcester Township Engineer and any party aggrieved by this decision or determination may appeal to the Worcester Township Zoning Hearing Board pursuant to Part Five of this Article and Article XXVI of Chapter 150 of the Worcester Township Code. The burden of proof shall be on the appellant. All changes to the Special Flood Hazard Areas identified on FEMA FIRMs must be reviewed and approved by FEMA.

§ 150-136.5. Corporate Boundary Changes.

Prior to development occurring in areas where annexation or other corporate boundary changes are proposed or have occurred, Worcester Township shall review flood hazard data affecting the lands subject to boundary changes. Worcester Township shall adopt and enforce floodplain regulations in areas subject to annexation or corporate boundary changes which meet or exceed those in the Code of Federal Regulations CFR 44 60.3.

Part Four. Uses Permitted in the Floodplain Conservation District.

§ 150-137.1. Uses Permitted by Right.

Conditioned upon approval of a Permit by the Floodplain Administrator as identified in this Article, the following uses, in compliance with the requirements of this Article, are permitted by right in the Floodplain Conservation District:

- A. Up to half of any required yard setback area on an individual lot may extend into the Floodplain Conservation District.
- B. Open space uses that are primarily passive in character shall be permitted to extend into the floodplain including:

1. Wildlife sanctuaries, nature preserves, forest preserves, fishing areas, passive areas of public and private parklands, and reforestation.
 2. Streambank stabilization, provided that all required State and Federal regulatory permits and approvals are obtained.
- C. Forestry operations reviewed by the Montgomery County Conservation District. Forestry activity is not permitted within 50 feet of the top of bank of a watercourse.
- D. The following floodplain crossings are permitted when approved by the Zoning Hearing Board of Worcester Township where no other realistic design or alignment is possible, provided that disturbance to any existing woodlands and degradation of water quality are minimized to the greatest extent practicable, and provided that all required local, State, and Federal regulatory permits and approvals are obtained for such crossings:
1. Agricultural crossings by farm vehicles and livestock.
 2. Utilities, recreational trails, railroads and driveways (serving single family detached dwelling units), roadways, streets and appurtenant stormwater conveyance facilities.

No improvement of any kind shall be made unless it can be shown that the activity will not reduce or impede the flood carrying capacity of the watercourse in any way and unless the effect of such proposed activity is fully offset by accompanying stream improvements.

- E. Agricultural uses conducted in compliance with methods prescribed in the latest version of the Pennsylvania Department of Environmental Protection's Erosion and Sediment Pollution Control Manual. Agricultural uses resulting in the stripping of topsoil or clearing of vegetation and trees within 50 feet of the top of bank of a watercourse are not permitted.
- F. Public sewer and/or water lines and public utility transmission lines installed along a watercourse, within the Floodplain Conservation District.

§ 150-137.2. Uses Prohibited in the Floodplain Conservation District.

Any use or activity not authorized within § 150-137.1, herein, shall be prohibited within the Floodplain Conservation District and the following activities and facilities are specifically prohibited:

- A. No new construction, alteration, or improvement of buildings and any other type of permanent structure, including walls.
- B. New construction of buildings or placement of fill within the 100-year floodplain.
- C. No encroachment, alteration, or improvement of any kind shall be made to any watercourse.
- D. Clearing of all existing vegetation, except where such clearing is necessary to prepare land for a use permitted under § 150-137.1, herein, and where the effects of these actions are mitigated by reestablishment of vegetation, approved by Worcester Township.

- E. Use of fertilizers, pesticides, herbicides, and/or other chemicals in excess of prescribed industry standards.
- F. Roads or driveways, except where permitted as corridor crossings in compliance with § 150-137.1, herein.
- G. Motor or wheeled vehicle traffic in any area not designed to accommodate adequately the type and volume.
- H. Paved or all-weather parking lots.
- I. Subsurface sewage disposal facilities.
- J. Sod farming.
- K. Stormwater control facilities, including necessary berms, outfall facilities, and any underground storage/treatment areas.
- L. Sanitary landfills, dumps, junkyards, outdoor storage of vehicles and miscellaneous materials or storage of any buoyant, toxic or dangerous materials.
- M. Private water supply wells.
- N. Stripping of top soil or removal of groundcover vegetation and trees within 50 feet of the bank of a watercourse, except as incidental to activities permitted under § 150-137.1, herein.
- O. New fencing in the floodway and 100-year floodplain

§ 150-137.3. Nonconforming Structures and Uses in the Floodplain District.

- A. The provisions of this Article do not require any changes or improvements to be made to lawfully existing structures. However, when an improvement is made to any existing structure, the provisions of § 150-137.4 and Part Five of this Article, and Article XXIII of Chapter 150 of the Worcester Township Code shall apply.
- B. Following the adoption of this Article, any use or structure which is situated within the boundaries of the Floodplain Conservation District and which does not conform to the permitted uses specified in § 150-137.1 herein shall become a nonconforming use or structure, regardless of its conformance to the zoning district in which it is located without consideration of this Article.

§ 150-137.4. Improvements to Existing Structures in the Floodplain Conservation District.

The following provisions shall apply whenever any improvement is made to an existing structure located within any Floodplain Conservation District:

- A. No expansion or enlargement of an existing structure shall be allowed within any Floodway Area/District (Refer § 150-136.2.A) that would cause any increase in the elevation of the Base Flood Elevation, and unless appropriate permit is obtained for such construction or development from Worcester Township and from the Pennsylvania Department of Environmental Protection.
- B. No expansion or enlargement of an existing structure shall be allowed within the Floodplain Conservation District, as defined by § 150-136.2.B, § 150-136.2.E or § 150-

- 136.2.F, that would, together with all other existing and anticipated development, increase the One-Hundred-Year-Flood Elevation more than one (1) foot at any point.
- C. Within the Floodplain Conservation District, as defined by § 150-136.2.E or § 150-136.2.F, no new construction or development shall be located within the area measured fifty (50) feet landward from the top-of-bank of any watercourse unless a Zoning Variance is approved for such activity and appropriate permit is obtained from both Worcester Township and the Pennsylvania Department of Environmental Protection.
 - D. No expansion or enlargement of an existing structure shall be undertaken in the direction of the streambank.
 - E. Any modification, alteration, reconstruction, or improvement, of any kind to an existing structure, to an extent or amount of fifty (50) percent or more of its market value, shall constitute a substantial improvement and shall be undertaken only in full compliance with the provisions of this Article.
 - F. Historic structures undergoing repair or rehabilitation that would constitute a substantial improvement as defined in this Article must comply with all Article requirements that do not preclude the structure's continued designation as an historic structure. Documentation that a specific ordinance requirement will cause removal of the structure from the National Register of Historic Places or the State Inventory of Historic Places must be obtained from the Secretary of the Interior or the State Historic Preservation Officer. Any exemption from the requirements of this Article will be the minimum necessary to preserve the historic character and design of the structure.
 - G. The activities identified in § 150-137.4 shall also address the requirements of the 34 PA Code, as amended and the 2009 IBC and the 2009 IRC.
 - H. Any modification, alteration, reconstruction, or improvement of any kind that meets the definition of "repetitive loss" shall be undertaken only in full compliance with the provisions of this Article.

Part Five. Variances.

§ 150-138.1. General.

If compliance with any of the requirements of this Article would result in an exceptional hardship to a prospective builder, developer or landowner, the Worcester Township Zoning Hearing Board may, upon request for Zoning Variance, grant relief from the strict application of the requirements. Requests for variances shall be considered by the Worcester Township Zoning Hearing Board in accordance with the procedures contained in the Pennsylvania Municipalities Planning Code, § 150-138.2 and § 150-141.11 of this Article and Article XXVI of Chapter 150 of the Worcester Township Code.

§ 150-138.2. Variance Procedures and Conditions.

- A. For a use other than those permitted in Article IV, an application seeking approval by variance shall be forwarded to the Worcester Township Zoning Hearing Board along with required studies or information and the findings of the Zoning Officer.

- B. No variance shall be granted for any construction, development, use, or activity within any Floodway Area that would cause ANY increase in the Base Flood Elevation.
- C. No variance shall be granted for any construction, development, use, or activity within the Floodplain Conservation District, as defined by § 150-136.2.B, 150-136.2.E or 150-136.2.F, that would, together with all other existing and reasonably anticipated development, increase the One-Hundred-Year-Flood Elevation more than one (1) foot at any point.
- D. Except for a possible modification of the Regulatory Flood Elevation requirement, no variance shall be granted for any of the other requirements pertaining specifically to development regulated by Article VII (pertaining to Activities Requiring Special Permits) or to Special Technical Requirements - Development Which May Endanger Human Life (Refer to § 150-139.3).
- E. The effect of the use shall not substantially alter the cross-section profile of the stream and floodplain at the location of the proposed use.
- F. Lands abutting the waterway, both upstream and downstream, shall not be adversely affected by the proposed use.
- G. The general welfare or public interest of Worcester Township or of other municipalities in the same watershed shall not be adversely affected.

§ 150-138.3. Special Requirements for Subdivisions.

All subdivision proposals and development proposals containing at least 10 lots or at least 2 acres, whichever is the lesser, proposed to be partially or fully located within Special Flood Hazard Areas as identified by FEMA, where Base Flood Elevation data are not available, shall be supported by hydrologic and hydraulic engineering analyses that determine Base Flood Elevations and floodway information. The analyses shall be prepared by a professional engineer licensed in the Commonwealth of Pennsylvania, in a format required by FEMA for a Conditional Letter of Map Revision and Letter of Map Revision. Submittal requirements and processing fees shall be the responsibility of the developer.

§ 150-138.4. Special Requirements for Manufactured Homes.

Within the Floodplain Conservation District, manufactured homes shall be prohibited. If permitted by Zoning Variance, obtained in accordance with the requirement of this Article, the following conditions/requirements shall apply:

- A. No manufactured home shall be permitted within the area measured fifty (50) feet landward from the top-of-bank of any watercourse.
- B. No Zoning Variance shall be approved for placement of a manufactured home within any Floodway Area/District.
- C. All manufactured homes, and any improvements thereto, shall be:
 1. Placed on a permanent foundation;
 2. Elevated so that the lowest floor of the manufactured home is at least one and one half (1-½) feet above Base Flood Elevation; and
 3. Anchored to resist flotation, collapse, or lateral movement; and

4. And have all ductwork and utilities, including HVAC/heating units, elevated to a point at or above the Regulatory Floodplain Elevation.
- D. Installation of manufactured homes shall be done in accordance with the manufacturer's installation instructions as provided by the manufacturer. Where the applicant cannot provide the above information, the requirements of Appendix E of the 2009 International Residential Building Code or the U.S. Department of Housing and Urban Development's Permanent Foundations for Manufactured Housing, 1984 Edition, draft or latest revision thereto shall apply as well as 34 PA Code Chapter 401-405.
 - E. Consideration shall be given to the installation requirements of the 2009 IBC, and the 2009 IRC or the most recent revisions thereto and 34 PA Code, as amended where appropriate and/or applicable to units where the manufacturers' standards for anchoring cannot be provided or were not established for the proposed installation.

§ 150-138.5. Special Requirements for Recreational Vehicles.

- A. Recreational vehicles in the Floodplain Conservation District must either:
 1. Be on the site for fewer than 180 consecutive days and be fully licensed and ready for highway use; or
 2. Meet the permit requirements for manufactured homes in § 150-138.5.

