

**AGENDA**  
**WORCESTER TOWNSHIP BOARD OF SUPERVISORS**  
**BUSINESS MEETING**  
**WORCESTER TOWNSHIP COMMUNITY HALL**  
**FAIRVIEW VILLAGE - WORCESTER, PA**  
**DECEMBER 19, 2018 - 7:30 PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

**INFORMATIONAL ITEMS**

**PUBLIC COMMENT**

- A five minute per person limit.

**OFFICIAL ACTION ITEMS**

- a) consent agenda
  - A motion to approve a consent agenda that includes the following items:
    - i. Treasurer's Report and other Monthly Reports for November 2018;
    - ii. bill payment for November 2018;
    - iii. November 14, 2018 Business Meeting minutes; and,
    - iv. December 12, 2018 Special Meeting minutes.
- b) Resolution 2018-41
  - A resolution to adopt the 2019 Budget.
- c) bid award
  - A motion to award a bid for equipment rental.
- d) bid award
  - A motion to award a bid for paving materials.
- e) bid award
  - A motion to award a bid for stone materials.
- f) settlement
  - A motion to approve a settlement stipulation for Kurumety v. Montgomery County Board of Assessment Appeals, et al., Montgomery County Court of Common Pleas Docket No. 2018-23650.

*(over)*

**OTHER BUSINESS**

**PUBLIC COMMENT**

- A five minute per person limit.

**ADJOURNMENT**

UPCOMING MEETINGS

Board of Supervisors, Reorganization Meeting	Monday, January 7	11:00 AM
Board of Supervisors, Special Meeting	Monday, January 7	7:00 PM
Board of Auditors, Reorganization Meeting	Tuesday, January 8	8:30 AM
Zoning Hearing Board	Tuesday, January 15	6:30 PM
Board of Supervisors, Work Session	Wednesday, January 16	6:30 PM
Board of Supervisors, Business Meeting	Wednesday, January 16	7:30 PM
Planning Commission	Thursday, January 24	7:30 PM

*The Board of Auditors to be held at the Township Building, 1721 Valley Forge Road.  
Special Meeting to be held at the Methacton High School, 1001 Kriebel Mill Road.  
All other meetings will be held at the Worcester Township Community Hall, 1031 Valley Forge Road.*

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING  
WORCESTER TOWNSHIP COMMUNITY HALL  
FAIRVIEW VILLAGE, WORCESTER, PA  
WEDNESDAY, NOVEMBER 14, 2018 – 7:30 PM**

**CALL TO ORDER** by Chair DeLello at 7:33 PM

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

PRESENT: RICK DELELLO [X]  
SUSAN CAUGHLAN [X]  
STEVE QUIGLEY [X]

**INFORMATIONAL ITEMS**

- No informational items were announced at this evening's meeting.

**PUBLIC COMMENT**

- Kim David, Worcester, commented on the proposed Center Point Village Zoning Ordinance, Center Point Village walkability, residential density, utilization of Transfer Development Rights, and preservation of structures at the Palmer property.
- Jim Mollick, Worcester, commented on Supervisors Caughlan interaction with Township staff, the subdivision of the Meadow Lane building lots, and the utilization of Transfer Development Rights.
- Lance Asher, Worcester, commented on the utilization of Transfer Development Rights, the preservation of open space, the proposed Center Point Village Zoning Ordinance, resident notifications, the development of the Center Square Golf Course, proposed development at the Palmer property, and potential litigation regarding the proposed Center Point Village Zoning Ordinance. Bob Brant, Township Solicitor, commented on potential litigation regarding the proposed Center Point Village Zoning Ordinance, and on Member consideration of proposed ordinances.
- Carol Staats, Worcester, commented on land development in Worcester, traffic volumes, school district taxes, and the provision of a municipal police department.
- Annemarie Wagner, Worcester, commented on the provision of a municipal police department, public sewer availability, the sale of municipal public sewer systems, and public school student populations.
- Michelle Greenawalt, Worcester, commented on the proposed Center Point Village Zoning Ordinance, Planning Commission comments and recommendation on the

proposed Center Point Village Zoning Ordinance, zoning map change postings, and public school student populations.

- Mary Sparango, Worcester, commented on Center Point Village planning efforts to date, development in Center Point Village, and property values.
- Tommy Ryan, Township Manager, introduced Pennsylvania Trooper Loretta Miree, recently-appointed Community Relations Officer to Worcester Township.

## **OFFICIAL ACTION ITEMS**

- a) Consent Agenda – Chair DeLello asked if any Member wished to remove an item from the consent agenda. There were no requests to remove an item from the consent agenda.

Supervisor Caughlan made a motion to approve a consent agenda that includes (a) the Treasurer's Report and other Monthly Reports for October 2018, (b) bill payment for October 2018 in the amount of \$247,678.05; (c) the October 17, 2018 Work Session minutes; and, (d) the October 17, 2018 Business Meeting minutes. The motion was seconded by Supervisor Quigley.

Dr. Mollick commented on notification costs for the proposed Center Point Village Zoning Ordinance.

By unanimous vote the Board adopted the motion to approve.

- b) waiver – Mr. Nolan provided an overview of a request to grant a waiver to install a portion of an on-lot septic system in a front yard and in a setback at 1003 Anvil Drive. Mr. Nolan commented on the type of on-lot septic system proposed.

Supervisor Caughlan made a motion to approve a waiver to install a portion of an on-lot septic system in the front yard and in a setback at 1003 Anvil Drive. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- c) Resolution 2018-39 – Bob Irick, Engineer for the Applicant, provided an overview of a revised final plan of land development at 2750 Morris Road. Mr. Irick noted the revision decreased the number of loading docks to eight from twelve.

Supervisor Caughlan commented on parking and impervious coverage. Mr. Irick noted the revision results in the retention of more of the existing parking and pervious surfaces.

Supervisor Quigley commented on past neighbor concerns regarding site landscaping and property maintenance. Duane Horne, Property Manager, stated these issues have been addressed. Supervisor Quigley commented on false fire alarms at this property. Mr. Horne

commented on efforts to address this matter. Supervisor Quigley commented on utilization of the emergency access route for the Pennsylvania Turnpike.

Mr. Nolan confirmed there were no outstanding items as to the Application.

Supervisor Caughlan made a motion to approve Resolution 2018-39, to grant approval to a revised Preliminary/Final Plan of land development for Advance Realty, 2750 Morris Road. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- d) 2019 Budget – Mr. Ryan provided an update on the 2019 Budget. Mr. Ryan noted the draft budget does not include an increase in taxes and does not include new taxes, and he noted the budget does not include additional full-time employees.

Mr. Ryan provided an overview of primary receipts. Mr. Ryan noted the budget assumes a no increase in Earned Income Tax receipts. Mr. Ryan noted the budget assumes a 14% decrease in building permit fees, as construction at active subdivisions is expected to conclude in 2018 and as recently-approved subdivisions have yet to break ground.

Mr. Ryan noted the budget provides a 5% increase in operating contributions to the Norristown Public Library and Worcester Volunteer Fire Department, and new funding for the Fire Department's mandated purchase of new radios.

Mr. Ryan commented on proposed capital improvements, including the replacement of Public Works vehicles and equipment that have reached the end of their useful life – which includes a 1995 backhoe, a 1996 dump truck, and a 2008 mower. Mr. Ryan noted the Capital Fund also provides for the re-decking of the Barley Lane, Green Hill Road and Woodbridge Lane bridges, the replacement of a stormwater line at Quarry Hall Road, and the replacement of a culvert at Berks Road. Mr. Ryan noted the Capital Fund provides \$835,000 for the Township's annual Road Program, which is in addition to dollars budgeted for program design, bidding and inspection, and which is in addition to funding for smaller roadway fixes to be made throughout the year.

Mr. Ryan commented on Sewer Fund operations, and efforts made by Township staff and the contracted sewer operator to lower system expenses. Mr. Ryan noted the draft budget includes a 0.5% increase to sewer service fees, which equates to an approximate \$0.25 increase per month for each home connected to the Township's sanitary sewer system.

Mr. Ryan commented on the State Fund, and the 2019 estimated Liquid Fuels allocation.

Mr. Ryan noted that, at this evening's meeting, the Members will consider authorization to advertise the proposed 2019 Budget for public inspection, as required by State Law. Mr. Ryan noted adoption of the Budget will be considered at the December 19 Business Meeting.

Supervisor Caughlan commented on the inclusion of administrative expenses to the Sewer Fund budget. Chair DeLello and Supervisor Quigley commented on the Sewer Fund including expenses that would not be realized if the Township did not operate the system.

Chair DeLello commented on amending the proposed 2019 Budget's 10-Year Bridge, Culvert and Storm Sewer Plan to add a Kriebel Mill Road closure assessment to this plan. Supervisor Caughlan commented on advertising the Budget without the multi-year improvement plans for Township infrastructure and facilities. Mr. Ryan commented on the multi-year improvement plans serving a planning guide for local officials, and he noted the multi-year improvements plans are a best management practice for municipal budgets.

Supervisor Quigley made a motion to authorize the proposed 2019 Budget as presented, and with a revision to the 10-Year Bridge, Culvert and Storm Sewer Plan to add a Kriebel Mill Road closure assessment. The motion was seconded by Chair DeLello.

Dr. Mollick commented on budget preparation by Township staff.

The motion was approved 2-1, with Supervisor Caughlan voting no.

#### **OTHER BUSINESS**

- There was no other business considered at this evening's meeting.

#### **PUBLIC COMMENT**

- Dr. Mollick commented on the utilization of Transfer Development Rights at the Worcester Golf Course, and Member comments on, and consideration of, the proposed Center Point Village Zoning Ordinance.
- Barbara McMonagle, Salford, commented on the vision of Worcester Township, residential density in the proposed Center Point Village Zoning Ordinance, planning experience, and the proposed development of the Palmer property.
- Sue Gabriel, Worcester, commented on residential density in the proposed Center Point Village Zoning Ordinance, and the viability of non-residential development.

#### **ADJOURNMENT**

There being no further business brought before the Board, Chair DeLello adjourned the Business Meeting at 9:03 PM.

Respectfully Submitted:

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Tommy Ryan  
Township Manager

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING  
WORCESTER TOWNSHIP COMMUNITY HALL  
FAIRVIEW VILLAGE, WORCESTER, PA  
WEDNESDAY, DECEMBER 12, 2018 – 7:00 PM**

**CALL TO ORDER** by Chair DeLello at 7:05 PM

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

PRESENT: RICK DELELLO [X]  
SUSAN CAUGHLAN [X]  
STEVE QUIGLEY [X]

**INFORMATIONAL ITEMS**

- Chair DeLello noted that, due to the number of persons attending this evening's meeting and due to safety concerns, the Public Hearing for proposed Ordinance 2018-279 will be continued to January 7, 2019, at 7:00pm at the Methacton High School auditorium.

**OFFICIAL ACTION ITEMS**

- a) Public Hearing – Chair DeLello opened the Public Hearing at 7:07pm.

Bob Brant, Township Solicitor, noted proposed Ordinance 2018-279 had been forwarded to the Worcester Township Planning Commission and Montgomery County Planning Commission on October 18, posted in the lobby of the Township Building and to the Township website on October 18, submitted to the Montgomery County Law Library and offices of the *Times Herald* on October 18, and sent by first class mail to affected property owners on November 2. Mr. Brant also noted the perimeter of the properties proposed to be rezoned had been posted on November 2, and public notice of this evening's Public Hearing had been advertised in the *Times Herald* on November 23 and November 30.

Supervisor Quigley made a motion to continue the Public Hearing for proposed Ordinance 2018-279 to 7:00pm on January 7, 2019, at the Methacton High School auditorium. The motion was seconded by Chair DeLello.

Barbara Reed, Worcester, commented on the continuation of the Public Hearing and on continuance notices.

By unanimous vote the Board adopted the motion to approve.

Chair DeLello closed the Public Hearing at 7:15pm.

**ADJOURNMENT**

There being no further business brought before the Board, Chair DeLello adjourned the Special Meeting at 7:16 PM.