§ 150-138.6. Variance Conditions.

- A. If granted, a Zoning Variance shall permit only the least modification necessary to provide relief.
- B. In granting any variance, the Worcester Township Zoning Hearing Board shall attach whatever reasonable conditions and safeguards it considers necessary in order to protect the public health, safety, and welfare of the residents of Worcester Township, and to achieve the objectives of this Article.
- C. Whenever a variance is granted, the Zoning Hearing Board of Worcester Township shall notify the applicant in writing that:
 1. The granting of the variance may result in increased premium rates for flood insurance.
 2. Such variances may increase the risks to life and property.
- D. In reviewing any request for a variance, the Zoning Hearing Board shall consider, at a minimum, the following:
 1. That there is good and sufficient cause, including:
 - a. That there are unique physical circumstances or conditions, including irregularity, narrowness, or shallowness of lot size or shape, or exceptional topographical or other physical conditions peculiar to the particular property and that the unnecessary hardship is due to such conditions and not the circumstances or conditions generally created by the provisions of the Zoning Ordinance in the zoning district in which the property is located.

- b. That because of such physical circumstances or conditions, there is no possibility that the property can be developed in strict conformity with the provisions of the Zoning Ordinance and that the authorization of a variance is therefore necessary to enable the reasonable use of the property.
 - c. That such unnecessary hardship has not been created by the owner/applicant/developer.
 - d. That the variance, if authorized, will not alter the essential character of the neighborhood or district in which the property is located, nor substantially or permanently impair the appropriate use or development of adjacent property, nor be detrimental to the public welfare.
 - 2. That failure to grant the variance would result in exceptional hardship to the applicant.
 - 3. That the granting of the variance will:
 - a. Neither result in an unacceptable or prohibited increase in flood heights, additional threats to public safety, or extraordinary public expense,
 - b. Nor create nuisances, cause fraud on, or victimize the public, or conflict with any other applicable state or local ordinances and regulations.
- E. A complete record of all variance requests and related actions will be maintained by the Zoning Hearing Board of Worcester Township. In addition, a report of all variances granted during the year shall be included in the annual report to FEMA.
- F. Notwithstanding any of the above requirements; however, all structures shall be designed and constructed so as to have the capability of resisting the one-percent (1%) annual chance flood.

Part Six. Technical Provisions in the Event of a Variance Being Granted.

§ 150-139.1. General.

In granting any variance, Worcester Township shall attach the following technical provisions as conditions to the decision within which the variance has been granted. These conditions and safeguards are necessary in order to protect the public health, safety, and welfare of the residents of the municipality.

- A. Pertaining to the Alteration or Relocation of a Watercourse:
 - 1. No encroachment, alteration, or improvement of any kind shall be made to any watercourse until all adjacent municipalities which may be affected by such action have been notified by the municipality, and until all required permits or approvals have been first obtained from the Pennsylvania Department of Environmental Protection.
 - 2. No encroachment, alteration, or improvement of any kind shall be made to any watercourse unless it can be shown that the activity will not reduce or impede the

flood carrying capacity of the watercourse in any way and unless the effect of such proposed activity is fully offset by accompanying stream improvements.

3. In addition, FEMA and the Pennsylvania Department of Community and Economic Development, shall be notified prior to any alteration or relocation of any watercourse within a Special Flood Hazard Area identified by FEMA.
- B. Technical and scientific data shall be submitted to FEMA by a developer, for any new construction, development, or other activity that will result in changes in the Base Flood Elevation. Conditional approval by FEMA must be obtained prior to a Worcester Township Zoning Hearing Board approval of any development in the floodway that causes a rise in the Base Flood Elevations; or any development occurring in Zone AE without a designated floodway, which will cause a rise of more than one foot in the Base Flood Elevation; or alteration or relocation of a stream in a Special Flood Hazard Area (as designated by FEMA), including but not limited to installing culverts and bridges. Upon receipt of conditional approval of a map change by FEMA and prior to approval of proposed encroachments, Worcester Township shall provide evidence to FEMA of the adoption of Floodplain Management Ordinance Amendment incorporating the increased Base Flood Elevations and/or revised floodway reflecting the proposed post-project condition. Upon completion of construction of the proposed encroachments, the developer shall provide as-built certification to FEMA and Worcester Township. FEMA will initiate a final map revision upon receipt of such certifications in accordance with Code of Federal Regulations, 44 CFR Part 67.
- C. Any new construction, development, uses or activities allowed by variance within any Floodplain Conservation District shall be undertaken in strict compliance with the provisions contained in this Article and any other applicable codes, ordinances and regulations.

§ 150-139.2. Elevation and Floodproofing Requirements.

- A. Residential Structures
1. In Zone AE, any new construction or substantial improvement shall have the lowest floor (including basement) elevated up to, or above, the Regulatory Flood Elevation.
 2. In A Zones, where there are no Base Flood Elevations specified on the FIRM, any new construction or substantial improvement shall have the lowest floor (including basement) elevated up to, or above, the Regulatory Flood Elevation determined in accordance with § 150-136.2.D of this Article.
 3. The design and construction standards and specifications contained in the 2009 International Building Code (IBC) and in the 2009 International Residential Code (IRC) or the most recent revisions thereof and ASCE 24 and 34 PA Code (Chapters 401-405 as amended) shall be utilized, where they are more restrictive than other municipal codes and ordinances.
- B. Non-residential Structures
1. In Zone AE, any new construction or substantial improvement of a non-residential structure shall have the lowest floor (including basement) elevated up

to, or above, the Regulatory Flood Elevation, or be designed and constructed so that the space enclosed below the Regulatory Flood Elevation:

- a. Is floodproofed so that the structure is watertight with walls substantially impermeable to the passage of water; and
 - b. Has structural components with the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy.
2. In A Zones, where no Base Flood Elevations are specified on the FIRM, any new construction or substantial improvement shall have the lowest floor (including basement) elevated or completely floodproofed up to, or above, the Regulatory Flood Elevation determined in accordance with § 150-136.2.D of this Article.
 3. Any non-residential structure, or part thereof, made watertight below the Regulatory Flood Elevation shall also be floodproofed in accordance with the W1 or W2 space classification standards contained in the publication entitled "Flood-Proofing Regulations" published by the U.S. Army Corps of Engineers (June 1972, as amended March 1992) or with some other equivalent standard. All plans and specifications for such floodproofing shall be accompanied by a statement certified by a registered professional engineer or architect, licensed in the Commonwealth of Pennsylvania, which states that the proposed design and methods of construction are in conformance with the above referenced standards.
 4. The design and construction standards and specifications contained in the 2009 International Building Code (IBC) and in the 2009 International Residential Code (IRC) or the most recent revisions thereof and ASCE 24 and 34 PA Code (Chapters 401-405 as amended) shall be utilized where they are more restrictive than other municipal codes and ordinances.
- C. Space below the lowest floor:
1. Fully enclosed space below the lowest floor (excluding basements) which will be used solely for the parking of a vehicle, building access, or incidental storage, shall be designed and constructed to allow for the automatic entry and exit of flood waters for the purpose of equalizing hydrostatic forces on exterior walls. The term "fully enclosed space" also includes crawl spaces.
 2. Designs for meeting this requirement must either be certified by a professional engineer or architect, licensed in the Commonwealth of Pennsylvania, or meet or exceed the following minimum criteria:
 - a. Minimum of two openings having a net total area of not less than one (1) square inch for every square foot of enclosed space.
 - b. The bottom of all openings shall be no higher than one (1) foot above grade.
 - c. Openings may be equipped with screens, louvers, etc. or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.

D. Accessory structures

1. Structures accessory to a principal building need not be elevated or floodproofed to remain dry, but shall comply, at a minimum, with the following requirements:
 - a. The structure shall not be designed or used for human habitation, but shall be limited to the parking of vehicles, or to the storage of tools, material, and equipment related to the principal use or activity.
 - b. Floor area shall not exceed 600 square feet.
 - c. The structure will have a low damage potential.
 - d. The structure will be located on the site so as to cause the least obstruction to the flow of flood waters.
 - e. Power lines, wiring, and outlets will be elevated to the Regulatory Flood Elevation.
 - f. Permanently affixed utility equipment and appliances such as furnaces, heaters, washers, dryers, etc. are prohibited.
 - g. Subsurface sewage disposal facilities are prohibited.
 - h. The structure shall be adequately anchored to prevent flotation or movement and shall be designed to automatically provide for the entry and exit of floodwater for the purpose of equalizing hydrostatic forces on the walls. Designs for meeting this requirement must either be certified by a professional engineer or architect licensed in the Commonwealth of Pennsylvania, or meet or exceed the following minimum criteria:
 1. A minimum of two openings having a net total area of not less than one (1) square inch for every square foot of enclosed space.
 2. The bottom of all openings shall be no higher than one (1) foot above grade.
 3. Openings may be equipped with screens, louvers, etc. or other coverings or devices provided that they permit the automatic entry and exit of flood waters.

§ 150-139.3. Special Technical Requirements.

A. Development Which May Endanger Human Life

In accordance with the Pennsylvania Flood Plain Management Act, and the regulations adopted by the Pennsylvania Department of Community and Economic Development as required by the Act, any new or substantially improved structure which will be used for the production or storage of any of the following dangerous materials or substances; or, will be used for any activity requiring the maintenance of a supply of more than five (5) gallons, or other comparable volume, of any of the following dangerous materials or substances on the premises; or, will involve the production, storage, or use of any amount of radioactive substances; shall be subject to the provisions of this section, in addition to all other applicable provisions of this Article. The following list of materials and substances are considered dangerous to human life:

- Acetone
 - Ammonia
 - Benzene
 - Calcium carbide
 - Carbon disulfide
 - Celluloid
 - Chlorine
 - Hydrochloric acid
 - Hydrocyanic acid
 - Magnesium
 - Nitric acid and oxides of nitrogen
 - Petroleum products (gasoline, fuel oil, etc.)
 - Phosphorus
 - Potassium
 - Sodium
 - Sulphur and Sulphur products
 - Pesticides (including insecticides, fungicides, and rodenticides)
 - Radioactive substances, insofar as such substances are not otherwise regulated.
- B. Within the Floodplain Conservation District, any new or substantially improved structure of the kind described in § 150-139.3.A, above, shall be prohibited within the area measured fifty (50) feet landward from the top-of-bank of any watercourse.
- C. Within any Floodway Area, any structure of the kind described in § 150-139.3.A, above, shall be prohibited.
- D. Where permitted within the Floodplain Conservation District, any new or substantially improved residential structure of the kind described in § 150-139.3.A, above, shall be elevated to remain completely dry up to at least one and one half (1-½) feet above Base Flood Elevation and built in accordance with § 150-139.1, 150-139.2 and 150-139.4.
- E. Where permitted by a Zoning Variance within the Floodplain Conservation District, any new or substantially improved non-residential structure of the kind described in § 150-139.3.A., above, shall be built in accordance with § § 150-139.1, 150-139.2 and 150-139.4 including:
1. Elevated or designed and constructed to remain completely dry up to at least one and one half feet (1-½) above the Base Flood Elevation, and
 2. Designed to prevent pollution from the structure or activity during the course of a Base Flood Elevation.
 3. Any such structure, or part thereof, that will be built below the Regulatory Flood Elevation shall be designed and constructed in accordance with the standards for completely dry floodproofing contained in the publication "Flood-Proofing

Regulations (U.S. Army Corps of Engineers, June 1972 as amended March 1992), or with other equivalent watertight standard, approved by Worcester Township.