Respectfully Submitted:

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Tommy Ryan  
Township Manager

DRAFT



**TREASURER'S REPORT  
AND OTHER MONTHLY REPORTS**

**NOVEMBER 2018**

1. Treasurer's Report
2. Planning & Parks Report
3. Permit Activity Report
4. Public Works Department Report
5. Fire Marshal Report
6. Township Engineer Report
7. Worcester Volunteer Fire Department Report
8. Pennsylvania State Police Report

TOWNSHIP OF WORCESTER  
Statement of Revenue and Expenditures

Revenue Account Range: First to Last  
 Expend Account Range: First to Last  
 Print Zero YTD Activity: No  
 Include Non-Anticipated: No  
 Include Non-Budget: No  
 Year To Date As Of: 11/30/18  
 Current Period: 11/01/18 to 11/30/18  
 Prior Year As Of: 11/30/18

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
001-301-100-000	Property Taxes- Current	46,809.38	46,250.00	288.87	46,769.92	0.00	519.92	101
001-301-500-000	Property Taxes- Liened	644.07	600.00	133.78	580.92	0.00	19.08-	97
001-301-600-000	Property Taxes- Interim	196.46	250.00	0.00	161.26	0.00	88.74-	64
	Segment 3 Total	47,649.91	47,100.00	422.65	47,512.10	0.00	412.10	101
001-310-010-000	Per Capita Taxes- Current	4,449.35	4,620.00	218.71	5,385.55	0.00	765.55	117
001-310-030-000	Per Capita Taxes- Delinquent	971.70	920.00	159.50	971.98	0.00	1.98	100
001-310-100-000	Real Estate Transfer Taxes	357,979.03	245,000.00	33,081.35	328,936.37	0.00	83,936.37	134
001-310-210-000	Earned Income Taxes	2,693,526.76	2,610,000.00	382,095.36	1,960,628.57	0.00	649,371.43-	75
001-310-220-000	Earned Income Taxes- Prior Year	0.00	100.00	0.00	0.00	0.00	100.00-	0
	Segment 3 Total	3,056,926.84	2,860,640.00	415,554.92	2,295,872.47	0.00	564,767.53-	80
001-321-800-000	Franchise Fees	234,119.66	224,000.00	56,533.71	169,269.05	0.00	54,730.95-	76
	Segment 3 Total	234,119.66	224,000.00	56,533.71	169,269.05	0.00	54,730.95-	76
001-322-820-000	Road Opening Permits	800.00	300.00	50.00	250.00	0.00	50.00-	83
001-322-900-000	Sign Permits	165.00	200.00	90.00	315.00	0.00	115.00	158
001-322-910-000	Yard Sale Permits	110.00	100.00	0.00	65.00	0.00	35.00-	65
001-322-920-000	Solicitation Permits	965.00	250.00	0.00	750.00	0.00	500.00	300
	Segment 3 Total	2,040.00	850.00	140.00	1,380.00	0.00	530.00	162
001-331-120-000	Ordinance Violations	3,547.35	1,500.00	183.27	3,962.38	0.00	2,462.38	264
	Segment 3 Total	3,547.35	1,500.00	183.27	3,962.38	0.00	2,462.38	264
001-341-000-000	Interest Earnings	10,540.04	1,000.00	181.83	7,464.69	0.00	6,464.69	746
	Segment 3 Total	10,540.04	1,000.00	181.83	7,464.69	0.00	6,464.69	746
001-342-000-000	Rents & Royalties	18,161.00	18,564.20	1,485.00	17,135.26	0.00	1,428.94-	92
001-342-120-000	Cell Tower Rental	150,071.79	150,454.20	16,418.03	150,929.87	0.00	475.67	100

TOWNSHIP OF WORCESTER  
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
Segment 3 Total		168,232.79	169,018.40	17,903.03	168,065.13	0.00	953.27-	99
001-355-010-000	Public Utility Realty Tax	3,095.50	3,095.50	0.00	2,592.76	0.00	502.74-	84
001-355-040-000	Alcohol License Fees	800.00	800.00	0.00	800.00	0.00	0.00	100
001-355-050-000	General Municipal Pension State Aid	51,305.68	42,706.00	0.00	54,656.27	0.00	11,950.27	128
001-355-070-000	Volunteer Fire Relief Association	94,057.65	94,057.65	0.00	85,932.76	0.00	8,124.89-	91
Segment 3 Total		149,258.83	140,659.15	0.00	143,981.79	0.00	3,322.64	102
001-361-300-000	Land Development Fees	8,500.00	3,000.00	0.00	3,250.00	0.00	250.00	108
001-361-330-000	Conditional Use Fees	0.00	1,350.00	0.00	0.00	0.00	1,350.00-	0
001-361-340-000	Zoning Hearing Board Fees	16,800.00	9,600.00	0.00	9,100.00	0.00	500.00-	95
001-361-500-000	Map And Publication Sales	124.00	50.00	0.00	3.00	0.00	47.00-	6
Segment 3 Total		25,424.00	14,000.00	0.00	12,353.00	0.00	1,647.00-	88
001-362-410-000	Building Permit Fees	112,797.80	99,000.00	81,230.82	144,181.15	0.00	45,181.15	146
001-362-420-000	Zoning Permit Fees	11,995.00	7,000.00	1,650.00	19,040.00	0.00	12,040.00	272
001-362-450-000	Commercial U&O Fees	0.00	400.00	0.00	0.00	0.00	400.00-	0
001-362-460-000	Driveway Permit Fees	605.00	150.00	45.00	225.00	0.00	75.00	150
Segment 3 Total		125,397.80	106,550.00	82,925.82	163,446.15	0.00	56,896.15	153
001-367-400-000	PRPS Ticket Sales	7,052.53	6,600.00	0.00	2,210.58	0.00	4,389.42-	33
001-367-408-000	Sports & Lesson Fees	5,799.00	23,000.00	0.00	3,517.00	0.00	19,483.00-	15
001-367-409-000	Park Trips	8,396.90	7,120.00	0.00	0.00	0.00	7,120.00-	0
001-367-420-000	Park Miscellaneous	22,342.34	13,500.00	0.00	19,092.43	0.00	5,592.43	141
Segment 3 Total		43,590.77	50,220.00	0.00	24,820.01	0.00	25,399.99-	49
001-381-000-000	Miscellaneous Income	7,248.76	500.00	5.50	6,822.13	0.00	6,322.13	***
001-381-001-000	Service Charge Fees	318.55	250.00	17.33	289.34	0.00	39.34	116
Segment 3 Total		7,567.31	750.00	22.83	7,111.47	0.00	6,361.47	948
001-383-200-000	Escrow Administration	700.00	400.00	210.00	610.00	0.00	210.00	152
Segment 3 Total		700.00	400.00	210.00	610.00	0.00	210.00	152
001-395-000-000	Refund of Prior Year Expenditures	6,213.10	0.00	0.00	0.00	0.00	0.00	0

TOWNSHIP OF WORCESTER  
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
Segment 3 Total		6,213.10	0.00	0.00	0.00	0.00	0.00	0
Fund 001	Revenue Total	3,881,208.40	3,616,687.55	574,078.06	3,045,848.24	0.00	570,839.31-	84
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
LEGISLATIVE BODY:		0.00	0.00	0.00	0.00	0.00	0.00	0
001-400-000-000	Legislative- Payroll	7,500.00	7,500.00	630.00	6,930.00	0.00	570.00	92
001-400-110-000	Legislative- Benefits	63,674.49	55,339.98	4,365.57	48,109.98	0.00	7,230.00	87
001-400-150-000	Legislative- Consultant Services	30,369.00	27,476.00	0.00	25,670.50	0.00	1,805.50	93
001-400-312-000	Legislative- Mileage Reimbursement	299.92	475.00	0.00	209.28	0.00	265.72	44
001-400-337-000	Legislative- Dues & Subscriptions	3,127.40	5,350.00	60.00-	553.00	0.00	4,797.00	10
001-400-420-000	Legislative- Meetings & Seminars	3,874.42	4,900.00	0.00	4,064.02	0.00	835.98	83
Segment 3 Total		108,845.23	101,040.98	4,935.57	85,536.78	0.00	15,504.20	85
MANAGER:		0.00	0.00	0.00	0.00	0.00	0.00	0
001-401-000-000	Management- Payroll	135,000.06	135,675.00	10,443.68	120,102.32	0.00	15,572.68	89
001-401-120-000	Management- Benefits	69,881.64	54,268.86	4,290.23	48,866.59	0.00	5,402.27	90
001-401-150-000	Management- Consultant Services	1,335.00	5,000.00	0.00	3,275.00	0.00	1,725.00	66
001-401-312-000	Management- Mobile Phone	600.00	600.00	50.00	550.00	0.00	50.00	92
001-401-321-000	Management- Mileage Reimbursement	4,800.00	4,800.00	400.00	4,400.00	0.00	400.00	92
001-401-337-000	Management- Meetings & Seminars	1,368.72	2,350.00	0.00	567.68	0.00	1,782.32	24
Segment 3 Total		212,985.42	202,693.86	15,183.91	177,761.59	0.00	24,932.27	88
FINANCIAL ADMINISTRATION:		0.00	0.00	0.00	0.00	0.00	0.00	0
001-402-000-000	Finance- Payroll	67,691.27	67,465.00	5,240.00	60,260.00	0.00	7,205.00	89
001-402-120-000	Finance- Benefits	28,141.65	38,215.75	1,319.85	26,699.40	0.00	11,516.35	70
001-402-150-000	Finance- Mobile Phone	300.00	300.00	25.00	275.00	0.00	25.00	92
001-402-321-000	Finance- Mileage Reimbursement	174.14	300.00	0.00	84.26	0.00	215.74	28
001-402-337-000	Finance- Meeting & Seminars	198.88	800.00	0.00	90.50	0.00	709.50	11
Segment 3 Total		96,505.94	107,080.75	6,584.85	87,409.16	0.00	19,671.59	82
TAX COLLECTION:		0.00	0.00	0.00	0.00	0.00	0.00	0
001-403-000-000	Tax Collection- Payroll	2,363.41	2,355.00	0.00	2,326.38	0.00	28.62	99
001-403-110-000	Tax Collection- Benefits	180.80	180.39	0.00	177.97	0.00	2.42	99

TOWNSHIP OF WORCESTER  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-403-210-000	Tax Collection- Office Supplies	4,301.08	4,740.00	0.00	1,787.86	0.00	2,952.14	38
001-403-310-000	Tax Collection- Professional Services	31,144.13	31,321.20	4,818.47	29,247.93	0.00	2,073.27	93
	Segment 3 Total	37,989.42	38,596.59	4,818.47	33,540.14	0.00	5,056.45	87
001-404-000-000	LEGAL SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-404-310-000	Legal- General Services	51,958.66	69,000.00	7,646.20	55,586.93	0.00	13,413.07	81
001-404-320-000	Legal- RTK Services	1,340.00	9,600.00	0.00	3,024.50	0.00	6,575.50	32
	Segment 3 Total	53,298.66	78,600.00	7,646.20	58,611.43	0.00	19,988.57	75
001-405-000-000	CLERICAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-405-140-000	Clerical- Payroll	71,478.34	87,296.62	5,843.93	62,952.07	0.00	24,344.55	72
001-405-150-000	Clerical- Benefits	31,556.32	45,289.36	2,821.93	39,208.51	0.00	6,080.85	87
001-405-210-000	Clerical- Office Supplies	5,957.42	6,600.00	338.00	3,864.66	0.00	2,735.34	59
001-405-310-000	Payroll Services	15,153.76	15,795.00	892.23	14,007.95	0.00	1,787.05	89
001-405-321-000	Clerical- Telephone	3,785.18	4,245.00	245.67	3,045.51	0.00	1,199.49	72
001-405-325-000	Postage	3,556.41	4,420.00	139.64	3,554.81	0.00	865.19	80
001-405-337-000	Clerical- Mileage Reimbursement	204.17	240.00	0.00	141.38	0.00	98.62	59
001-405-340-000	Clerical- Advertisement	6,788.87	8,800.00	71.55	2,864.92	0.00	5,935.08	33
001-405-460-000	Clerical- Meetings & Seminars	1,207.67	1,750.00	200.00	200.00	0.00	1,550.00	11
001-405-465-000	Computer Expense	15,978.69	36,572.00	3,035.67	23,465.67	0.00	13,106.33	64
001-405-470-000	Clerical- Other Expense	5,723.69	5,376.00	251.65	4,584.46	0.00	791.54	85
	Segment 3 Total	161,390.52	216,383.98	13,840.27	157,889.94	0.00	58,494.04	73
001-408-000-000	ENGINEERING SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-408-310-000	Engineering Services	16,274.09	37,000.00	0.00	18,397.65	0.00	18,602.35	50
	Segment 3 Total	16,274.09	37,000.00	0.00	18,397.65	0.00	18,602.35	50
001-409-000-000	GOVERNMENT BUILDINGS & PLANT:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-409-136-000	Administration- Utilities	7,197.64	10,524.00	146.37	6,654.64	0.00	3,869.36	63
001-409-137-000	Administration- Maintenance & Repairs	12,179.32	16,272.00	641.40	12,375.03	0.00	3,896.97	76
001-409-142-000	Administration- Alarm Service	2,490.12	3,636.00	218.87	2,432.38	0.00	1,203.62	67
001-409-147-000	Administration- Other Expenses	1,278.17	2,580.00	80.21	943.60	0.00	1,636.40	37
001-409-236-000	Garage- Utilities	10,971.63	13,260.00	65.12	10,125.38	0.00	3,134.62	76
001-409-237-000	Garage- Maintenance & Repairs	6,587.65	9,456.00	788.85	6,628.70	0.00	2,827.30	70
001-409-242-000	Garage- Alarm Service	1,002.96	1,428.00	60.00	1,009.25	0.00	418.75	71
001-409-247-000	Garage- Other Expenses	935.56	1,500.00	103.87	677.39	0.00	822.61	45

TOWNSHIP OF WORCESTER  
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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-409-436-000	Community Hall- Utilities	2,839.17	5,160.00	47.32	3,267.96	0.00	1,892.04	63
001-409-437-000	Community Hall- Maintenance & Repairs	4,261.73	5,160.00	231.00	3,770.13	0.00	1,389.87	73
001-409-447-000	Community Hall- Other Expenses	12.91	600.00	32.75	67.62	0.00	532.38	11
001-409-536-000	Historical Bldg- Utilities	3,260.19	3,829.00	78.76	2,729.36	0.00	1,099.64	71
001-409-537-000	Historical Bldg- Maintenance & Repairs	179.00	1,884.00	0.00	297.00	0.00	1,587.00	16
001-409-636-000	Hollow Rd Rental- Utilities	62.41-	250.00	0.00	0.00	0.00	250.00	0
001-409-637-000	Hollow Rd Rental- Maintenance & Repairs	4,244.23	3,984.00	0.00	197.00	0.00	3,787.00	5
001-409-737-000	Springhouse- Maintenance & Repairs	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
	Segment 3 Total	57,377.87	80,523.00	2,494.52	51,175.44	0.00	29,347.56	64
001-411-000-000	FIRE:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-411-380-000	Fire Protection- Hydrant Rentals	24,563.03	25,398.00	803.44	8,535.09	0.00	16,862.91	34
001-411-540-000	Fire Protection- WFFD Contributions	308,307.65	315,582.65	0.00	298,757.76	0.00	16,824.89	95
	Segment 3 Total	332,870.68	340,980.65	803.44	307,292.85	0.00	33,687.80	90
001-413-000-000	UCC & CODE ENFORCEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-413-110-000	Fire Marshal- Payroll	6,093.50	11,006.58	661.14	6,093.78	0.00	4,912.80	55
001-413-110-150	Fire Marshal- Benefits	649.43	1,203.10	74.38	698.86	0.00	504.24	58
001-413-140-000	Code Enforcement- Payroll	43,788.10	40,149.40	3,275.34	36,879.50	0.00	3,269.90	92
001-413-150-000	Code Enforcement- Benefits	29,249.01	16,752.11	830.17	17,612.44	0.00	860.33-	105
001-413-210-000	Code Enforcement- Supplies	7,714.70	9,355.00	0.00	1,320.00	0.00	8,035.00	14
001-413-312-000	Code Enforcement- Consultant Services	45,992.00	70,374.56	1,408.00	34,352.00	0.00	36,022.56	49
001-413-321-000	Code Enforcement- Mobile Phone	0.00	0.00	54.00	543.13	0.00	543.13-	0
001-413-337-000	Code Enforcement- Mileage Reimbursement	708.45	840.00	164.59	1,112.92	0.00	272.92-	132
001-413-460-000	Code Enforcement- Meetings & Seminars	272.95	1,300.00	0.00	343.00	0.00	957.00	26
	Segment 3 Total	134,468.14	150,980.75	6,467.62	98,955.63	0.00	52,025.12	66
001-414-000-000	PLANNING & ZONING:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-414-140-000	Zoning- Payroll	2,050.00	2,400.00	0.00	1,350.00	0.00	1,050.00	56
001-414-150-000	Zoning- Benefits	141.71	183.84	0.00	103.37	0.00	80.47	56
001-414-310-000	Zoning- Professional Services	4,718.00	4,200.00	0.00	2,053.00	0.00	2,147.00	49
001-414-313-000	Zoning- Engineering	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0
001-414-314-000	Zoning- Legal	36,983.34	24,000.00	673.60	19,596.93	0.00	4,403.07	82
001-414-315-000	Zoning- Conditional Use	16,337.50	4,500.00	0.00	0.00	0.00	4,500.00	0
001-414-341-000	Zoning- Advertisement	3,950.84	4,125.00	0.00	2,567.40	0.00	1,557.60	62
001-414-460-000	Zoning- Meetings & Seminars	7.00	200.00	0.00	0.00	0.00	200.00	0

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	Segment 3 Total	64,188.39	41,108.84	673.60	25,670.70	0.00	15,438.14	62
001-419-000-000	OTHER PUBLIC SAFETY:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-419-242-000	PA One Call	1,148.10	1,860.00	65.86	1,724.15	0.00	135.85	93
	Segment 3 Total	1,148.10	1,860.00	65.86	1,724.15	0.00	135.85	93
001-430-000-000	PUBLIC WORKS - ADMIN:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-430-140-000	Public works- Payroll	346,008.66	390,172.24	29,579.56	333,231.31	0.00	56,940.93	85
001-430-150-000	Public works- Benefits	184,416.32	227,333.91	14,591.15	196,985.03	0.00	30,348.88	87
001-430-238-000	Public works- Uniforms	8,453.70	9,640.00	566.12	5,800.11	0.00	3,839.89	60
001-430-326-000	Public works- Mobile phones	1,109.82	1,200.00	119.98	1,281.91	0.00	81.91-	107
001-430-460-000	Public works- Meetings & Seminars	519.59	2,350.00	0.00	105.90-	0.00	2,455.90	5-
001-430-470-000	Public works- Other Expenses	2,618.68	1,645.00	0.00	576.53	0.00	1,068.47	35
	Segment 3 Total	543,126.77	632,341.15	44,856.81	537,768.99	0.00	94,572.16	85
001-432-000-000	WINTER MAINTENANCE- SNOW REMOVAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-432-200-000	Snow Removal- Materials	46,070.78	31,875.00	0.00	35,450.54	0.00	3,575.54-	111
001-432-450-000	Snow Removal- Contractor	4,378.75	15,000.00	0.00	7,847.00	0.00	7,153.00	52
	Segment 3 Total	50,449.53	46,875.00	0.00	43,297.54	0.00	3,577.46	92
001-433-000-000	TRAFFIC CONTROL DEVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-433-313-000	Traffic Signal- Engineering	1,360.00	6,500.00	0.00	495.00	0.00	6,005.00	8
001-433-361-000	Traffic signal- Electricity	3,163.05	3,240.00	152.39	2,704.25	0.00	535.75	83
001-433-374-000	Traffic signal- Maintenance	10,787.56	12,600.00	1,020.42	3,539.12	0.00	9,060.88	28
	Segment 3 Total	15,310.61	22,340.00	1,172.81	6,738.37	0.00	15,601.63	30
001-437-000-000	REPAIRS OF TOOLS AND MACHINERY:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-437-250-000	Machinery & Tools- Vehicle Maintenance	26,396.73	83,064.00	12,284.21	72,728.86	0.00	10,335.14	88
001-437-260-000	Machinery & Tools- Small Tools	7,339.01	7,000.00	376.24	6,469.69	0.00	530.31	92
001-437-370-000	Machinery & Tools- Small Tool Repairs	660.00	1,000.00	0.00	40.28	0.00	959.72	4
	Segment 3 Total	34,395.74	91,064.00	12,660.45	79,238.83	0.00	11,825.17	87
001-438-000-000	ROADS & BRIDGES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-438-231-000	Gasoline	4,554.71	5,663.52	294.02	4,425.17	0.00	1,238.35	78
001-438-232-000	Diesel Fuel	14,853.50	17,880.00	1,002.85	19,304.11	0.00	1,424.11-	108

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-438-242-000	Road Signs	1,162.52	3,200.00	0.00	530.41	0.00	2,669.59	17
001-438-245-000	Road Supplies	13,418.93	38,500.00	1,087.50	7,845.33	0.00	30,654.67	20
001-438-313-000	Engineering	45,665.56	55,000.00	738.14	52,167.37	0.00	2,832.63	95
001-438-370-000	Road Program- Contractor	5,288.00	15,300.00	0.00	7,557.50	0.00	7,742.50	49
	Segment 3 Total	84,943.22	135,543.52	3,122.51	91,829.89	0.00	43,713.63	68
001-446-000-000	STORM WATER MANAGEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-446-313-000	Stormwater Management- Engineering	27,284.85	49,500.00	2,157.59	4,778.59	0.00	44,721.41	10
	Segment 3 Total	27,284.85	49,500.00	2,157.59	4,778.59	0.00	44,721.41	10
001-451-000-000	RECREATION- ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-451-140-000	Recreation- Payroll	35,459.77	26,996.30	1,507.75	14,003.66	0.00	12,992.64	52
001-451-150-000	Recreation- Benefits	16,198.38	2,427.92	169.62	1,633.60	0.00	794.32	67
001-451-337-000	Recreation- Mileage Reimbursement	135.88	300.00	0.00	56.46	0.00	243.54	19
001-451-460-000	Recreation- Meetings & Seminars	949.85	900.00	0.00	190.50	0.00	709.50	21
	Segment 3 Total	52,743.88	30,624.22	1,677.37	15,884.22	0.00	14,740.00	52
001-452-000-000	PARTICIPANT RECREATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-452-247-000	Discounted Tickets (PRPS)	5,746.00	6,550.00	198.00	3,207.50	0.00	3,342.50	49
001-452-248-000	Camps & Sport Leagues	5,129.00	22,100.00	0.00	2,783.00	0.00	19,317.00	13
001-452-249-000	Bus Trips	2,071.75	6,800.00	0.00	2,446.73	0.00	4,353.27	36
001-452-250-000	Community Day	3,984.80	9,900.00	0.00	12,120.19	0.00	2,220.19-	122
001-452-520-000	Library	6,300.00	6,615.00	0.00	6,615.00	0.00	0.00	100
	Segment 3 Total	23,231.55	51,965.00	198.00	27,172.42	0.00	24,792.58	52
001-454-000-000	PARKS:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-454-436-000	Heebner Park- Utilities	2,000.43	2,940.00	85.63	1,629.07	0.00	1,310.93	55
001-454-437-001	Heebner Park- Athletic Fields	11,280.17	16,800.00	0.00	3,660.40	0.00	13,139.60	22
001-454-437-002	Heebner Park- Expenses	4,049.45	11,500.00	408.29	3,393.22	0.00	8,106.78	30
001-454-438-001	Mount Kirk Park- Athletic Fields	2,655.84	3,400.00	0.00	719.10	0.00	2,680.90	21
001-454-438-002	Mount Kirk Park- Expenses	592.63	1,450.00	0.00	351.57	0.00	1,098.43	24
001-454-439-001	Sunny Brook Park- Athletic Fields	3,846.90	4,700.00	0.00	1,391.12	0.00	3,308.88	30
001-454-439-002	Sunny Brook Park- Expenses	2,152.23	4,400.00	30.95	1,198.72	0.00	3,201.28	27
001-454-446-000	Sunny Brook Park- Utilities	1,011.15	1,380.00	35.67	1,066.28	0.00	313.72	77
001-454-470-000	Heyser Park- Horse Ring	0.00	500.00	0.00	0.00	0.00	500.00	0
001-454-471-000	Heyser Park- Expenses	0.00	1,300.00	0.00	0.00	0.00	1,300.00	0



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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-454-480-000	Trail Expenses	1,297.38	5,600.00	0.00	1,302.83	0.00	4,297.17	23
001-454-490-000	Other Parks	375.56	4,400.00	0.00	262.64	0.00	4,137.36	6
	Segment 3 Total	29,261.74	58,370.00	560.54	14,974.95	0.00	43,395.05	26
001-459-000-000	PUBLIC RELATIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-459-340-000	Public Relations- Community Newsletter	13,455.63	18,400.00	0.00	13,287.47	0.00	5,112.53	72
001-459-341-000	Public Relations- Other Communications	0.00	1,400.00	300.00	414.62	0.00	985.38	30
	Segment 3 Total	13,455.63	19,800.00	300.00	13,702.09	0.00	6,097.91	69
001-481-000-000	EMPLOYER PAID BENEFITS AND WITHHOLDING I	0.00	0.00	0.00	0.00	0.00	0.00	0
001-481-430-000	Inter Gov- Real Estate Taxes	0.00	0.00	0.00	6,652.24	0.00	6,652.24-	0
	Segment 3 Total	0.00	0.00	0.00	6,652.24	0.00	6,652.24-	0
001-486-000-000	INSURANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-486-350-000	Insurances	93,775.75	106,271.80	13,262.00	112,107.80	0.00	5,836.00-	105
	Segment 3 Total	93,775.75	106,271.80	13,262.00	112,107.80	0.00	5,836.00-	105
001-492-300-000	Transfer To Capital Fund	8,824,234.62	976,981.96	0.00	249,335.31	0.00	727,646.65	26
	Segment 3 Total	8,824,234.62	976,981.96	0.00	249,335.31	0.00	727,646.65	26
	Fund 001 Expend Total	11,069,536.35	3,618,526.05	143,482.39	2,307,446.70	0.00	1,311,079.35	64

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Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
008-341-000-000	Interest Earnings	2,177.17	800.00	397.61	3,437.51	0.00	2,637.51	430
	Segment 3 Total	2,177.17	800.00	397.61	3,437.51	0.00	2,637.51	430
008-364-110-000	Tapping Fees	18,389.55	42,207.62	156,902.98	292,317.10	0.00	250,109.48	693
008-364-120-000	Sewer Fees- Residential	449,733.04	467,409.67	18,862.44	472,037.94	0.00	4,628.27	101
008-364-130-000	Sewer Fees- Commercial	155,896.37	153,076.61	12,927.82	146,781.62	0.00	6,294.99-	96
008-364-140-000	Late Fees	8,169.66	6,000.00	1,239.76	7,397.97	0.00	1,397.97	123
008-364-150-000	Certification Fees	1,320.00	1,030.00	75.00	1,425.00	0.00	395.00	138
008-364-190-000	Liens	15.00	0.00	0.00	15.00	0.00	15.00	0
	Segment 3 Total	633,523.62	669,723.90	190,008.00	919,974.63	0.00	250,250.73	137
008-381-000-000	Miscellaneous Income	0.00	50.00	0.00	0.00	0.00	50.00-	0
	Segment 3 Total	0.00	50.00	0.00	0.00	0.00	50.00-	0
	Fund 008 Revenue Total	635,700.79	670,573.90	190,405.61	923,412.14	0.00	252,838.24	138