§ 150-139.4. Design and Construction Standards.

The following minimum standards shall apply for all proposed construction and development that is permitted by Zoning Variance within the Floodplain Conservation District:

- A. If fill is used, it shall:
 - 1. Extend laterally at least fifteen (15) feet beyond the building line from all points;
 - 2. Consist of soil or small rock materials only - Sanitary Landfills shall not be permitted;
 - 3. Be compacted to provide the necessary permeability and resistance to erosion, scouring, or settling;
 - 4. Be no steeper than one (1) vertical to three (3) horizontal, feet unless substantiated data, justifying steeper slopes are submitted to, and approved by the Floodplain Administrator; and
 - 5. Be used to the extent to which it does not adversely affect adjacent properties.
- B. Drainage Facilities - Storm drainage facilities shall be designed to convey the flow of storm water runoff in a safe and efficient manner. The system shall insure proper drainage along streets, and provide positive drainage away from buildings. The system shall also be designed to prevent the discharge of excess runoff onto adjacent properties.
- C. Water and Sanitary Sewer Facilities and Systems
 - 1. All new or replacement water supply and sanitary sewer facilities and systems shall be located, designed and constructed to minimize or eliminate flood damages and the infiltration of flood waters.
 - 2. Sanitary sewer facilities and systems shall be designed to prevent the discharge of untreated sewage into flood waters.
 - 3. No part of any on-site sewage system shall be located within any Floodplain Conservation District except in strict compliance with all State and local regulations for such systems and if permitted by issuance of a Zoning Variance. If any such system is permitted, it shall be located so as to avoid impairment to it, or contamination from it, during a flood.
 - 4. The design and construction provisions of the UCC and FEMA #348, Protecting Building Utilities from Flood Damages and The International Private Sewage Disposal Code shall be utilized.
- D. Other Utilities - All other utilities such as gas lines, electrical and telephone systems shall be located, elevated (where possible) and constructed to minimize the chance of impairment during a flood.
- E. Streets - The finished elevation of all new streets shall be no more than one (1) foot below the Regulatory Flood Elevation.

- F. Storage - All materials that are buoyant, flammable, explosive, or in times of flooding could be injurious to human, animal, or plant life, and not listed in § 150-139.3.A, Development Which May Endanger Human Life, shall be stored at or above the Regulatory Flood Elevation and/or flood proofed to the maximum extent possible.
- G. Placement of Buildings and Structures - All buildings and structures shall be designed, located, and constructed so as to offer the minimum obstruction to the flow of water and shall be designed to have a minimum effect upon the flow and height of flood water.
- H. Anchoring
 - 1. All buildings and structures shall be firmly anchored in accordance with accepted engineering practices to prevent flotation, collapse, or lateral movement.
 - 2. All air ducts, large pipes, storage tanks, and other similar objects or components located below the Regulatory Flood Elevation shall be securely anchored or affixed to prevent flotation.
- I. Floors, Walls and Ceilings
 - 1. Wood flooring used at or below the Regulatory Flood Elevation shall be installed to accommodate a lateral expansion of the flooring, perpendicular to the flooring grain without causing structural damage to the building.
 - 2. Plywood used at or below the Regulatory Flood Elevation shall be of a "marine" or "water-resistant" variety.
 - 3. Walls and ceilings at or below the Regulatory Flood Elevation shall be designed and constructed of materials that are "water-resistant" and will withstand inundation.
 - 4. Windows, doors, and other components at or below the Regulatory Flood Elevation shall be made of metal or other "water-resistant" material.
- J. Paints and Adhesives
 - 1. Paints and other finishes used at or below the Regulatory Flood Elevation shall be of "marine" or "water-resistant" quality.
 - 2. Adhesives used at or below the Regulatory Flood Elevation shall be of a "marine" or "water-resistant" variety.
 - 3. All wooden components (doors, trim, cabinets, etc.) shall be finished with a "marine" or "water resistant" paint or other finishing material.
- K. Electrical Components
 - 1. Electrical distribution panels shall be at least three (3) feet above the Base Flood Elevation.
 - 2. Separate electrical circuits shall serve lower levels and shall be dropped from above.

- L. Equipment - Water heaters, furnaces, air conditioning and ventilating units, and other electrical, mechanical or utility equipment or apparatus shall not be located below the Regulatory Flood Elevation.
- M. Fuel Supply Systems - All gas and oil supply systems shall be designed to prevent the infiltration of flood waters into the system and discharges from the system into flood waters. Additional provisions shall be made for the drainage of these systems in the event that flood water infiltration occurs.
- N. Uniform Construction Code Coordination
 - 1. The Standards and Specifications contained 34 PA Code (Chapters 401-405), as amended and not limited to the following provisions shall apply to the above and other sections and sub-sections of this Article, to the extent that they are more restrictive and/or supplement the requirements of this Article.
 - a. International Building Code (IBC) 2009 or the latest edition thereof: Sections 801, 1202, 1403, 1603, 1605, 1612, 3402, and Appendix G.
 - b. International Residential Building Code (IRC) 2009 or the latest edition thereof: Sections R104, R105, R109, R323, Appendix AE101, Appendix E and Appendix J.

Part Seven. Activities Requiring Special Permits.

§ 150-140.1. General.

In accordance with the administrative regulations promulgated by the Pennsylvania Department of Community and Economic Development to implement the Pennsylvania Flood Plain Management Act, the activities indicated in § 150-140.1.A and § 150-140.2.B shall be prohibited within the Floodplain Conservation District unless a Special Permit has been issued by Worcester Township.

- A. The commencement of any of the following activities; or the construction enlargement, or expansion of any structure used, or intended to be used, for any of the following activities:
 - 1. Hospitals
 - 2. Nursing homes
 - 3. Jails or prisons
- B. The commencement of, or any construction of, a new manufactured home park or manufactured home subdivision, or substantial improvement to an existing manufactured home park or manufactured home subdivision.

§ 150-140.2. Application Requirements for Special Permits.

Applicants for Special Permits shall provide three (3) copies of the following items:

- A. A written request including a completed Special Permit Application Form.

- B. A small scale map showing the vicinity in which the proposed site is located.
- C. A plan of the entire site, clearly and legibly drawn at a scale of one (1) inch being equal to one hundred (100) feet or less, showing the following:
 - 1. North arrow, scale and date;
 - 2. Topography based upon the North American Vertical Datum (NAVD) of 1988, showing existing and proposed contours at intervals of two (2) feet;
 - 3. All property and lot lines including dimensions, and the size of the site expressed in acres or square feet;
 - 4. The location of all existing streets, drives, other access ways, and parking areas, with information concerning widths, pavement types and construction, and elevations;
 - 5. The location of any existing bodies of water or watercourses, buildings, structures and other public or private facilities, including railroad tracks and facilities, and any other natural and man-made features affecting, or affected by, the proposed activity or development;
 - 6. The location of the floodplain boundary line, information and spot elevations concerning the Base Flood Elevation, boundary of the Floodway Area and information concerning the flow of water including direction and velocities;
 - 7. The location of all proposed buildings, structures, utilities, and any other improvements; and
 - 8. Any other information which the municipality considers necessary for adequate review of the application.
- D. Plans of all proposed buildings, structures and other improvements, clearly and legibly drawn at suitable scale showing the following:
 - 1. Sufficiently detailed architectural or engineering drawings, including floor plans, sections, and exterior building elevations, as appropriate;
 - 2. For any proposed building, the elevation of the lowest floor (including basement) and, as required, the elevation of any other floor;
 - 3. Complete information concerning flood depths, pressures, velocities, impact and uplift forces, and other factors associated with the Base Flood Elevation;
 - 4. Detailed information concerning any proposed floodproofing measures;
 - 5. Cross section drawings for all proposed streets, drives, other access ways, and parking areas, showing all rights-of-way and pavement widths;
 - 6. Profile drawings for all proposed streets, drives, and vehicular access ways including existing and proposed grades; and
 - 7. Plans and profiles of all proposed sanitary and storm sewer systems, water supply systems, and any other utilities and facilities.
- E. The following data and documentation:

1. Certification from the applicant that the site upon which the activity or development is proposed is an existing separate and single parcel, owned by the applicant or the client he represents;
2. Certification from a professional engineer, architect, or landscape architect, licensed in the Commonwealth of Pennsylvania, that the proposed construction has been adequately designed to protect against damage from the Base Flood;
3. A statement, certified by a professional engineer, architect, landscape architect, licensed in the Commonwealth of Pennsylvania, or other qualified person which contains a complete and accurate description of the nature and extent of pollution that might possibly occur from the development during the course of a Base Flood, including a statement concerning the effects such pollution may have on human life;
4. A statement certified by a professional engineer, architect, or landscape architect, licensed in the Commonwealth of Pennsylvania, which contains a complete and accurate description of the effects the proposed development will have on the Base Flood Elevation and flows;
5. A statement, certified by a professional engineer, architect, or landscape architect, licensed in the Commonwealth of Pennsylvania, which contains a complete and accurate description of the kinds and amounts of any loose buoyant materials or debris that may possibly exist or be located on the site below the Base Flood Elevation and the effects such materials and debris may have on Base Flood Elevation and flows;
6. The appropriate component of the Pennsylvania Department of Environmental Protection's Sewage Facilities Planning Module for land development;
7. Where any excavation or grading is proposed, a plan meeting the requirements of the Department of Environmental Protection to implement and maintain erosion and sedimentation control;
8. Any other applicable permits such as, but not limited to, a permit for any activity regulated by the Pennsylvania Department of Environmental Protection under Section 302 of Act 1978-166; and
9. An evacuation plan which fully explains the manner in which the site will be safely evacuated before or during the course of a Base Flood.

§ 150-140.3. Application Review Procedures.

Upon receipt of an application for a Special Permit by Worcester Township, the following procedures shall apply in addition to those of Article VIII:

- A. Within five (5) working days following receipt of the application, a complete copy of the application and all accompanying documentation shall be forwarded to the Montgomery County Planning Commission by registered or certified mail for its review and recommendations. Copies of the application shall also be forwarded to the Worcester Township Planning commission and Worcester Township Engineer for review and comment.

- B. If an application is received that is incomplete, Worcester Township shall notify the applicant in writing, stating in what respect the application is deficient.
- C. If Worcester Township decides to deny an application, it shall notify the applicant, in writing, of the reasons for the denial.
- D. If Worcester Township approves an application, it shall file written notification, together with the application and all pertinent information, with the Pennsylvania Department of Community and Economic Development, by registered or certified mail, within ten (10) working days after the date of approval.
- E. Before issuing the Special Permit, Worcester Township shall allow the Department of Community and Economic Development thirty (30) calendar days, after receipt of the notification by the Department, to review the application and decision made by Worcester Township.
- F. If Worcester Township does not receive any communication from the Department of Community and Economic Development during the thirty (30) calendar day review period, from the date of receipt of the notification by the Department, it may issue a Special Permit to the applicant.
- G. If the Department of Community and Economic Development should decide to disapprove an application, it shall notify Worcester Township and the applicant, in writing, of the reasons for the disapproval, and Worcester Township shall not issue the Special Permit.

§ 150-140.4. Special Technical Requirements for Activities Requiring a Special Permit.