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
008-429-000-000	WASTEWATER COLLECTION AND TREATMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-429-242-000	Alarm Services	969.30	1,020.00	0.00	1,008.18	0.00	11.82	99
008-429-300-000	Other Expenses	29,236.37	127,140.00	6,034.20	52,398.93	0.00	74,741.07	41
008-429-313-000	Engineering	7,044.38	11,400.00	0.00	10,673.18	0.00	726.82	94
008-429-314-000	Legal	362.08	2,500.00	0.00	226.94	0.00	2,273.06	9
008-429-316-000	Plant Operations	113,861.81	78,540.00	6,265.00	59,185.00	0.00	19,355.00	75
008-429-321-000	Telephone	830.95	888.00	36.09	753.36	0.00	134.64	85
008-429-361-000	Utilities	94,549.26	101,520.00	1,444.70	75,513.98	0.00	26,006.02	74
008-429-374-000	Equipment & Repairs	20,780.28	24,000.00	510.00	12,072.19	0.00	11,927.81	50
008-429-421-001	Center Point- Operations	8,124.00	5,616.00	447.50	4,064.42	0.00	1,551.58	72
008-429-421-002	Center Point- Utilities & Repairs	5,930.33	4,716.00	94.50	3,160.46	0.00	1,555.54	67
008-429-422-001	Meadowood- Operations	8,984.10	5,616.00	447.50	4,027.50	0.00	1,588.50	72
008-429-422-002	Meadowood- Utilities & Repairs	400.54	1,752.00	35.96	449.18	0.00	1,302.82	26
008-429-423-001	Heritage Village- Operations	8,152.70	5,616.00	447.50	4,027.50	0.00	1,588.50	72
008-429-423-002	Heritage Village- Utilities & Repairs	2,800.76	5,040.00	47.33	2,526.60	0.00	2,513.40	50
008-429-424-001	Fawn Creek- Operations	8,270.40	5,616.00	447.50	4,027.50	0.00	1,588.50	72
008-429-424-002	Fawn Creek- Utilities & Repairs	2,252.64	3,948.00	0.00	1,724.17	0.00	2,223.83	44
008-429-425-001	Chadwick Place- Operations	8,231.26	5,616.00	447.50	4,027.50	0.00	1,588.50	72

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
008-429-425-002	Chadwick Place- Utilities & Repairs	2,625.82	4,668.00	52.61	2,068.81	0.00	2,599.19	44
008-429-426-001	Adair Pump- Operations	8,566.87	5,616.00	447.50	4,027.50	0.00	1,588.50	72
008-429-426-002	Adair Pump- Utilities & Repairs	2,396.13	3,276.00	99.37	2,052.25	0.00	1,223.75	63
008-429-700-000	Capital Improvements	44,506.54	90,000.00	4,979.00	29,397.83	0.00	60,602.17	33
008-429-800-000	Depreciation	293,641.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	672,517.52	494,104.00	22,283.76	277,412.98	0.00	216,691.02	56
008-471-000-000	DEBT PRINCIPAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-471-200-000	General obligation Bond- Principal	120,000.00	120,000.00	0.00	0.00	0.00	120,000.00	0
	Segment 3 Total	120,000.00	120,000.00	0.00	0.00	0.00	120,000.00	0
008-472-000-000	DEBT INTEREST:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-472-200-000	General obligation Bond- Interest	50,821.26	49,861.26	0.00	24,930.63	0.00	24,930.63	50
	Segment 3 Total	50,821.26	49,861.26	0.00	24,930.63	0.00	24,930.63	50
008-475-000-000	Fiscal Agent Fees- 2016 Bond	1,050.00	1,100.00	0.00	1,050.00	0.00	50.00	95
	Segment 3 Total	1,050.00	1,100.00	0.00	1,050.00	0.00	50.00	95
008-486-000-000	INSURANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-486-350-000	Insurance Expense	0.00	3,299.20	0.00	3,299.20	0.00	0.00	100
	Segment 3 Total	0.00	3,299.20	0.00	3,299.20	0.00	0.00	100
	Fund 008 Expend Total	844,388.78	668,364.46	22,283.76	306,692.81	0.00	361,671.65	46

TOWNSHIP OF WORCESTER  
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
030-341-000-000	Interest Earnings	35,836.02	20,000.00	18,005.55	166,302.43	0.00	146,302.43	832
	Segment 3 Total	35,836.02	20,000.00	18,005.55	166,302.43	0.00	146,302.43	832
030-354-351-000	Grants	0.00	284,940.00	0.00	25,000.00	0.00	259,940.00-	9
	Segment 3 Total	0.00	284,940.00	0.00	25,000.00	0.00	259,940.00-	9
030-363-100-000	Traffic Impact Fees	71,872.00	14,204.00	234,977.00	286,678.00	0.00	272,474.00	***
	Segment 3 Total	71,872.00	14,204.00	234,977.00	286,678.00	0.00	272,474.00	***
030-381-000-000	Miscellaneous Income	47,832.75	2,000.00	175,840.00	178,740.00	0.00	176,740.00	***
	Segment 3 Total	47,832.75	2,000.00	175,840.00	178,740.00	0.00	176,740.00	***
030-392-010-000	Transfer From General Fund	8,824,234.62	976,981.96	0.00	249,335.31	0.00	727,646.65-	26
	Segment 3 Total	8,824,234.62	976,981.96	0.00	249,335.31	0.00	727,646.65-	26
	Fund 030 Revenue Total	8,979,775.39	1,298,125.96	428,822.55	906,055.74	0.00	392,070.22-	70

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
030-402-000-000	FINANCE ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
030-402-470-000	Investing/CD Fees	10.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	10.00	0.00	0.00	0.00	0.00	0.00	0
030-405-000-000	SECRETARY/CLERK:	0.00	0.00	0.00	0.00	0.00	0.00	0
030-405-720-000	Office Equipment	23,800.05	53,000.00	0.00	53,843.10	0.00	843.10-	102
	Segment 3 Total	23,800.05	53,000.00	0.00	53,843.10	0.00	843.10-	102
030-409-000-000	GOVERNMENT BUILDINGS & PLANTS:	0.00	0.00	0.00	0.00	0.00	0.00	0
030-409-600-000	Building Improvements	32,082.19	29,500.00	6,649.80	48,612.05	0.00	19,112.05-	165
	Segment 3 Total	32,082.19	29,500.00	6,649.80	48,612.05	0.00	19,112.05-	165

TOWNSHIP OF WORCESTER  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
030-430-600-000	Capital Roads	695,795.42	568,000.00	490.40	367,437.30	0.00	200,562.70	65
030-430-740-000	Equipment Purchases	194,435.21	100,700.00	0.00	95,632.78	0.00	5,067.22	95
	Segment 3 Total	890,230.63	668,700.00	490.40	463,070.08	0.00	205,629.92	69
030-433-600-000	Traffic Signs & Signals	5,642.83	315,934.00	0.00	16,379.06	0.00	299,554.94	5
	Segment 3 Total	5,642.83	315,934.00	0.00	16,379.06	0.00	299,554.94	5
030-454-600-000	Parks and Trails	99,774.76	216,500.00	16,794.08	63,092.16	0.00	153,407.84	29
030-454-710-000	Land Acquisition	16,279.42	154,500.00	0.00	74,412.00	0.00	80,088.00	48
	Segment 3 Total	116,054.18	371,000.00	16,794.08	137,504.16	0.00	233,495.84	37
	Fund 030 Expend Total	1,067,819.88	1,438,134.00	23,934.28	719,408.45	0.00	718,725.55	50

TOWNSHIP OF WORCESTER  
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
035-341-000-000	Interest Earnings	1,707.29	400.00	2.62	3,648.14	0.00	3,248.14	912
	Segment 3 Total	1,707.29	400.00	2.62	3,648.14	0.00	3,248.14	912
035-355-020-000	Liquid Fuel Funds	350,887.21	361,632.53	0.00	363,273.08	0.00	1,640.55	100
	Segment 3 Total	350,887.21	361,632.53	0.00	363,273.08	0.00	1,640.55	100
	Fund 035 Revenue Total	352,594.50	362,032.53	2.62	366,921.22	0.00	4,888.69	101

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
035-438-000-000	ROADS & BRIDGES:	0.00	0.00	0.00	0.00	0.00	0.00	0
035-438-370-000	Road Maintenance Contractor	365,000.00	350,000.00	0.00	350,000.00	0.00	0.00	100
	Segment 3 Total	365,000.00	350,000.00	0.00	350,000.00	0.00	0.00	100
	Fund 035 Expend Total	365,000.00	350,000.00	0.00	350,000.00	0.00	0.00	100

## BUDGET REPORT

November 30, 2018

GENERAL	STATE
Revenue YTD:	Revenue YTD:
Revenue Budget:	Revenue Budget:
Revenue to Budget:	Revenue to Budget:
Expenditure YTD:	Expenditure YTD:
Expenditure Budget:	Expenditure Budget:
Expenditure to Budget:	Expenditure to Budget:
\$ 3,045,848.24	\$ 366,921.22
\$ 3,471,100.46	\$ 361,999.20
<b>87.75%</b>	<b>101.36%</b>
\$ 2,058,111.39 *	\$ 350,000.00
\$ 2,461,829.77	\$ 350,000.00
<b>84%</b>	<b>100%</b>
WASTE WATER	CAPITAL
Revenue YTD:	Revenue YTD:
Revenue Budget:	Revenue Budget:
Revenue to Budget:	Revenue to Budget:
Expenditure YTD:	Expenditure YTD:
Expenditure Budget:	Expenditure Budget:
Expenditure to Budget:	Expenditure to Budget:
\$ 923,412.14	\$ 656,720.43 *
\$ 650,790.63	\$ 294,382.00
<b>141.89%</b>	<b>223.08%</b>
\$ 306,692.81	\$ 719,408.45
\$ 482,343.50	\$ 1,387,097.83
<b>64%</b>	<b>52%</b>

\*does not include interfund transfers

ERECTED INTO A TOWNSHIP IN 1733  
**TOWNSHIP OF WORCESTER**  
AT THE CENTER POINT OF MONTGOMERY COUNTY  
**PENNSYLVANIA**

1721 Valley Forge Road, Post Office Box 767 Worcester, PA 19490

Planning & Parks Report  
November 2018

Zoning Hearing Board

- *no meetings*

Planning Commission (November 8)

- discussed and considered proposed Center Point Village Zoning Ordinance

Parks:

- Continued sponsorship program for 2018 and 2019 recreation events.
- Prepared content for the Township website and Winter newsletter.
- Development of programs for the winter and spring seasons.
- Scheduled various park events.
- Scheduled field and pavilion rentals.



# Worcester Township

1721 Valley Forge Road  
 Worcester PA 19490  
 Phone: 610-584-1410



## Report For 11/01/2018 to 11/30/2018

**Item**  
**Total Issued Permits**

**Count / Fee**  
**29 / \$227,986.82**

Building Permit		#of Permits	Construction Cost	Permit Fees
1	Commercial New	1	\$30,000,000.00	\$218,831.52
2	Electrical	2	\$2,917.00	\$59.00
3	Generator	2	\$69,265.00	\$234.00
4	Heat/AC Unit	4	\$45,259.00	\$338.00
5	In-Ground	1	\$57,000.00	\$164.50
6	Mechanical	1	\$5,000.00	\$84.50
7	New Single Family Dwelling	1	\$650,000.00	\$5,963.30
8	Residential Alterations	2	\$43,700.00	\$329.00
9	Solar Panels	2	\$62,705.00	\$423.00

Road Opening		#of Permits	Construction Cost	Permit Fees
1	Road Occupancy	1	\$0.00	\$50.00

Zoning Permit		#of Permits	Construction Cost	Permit Fees
1	Accessory Structure	1	\$45,000.00	\$45.00
2	Fence	4	\$29,487.00	\$180.00
3	Grading	4	\$0.00	\$1,100.00
4	Other Structure/Use	1	\$0.00	\$95.00
5	Sign	2	\$1,800.00	\$90.00

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**Total** **29** **\$31,012,133.00** **\$227,986.82**

**Other Fees Collected**

**State Fee** **\$72.00**

## **Public Works Department Report**

**November 2018**

### **1) Road Maintenance**

- A. Cleared inlets and drains throughout the Township**
- B. Filled potholes throughout the Township**
- C. Completion of annual ROW tree program**

### **2) Storm Maintenance**

- A. 11.15.18 cleared snow and freezing rain from all Township maintained roadways**
- B. 11.16.18 cleared snow from all Township maintained roadways and facilities**

### **3) Parks**

- A. Twice weekly cleaning of restrooms, emptying trash receptacles, and stocking dog bags**
- B. Repairing washouts and general trail maintenance**
- C. Mowing and trimming of all Township Properties**
- D. Detailed park pavilions**
- E. Continued Fall cleanup of Township properties**
- F. Continued on the Heebner Playground expansion project**
- G. Started construction of the parking area connection trial project in Heebner Park**
- H. Fall fertilizer applications completed**
- I. Started to top dress problematic playing fields**
- J. Repaired drive at Mt. Kirk Park**

### **4) Vehicle Maintenance**

- A. Performed weekly maintenance of all Township vehicles**
- B. Detailed all vehicle exteriors & interiors**
- C. 64-28 Exhaust system and hydraulic repairs**
- D. 64-08 Light repairs**
- E. Started winterizing lawn and turf equipment**

### **5) Miscellaneous**

- A. Setting up and cleaning of Community Hall for rentals, Township events**
- B. Mid-term elections at the Community Hall**
- C. Holiday decorations on Township building**

## **November 2018 Fire Marshal Report to Board of Supervisors**

- 1/ Fire Marshal investigations on 16 miscellaneous dispatches.
- 2/ \$108,300 Fire damage for the month on property valued at \$682,200.
- 3/ Continued work with Tommy Ryan on the project of moving the township/fire department high band radio antennae.
- 4/ Two fines were issued for excessive false alarms.
- 5/ Advised fire department on status of temporary road closures affecting access at Meadowood.
- 6/ Advised fire department of pending construction projects for 2019.

Respectfully Submitted,

David Cornish  
Fire Marshal

**MEMORANDUM**

**TO:** Worcester Township Board of Supervisors  
**FROM:** Joseph J. Nolan, P.E., Township Engineer  
**DATE:** December 3, 2018  
**SUBJECT:** Engineering Report - Project Status

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This memorandum will provide an update and status report on the various projects that are ongoing within the Township as of December 3, 2018.