- A. In addition to the requirements of Part Six of this Article, the following minimum requirements shall also apply to any proposed development requiring a Special Permit. If there is any conflict between any of the following requirements and those in Part Five of this Article or in any other code, ordinance, or regulation, the more restrictive provision shall apply.
- B. No application for a Special Permit shall be approved unless it can be determined that the structure or activity will be located, constructed and maintained in a manner which will:
 - 1. Fully protect the health and safety of the general public and any occupants of the structure. At a minimum, all new structures shall be designed, located, and constructed so that:
 - a. The structure will survive inundation by waters of the Base Flood Elevation without any lateral movement or damage to either the structure itself, or to any of its equipment or contents below the Base Flood Elevation.
 - b. The lowest floor (including basement) will be elevated to at least one and one half (1-½) feet above the Base Flood Elevation.
 - c. The occupants of the structure can remain inside for an indefinite period of time and be safely evacuated at any time during the Base Flood Elevation.

2. Prevent any significant possibility of pollution, increased flood levels or flows, or debris endangering life and property.
- C. All hydrologic and hydraulic analyses shall be undertaken only by professional engineers, licensed in the Commonwealth of Pennsylvania, or others of demonstrated qualifications, who shall certify that the technical methods used correctly reflect currently accepted technical concepts. Studies, analyses, computations, etc. shall be submitted in sufficient detail to allow a thorough technical review by Worcester Township and the Department of Community and Economic Development.

Part Eight. Administration.

§ 150-141.1. Designation of the Floodplain Administrator.

The Township Manager is hereby appointed to administer and enforce the Floodplain Management Ordinance and is referred to herein as the Floodplain Administrator. The Floodplain Administrator may:

- A. Fulfill the duties and responsibilities set forth in these regulations;
- B. Delegate duties and responsibilities set forth in these regulations to qualified technical personnel, plan examiners, inspectors, and other employees, or;
- C. Enter into a written agreement or written contract with another agency or private sector entity to administer specific provisions of these regulations. Administration of any part of these regulations by another entity shall not relieve Worcester Township of its responsibilities pursuant to the participation requirements of the National Flood Insurance Program as set forth in the Code of Federal Regulations at 44 C.F.R. Section 59.22.

§ 150-141.2. Permits Required.

- A. A Building Permit shall be required before any construction or development is undertaken within any Floodplain Conservation District area within Worcester Township.
- B. A Permit shall be required before any construction or development is undertaken within the Floodplain Conservation District. In the case of a proposed hospital, nursing home, jail, prison, or manufactured home park, the referenced permit is the Special Permit of Article VII.

§ 150-141.3. Duties and Responsibilities of the Floodplain Administrator.

- A. The Floodplain Administrator shall issue a Permit only after it has been determined that the proposed work to be undertaken will be in conformance with the requirements of this and all other applicable codes and ordinances.
- B. Prior to the issuance of any permit, the Floodplain Administrator shall review the application for the permit to determine if all other necessary government permits required by state and federal laws have been obtained, such as those required by the Pennsylvania Sewage Facilities Act (Act 1966-537, as amended); the Pennsylvania Dam Safety and Encroachments Act (Act 1978-325, as amended); the Pennsylvania Clean

Streams Act (Act 1937-394, as amended); and the U.S. Clean Water Act, Section 404, 33, U.S.C. 1344. No permit shall be issued until this determination has been made.

- C. In the case of existing structures, prior to the issuance of any permit, the Floodplain Administrator shall review the history of repairs to the subject building, so that any repetitive loss issues can be addressed before the permit is issued.
- D. During the construction period, the Floodplain Administrator or other authorized official shall inspect the premises to determine that the work is progressing in compliance with the information provided on the permit application and with all applicable municipal laws and ordinances. The Floodplain Administrator shall make as many inspections during and upon completion of the work as are necessary.
- E. In the discharge of his/her duties, the Floodplain Administrator shall have the authority to enter any building, structure, premises or development in the Floodplain Conservation District, upon presentation of proper credentials, at any reasonable hour to enforce the provisions of this Article.
- F. In the event the Floodplain Administrator discovers that the work does not comply with the permit application or any applicable laws and ordinances, or that there has been a false statement or misrepresentation by any applicant, the Floodplain Administrator shall revoke the Permit and report such fact to the Worcester Township Board of Supervisors for whatever action it considers necessary.
- G. The Floodplain Administrator shall maintain in perpetuity, all records associated with the requirements of this Article including, but not limited to, finished construction elevation data, permitting, inspection and enforcement.
- H. The Floodplain Administrator shall consider the requirements of the 34 PA Code and the 2009 IBC and the 2009 IRC or latest revisions thereof.

§ 150-141.4. Application Procedures and Requirements.

- A. Application for such a Permit shall be made, in writing, to the Floodplain Administrator on forms supplied by Worcester Township. Such application shall contain the following:
 - 1. Name and address of applicant.
 - 2. Name and address of owner of land on which proposed construction is to occur.
 - 3. Name and address of contractor.
 - 4. Site location including address.
 - 5. Listing of other permits or variances required.
 - 6. Brief description of proposed work and estimated cost, including a breakout of flood-related cost and the market value of the building before the flood damage occurred where appropriate.
- B. If any proposed construction or development is located entirely or partially within any Floodplain Conservation District, applicants for Permits shall provide all the necessary information in sufficient detail and clarity to enable the Floodplain Administrator to determine that:

1. All such proposals are consistent with the need to minimize flood damage and conform to the requirements of this and all other applicable codes and ordinances;
 2. All utilities and facilities, such as sewer, gas, electrical and water systems are located and constructed to minimize or eliminate flood damage; and
 3. Adequate drainage is provided so as to reduce exposure to flood hazards.
 4. Structures will be anchored to prevent floatation, collapse, or lateral movement.
 5. Building materials are flood-resistant.
 6. Appropriate practices that minimize flood damage have been used.
 7. Electrical, heating, ventilation, plumbing, air conditioning equipment, and other service facilities have been designed and/or located to prevent water entry or accumulation.
- C. Applicants shall file the following minimum information plus any other pertinent information as may be required by the Floodplain Administrator to make the above determination:
1. A completed Permit Application Form.
 2. A plan of the entire site, clearly and legibly drawn at a scale of one (1) inch being equal to one hundred (100) feet or less, showing the following:
 - a. North arrow, scale, and date;
 - b. Topographic contour lines, if available;
 - c. The location of all existing and proposed buildings, structures, and other improvements, including the location of any existing or proposed subdivision and development;
 - d. The location of all existing streets, drives, and other access ways; and
 - e. The location of any existing bodies of water or watercourses, the Floodplain Conservation District, and, if available, information pertaining to the floodway, and the flow of water including direction and velocities.
 3. Plans of all proposed buildings, structures and other improvements, drawn at a scale of one (1) inch being equal to one hundred (100) feet or less showing the following:
 - a. The proposed lowest floor elevation of any proposed building based upon North American Vertical Datum of 1988;
 - b. The elevation of the Base Flood;
 - c. Supplemental information as may be necessary under 34 PA Code, the 2009 IBC or the 2009 IRC.
 4. The following data and documentation:

- a. If available, information concerning flood depths, pressures, velocities, impact and uplift forces and other factors associated with a Base Flood Elevation; and detailed information concerning any proposed floodproofing measures and corresponding elevations.
 - b. Documentation, certified by a professional engineer or architect, licensed in the Commonwealth of Pennsylvania, to show that the cumulative effect of any proposed development within the Floodplain Conservation District, as defined by § 150-136.2.B, § 150-136.2.E or § 150-136.2.F, when combined with all other existing and anticipated development, will not increase the Base Flood Elevation more than one (1) foot at any point.
 - c. A document, certified by a professional engineer or architect, licensed in the Commonwealth of Pennsylvania, which states that the proposed construction or development has been adequately designed to withstand the pressures, velocities, impact and uplift forces associated with the Base Flood Elevation. Such statement shall include a description of the type and extent of flood proofing measures which have been incorporated into the design of the structure and/or the development.
 - d. Detailed information needed to determine compliance with § 150-139.4.F., Storage, and § 150-139.3.A, Development Which May Endanger Human Life, including:
 - i. The amount, location and purpose of any materials or substances referred to in § 150-139.3.A and § 150-139.4.F which are intended to be used, produced, stored or otherwise maintained on site.
 - ii. A description of the safeguards incorporated into the design of the proposed structure to prevent leaks or spills of the dangerous materials or substances listed in § 150-139.3.A during a Base Flood.
 - e. The appropriate component of the Pennsylvania Department of Environmental Protection's Sewage Facilities Planning Module for land development.
 - f. Where any excavation or grading is proposed, a plan meeting the requirements of the Pennsylvania Department of Environmental Protection, to implement and maintain erosion and sedimentation control.
5. Applications for Permits shall be accompanied by a fee in accordance with the Worcester Township fee schedule established and adopted by Worcester Township.

§ 150-141.5. Review by Montgomery County Conservation District.

A copy of all applications and plans for any proposed construction or development in any Floodplain Conservation District to be considered for approval shall be submitted to the Montgomery County Conservation District for review and comment prior to the issuance of a Permit. The recommendations of the Conservation District shall be considered by the Floodplain Administrator for possible incorporation into the proposed plan.

§ 150-141.6. Review of Application by Others.

A copy of all plans and applications for any proposed construction or development in the Floodplain Conservation District to be considered for approval may be submitted to any other appropriate agencies and/or individuals (e.g. planning commission, municipal engineer, etc.) for review and comment.

§ 150-141.7. Changes.

After the issuance of a Permit by the Floodplain Administrator, no changes of any kind shall be made to the application, permit or any of the plans, specifications or other documents submitted with the application without the written consent or approval of the Floodplain Administrator. Requests for any such change shall be in writing, and shall be submitted by the applicant to Floodplain Administrator for consideration.

§ 150-141.8. Placards.

In addition to the Permit, the Floodplain Administrator shall issue a placard which shall be displayed on the premises during the time construction is in progress. This placard shall show the number of the Permit, the date of its issuance and be signed by the Floodplain Administrator.

§ 150-141.9. Start of Construction.

Work on the proposed construction shall begin within 180 days after the date of issuance and shall be completed within twelve (12) months after the date of issuance of the Permit or the permit shall expire unless a time extension is granted, in writing, by the Floodplain Administrator. The term ‘start of construction’ shall be understood as defined in § 150-9 of this Chapter. The issuance of a permit does not refer to zoning approval.

Time extensions shall be granted only if a written request is submitted, by the applicant, which sets forth sufficient and reasonable cause for the Floodplain Administrator to approve such a request and the original permit is compliant with this Article and the FIRM/FIS in effect at the time the extension is granted.

§ 150-141.10. Enforcement.