1. Miscellaneous Items

- a. CKS Engineers assisted the Township on numerous zoning and land development related issues as requested during the month.
- b. CKS Engineers performed various site inspections in conjunction with finalizing Use & Occupancy Permits during the month.
- c. CKS reviewed numerous grading permit applications for the Township during the month.
- d. CKS Engineers, Inc. continued to provide inspection services in conjunction with all ongoing land development and subdivision projects throughout the Township. This also included verifying completion of items and preparation of escrow releases for these projects, as requested. Work at the Grove at Meadowood has begun and work on Whitehall Estates and The Reserve at Center Square should commence shortly.
- e. CKS assisted in work required in conjunction with the review and approval of numerous subdivisions and land developments submitted to the Township. These include 2044 Berks Road and the Palmer Tract.
- f. The Riparian Buffer contract has been substantially completed. The contractor is completing restoration and the staking of the plantings.
- g. We continue to work on the design for the Defford Road project. The DEP Permit Application has been submitted for the pedestrian bridge crossing. We anticipate bidding this project in early 2019.
- h. We completed the PennDOT final report on the 2018 Road Program.

CKS ENGINEERS, INC.

December 3, 2018  
Ref:# 7200-51  
Page 2

The above represents a status report on the projects and services currently being performed by CKS Engineers, Inc. Please contact me if you have any questions on any of these items.

Respectfully submitted,  
CKS ENGINEERS, INC.  
Township Engineers



Joseph J. Nolan, P.E.

JJN/paf

cc: Tommy Ryan, Township Manager  
File





# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Number of Records Returned: 362

Search Criteria:

which\_cad='P' and occ\_date between '11/01/2018' and '11/30/2018' and municipality='46226' and district matches 'K03\*' and jurisdiction='PA'

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Reported	Cleared By
Nov-01-2018	07:32:13	1267389	DOMESTIC SECURITY CHECK - SCHOOL	DOMESTIC SECURITY CHECK - SCHOOL		Yes	2018-1267389	CLOSED CAD CALL
Nov-01-2018	08:32:25	1267867	DOMESTIC SECURITY CHECK	DOMESTIC SECURITY CHECK		Yes	2018-1267867	CLOSED CAD CALL
Nov-01-2018	08:52:23	1267754	DOMESTIC SECURITY CHECK - SCHOOL	DOMESTIC SECURITY CHECK - SCHOOL		Yes	2018-1267754	CLOSED CAD CALL
Nov-01-2018	09:17:24	1267892	PATROL CHECK	PATROL CHECK		Yes	2018-1267892	CLOSED CAD CALL
Nov-01-2018	09:38:52	1268013	MVC - NON-REPORTABLE TRAFFIC STOP	MVC - NON-REPORTABLE TRAFFIC STOP		Yes	2018-1268013	TRACS CRASH REPORT WARNING (TRAFFIC STOP)
Nov-01-2018	09:54:11	1268081	CC	CC		Yes	2018-1268081	CLOSED CAD CALL
Nov-01-2018	12:08:39	1268768	DOMESTIC SECURITY CHECK	DOMESTIC SECURITY CHECK		Yes	2018-1268768	CLOSED CAD CALL
Nov-01-2018	12:28:45	1268856	DOMESTIC SECURITY CHECK	DOMESTIC SECURITY CHECK		Yes	2018-1268856	CLOSED CAD CALL
Nov-01-2018	13:24:11	1269128	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2018-1269128	CLOSED CAD CALL
Nov-01-2018	14:58:07	1269515	TRAFFIC VIOLATION/ERRATIC DRIVER	TRAFFIC VIOLATION/ERRATIC DRIVER		Yes	2018-1269515	CLOSED CAD CALL
Nov-01-2018	21:29:32	1270839	BURGLARY OR ATTEMPTED BURGLARY	BURGLARY OR ATTEMPTED BURGLARY		Yes	2018-1270839	PAPER REPORT
Nov-02-2018	03:09:18	1271600	ROAD HAZARD - ANIMAL - DEBRIS	ROAD HAZARD - ANIMAL - DEBRIS		Yes	2018-1271600	CLOSED CAD CALL
Nov-02-2018	08:31:09	1272465	MVC - REPORTABLE, NO INJURIES	MVC - NON-REPORTABLE		Yes	2018-1272465	TRACS CRASH REPORT
Nov-02-2018	09:29:17	1272717	MVC - REPORTABLE, NO INJURIES	MVC - DUI - NON-REPORTABLE		Yes	2018-1272717	TRACS CRASH REPORT
Nov-02-2018	10:18:49	1273013	DOMESTIC SECURITY CHECK	DOMESTIC SECURITY CHECK		Yes	2018-1273013	CLOSED CAD CALL



# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date Time Call Number Call Type Call Status Call Location Cleared By

Call Date	Time	Call Number	Call Type	Call Status	Call Location	Cleared By
Nov-02-2018	10:49:25	1273174	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1273174	CLOSED CAD CALL
Nov-02-2018	11:04:57	1273247	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1273247	CLOSED CAD CALL
Nov-02-2018	13:58:20	1273933	MVC - NON-REPORTABLE	Yes	2018-1273933	CANCELLED
Nov-02-2018	15:48:37	1274340	MVC - NON-REPORTABLE	Yes	2018-1274340	TRACS CRASH REPORT
Nov-02-2018	16:36:32	1274539	DOMESTIC SECURITY CHECK CC	Yes	2018-1274539	CLOSED CAD CALL
Nov-02-2018	16:38:31	1274549	DOMESTIC SECURITY CHECK CC	Yes	2018-1274549	CLOSED CAD CALL
Nov-02-2018	16:41:24	1274565	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1274565	CLOSED CAD CALL
Nov-02-2018	16:45:40	1274583	DOMESTIC SECURITY CHECK CC	Yes	2018-1274583	CLOSED CAD CALL
Nov-02-2018	16:53:16	1274629	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1274629	CLOSED CAD CALL
Nov-02-2018	21:07:59	1275455	MISSING PERSON	Yes	2018-1275455	CANCELLED
Nov-02-2018	23:34:48	1275813	ALARM - BURGLAR	Yes	2018-1275813	CLOSED CAD CALL
Nov-03-2018	08:49:59	1276640	ALARM - BURGLAR	Yes	2018-1276640	CLOSED CAD CALL
Nov-03-2018	09:42:47	1277151	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1277151	CLOSED CAD CALL
Nov-03-2018	09:53:43	1277193	DOMESTIC SECURITY CHECK CC	Yes	2018-1277193	CLOSED CAD CALL
Nov-03-2018	10:49:40	1277415	ROAD HAZARD - ANIMAL - DEBRIS CC	Yes	2018-1277415	CLOSED CAD CALL
Nov-03-2018	11:39:11	1277614	DOMESTIC SECURITY CHECK CC	Yes	2018-1277614	CLOSED CAD CALL





# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date Time Call Number Original Call Type Final Call Type Location Forwarded Report # Dispatched By

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Forwarded Report #	Dispatched By
Nov-03-2018	13:17:51	1277981	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC		2018-1277981	CLOSED CAD CALL
Nov-03-2018	20:29:04	1279461	DOMESTIC - IN PROGRESS WELFARE CHECK CC	DOMESTIC - OTHER WELFARE CHECK CC		2018-1279461	GENERAL OFFENSE CLOSED CAD CALL
Nov-03-2018	22:57:55	1279880	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		2018-1279880	CLOSED CAD CALL
Nov-04-2018	07:58:32	1281122	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC		2018-1281122	CLOSED CAD CALL
Nov-04-2018	08:27:13	1281227	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC		2018-1281227	CLOSED CAD CALL
Nov-04-2018	08:32:01	1281244	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC		2018-1281244	CLOSED CAD CALL
Nov-04-2018	08:53:57	1281332	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC		2018-1281332	CLOSED CAD CALL
Nov-04-2018	09:17:00	1281450	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC		2018-1281450	CLOSED CAD CALL
Nov-04-2018	10:09:56	1281683	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC		2018-1281683	CLOSED CAD CALL
Nov-04-2018	10:36:44	1281826	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		2018-1281826	CLOSED CAD CALL
Nov-04-2018	11:25:37	1282045	ALARM - BURGLAR	ALARM FALSE FAULT CC		2018-1282045	CLOSED CAD CALL
Nov-04-2018	21:33:40	1283791	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		2018-1283791	CLOSED CAD CALL
Nov-04-2018	21:42:00	1283806	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		2018-1283806	CLOSED CAD CALL
Nov-05-2018	00:34:23	1284178	ALARM - BURGLAR	CANCELLED BY COMPLAINT/DUPPLICATE CALL CC		2018-1284178	CANCELLED
Nov-05-2018	03:46:14	1284400	ALARM - BURGLAR	CANCELLED BY COMPLAINT/DUPPLICATE CALL CC		2018-1284400	CANCELLED
Nov-05-2018	08:00:58	1284969	PATROL CHECK CC	PATROL CHECK CC		2018-1284969	CLOSED CAD CALL



# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date Time Call Number Dispatched Call To Facility Call Type Origin Founded Report # Closed By

Nov-05-2018	11:55:32	1286264	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1286264	CLOSED CAD CALL
Nov-05-2018	12:19:20	1286378	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1286378	CLOSED CAD CALL
Nov-05-2018	15:48:23	1287257	MVC - NON-REPORTABLE DISABLED	MVC - NON-REPORTABLE DISABLED	Yes	2018-1287257	TRACS CRASH REPORT
Nov-05-2018	17:31:44	1287632	MOTORIST ON ROAD CC	MOTORIST ON ROAD CC	Yes	2018-1287632	CLOSED CAD CALL
Nov-05-2018	18:23:07	1287864	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1287864	CLOSED CAD CALL
Nov-05-2018	20:23:40	1288253	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1288253	CLOSED CAD CALL
Nov-06-2018	09:42:40	1290690	MVC - NON-REPORTABLE DOMESTIC SECURITY CHECK CC	MVC - NON-REPORTABLE DOMESTIC SECURITY CHECK CC	Yes	2018-1290690	TRACS CRASH REPORT
Nov-06-2018	10:13:41	1290980	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC	Yes	2018-1290980	CLOSED CAD CALL
Nov-06-2018	10:17:03	1291012	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC	Yes	2018-1291012	CLOSED CAD CALL
Nov-06-2018	10:24:11	1291073	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1291073	CLOSED CAD CALL
Nov-06-2018	10:47:41	1291270	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC	Yes	2018-1291270	CLOSED CAD CALL
Nov-06-2018	10:49:51	1291290	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC	Yes	2018-1291290	CLOSED CAD CALL
Nov-06-2018	10:55:39	1291338	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC	Yes	2018-1291338	CLOSED CAD CALL
Nov-06-2018	12:14:14	1291842	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1291842	CLOSED CAD CALL
Nov-06-2018	18:03:54	1293950	911 HANG UP CALL CC	911 HANG UP CALL CC	Yes	2018-1293950	CLOSED CAD CALL



# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call #	Date	Time	Call Number	Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Nov-06-2018	20:16:44	1294485	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1294485	CLOSED CAD CALL	
Nov-06-2018	20:34:47	1294557	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1294557	CLOSED CAD CALL	
Nov-07-2018	08:05:37	1296014	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1296014	CLOSED CAD CALL	
Nov-07-2018	08:16:03	1296088	ALARM - PANIC	ALARM - PANIC	ALARM FALSE FAULT CC	Yes	2018-1296088	CLOSED CAD CALL	
Nov-07-2018	08:41:12	1296219	PATROL CHECK CC	PATROL CHECK CC	PATROL CHECK CC	Yes	2018-1296219	CLOSED CAD CALL	
Nov-07-2018	08:56:31	1296312	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1296312	CLOSED CAD CALL	
Nov-07-2018	09:13:32	1296438	PATROL CHECK CC	PATROL CHECK CC	PATROL CHECK CC	Yes	2018-1296438	CLOSED CAD CALL	
Nov-07-2018	09:35:46	1296579	PATROL CHECK CC	PATROL CHECK CC	PATROL CHECK CC	Yes	2018-1296579	CLOSED CAD CALL	
Nov-07-2018	15:52:43	1298791	ALARM - BURGLAR	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUI LICATE CALL MVC - INJURIES	Yes	2018-1298791	CANCELLED	
Nov-07-2018	16:24:19	1298962	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE	MVC - INJURIES	Yes	2018-1298962	TRACS CRASH REPORT	
Nov-07-2018	17:13:27	1299229	ALARM - BURGLAR	ALARM - BURGLAR	ALARM FALSE FAULT CC	Yes	2018-1299229	CLOSED CAD CALL	
Nov-07-2018	18:02:19	1299450	DISABLED MOTORIST ON ROAD CC	DISABLED MOTORIST ON ROAD CC	DISABLED MOTORIST ON ROAD CC	Yes	2018-1299450	CLOSED CAD CALL	
Nov-07-2018	18:37:18	1299571	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1299571	CLOSED CAD CALL	
Nov-07-2018	18:57:57	1299642	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1299642	CLOSED CAD CALL	
Nov-07-2018	21:06:44	1300076	TRAFFIC CONTROL CC	TRAFFIC CONTROL CC	TRAFFIC CONTR CC	Yes	2018-1300076	CLOSED CAD CALL	
Nov-07-2018	22:59:20	1300342	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1300342	CLOSED CAD CALL	



# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date    Time    Call Number    Original Call Times    Date    Time    Location    Founded    Report #    Created By

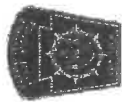
Nov-07-2018	22:59:39	1300354	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK SCHOOL CC		Yes	2018-1300354	CLOSED CAD CALL
Nov-08-2018	03:14:44	1300776	PATROL CHECK CC	PATROL CHECK CC		Yes	2018-1300776	CLOSED CAD CALL
Nov-08-2018	07:45:18	1301343	PATROL CHECK CC	PATROL CHECK CC		Yes	2018-1301343	CLOSED CAD CALL
Nov-08-2018	08:06:18	1301495	PATROL CHECK CC	PATROL CHECK CC		Yes	2018-1301495	CLOSED CAD CALL
Nov-08-2018	08:13:04	1301590	MVC - HIT AND RUN, NO INJURIES	MVC - HIT AND RUN, NO INJURIES		Yes	2018-1301590	TRACS CRASH REPORT
Nov-08-2018	08:31:46	1301679	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DL		Yes	2018-1301679	CANCELLED
Nov-08-2018	08:51:54	1301800	PATROL CHECK CC	LICATE CALL PATROL CHECK CC		Yes	2018-1301800	CLOSED CAD CALL
Nov-08-2018	09:01:06	1301841	PATROL CHECK CC	PATROL CHECK CC		Yes	2018-1301841	CLOSED CAD CALL
Nov-08-2018	09:02:17	1301853	PATROL CHECK CC	PATROL CHECK CC		Yes	2018-1301853	CLOSED CAD CALL
Nov-08-2018	10:43:58	1302362	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK SCHOOL CC		Yes	2018-1302362	CLOSED CAD CALL
Nov-08-2018	11:21:44	1302539	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK SCHOOL CC		Yes	2018-1302539	CLOSED CAD CALL
Nov-08-2018	11:35:49	1302612	REQUEST ASSIST - LOCAL PD CC	REQUEST ASSIST - LOCAL PD CC		Yes	2018-1302612	CLOSED CAD CALL
Nov-08-2018	17:31:53	1304028	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2018-1304028	CLOSED CAD CALL
Nov-08-2018	17:42:27	1304074	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK SCHOOL CC		Yes	2018-1304074	CLOSED CAD CALL
Nov-08-2018	17:57:15	1304139	TRAFFIC CONTROL CC	TRAFFIC CONTROL CC		Yes	2018-1304139	CLOSED CAD CALL
Nov-08-2018	18:10:52	1304200	TRAFFIC CONTROL CC	TRAFFIC CONTROL CC		Yes	2018-1304200	CLOSED CAD CALL
Nov-08-2018	18:46:06	1304302	MVC - NON-REPORTABLE POLICE INFORMATION CC	MVC - NON-REPORTABLE POLICE INFORMATION CC		Yes	2018-1304302	TRACS CRASH REPORT
Nov-08-2018	19:01:08	1304354				Yes	2018-1304354	CLOSED CAD CALL



# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

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Nov-08-2018	20:30:19	1304627	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1304627	CLOSED CAD CALL
Nov-08-2018	23:07:35	1304975	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1304975	CLOSED CAD CALL
Nov-08-2018	23:07:52	1304977	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1304977	CLOSED CAD CALL
Nov-09-2018	07:30:26	1306023	TRAFFIC STOP CC	TRAFFIC STOP CC	Yes	2018-1306023	TRAFFIC CITATION
Nov-09-2018	07:53:23	1306123	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1306123	CLOSED CAD CALL
Nov-09-2018	08:08:23	1306210	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC	Yes	2018-1306210	CLOSED CAD CALL
Nov-09-2018	10:30:50	1306944	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1306944	CLOSED CAD CALL
Nov-09-2018	16:51:52	1308230	ALARM - BURGLAR CC	ALARM - BURGLAR FAULT CC	Yes	2018-1308230	CLOSED CAD CALL
Nov-09-2018	16:54:35	1308235	TRAFFIC CONTROL CC	TRAFFIC CONTROL CC	Yes	2018-1308235	CLOSED CAD CALL
Nov-09-2018	20:26:07	1308822	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1308822	CLOSED CAD CALL
Nov-09-2018	20:48:59	1308872	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1308872	CLOSED CAD CALL
Nov-09-2018	22:28:39	1309097	DOMESTIC - IN PROGRESS	DOMESTIC - OTHETRAFFIC STOP CC	Yes	2018-1309097	REFER
Nov-09-2018	23:07:20	1309170	TRAFFIC STOP CC	TRAFFIC STOP CC	Yes	2018-1309170	WARNING (TRAFFIC STOP)
Nov-09-2018	23:21:09	1309209	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1309209	CLOSED CAD CALL
Nov-09-2018	23:21:26	1309211	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1309211	CLOSED CAD CALL



# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date Time Call Number Original Call Type Final Call Type Location Founded Report # Cleared By

Nov-10-2018	02:09:41	1309664	TRAFFIC STOP CC	TRAFFIC STOP CC	Yes	2018-1309664	WARNING (TRAFFIC STOP) WARNING (TRAFFIC STOP) WARNING (TRAFFIC STOP) CANCELLED
Nov-10-2018	03:08:16	1309786	TRAFFIC STOP CC	TRAFFIC STOP CC	Yes	2018-1309786	WARNING (TRAFFIC STOP) WARNING (TRAFFIC STOP) CANCELLED
Nov-10-2018	03:13:34	1309797	TRAFFIC STOP CC	TRAFFIC STOP CC	Yes	2018-1309797	WARNING (TRAFFIC STOP) WARNING (TRAFFIC STOP) CANCELLED
Nov-10-2018	11:54:07	1311255	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUP LICATE CALL DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1311255	CLOSED CAD CALL
Nov-10-2018	17:19:35	1312327	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1312327	CLOSED CAD CALL
Nov-10-2018	17:30:35	1312368	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1312368	CLOSED CAD CALL
Nov-10-2018	19:26:14	1312791	TRAFFIC STOP CC	TRAFFIC STOP CC	Yes	2018-1312791	WARNING (TRAFFIC STOP) CANCELLED
Nov-10-2018	20:04:20	1312929	PATROL CHECK CC	CANCELLED BY COMPLAINANT/DUP LICATE CALL DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1312929	CLOSED CAD CALL
Nov-10-2018	22:36:53	1313381	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1313381	CLOSED CAD CALL
Nov-10-2018	22:37:14	1313382	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1313382	CLOSED CAD CALL
Nov-10-2018	22:47:47	1313411	DISTURBANCE/NOIS E COMPLAINT GO TRAFFIC STOP CC	DISTURBANCE/NOIS E COMPLAINT GO TRAFFIC STOP CC	Yes	2018-1313411	GENERAL OFFENSE
Nov-11-2018	03:02:22	1314043	TRAFFIC STOP CC	TRAFFIC STOP CC	Yes	2018-1314043	WARNING (TRAFFIC STOP) CANCELLED
Nov-11-2018	07:33:04	1314449	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUP LICATE CALL ALARM FALSE FAULT CC	Yes	2018-1314449	CLOSED CAD CALL
Nov-11-2018	07:37:23	1314456	ALARM - BURGLAR	ALARM - BURGLAR	Yes	2018-1314456	CLOSED CAD CALL
Nov-11-2018	13:43:33	1315675	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC	Yes	2018-1315675	CLOSED CAD CALL
Nov-11-2018	17:37:36	1316410	SEE OFFICER GO	SEE OFFICER GO	Yes	2018-1316410	GENERAL OFFENSE



# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Threatened	Report #	Created By
Nov-11-2018	19:45:23	1316786	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1316786	CLOSED CAD CALL
Nov-11-2018	22:40:04	1317208	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1317208	CLOSED CAD CALL
Nov-11-2018	22:40:17	1317211	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1317211	CLOSED CAD CALL
Nov-11-2018	22:54:42	1317244	DOMESTIC - IN PROGRESS VEHICLE REPOSESSION CC	DOMESTIC - OTHE GO VEHICLE REPOSESSION CC		Yes	2018-1317244	GENERAL OFFENSE CLOSED CAD CALL
Nov-12-2018	01:07:32	1317510	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUP LICATE CALL C		Yes	2018-1317510	CANCELLED
Nov-12-2018	11:20:18	1319487	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1319487	CLOSED CAD CALL
Nov-12-2018	13:10:51	1319975	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1319975	CLOSED CAD CALL
Nov-12-2018	16:07:08	1320690	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUP LICATE CALL C		Yes	2018-1320690	CANCELLED
Nov-12-2018	17:49:25	1321126	MVC - INJURIES	MVC - INJURIES		Yes	2018-1321126	TRACS CRASH REPORT CLOSED CAD CALL
Nov-12-2018	19:02:09	1321384	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1321384	CLOSED CAD CALL
Nov-12-2018	19:12:46	1321421	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1321421	CLOSED CAD CALL
Nov-12-2018	22:23:30	1321842	DISABLED MOTORIST ON ROAD CC	DISABLED MOTORIST CC		Yes	2018-1321842	CLOSED CAD CALL
Nov-12-2018	22:33:10	1321857	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1321857	CLOSED CAD CALL

# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis



Call Date    Time    Call Number    Call Type    Call Status    Call Location    Founded    Report #    Created By

Call Date	Time	Call Number	Call Type	Call Status	Call Location	Founded	Report #	Created By
Nov-12-2018	22:33:24	1321858	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	DOMESTIC SECURITY CHECK - SCHOOL CC	2018-	1321858	CLOSED CAD CALL
Nov-12-2018	22:41:23	1321877	TRAFFIC STOP CC	Yes	TRAF VIOL-DUI ALCOHOL & DRUG	2018-	1321877	PAPER REPORT
Nov-12-2018	22:45:09	1321885	MVC - INJURIES	Yes	MVC - HIT AND RUN WINJURIES	2018-	1321885	TRACS CRASH REPORT
Nov-13-2018	07:42:37	1322707	REFER TO OTHER AGENCY - PD CC	Yes	REFER TO OTHER AGENCY - PD CC	2018-	1322707	REFER
Nov-13-2018	08:05:20	1322831	DISABLED MOTORIST ON ROAD CC	Yes	DISABLED MOTORIST ON ROAD CC	2018-	1322831	CLOSED CAD CALL
Nov-13-2018	08:26:17	1322930	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	DOMESTIC SECURITY CHECK - SCHOOL CC	2018-	1322930	CLOSED CAD CALL
Nov-13-2018	08:50:00	1323043	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	DOMESTIC SECURITY CHECK - SCHOOL CC	2018-	1323043	CLOSED CAD CALL
Nov-13-2018	09:30:06	1323265	PATROL CHECK CC	Yes	PATROL CHECK CC	2018-	1323265	CLOSED CAD CALL
Nov-13-2018	09:53:31	1323403	MVC - NON-REPORTABLE PATROL CHECK CC	Yes	MVC - NON-REPORTABLE PATROL CHECK CC	2018-	1323403	TRACS CRASH REPORT
Nov-13-2018	10:40:27	1323699	PATROL CHECK CC	Yes	PATROL CHECK CC	2018-	1323699	CLOSED CAD CALL
Nov-13-2018	16:28:44	1325344	THEFT - FRAUD/FORGERY THEFT	Yes	THEFT - FRAUD/FORGERY CANCELLED BY COMPLAINANT/DUP LICATE CALL C	2018-	1325344	PAPER REPORT
Nov-13-2018	17:40:42	1325677	THEFT - FRAUD/FORGERY THEFT	Yes	THEFT - FRAUD/FORGERY CANCELLED BY COMPLAINANT/DUP LICATE CALL C	2018-	1325677	REPORT CANCELLED
Nov-13-2018	22:38:09	1326512	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	DOMESTIC SECURITY CHECK - SCHOOL CC	2018-	1326512	CLOSED CAD CALL
Nov-13-2018	22:38:24	1326513	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	DOMESTIC SECURITY CHECK - SCHOOL CC	2018-	1326513	CLOSED CAD CALL
Nov-14-2018	10:03:23	1328683	ALARM - BURGLAR	Yes	ALARM - BURGLAR FALSE FAULT	2018-	1328683	CLOSED CAD CALL
Nov-14-2018	11:14:49	1329239	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	DOMESTIC SECURITY CHECK - SCHOOL CC	2018-	1329239	CLOSED CAD CALL
Nov-14-2018	11:40:01	1329430	DISABLED MOTORIST ON ROAD CC	Yes	DISABLED MOTORIST ON ROAD CC	2018-	1329430	CLOSED CAD CALL





# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date    Time    Call Number    Original Call Description    Final Call Description    Status    Reported    Report #    Cleared By