A. Notices

Whenever the Floodplain Administrator or other authorized municipal representative determines that there are reasonable grounds to believe that there has been a violation of any provisions of this Article, or of any regulations adopted pursuant thereto, the Floodplain Administrator shall give notice of such alleged violation as hereinafter provided. Such notice shall:

1. Be in writing;
2. Include a statement of the reasons for its issuance;
3. Allow a reasonable time not to exceed a period of thirty (30) days for the performance of any act it requires;
4. Be served upon the property owner or his agent as the case may require; provided, however, that such notice or order shall be deemed to have been properly served upon such owner or agent when a copy thereof has been served

with such notice by any other method authorized or required by the laws of this State;

5. Contain an outline of remedial actions which, if taken, will effect compliance with the provisions of this Article.
- B. Penalties - Any person who fails to comply with any or all of the requirements or provisions of this Article or who fails or refuses to comply with any notice, order of direction of the Floodplain Administrator or any other authorized employee of the municipality, shall be guilty of a misdemeanor and upon conviction shall pay a fine to Worcester Township of not less than One-Hundred Dollars (\$100.00) nor more than One-Thousand Dollars (\$1,000.00) or imprisonment of not more than thirty (30) days, or both, plus costs of prosecution. Each day during which any violation of this Article continues shall constitute a separate offense. In addition to the above penalties, all other actions are hereby reserved including an action in equity for the proper enforcement of this Chapter. The imposition of a fine or penalty for any violation of, or noncompliance with this Article shall not excuse the violation or noncompliance or permit it to continue. All such persons shall be required to correct or remedy such violations and noncompliance within a reasonable time. Any development initiated or any structure or building constructed, reconstructed, enlarged, altered, or relocated, in noncompliance with this Article may be declared by the Board of Supervisors of Worcester Township to be a public nuisance and abatable as such.

§ 150-141.11. Appeals.

- A. Any person aggrieved by any action or decision of the Floodplain Administrator concerning the administration of the provisions of this Article, may appeal to the Zoning Hearing Board. Such appeal must be filed, in writing, within thirty (30) days after the decision, determination or action of the Floodplain Administrator.
- B. Upon receipt of such appeal the Zoning Hearing Board shall consider the appeal in accordance with the Pennsylvania Municipalities Planning Code and any other local ordinance.
- C. Any person aggrieved by any decision of the Zoning Hearing Board may seek relief therefrom by appeal to court, as provided by the laws of this State including the Pennsylvania Flood Plain Management Act.

Part Nine. Enactment.

§ 150-142.1. Adoption.

This Ordinance shall be effective upon its enactment, and shall remain in force until modified, amended or rescinded by Worcester Township, Montgomery County, Pennsylvania.

ENACTED AND ORDAINED by the Supervisors of the Township of Worcester, Montgomery County, Pennsylvania on this 29th day of February, 2016.

FOR WORCESTER TOWNSHIP

By: _____
Susan G. Caughlan, Chair
Board of Supervisors

Attest: _____
Tommy Ryan, Secretary

AGENDA
WORCESTER TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE - WORCESTER, PA
WEDNESDAY, MARCH 16, 2016 - 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE

INFORMATIONAL ITEMS

PUBLIC COMMENT

- A five-minute limit per person.

PRESENTATIONS

- a) Stormwater Ordinance
 - The Township Engineer will present a proposed ordinance to amend Township Code stormwater regulations.

OTHER BUSINESS

ADJOURNMENT

UPCOMING MEETINGS

Planning Commission	Thursday, March 24	7:30 PM
Board of Supervisors, Work Session	Wednesday, April 20	6:00 PM
Board of Supervisors, Monthly Meeting	Wednesday, April 20	7:30 PM
Zoning Hearing Board	Tuesday, April 26	6:30 PM

All meetings are held at the Worcester Township Community Hall, 1031 Valley Forge Road.

MEMORANDUM

TO: Tommy Ryan, Township Manager
FROM: Joseph J Nolan, P.E., Township Engineer
DATE: November 9, 2015
SUBJECT: Worcester Township Stormwater Management Ordinance

Enclosed for your review is the first draft of the proposed Worcester Township "stand-alone" Stormwater Management Ordinance (hereinafter "SMO"). Updated stormwater management regulations incorporating NPDES General Permit (PAG-13) post-construction operation and maintenance requirements for stormwater management facilities/BMPs, must be adopted by the Township by the end of Year 1 of the current term of the General Permit.

The Township is located within the Skippack, Wissahickon, and Stony Creek/Saw Mill Run watersheds, none of which have Act 167 Plans approved later than 2005; therefore, the SMO incorporates the requirements of the MS4 model Operation and Maintenance Ordinance pursuant to the Notice of Intent for Coverage under NPDES General Permit (PAG-13) submitted by the Township. The SMO also incorporates pertinent (but not all) provisions of model ordinances for recently approved Act 167 Stormwater Management Plans (approved after 2005, such as for the Neshaminy Creek Watershed), pertinent provisions of adopted stormwater management ordinances of other nearby municipalities, and includes other recommended administrative and technical provisions, not specifically required by the NPDES General Permit PAG-13, but which might be beneficial for management of regulated activities and stormwater runoff in the Township. The water quality and stormwater runoff volume provisions of the proposed SMO will reduce sediment, thus helping satisfy sediment TMDLs assigned to the Township for both the Wissahickon Creek and Skippack Creek watersheds.

This Ordinance is to replace, in their entirety, stormwater management provisions of Section 24 of Chapter 130 (Subdivision and Land Development Ordinance) of the Worcester Township Code. The "stand-alone" Stormwater Management Ordinance is preliminarily identified as Chapter 129 of the Township Code. Please consider the following as part of your review of this document:

1. Enclosed with this memorandum is a flow chart which summarizes the major components/requirements of the SMO as follows:
 - A. There are several development activities, including the creation of impervious or semi-pervious surface area, that are now defined as "regulated" and subject to the terms of the SMO. A subdivision and land development are considered regulated activities.

- B. Creation of less than 500 square feet of new impervious surface area is not regulated.
- C. Creation of impervious surface area between 500 and 1,200 square feet is considered a regulated activity but is exempt from provisions of the SMO (and does not require stormwater controls/BMPs), but the developer is required to make a contribution to a Stormwater Management Capital Fund. The owner/developer is required to submit a Stormwater Permit Application, application fee, and obtain approval of a Stormwater Exemption from the Township. This exemption does not apply to a subdivision or land development.
- D. Creation of impervious surface area greater than 1,200 square feet, which meets the exemption criteria of SMO (Section 129-5.C), is also exempt from certain provisions of the SMO but such development activity is required to install a predesigned infiltration basin consistent with a design/construction detail to be given to the developer by the Township. This "partial" exemption allows the control of stormwater runoff from a regulated activity without the land owner having to engage an engineer for potentially costly calculations and design. As written, depending on lot area and distance of new impervious surface to the downgrade property boundary, regulated activities on a single lot, proposing up to 7,500 square feet of impervious surface area, may be eligible for exemption from provisions of the SMO. The owner/developer is required to submit a Stormwater Permit Application, application fees/escrow, and Simplified Stormwater Management Site Plan (SSMSP) which identifies the required dimensions and location of the predesigned infiltration basin (an electronic detail of the basin can be made available by the Township to give to applicants for use in preparing the plan). Soil analysis and infiltration testing is not required for the predesigned infiltration basin. Installation of the predesigned infiltration basin(s) must be inspected by the Township and costs for same must be reimbursed by the applicant as part of the fees/escrow required in conjunction with the permit application. This exemption does not apply to a subdivision or land development.
- E. If a regulated activity does not meet the exemption criteria of the SMO (Sections 129-5.B and 129-5.C), full compliance with the SMO is required. All regulated activities proposing greater than 7,500 square feet of impervious surface area (and those not exempted by Sections 129-5.B and 129-5.C) must fully conform to the requirements of the SMO including:
 - (1) Stormwater Management Permit application.
 - (2) Stormwater Management Site Plan (SMSP).
 - (3) Infiltration and water quality BMP installation.

- (4) Application fees and escrow.
 - (5) Stabilize existing eroded streambanks on the project site (this is only applicable to subdivisions and land developments).
 - (6) Site soil evaluation and infiltration testing.
 - (7) Inspection of BMP installation by Township with reimbursement to the Township of incurred fees.
 - (8) Operation and Maintenance Plan for Stormwater BMPs, recorded with the Montgomery County Recorder of Deeds.
 - (9) Stormwater facilities Operation and Maintenance Agreement (with The Township), recorded with the Montgomery County Recorder of Deeds.
 - (10) Performance Guarantee (Escrow) for required stormwater facilities equal to the estimated cost of such facilities.
 - (11) As-Built Plan of required stormwater facilities and Certification of Completion of stormwater facilities/BMPs by a qualified, licensed professional.
2. The SMO includes provision for payment of a Stormwater Capital Contribution for regulated activities meeting certain exemption requirements (Refer Item 1, above). A contribution is not required for regulated, exempt activities that are required to install a predesigned infiltration basin. If not already existing, the Township should establish a Stormwater Capital Contribution Fund and Fee Resolution consistent with surrounding municipalities. This office can prepare the language of such a resolution and suggest an appropriate contribution.
 3. The SMO includes detailed design and construction requirements for stormwater management facilities and BMPs. Other Township Codes/Ordinances must be revised where applicable to either eliminate conflicting requirements (preferably) or revise same for consistency with the SMO.
 4. The SMO indicates that all development activities requiring a Grading and Excavating Permit are considered regulated activities. Many surrounding municipalities require a Grading and Excavating Permit as well as a Stormwater Management Permit. Others require only a Grading and Excavating Permit that addresses the requirements of the Stormwater Management Ordinance. Other municipalities have consolidated provisions for both into one ordinance. The Township should consider whether it would be appropriate to incorporate the provisions of the Grading and Excavations Ordinance into the SMO.
 5. A new application form will be required for the Stormwater Management Permit and Stormwater Management Permit Exemption required in conjunction with the

SMO. This office can prepare the required application form utilizing similar forms from Act 167 model ordinances.

6. A predesigned infiltration basin construction detail, including simplified design procedure must be prepared in conjunction with the SMO, for regulated activities qualifying for partial exemption of the SMO but required to install a predesigned infiltration basin. This office can prepare such a construction detail and design guidelines based on those utilized by surrounding municipalities. The electronic (CADD) detail for this BMP can be given to prospective applicants for use in preparing a Simplified Stormwater Management Site Plan for their regulated activity. Size of the basin will be as identified on a table of proposed impervious surface area and soil permeability, prepared by this office, included with the printed copy of the infiltration basin construction detail. Engineering calculations and infiltration testing of a project site will not be required for the predesigned basin. Infiltration rate utilized by the applicant for basin sizing may be based on readily available information such as nearby septic system percolation testing or average infiltration rates based on the Soil Survey of Montgomery County.
7. The Township should consider establishing a Cash Escrow Agreement to guarantee reimbursement of expenses incurred by the Township for review of Stormwater Management Site Plans and Simplified Stormwater Management Site Plans and cost incurred for construction inspection/administration of stormwater facilities and BMPs required in conjunction with the aforementioned plans. This office can prepare such an agreement based on that utilized by surrounding municipalities.
8. The NPDES General Permit model Operation and Maintenance Ordinance includes provisions for perpetual maintenance and inspection of BMPs (private and those owned by the Township) as well as reporting of inspections of private facilities, to the municipality. The model ordinance is written in a way such that these inspections and reports are not mandatory. The SMO includes similar provisions but are also written so that they are not mandatory for either the private facility owner or the Township. The inspection requirements and frequency as written in the SMO are slightly less than the model ordinance. Stormwater ordinances approved by PADEP for some surrounding municipalities have established slightly different inspection requirements from those identified by Act 167 model ordinances, such as for the Neshaminy Creek. For this reason, it is possible the Township can gain approval by PADEP of the SMO, even with slightly more lenient inspection and reporting provisions. The Township should carefully review Section 129-43 and Appendix D (Maintenance Agreement) of the SMO so that the requirements as written will be consistent with the Township's interests and capacity to administer/oversee (on some level) maintenance and inspections of private BMPs installed in the Township.
9. The Township fee schedule must be revised to account for fees and escrows that will be required as part of this proposed ordinance adoption. If requested, this office can prepare suggested fee schedule and escrows for the various applications, plans and permits required as part of this ordinance. It should be

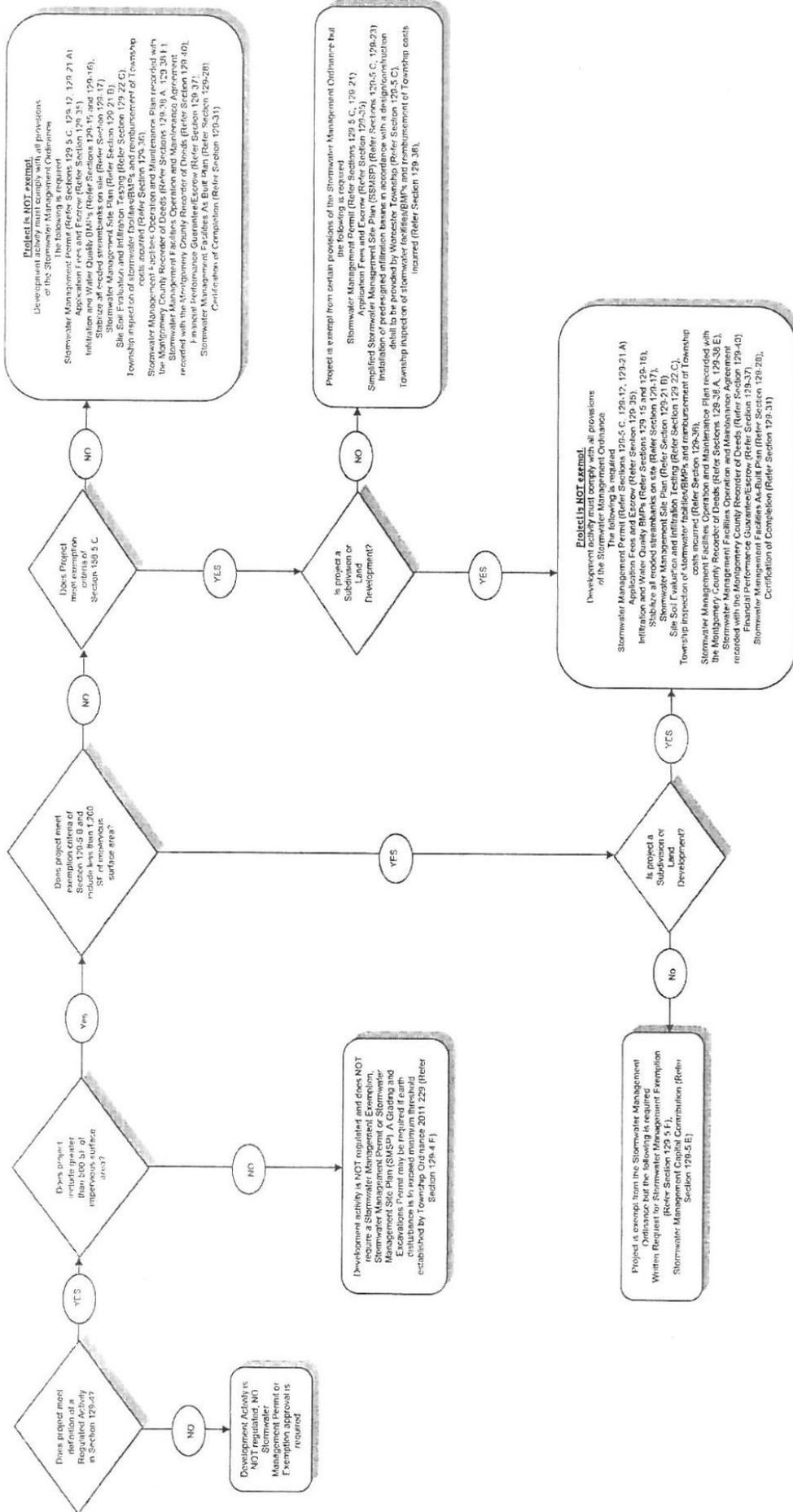
CKS Engineers, Inc.

noted that costs incurred for review of a Stormwater Management Plan submitted in conjunction with a subdivision or land development would be reimbursed as part of the fees and escrows required with those applications.

If you have any questions concerning the above, please do not hesitate to contact me.

JJN

**WORCESTER TOWNSHIP
STAND-ALONE STORMWATER MANAGEMENT ORDINANCE CHAPTER 129
APPLICABILITY AND REQUIREMENTS FLOW CHART**



AGENDA
WORCESTER TOWNSHIP BOARD OF SUPERVISORS
BUSINESS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE - WORCESTER, PA
MARCH 16, 2016 – 7:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE

INFORMATIONAL ITEMS

PUBLIC COMMENT

- A five minute per person limit for any items not listed on this agenda for official action.

OFFICIAL ACTION ITEMS

- a) consent agenda
 - A motion to approve a consent agenda that includes the following items:
 - i. Treasurer's Report and other Monthly Reports for February 2016;
 - ii. bill payment February 2016;
 - iii. February 17, 2016 Work Session minutes;
 - iv. February 17, 2016 Business Meeting minutes; and,
 - v. February 29, 2016 Special Meeting minutes.
- b) Resolution 2016-13
 - A resolution to amend the 2016 Fee Schedule to revise the sanitary sewer tapping fee.
- c) Resolution 2016-14
 - A resolution to submit a grant application to the Pennsylvania Department of Conservation and Natural Resources for improvements at Defford Road Park.
- d) bid award
 - A motion to approve the sale of a used vehicle let for public auction.
- e) bid award
 - A motion to approve a residential property lease let for public auction.
- f) Waiver of Land Development
 - A motion to approve a waiver of land development for the construction of an agricultural structure at Merrymead Farm, 2222 Valley Forge Road.

(over)

OTHER BUSINESS

ADJOURNMENT

UPCOMING MEETINGS

Planning Commission	Thursday, March 24	7:30 PM
Board of Supervisors, Work Session	Wednesday, April 20	6:00 PM
Board of Supervisors, Monthly Meeting	Wednesday, April 20	7:30 PM
Zoning Hearing Board	Tuesday, April 26	6:30 PM

All meetings are held at the Worcester Township Community Hall, 1031 Valley Forge Road.

**TREASURER'S REPORT
AND OTHER MONTHLY REPORTS**

FEBRUARY 2016

1. Treasurer's Report
2. Land Use, Zoning and Planning Report
3. Permit Activity Report
4. Public Works Department Report
5. Fire Marshal Report
6. Township Engineer Report
7. Worcester Volunteer Fire Department Report
8. Pennsylvania State Police Report

**TREASURER'S REPORT
AND OTHER MONTHLY REPORTS**

FEBRUARY 2016

1. Treasurer's Report
2. Land Use, Zoning and Planning Report
3. Permit Activity Report
4. Public Works Department Report
5. Fire Marshal Report
6. Township Engineer Report
7. Worcester Volunteer Fire Department Report
8. Pennsylvania State Police Report

ERECTED INTO A TOWNSHIP IN 1733
TOWNSHIP OF WORCESTER
AT THE CENTER POINT OF MONTGOMERY COUNTY
PENNSYLVANIA

Board of Supervisors:
SUSAN G. CAUGHLAN, CHAIR
STEPHEN C. QUIGLEY, VICE CHAIR
ARTHUR C. BUSTARD, MEMBER

1721 Valley Forge Road
P.O. Box 767
Worcester, PA 19490

Planning, Land Use, and Zoning Report
February 2016

Planning Commission Current Activity

- Reviewing Center Point Zoning Ordinance
- Reviewed Storm Water Management and Flood Plain Ordinances with Joe Nolan
- Active Plan Reviews
 - Whitehall Estates Subdivision
 - 38 lot single family homes
 - IBEW Land Development Plan
 - 17,340 Square Foot Addition to training facility for indoor training simulations and classes; parking lot expansion
 - 2119 Berks Road-Two Lot Subdivision with no construction proposed

Zoning Hearing Board Current Activity

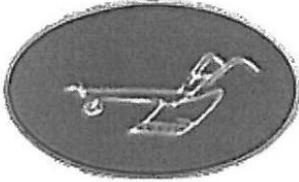
- 16-02-Developmental Enterprises Corporation-2934 Township Line Road
 - Request for special exception from the definition of “family” for non-related residents living in a single family dwelling (150.9A)
 - Request was granted at the February 23, 2016 hearing
- 16-03- Michael Morelli-1890 Blattner Road
 - Request a variance from section §150-181.C, to construct a roof over a patio/deck that encroaches a rear yard setback.
 - Request was granted at the February 23, 2016 hearing.
- 16-04- Church of the Nazarene, 3044 Germantown Pike
 - Property located in the AGR Zoning District, seeks a Special Exception pursuant to §150-166.B. to allow the expansion of a non-conforming use and a Variance from §150-11.D(4) to increase the maximum impervious coverage by .27% to 39.33% of the lot area in order to enclose an existing 2,100 sq. ft. area located between buildings.
 - Hearing will be held on April 26, 2016 at 6:30 pm

Bids Being Prepared

- 1994 Chevrolet 2500 Pick Up Truck
 - Award at the March 16, 2016 meeting
- 1622 Hollow Road House New Tenant Lease.
 - Award at the March 16, 2016 meeting
- 2016 Road Program Improvements.
- Annual bid for equipment and materials for Public Works projects.
- Heebner Park Soccer Field

Other Current Activity

- Trails
 - Bee Bergvall will conduct the close out audit on the DCED Zacharias Creek Trail grant in March. Once this is completed, the grant will be officially closed.
 - CKS is mapping the Zacharias Creek Trail and trail amenities will be presented at the April work session
- Transportation Improvement Plan is underway and will be presented at the April work session
 - Staff is working with McMahon on prioritizing transportation projects over the next five years
- DCNR grant is being prepared for Defford Road green space including storm water improvements, trails, and a gazebo area.
 - Resolution to approve the application will be presented at the March 16, 2016 meeting
 - Meeting with Drew Gilchrist was scheduled for March 1, 2016



WORCESTER TOWNSHIP
Building and Codes Department
February 2016

Report Dates: 2/1/2016 - 2/29/2016

Item	Count / Fee
Total Issued Permits	19 / \$39,853.50

Issued Permits			
Fee Item	No. Permits	Construction Value	Permit Fee
Building			
1 Commercial Alterations	1	\$27,000.00	\$279.00
2 Demolition	1	\$10,000.00	\$254.00
3 Generator	2	\$7,784.00	\$258.00
4 New Single Family Dwelling	5	\$1,420,000.00	\$36,061.50
5 Residential Alterations	2	\$90,000.00	\$1,953.00
6 Wooden Deck	1	\$8,000.00	\$258.00
Electrical			
7 New Electrical Work	2	\$3,200.00	\$108.00
Mechanical			
8 New Mechanical	3	\$33,316.00	\$552.00
Zoning			
9 Accessory Structure	1	\$2,500.00	\$65.00
10 Fence	1	\$11,812.68	\$65.00
TOTALS:	19	\$1,613,612.68	\$39,853.50