Nov-14-2018	12:33:23	1329774	SPEECH CC	SPEECH CC	Yes	2018-1329774	CLOSED CAD CALL
Nov-14-2018	18:34:35	1332055	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK SCHOOL CC	Yes	2018-1332055	CLOSED CAD CALL
Nov-14-2018	19:18:04	1332239	SPEECH CC	SPEECH CC	Yes	2018-1332239	CLOSED CAD CALL
Nov-14-2018	20:07:10	1332460	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK SCHOOL CC	Yes	2018-1332460	CLOSED CAD CALL
Nov-15-2018	04:51:02	1333432	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK SCHOOL CC	Yes	2018-1333432	CLOSED CAD CALL
Nov-15-2018	07:44:03	1333863	ASSAULT	HARRASSMENT - COMM - STALK - OTHER	Yes	2018-1333863	PAPER REPORT
Nov-15-2018	08:08:54	1333981	DISABLED MOTORIST ON ROAD CC	DISABLED MOTORIST CC	Yes	2018-1333981	CLOSED CAD CALL
Nov-15-2018	08:34:41	1334106	ASSAULT	HARRASSMENT - COMM - STALK - OTHER	Yes	2018-1334106	TRAFFIC CITATION
Nov-15-2018	12:29:13	1335237	MVC - REPORTABLE, NO INJURIES	CANCELLED BY COMPLAINANT/DU LIGATE CALL	Yes	2018-1335237	CANCELLED
Nov-15-2018	12:39:28	1335300	MVC - REPORTABLE, NO INJURIES	MVC - NON- REPORTABLE	Yes	2018-1335300	TRACS CRASH REPORT
Nov-15-2018	13:01:28	1335453	MVC - REPORTABLE, NO INJURIES	DISABLED MOTORIST CC	Yes	2018-1335453	CLOSED CAD CALL
Nov-15-2018	13:06:50	1335486	MVC - REPORTABLE, NO INJURIES	CANCELLED BY COMPLAINANT/DU LIGATE CALL	Yes	2018-1335486	CANCELLED
Nov-15-2018	13:33:37	1335679	MVC - REPORTABLE, NO INJURIES	MVC - NON- REPORTABLE	Yes	2018-1335679	TRACS CRASH REPORT
Nov-15-2018	13:41:15	1335732	MVC - REPORTABLE, NO INJURIES	DISABLED MOTORIST CC	Yes	2018-1335732	CLOSED CAD CALL
Nov-15-2018	13:46:08	1335763	MVC - REPORTABLE, NO INJURIES	REFER TO OTHER AGENCY - PD CC	Yes	2018-1335763	REFER
Nov-15-2018	14:11:49	1335955	DISABLED MOTORIST ON ROAD CC	DISABLED MOTORIST CC	Yes	2018-1335955	CLOSED CAD CALL
Nov-15-2018	14:44:32	1336208	DISABLED MOTORIST ON ROAD CC	DISABLED MOTORIST ON ROAD CC	Yes	2018-1336208	CLOSED CAD CALL



# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Founded: 1794      Report #      Created By

Call Date	Time	Call Number	Call Type	Officer	Disposition
Nov-15-2018	15:01:42	1336342	DISABLED MOTORIST CC		CLOSED CAD CALL
Nov-15-2018	16:32:25	1337077	DISABLED MOTORIST ON ROAD CC		CLOSED CAD CALL
Nov-15-2018	16:34:30	1337099	DISABLED MOTORIST ON ROAD CC		CLOSED CAD CALL
Nov-15-2018	17:11:34	1337334	MVC - REPORTABLE, NO INJURIES		CLOSED CAD CALL
Nov-15-2018	17:22:07	1337408	DISABLED MOTORIST ON ROAD CC		CLOSED CAD CALL
Nov-15-2018	18:15:02	1337752	DISABLED MOTORIST ON ROAD CC		CLOSED CAD CALL
Nov-15-2018	19:05:34	1338009	DISABLED MOTORIST ON ROAD CC		CLOSED CAD CALL
Nov-15-2018	19:27:39	1338117	POLICE INFORMATION CC		CLOSED CAD CALL
Nov-15-2018	19:30:49	1338124	DISABLED MOTORIST CC		CLOSED CAD CALL
Nov-15-2018	21:01:40	1338508	ABANDONED VEHICLE GO		CLOSED CAD CALL
Nov-16-2018	02:28:43	1339275	DOMESTIC SECURITY CHECK - SCHOOL CC		CLOSED CAD CALL
Nov-16-2018	03:26:53	1339361	DOMESTIC SECURITY CHECK - SCHOOL CC		CLOSED CAD CALL
Nov-16-2018	05:38:28	1339567	MVC - NON-REPORTABLE		CLOSED CAD CALL
Nov-16-2018	08:51:50	1340366	DOMESTIC SECURITY CHECK - SCHOOL CC		CLOSED CAD CALL
Nov-16-2018	09:09:10	1340457	DOMESTIC SECURITY CHECK - SCHOOL CC		CLOSED CAD CALL
Nov-16-2018	11:15:07	1341045	SPEECH CC		CLOSED CAD CALL



# PENNSYLVANIA STATE POLICE CAD Call Print Synopsi

Call Date Time Call Number Call Type Call Category Location Requested Report # Created By

Call Date	Time	Call Number	Call Type	Call Category	Location	Requested	Report #	Created By
Nov-16-2018	11:49:19	1341180	REQUEST ASSIST - LOCAL PD CC	REQUEST ASSIST - LOCAL PD CC		Yes	2018-1341180	CLOSED CAD CALL
Nov-16-2018	12:54:43	1341388	MVC - REPORTABLE, NO INJURIES	MVC - INJURIES		Yes	2018-1341388	TRACS CRASH REPORT
Nov-16-2018	14:36:49	1341688	ALARM - BURGLAR	ALARM FALSE NO FAULT		Yes	2018-1341688	CLOSED CAD CALL
Nov-16-2018	17:00:17	1342222	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2018-1342222	CLOSED CAD CALL
Nov-16-2018	17:31:06	1342331	DISABLED MOTORIST	DISABLED MOTORIST ON ROAD CC		Yes	2018-1342331	CLOSED CAD CALL
Nov-16-2018	18:37:29	1342544	MVC - NON-REPORTABLE	CANCELLED BY COMPLAINANT/DUI LICATE CALL		Yes	2018-1342544	CANCELLED
Nov-16-2018	20:49:19	1342897	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1342897	CLOSED CAD CALL
Nov-17-2018	05:49:55	1343848	MVC - INJURIES	SUICIDE - ATTEMPT OR THREAT		Yes	2018-1343848	PAPER REPORT
Nov-17-2018	08:11:43	1344187	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2018-1344187	CLOSED CAD CALL
Nov-17-2018	08:40:41	1344257	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1344257	CLOSED CAD CALL
Nov-17-2018	09:39:22	1344422	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1344422	CLOSED CAD CALL
Nov-17-2018	09:55:30	1344478	ALARM - BURGLAR	ALARM FALSE NO FAULT CC		Yes	2018-1344478	CLOSED CAD CALL
Nov-17-2018	16:58:39	1345851	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2018-1345851	TRACS CRASH REPORT
Nov-17-2018	23:16:58	1346901	PATROL CHECK	PATROL CHECK		Yes	2018-1346901	CLOSED CAD CALL
Nov-17-2018	23:21:28	1346912	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1346912	CLOSED CAD CALL
Nov-17-2018	23:40:55	1346961	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1346961	CLOSED CAD CALL
Nov-17-2018	23:44:56	1346972	PATROL CHECK	PATROL CHECK		Yes	2018-1346972	CLOSED CAD CALL



# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Number: 2018-1346976  
 Date: 2018-11-17 23:47:43  
 Report # 2018-1346976  
 Created By: [Name]

Date	Time	Call Number	Officer	Call Type	Disposition	Yes/No	Report #	Disposition
Nov-17-2018	23:47:43	1346976		DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC	Yes	2018-1346976	CLOSED CAD CALL
Nov-17-2018	23:58:39	1347012		PATROL CHECK CC	PATROL CHECK CC	Yes	2018-1347012	CLOSED CAD CALL
Nov-18-2018	00:01:12	1347034		ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC	Yes	2018-1347034	CLOSED CAD CALL
Nov-18-2018	00:17:58	1347078		TRAFFIC VIOLATION/ERRATIC DRIVER CC	TRAFFIC VIOLATION/ERRATIC DRIVER CC	Yes	2018-1347078	CLOSED CAD CALL
Nov-18-2018	00:22:41	1347097		ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC	Yes	2018-1347097	CLOSED CAD CALL
Nov-18-2018	00:43:19	1347155		PATROL CHECK CC	PATROL CHECK CC	Yes	2018-1347155	CLOSED CAD CALL
Nov-18-2018	00:47:31	1347165		DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1347165	CLOSED CAD CALL
Nov-18-2018	00:54:48	1347194		PATROL CHECK CC	PATROL CHECK CC	Yes	2018-1347194	CLOSED CAD CALL
Nov-18-2018	07:17:06	1347806		911 HANG UP CALL CC	DOMESTIC - OTHER GO	Yes	2018-1347806	GENERAL OFFENSE
Nov-18-2018	17:05:52	1349722		ALARM - BURGLAR	ALARM FALSE FAULT	Yes	2018-1349722	CLOSED CAD CALL
Nov-18-2018	20:01:03	1350169		DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1350169	CLOSED CAD CALL
Nov-18-2018	21:22:27	1350356		DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1350356	CLOSED CAD CALL
Nov-18-2018	21:34:27	1350391		ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUP LICATE CALL	No	2018-1350391	CANCELLED
Nov-18-2018	21:50:37	1350436		ALARM - BURGLAR	ALARM FALSE FAULT	Yes	2018-1350436	CLOSED CAD CALL
Nov-19-2018	02:07:52	1350857		DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1350857	CLOSED CAD CALL



# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date    Time    Call Number    Original Call Type    Final Call Type    Location    Founded    Report #    Created By

Nov-19-2018	02:22:35	1350880	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK SCHOOL CC		Yes	2018-1350880	CLOSED CAD CALL
Nov-19-2018	07:34:00	1351469	MVC - UNKNOWN INJURIES ABANDONED VEHICLE GO	MVC - INJURIES ABANDONED VEHICLE GO		Yes	2018-1351469	TRACS CRASH REPORT GENERAL OFFENSE
Nov-19-2018	08:47:21	1351879	SEE OFFICER GO	SEE OFFICER GO		Yes	2018-1351879	GENERAL OFFENSE CLOSED CAD CALL
Nov-19-2018	09:05:06	1352009	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2018-1352009	GENERAL OFFENSE CLOSED CAD CALL
Nov-19-2018	18:07:32	1354629	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK SCHOOL CC		Yes	2018-1354629	CLOSED CAD CALL
Nov-19-2018	19:20:20	1354814	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK SCHOOL CC		Yes	2018-1354814	CLOSED CAD CALL
Nov-19-2018	19:30:52	1354844	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK SCHOOL CC		Yes	2018-1354844	CLOSED CAD CALL
Nov-19-2018	21:53:24	1355257	MVC - INJURIES	MVC - NON-REPORTABLE		Yes	2018-1355257	TRACS CRASH REPORT
Nov-20-2018	01:18:19	1355550	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK SCHOOL CC		Yes	2018-1355550	CLOSED CAD CALL
Nov-20-2018	01:25:42	1355564	PATROL CHECK CC	PATROL CHECK CC		Yes	2018-1355564	CLOSED CAD CALL
Nov-20-2018	04:51:41	1355740	PATROL CHECK CC	PATROL CHECK CC		Yes	2018-1355740	CLOSED CAD CALL
Nov-20-2018	04:57:35	1355742	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK SCHOOL CC		Yes	2018-1355742	CLOSED CAD CALL
Nov-20-2018	05:02:33	1355754	PATROL CHECK CC	PATROL CHECK CC		Yes	2018-1355754	CLOSED CAD CALL
Nov-20-2018	09:51:42	1356968	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK SCHOOL CC		Yes	2018-1356968	CLOSED CAD CALL
Nov-20-2018	11:49:22	1357641	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK SCHOOL CC		Yes	2018-1357641	CLOSED CAD CALL
Nov-20-2018	12:04:09	1357730	LOST ITEM - NON NCIC	LOST ITEM - NON CC NCIC		Yes	2018-1357730	CLOSED CAD CALL



# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date: 2018-11-20 12:28:13 1357849  
 Original Call No: 1357849  
 Call No: 1357849  
 Date: 2018-11-20 12:31:20 1357875  
 Original Call No: 1357875  
 Call No: 1357875  
 Date: 2018-11-20 13:56:36 1358293  
 Original Call No: 1358293  
 Call No: 1358293  
 Date: 2018-11-20 18:44:36 1359441  
 Original Call No: 1359441  
 Call No: 1359441  
 Date: 2018-11-21 05:38:14 1360777  
 Original Call No: 1360777  
 Call No: 1360777  
 Date: 2018-11-21 05:53:38 1360807  
 Original Call No: 1360807  
 Call No: 1360807  
 Date: 2018-11-21 09:05:55 1362837  
 Original Call No: 1362837  
 Call No: 1362837  
 Date: 2018-11-21 13:40:33 1365728  
 Original Call No: 1365728  
 Call No: 1365728  
 Date: 2018-11-21 13:43:22 1365762  
 Original Call No: 1365762  
 Call No: 1365762  
 Date: 2018-11-21 13:51:19 1365857  
 Original Call No: 1365857  
 Call No: 1365857  
 Date: 2018-11-21 13:54:40 1365896  
 Original Call No: 1365896  
 Call No: 1365896  
 Date: 2018-11-21 22:10:35 1370696  
 Original Call No: 1370696  
 Call No: 1370696  
 Date: 2018-11-21 22:28:39 1370633  
 Original Call No: 1370633  
 Call No: 1370633  
 Date: 2018-11-21 22:53:17 1370987  
 Original Call No: 1370987  
 Call No: 1370987  
 Date: 2018-11-21 22:58:38 1371035  
 Original Call No: 1371035  
 Call No: 1371035  
 Date: 2018-11-22 01:06:39 1371813  
 Original Call No: 1371813  
 Call No: 1371813  
 Date: 2018-11-22 02:16:05 1372122  
 Original Call No: 1372122  
 Call No: 1372122  
 Date: 2018-11-22 05:42:56 1372479  
 Original Call No: 1372479  
 Call No: 1372479  
 Date: 2018-11-22 05:55:34 1372497  
 Original Call No: 1372497  
 Call No: 1372497