Other Fees Collected	
State Fee	\$68.00

Public Works Department Report

February 2016

1) Road Maintenance

- A. Cleared debris stuck under all Township bridges/culverts
- B. Cleared inlets and drains throughout the Township
- C. Filled potholes throughout the Township
- D. Installed leveling rings around manholes to prevent plow damage
- E. Filled eroded areas along roadway edges throughout the Township

2) Storm Maintenance

- A. (5) Snow event requiring roadway maintenance
 - 1) 106 hours overtime required to maintain safe roadways
 - 2) No outside contractor assistance needed in the month of February
 - 3) 3 additional mornings of salting problematic areas
 - 4) 161 tons of roadway salt used
- B. Thorough maintenance and cleaning of each Township vehicle following the storm events
- C. 8 hours of overtime cleaning up down tree material following significant winds
- D. Snow removal of all Township owned properties

3) Parks

- A. Twice weekly cleaning of public restrooms, emptying trash receptacles, and filling dog bag stations
- B. Repairing washouts and general trail maintenance

4) Vehicle Maintenance

- A. 64-28, inspected and new shocks installed. New steps installed in house
- B. Rubber tire loader and backhoe annual service completed in house
- C. 64-27, inspection and exhaust leak repaired
- D. 64-02, inspection
- E. 64-25, in house repair of beacon, mud flaps, and leaking air tank

5) Miscellaneous

- A. Painting in both the Administrative Office and Public Works Office
- B. Repaired heat in the Maintenance Garage
- C. Continued to inventory all roadway signage
- D. Repaired damaged parking area light at the Administrative Office
- E. Installed propane to the new Public Works salt shed
- F. Replaced fuel gauges on heating oil tanks
- G. Start of new full time Public Works employee

February Fire Marshal Report to Township

- 1/ Contacted Rev Choi of MDC Church 3260 Morris Road regarding blocked hydrant, out of date extinguishers and kitchen Ansul system. All corrections have been made.
- 2/ Continued working with Advance Realty on their improved alarm system, exit sign issues, air ventilation questions,
- 3/ Fire Marshal Investigations on 4 miscellaneous dispatches with fire department
- 4/ Reviewed development plans for Whitehall Estates. Contacted Rolf Graf of Graf Engineering regarding new water lines. Advised Graf Engineering of four requested hydrants, required water flow from hydrant for that type of construction.
- 5/ Met with Methacton High School staff on new dispatch procedures regarding fire alarms. Alarm system is now on line. Discussed compatibility of high school high band radios and fire department high band radios.
- 6/ Assessed fire department response for insurance purposes for 3240 Water St road and forwarded information to the carrier.

Respectfully Submitted,
David Cornish
Fire Marshal

MEMORANDUM

TO: Worcester Township Board of Supervisors
FROM: Joseph J. Nolan, P.E., Township Engineer
DATE: March 1, 2016
SUBJECT: Engineering Report - Project Status

This memorandum will provide an update and status report on the various projects that are ongoing within the Township as of March 1, 2016. The projects are in various stages of development, ranging from preliminary feasibility studies to actual ongoing construction.

1. Hickory Hill Sewer Project

All of the main line work and lateral work are now complete. All trench paving work is now complete. The entire system has been tested and all lines have passed. The contractor has stabilized all areas of the project for winter and will come back in the spring for final restoration. The final Certification Letter has been provided to the Township.

2. Artmar Road – Preliminary Drainage Study

CKS Engineers, Inc. has completed a Preliminary Drainage Study for the Artmar Road area of Worcester Township. This study was submitted by our letter dated May 8, 2015. This included a preliminary layout and cost estimate to correct the existing drainage problem in this area. This was discussed with the Board of Supervisors at the May 2015 meeting. I have provided a copy of this study to the adjacent property owner, who will need to provide two easements for this project to proceed. The Township met with the property owner's attorney to discuss the need for the easements. The attorney will review the easements with the property owner. I have been contacted by an engineer, retained by the property owner. He will be reviewing our plan and provide comments, if any. I was also contacted by the property owner, and he has indicated that he will get back to the Township shortly.

3. Salt Storage Building

Site work is continuing. All concrete walls have been poured and the floor slabs are poured as well. The building portion is now complete. The wash bay area is being fitted out and internal work is being performed. The electrical contractor is now working to power the building. This project is on schedule.

4. Heebner Road Soccer Field

We have completed the design for the new soccer field to be constructed on Heebner Road. We have also received the NPDES Permit for the earth disturbance. We have been advised to proceed with the bidding of this project.

5. 2016 Road Program

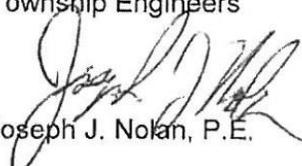
CKS has completed our scope of work and cost estimate for all roads identified by the Township for consideration in this year's project. This has been provided to the Township for review and further discussion in selecting the roads to be included as part of the road contract. Based on Township input, we have advertised this project and will receive bids on March 23, 2016.

6. Miscellaneous Items

- a. CKS Engineers assisted the Township on numerous zoning and land development related issues as requested during the month.
- b. CKS Engineers performed various site inspections in conjunction with finalizing Use & Occupancy Permits and zoning violations during the month.
- c. CKS reviewed numerous grading permit applications for the Township during the month.
- d. CKS Engineers provided office hours at the Township on Wednesday afternoons during the month as requested.
- e. CKS Engineers, Inc. continued to provide inspection services in conjunction with all ongoing land development and subdivision projects throughout the Township. This also included verifying completion of items and preparation of escrow releases for these projects.
- f. CKS Engineers, Inc. provided assistance in updating the Township's sewer tapping fee.

The above represents a status report on the projects and services currently being performed by CKS Engineers, Inc. Please contact me if you have any questions on any of these items.

Respectfully submitted,
CKS ENGINEERS, INC.
Township Engineers



Joseph J. Nolan, P.E.

JJN/mdm

cc: Tommy Ryan, Township Manager
File

FEB 2016 WORCESTER VOLUNTEER FIRE DEPARTMENT REPORT

WORCESTER TOWNSHIP

MUTUAL AID

TYPE	NUMBER OF CALLS	TYPE	LOCATION	NUMBER OF CALLS
Automatic Fire Alarm	2	Relocate	Norristown	1
Building	1	Relocate	West Norriton	1
Woods	1	Building	East Norriton	1
Accident w/injuries	2	Building	West Norriton	1
Electrical Outside	1	Building	Skippack	2
		Building	Lansdale	1
		Vehicle Accident	Skippack	1
		Appliance	Skippack	1
TOTAL WORCESTER TOWNSHIP	7	TOTAL OUTSIDE WORCESTER TOWNSHIP		9
TOTAL OUTSIDE TOWNSHIP	9			
TOTAL CALLS	16			
FIRE POLICE (ONLY)				
		Accident w/injuries	2	
		Total Calls	2	
AVERAGE MANPOWER PER CALL	14.63			
HOURS IN SERVICE	15 hrs 38 min	AVERAGE MANPOWER PER CALL	5	
		HOURS IN SERVICE	2 hr 36 min	
DRILLS FOR THE MONTH	3			
HOURS IN SERVICE FOR DRILLS	7.5			
AVERAGE MANPOWER PER DRILL	27.67			
Officers		Man Hours in service on fire calls	232.75 hours	
		Man Hours in Service for Fire Police	11.6 hours	
	0	Man Hours in service on drills	207.32 hours	
TOTAL OFFICER CALLS	0	Total for month	451.67 hours	

AIMS Statistics for County 46, Municipal Code 226
 From 2016/02/01 to 2016/02/29

<u>Description</u>	<u>Number of Incidents</u>	
BURGLARY- FALSE ALARM FAULT	14	████████████████
CANCELLED BY COMPLAINANT	15	██████████████████
COLLISION- GONE ON ARRIVAL	1	█
COLLISION- NR- NONE	11	██████████████
COLLISION-HR-NONE-NONE-NONE	3	███
COLLISION-TRAF-INJ-NONE-NONE	3	███
COLLISION-TRAF-NONE-NONE-AL	1	█
COLLISION-TRAF-NONE-NONE-NONE	7	███████
CRIMINAL MISCHIEF	1	█
MISSING PERSON- RUNAWAY	1	█
OTHER- 911 HANGUP	3	███
OTHER- ANIMAL ON ROADWAY	4	████
OTHER- DEBRIS ON ROADWAY	1	█
OTHER- DISTURBANCE	2	██
OTHER- DOMESTIC	2	██
OTHER- SEE OFFICER	8	██████
POLICE INFO- OTHER	7	█████
REFERRED TO- OTHER AGENCY	5	█████
REQ. ASSIST- MOTORIST	5	█████
REQ. ASSIST- OTHER AGENCY	3	███
REQ. ASSIST- OTHER POLICE	2	██
THEFT- FRAUD & FORGERY	12	██████████
THEFT- UNLAWFUL TAKING	4	████
TRAFFIC VIOLATION- DUI ALCOHOL	2	██
TOTAL	117	

Prepared on March 3, 2016

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS WORK SESSION
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, FEBRUARY 17, 2016 – 6:00 PM**

CALL TO ORDER by Chair Caughlan at 6:03 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: SUSAN G. CAUGHLAN [X]
 STEPHEN C. QUIGLEY [X]
 ARTHUR C. BUSTARD [X]

INFORMATIONAL ITEMS

- Jim Garrity, Township Solicitor, announced the Board would meet in Executive Session between this evening's Work Session and Business Meeting, to discuss a matter of litigation, Mollick v. Worcester Township, Montgomery County Court of Common Pleas, docket number 15-13760.

PUBLIC COMMENT

- Dan Dreher, Worcester, commented on the permitted public comment period at public meetings, the televising of meetings, and a waiver of the tapping fee for the Hickory Hill Sewer Project.
- Bob Andorn, Worcester, commented on the permitted public comment period at public meetings, and monthly report information.
- Scott Misus, Worcester, commented on the televising of meetings.
- Thomas Zapalac, Worcester, commented on a waiver of the tapping fee for the Hickory Hill Sewer Project, Township assessment loan payment terms, the Township funding a portion of the Hickory Hill Sewer Project costs, and on-lot septic system inspections.

PRESENTATIONS

- a) Hickory Hill Sewer Project funding – Tommy Ryan, Township Manager, provided an overview as to how assessments would be paid if the Township were to issue a bond for the improvements recently installed, or if the Township were to extend the term of the Township payment plan from its existing five-year term. Mr. Ryan noted the Township Engineer had certified the project cost at \$1.03 million.

Mr. Misus commented on the terms and conditions of the bond, the terms of the Township loan assessment program, on-lot septic system inspections, and a waiver of the tapping fee for the Hickory Hill Sewer Project.

Richard Earley, Worcester, commented on the requirement to lien properties, and the posting of the assessment and connection ordinance to the Township website.

Dave Nave, Worcester, commented on the interest rate paid under the bond option.

Mr. Dreher commented on the debt payment under the bond option, the requirement to lien properties, bond costs and interest rate, bond principal and interest amounts, and a waiver of the tapping fee for the Hickory Hill Sewer Project.

Chair Caughlan noted the Township Manager would be available after the meeting to answer additional questions about this matter, and she noted an additional public comment period would be offered at the outset of this evening's Business Meeting.

- b) Grant Application – Amanda Zimmerman, Assistant Township Manager, provided an overview of proposed improvements at Township-owned open space at Defford Road. The improvements include a basin redesign, so to improve infiltration, and the installation of pedestrian trails, two pedestrian bridges, and various trail amenities. Ms. Zimmerman noted grant funding for a share of the project cost is available from the Pennsylvania Department of Conservation and Natural Resources Community Conservation Partnerships Program.

Supervisor Bustard noted a trail connection between Defford Road and Skippack Pike addresses a long-time Township and County goal to develop a trail that connects Heebner Park to the Peter Wentz Farmstead. Chair Caughlan noted the pipeline right-of-way may be utilized for a portion of the pedestrian trail.

OTHER BUSINESS

No other business was discussed at this evening's Work Session.

ADJOURNMENT

There being no further business brought before the Board, Chair Caughlan adjourned the Work Session at 6:47 PM.

Respectfully Submitted:

Tommy Ryan
Township Manager

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, FEBRUARY 17, 2016 – 7:30 PM**

CALL TO ORDER by Chair Caughlan at 7:32 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: SUSAN G. CAUGHLAN [X]
STEPHEN C. QUIGLEY [X]
ARTHUR C. BUSTARD [X]

INFORMATIONAL ITEMS

- Chair Caughlan noted a Special Meeting of the Board of Supervisors on February 29, 2016 will be held to consider two proposed ordinances.
- Chair Caughlan noted the Perkiomen Valley Chamber of Commerce recently recognized two Township residents and a Township business as “Star Award” recipients: Steve Rock, Humanitarian of the Year; Craig Markle, Distinguished Service Person of the Year; and, Merrymead Farm, Medium Business of the Year.

PUBLIC COMMENT

- Harry Williams, Worcester, commented on the tapping fee inclusion in the bond issue.
- Dan Dreher, Worcester, commented on the permitted public comment period at public meetings, a waiver of the tapping fee for the Hickory Hill Sewer Project, sewer service rates and the Sewer Fund balance.
- Jim Mollick, Worcester, commented on the Executive Session announcement, legal filings and withdrawals by the Township Solicitor, recent orders issued by the courts and court proceedings as to certain open record appeals.
- Thomas Zapalac, Worcester, commented on a waiver of the tapping fee for the Hickory Hill Sewer Project.
- Charles Watson, Worcester, commented on assessment funding options and sewer system connectivity.
- Ann Rock, Worcester, commented on the Township provision of public documents.

OFFICIAL ACTION ITEMS

- a) Consent Agenda – Chair Caughlan asked if any Member wished to remove an item from the consent agenda. There were no requests to remove an item from the consent agenda.

Supervisor Bustard made a motion to approve a consent agenda that includes (a) the Treasurer's Report and other Monthly Reports for January 2016, (b) bill payment for January 2016 in the amount of \$381,293.74, (c) the January 20, 2016 Work Session minutes, and (d) the January 20 Business Meeting minutes. The motion was seconded by Supervisor Quigley.

Dr. Mollick commented on requests made under the Right-to-Know Law, public comment on the consent agenda, the review of invoices for payment by the Township, legal services billed by the Township Solicitor, and charges included on an invoice issued by the Township Solicitor.

By unanimous vote the Board adopted the motion to approve.

- b) Hickory Hill Sewer Project – Supervisor Quigley made a motion to approve Resolution 2016-11, to authorize Township staff to proceed with the bond issue, and to appoint Bond Counsel and a Bond Underwriter. The motion was seconded by Supervisor Caughlan.

Tim Creelman, Worcester, commented on the Township borrowing funds, or using capital or developer funds, for the Hickory Hill Sewer Project, and on the permitted tapping fee. Dr. Mollick commented on Hickory Hill Sewer Project costs and the tabling of the motion made. Steve Rock, Worcester, commented on draft resolution availability. Mr. Dreher commented on Board consideration of resident comments at public meetings. Mr. Watson commented on the inclusion on the tapping fee in the bond issue, and the connection permitting process. Richard Earley, Worcester, commented on the payment of the assessment and the sewer bill amount.

By unanimous vote the Board adopted the motion to approve.

- c) Resolution 2016-08 – Joe Nolan, Township Engineer, provided an overview of ongoing intergovernmental efforts to address certain Federal and State stormwater mandates, in specific the development of an alternate plan for the permitted Total Maximum Daily Load (TMDL) for the Wissahickon Creek watershed.

Supervisor Bustard made a motion to approve Resolution 2016-08, to authorize the Township support of intergovernmental efforts to develop an alternate plan for TMDL for the Wissahickon Creek watershed. The motion was seconded by Supervisor Quigley.

Richard Earley, Worcester, commented on the TMDL alternate plan, and on erosion concerns at Berks Road.

By unanimous vote the Board adopted the motion to approve.

- d) Resolution 2016-09 – Supervisor Bustard made a motion to approve Resolution 2016-09, to set the Township Manager salary for 2016 at \$135,000 per year. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- e) Resolution 2016-10 – Mr. Ryan provided an overview of efforts to recover reimbursement for a portion of Township expenses incurred in response to Winter Storm Jonas.

Supervisor Bustard made a motion to approve Resolution 2016-10, to ratify an emergency declaration made for Winter Storm Jonas. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- f) ratification of hire – Supervisor Bustard made a motion to ratify the hire of Jeff Kratz, Jr. to the full-time position of Public Works Laborer. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

OTHER BUSINESS

- Supervisor Bustard noted recently-adopted State Law permits municipalities to appoint Alternate Members to the Planning Commission.

Supervisor Bustard made a motion to appoint Rick DeLello as Alternate Member to the Planning Commission. The motion was seconded by Supervisor Quigley.

Dr. Mollick commented on the proposed appointment.

By unanimous vote the Board adopted the motion to approve.

- Chair Caughlan noted persons interested in serving on a Township committee may complete and submit the volunteer application posted to the Township website.

ADJOURNMENT

There being no further business brought before the Board, Chair Caughlan adjourned the regularly scheduled meeting at 8:27 PM.

Respectfully Submitted:

Tommy Ryan
Township Manager

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS SPECIAL MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, FEBRUARY 29, 2016 – 7:30 PM**

CALL TO ORDER by Chair Caughlan at 6:00 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: SUSAN G. CAUGHLAN [X]
STEPHEN C. QUIGLEY [X]
ARTHUR C. BUSTARD [X]

INFORMATIONAL ITEMS

No information items were noted at this evening's meeting.

PUBLIC COMMENT

- Jim Mollick, Worcester, commented on charges listed on a Township Solicitor invoice, the withdrawal of certain litigation, Member comment during the public comment period at public meetings, and a matter pertaining to current litigation.

OFFICIAL ACTION ITEMS

a) Ordinance 2016-255 – The Public Hearing was opened at 6:09 PM.

Chair Caughlan called for public comment.

Dr. Mollick commented on the Public Hearing advertisement, the enactment of the proposed ordinance at a Business Meeting, legal ad expense, and public comment on the proposed ordinance.

There being no further public comment the Public Hearing was closed at 6:16 PM.

Supervisor Bustard made a motion to adopt Ordinance 2016-255, to establish brake retarder prohibitions at certain portions of Bustard Road, Valley Forge Road and Skippack Pike. The motion was seconded by Supervisor Quigley.

By unanimous vote the Board adopted the motion to approve.

b) Ordinance 2016-256 – The Public Hearing was opened at 6:17 PM. Supervisor Quigley commented on affected Township properties. Tommy Ryan, Township Manager, noted eleven Township properties were enrolled in the National Flood Insurance Program, per FEMA.

Chair Caughlan called for public comment.

Dr. Mollick commented on public comment during the Public Hearing, and on Member comment during the Public Hearing.

There being no further public comment the Public Hearing was closed at 6:23 PM.

Supervisor Bustard made a motion to adopt Ordinance 2016-256, to revise the floodplain regulations in the Township Code. The motion was seconded by Supervisor Quigley.

By unanimous vote the Board adopted the motion to approve.

OTHER BUSINESS

No other business was discussed at this evening's meeting.

ADJOURNMENT

There being no further business brought before the Board, Chair Caughlan adjourned the regularly scheduled meeting at 6:24 PM.

Respectfully Submitted:

Tommy Ryan
Township Manager

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2016-13

A RESOLUTION TO AMEND THE 2016 FEE SCHEDULE

WHEREAS, various Township Ordinances and State Law provide for the establishment of fees for certain permits, reviews, inspections and/or other services, and having said fees listed in a single document is of assistance and convenience to the general public; and,

WHEREAS, the Board of Supervisors did adopt the 2016 Fee Schedule as Resolution 2016-02 on January 4, 2016; and,

WHEREAS, the Board of Supervisors now desires to amend the 2016 Fee Schedule so to revise the sanitary sewer tapping fee charged for connections to the Worcester Township public sewer system;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED the sewer tapping fee as noted in the 2016 Fee Schedule, Exhibit A, Section III, is hereby revised to \$1,900.00 per EDU.

RESOLVED THIS 16TH DAY OF MARCH, 2016.

FOR WORCESTER TOWNSHIP

By: _____
Susan G. Caughlan, Chair
Board of Supervisors

Attest: _____
Tommy Ryan, Secretary



RESOLUTION PAGE

COMMONWEALTH OF PENNSYLVANIA www.dcnr.state.pa.us/grants

Table with application information: DCNR-2015-C2P2-16, Application Information, Applicant/Grantee Legal Name: Worcester Township, Project Title: Defford Road Park, Web Application ID: 1101211

WHEREAS, Worcester Township ("Applicant") desires to undertake the following project Defford Road Park (Project Title); and

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and a document entitled "Grant Agreement Signature Page"; and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department if the applicant is awarded a grant; and

NOW THEREFORE, it is resolved that:

- 1. The "Grant Agreement Signature Page" may be signed on behalf of the applicant by the Official who, at the time of signing, has TITLE of Township Manager.
2. If this Official signed the "Grant Agreement Signature Page" prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the "Grant Agreement Signature Page", signed by the above Official, will become the applicant/grantee's executed signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the TITLE specified in paragraph 1 and the grantee will be bound by the amendment.

I hereby certify that this Resolution was adopted by the Board of Supervisors, Worcester Township (identify the governing body of the applicant, e.g. city council, borough council, board of supervisors, board of directors)

of the applicant this 16 day of March, 2016

Secretary (Signature of the Secretary of the governing body)

DCNR USE ONLY

Project Number:

**AGENDA
WORCESTER TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE - WORCESTER, PA
WEDNESDAY, MARCH 30, 2016 – 6:00 PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE

INFORMATIONAL ITEMS

- Executive Session announcement.

PUBLIC COMMENT

- A five minute per person limit for any items not listed on this agenda for official action.

OFFICIAL ACTION ITEMS

- a) Township Solicitor
 - A motion to appoint a Township Solicitor.

OTHER BUSINESS

ADJOURNMENT

UPCOMING MEETINGS

Board of Supervisors, Work Session	Wednesday, April 20	6:00 PM
Board of Supervisors, Monthly Meeting	Wednesday, April 20	7:30 PM
Zoning Hearing Board	Tuesday, April 26	6:30 PM
Planning Commission	Thursday, April 28	7:30 PM

All meetings are held at the Worcester Township Community Hall, 1031 Valley Forge Road.

There are no meeting materials for the
March 30, 2016 Special Meeting