Call Date	Time	Call Number	Original Call No	Call No	Location	Created By
Nov-20-2018	12:28:13	1357849	1357849	1357849	TRAFFIC STOP CC	WARNING (TRAFFIC STOP) GENERAL OFFENSE CANCELLED
Nov-20-2018	12:31:20	1357875	1357875	1357875	SEE OFFICER GO SEE OFFICER G	
Nov-20-2018	13:56:36	1358293	1358293	1358293	ALARM - BURGLAR	
Nov-20-2018	18:44:36	1359441	1359441	1359441	MVC - NON- REPORTABLE	CANCELLED BY COMPLAINANT/DUI LICATE CALL (
Nov-21-2018	05:38:14	1360777	1360777	1360777	TRAFFIC STOP CC	ROAD HAZARD - ANIMAL - DEBRIS CC
Nov-21-2018	05:53:38	1360807	1360807	1360807	TRAFFIC STOP CC	TRAFFIC STOP CC
Nov-21-2018	09:05:55	1362837	1362837	1362837	TRAFFIC STOP CC	TRAFFIC STOP CC
Nov-21-2018	13:40:33	1365728	1365728	1365728	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC
Nov-21-2018	13:43:22	1365762	1365762	1365762	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC
Nov-21-2018	13:51:19	1365857	1365857	1365857	DOMESTIC SECURITY CHECK CC	DOMESTIC SECURITY CHECK CC
Nov-21-2018	13:54:40	1365896	1365896	1365896	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC
Nov-21-2018	22:10:35	1370696	1370696	1370696	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUI LICATE CALL C
Nov-21-2018	22:28:39	1370633	1370633	1370633	ALARM - BURGLAR	ALARM FALSE FAULT CC
Nov-21-2018	22:53:17	1370987	1370987	1370987	TRAFFIC STOP CC	TRAFFIC STOP CC
Nov-21-2018	22:58:38	1371035	1371035	1371035	REQUEST ASSIST - LOCAL PD CC	REQUEST ASSIST - LOCAL PD CC
Nov-22-2018	01:06:39	1371813	1371813	1371813	SEE OFFICER GO SEE OFFICER GO	
Nov-22-2018	02:16:05	1372122	1372122	1372122	TRAFFIC STOP CC	TRAFFIC STOP CC
Nov-22-2018	05:42:56	1372479	1372479	1372479	TRAFFIC STOP CC	TRAFFIC STOP CC
Nov-22-2018	05:55:34	1372497	1372497	1372497	TRAFFIC STOP CC	TRAFFIC STOP CC



# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date Time Call Number Original Call Type Dispatched Time Reported By

Nov-22-2018	06:07:30	1372518	TRAFFIC STOP CC	TRAFFIC STOP CC	Yes	2018-1372518	TRAFFIC CITATION
Nov-22-2018	06:24:22	1372545	TRAFFIC STOP CC	TRAFFIC STOP CC	Yes	2018-1372545	TRAFFIC CITATION
Nov-22-2018	07:39:41	1372811	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1372811	CLOSED CAD CALL
Nov-22-2018	08:44:28	1373143	PATROL CHECK CC	PATROL CHECK CC	Yes	2018-1373143	CLOSED CAD CALL
Nov-22-2018	09:00:44	1373238	TRAFFIC STOP CC	TRAFFIC STOP CC	Yes	2018-1373238	WARNING (TRAFFIC STOP)
Nov-22-2018	09:30:35	1373409	TRAFFIC STOP CC	TRAFFIC STOP CC	Yes	2018-1373409	TRAFFIC CITATION
Nov-22-2018	09:50:37	1373501	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1373501	CLOSED CAD CALL
Nov-22-2018	13:05:22	1374451	TRAFFIC STOP CC	TRAFFIC STOP CC	Yes	2018-1374451	TRAFFIC CITATION
Nov-22-2018	13:59:21	1374680	TRAFFIC STOP CC	TRAFFIC STOP CC	Yes	2018-1374680	WARNING (TRAFFIC STOP)
Nov-22-2018	16:37:54	1375315	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1375315	CLOSED CAD CALL
Nov-22-2018	16:55:14	1375408	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1375408	CLOSED CAD CALL
Nov-22-2018	20:51:31	1376482	TRAFFIC STOP CC	TRAFFIC STOP CC	Yes	2018-1376482	TRAFFIC CITATION
Nov-22-2018	21:51:07	1376757	PATROL CHECK CC	PATROL CHECK CC	Yes	2018-1376757	CLOSED CAD CALL
Nov-22-2018	21:56:58	1376794	DOMESTIC - IN PROGRESS	HARRASSMENT - COMM - STALK - OTHER	Yes	2018-1376794	PAPER REPORT
Nov-23-2018	02:54:42	1377535	ALARM - BURGLAR	ALARM FALSE FAULT	Yes	2018-1377535	CLOSED CAD CALL
Nov-23-2018	06:00:18	1377738	TRAFFIC STOP CC	TRAFFIC STOP CC	Yes	2018-1377738	TRAFFIC CITATION
Nov-23-2018	06:24:27	1377808	TRAFFIC STOP CC	TRAFFIC STOP CC	Yes	2018-1377808	TRAFFIC CITATION
Nov-23-2018	07:46:40	1378273	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC	Yes	2018-1378273	CLOSED CAD CALL



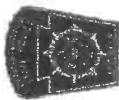




# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date: 11/25/2018 Call Number: 1390154-1396516 Call Type: Traffic Stop Call Status: Closed

Call Date	Call Time	Call Number	Call Type	Call Status	Officer	Vehicle	Plate	Location	Remarks	Disposition	Disposition Date	Disposition Time	Disposition Status	Disposition Type
Nov-24-2018	10:10:09	1390154	TRAFFIC STOP CC								2018-1390154		Yes	TRAFFIC CITATION
Nov-24-2018	10:19:26	1390211	TRAFFIC STOP CC								2018-1390211		Yes	TRAFFIC CITATION
Nov-24-2018	10:38:10	1390317	TRAFFIC STOP CC								2018-1390317		Yes	TRAFFIC CITATION
Nov-24-2018	10:46:45	1390378	TRAFFIC STOP CC								2018-1390378		Yes	TRAFFIC CITATION
Nov-24-2018	11:03:09	1390499	TRAFFIC STOP CC								2018-1390499		Yes	WARNING (TRAFFIC STOP)
Nov-24-2018	11:10:15	1390541	TRAFFIC STOP CC								2018-1390541		Yes	TRAFFIC CITATION
Nov-24-2018	13:47:51	1391390	TRAFFIC STOP CC								2018-1391390		Yes	TRAFFIC CITATION
Nov-24-2018	16:53:24	1392209	DOMESTIC SECURITY CHECK - SCHOOL CC								2018-1392209		Yes	CITATION CLOSED CAD CALL
Nov-24-2018	17:05:20	1392268	MVC - NON-REPORTABLE CC								2018-1392268		Yes	TRACS CRASH REPORT
Nov-25-2018	04:48:25	1394506	TRAFFIC STOP CC								2018-1394506		Yes	TRAFFIC CITATION
Nov-25-2018	04:58:38	1394514	TRAFFIC STOP CC								2018-1394514		Yes	TRAFFIC CITATION
Nov-25-2018	05:09:46	1394522	TRAFFIC STOP CC								2018-1394522		Yes	TRAFFIC CITATION
Nov-25-2018	05:20:01	1394531	TRAFFIC STOP CC								2018-1394531		Yes	WARNING (TRAFFIC STOP)
Nov-25-2018	05:25:08	1394533	TRAFFIC STOP CC								2018-1394533		Yes	TRAFFIC CITATION
Nov-25-2018	05:43:07	1394552	TRAFFIC STOP CC								2018-1394552		Yes	TRAFFIC CITATION
Nov-25-2018	05:58:48	1394573	TRAFFIC STOP CC								2018-1394573		Yes	TRAFFIC CITATION
Nov-25-2018	07:50:03	1394994	TRAFFIC STOP CC								2018-1394994		Yes	TRAFFIC CITATION
Nov-25-2018	08:22:28	1395203	TRAFFIC STOP CC								2018-1395203		Yes	TRAFFIC CITATION
Nov-25-2018	08:34:14	1395274	ANIMAL CRUELTY CC								2018-1395274		Yes	CITATION GENERAL OFFENSE
Nov-25-2018	10:16:04	1396039	TRAFFIC STOP CC								2018-1396039		Yes	TRAFFIC CITATION
Nov-25-2018	10:37:17	1396227	TRAFFIC STOP CC								2018-1396227		Yes	TRAFFIC CITATION
Nov-25-2018	10:55:17	1396417	TRAFFIC STOP CC								2018-1396417		Yes	TRAFFIC CITATION
Nov-25-2018	11:03:50	1396516	ALARM - BURGLAR ALARM FALSE NO FAULT CC								2018-1396516		Yes	CITATION CLOSED CAD CALL



# PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date
Time
Call Number
Original Call Type
Final Call Type
Location
Founded
Report #
Created By

Nov-25-2018	12:40:06	1397552	SUSPICIOUS PERSON GO	WELFARE CHECK CC	Yes	2018-1397552	CLOSED CAD CALL
Nov-25-2018	12:57:05	1397714	DOMESTIC - IN PROGRESS	ASSAULT - SIMPLE	Yes	2018-1397714	PAPER REPORT CANCELLED
Nov-26-2018	08:11:01	1402770	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUP LICATE CALL CC	Yes	2018-1402770	
Nov-26-2018	08:29:44	1402841	DOMESTIC SECURITY CHECK - SCHOOL CC	SECURITY CHECK - SCHOOL CC	Yes	2018-1402841	CLOSED CAD CALL
Nov-26-2018	08:47:19	1402898	DOMESTIC SECURITY CHECK - SCHOOL CC	SECURITY CHECK - SCHOOL CC	Yes	2018-1402898	CLOSED CAD CALL
Nov-26-2018	09:00:40	1402964	POLICE INFORMATION CC	POLICE INFORMATION CC	Yes	2018-1402964	CLOSED CAD CALL
Nov-26-2018	17:13:31	1404547	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE	Yes	2018-1404547	TRACS CRASH REPORT
Nov-26-2018	17:18:54	1404578	POLICE INFORMATION CC	POLICE INFORMATION CC	Yes	2018-1404578	CLOSED CAD CALL
Nov-26-2018	19:28:06	1404872	DOMESTIC SECURITY CHECK - SCHOOL CC	SECURITY CHECK - SCHOOL CC	Yes	2018-1404872	CLOSED CAD CALL
Nov-26-2018	19:39:55	1404910	DOMESTIC SECURITY CHECK - SCHOOL CC	SECURITY CHECK - SCHOOL CC	Yes	2018-1404910	CLOSED CAD CALL
Nov-26-2018	20:40:04	1405056	ALARM - PANIC	ALARM FALSE FAULT CC	Yes	2018-1405056	CLOSED CAD CALL
Nov-27-2018	02:31:24	1405589	ALARM - BURGLAR	ALARM FALSE FAULT CC	Yes	2018-1405589	CLOSED CAD CALL
Nov-27-2018	08:23:36	1406372	DISABLED MOTORIST ON ROAD CC	DISABLED MOTORIST CC	Yes	2018-1406372	CLOSED CAD CALL
Nov-27-2018	08:50:48	1406488	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE	Yes	2018-1406488	TRACS CRASH REPORT
Nov-27-2018	09:06:00	1406562	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUP LICATE CALL CC	Yes	2018-1406562	REPORT CANCELLED
Nov-27-2018	10:49:59	1407108	DOMESTIC SECURITY CHECK - SCHOOL CC	SECURITY CHECK - SCHOOL CC	Yes	2018-1407108	CLOSED CAD CALL



# PENNSYLVANIA STATE POLICE

## CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Nov-27-2018	11:02:32	1407181	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1407181	CLOSED CAD CALL
Nov-27-2018	15:29:44	1408293	WELFARE CHECK CC	POLICE INFORMATION CC		Yes	2018-1408293	CLOSED CAD CALL
Nov-27-2018	18:12:26	1408907	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1408907	CLOSED CAD CALL
Nov-27-2018	18:49:36	1409030	WELFARE CHECK CC	DEATH - NATURA		Yes	2018-1409030	PAPER REPORT
Nov-27-2018	20:14:48	1409240	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2018-1409240	CLOSED CAD CALL
Nov-27-2018	20:39:07	1409337	REQUEST ASSIST - OTHER AGENCY CC	CANCELLED BY COMPLAINANT/DUPLICATE CALL		No	2018-1409337	CANCELLED
Nov-27-2018	22:05:30	1409482	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1409482	CLOSED CAD CALL
Nov-28-2018	07:34:32	1410309	DOMESTIC - IN PROGRESS	DOMESTIC - OTHER		Yes	2018-1410309	GENERAL OFFENSE
Nov-28-2018	07:58:55	1410420	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2018-1410420	CLOSED CAD CALL
Nov-28-2018	08:36:53	1410622	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1410622	CLOSED CAD CALL
Nov-28-2018	09:45:28	1411025	WELFARE CHECK CC	CANCELLED BY COMPLAINANT/DUPLICATE CALL CC		Yes	2018-1411025	CANCELLED
Nov-28-2018	11:54:42	1411650	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1411650	CLOSED CAD CALL
Nov-28-2018	22:55:38	1413902	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUPLICATE CALL C		Yes	2018-1413902	CANCELLED
Nov-29-2018	04:44:43	1414253	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUPLICATE CALL C		Yes	2018-1414253	CANCELLED
Nov-29-2018	04:55:28	1414259	ROAD HAZARD - ANIMAL - DEBRIS CC	LICATE CALL C		Yes	2018-1414259	CLOSED CAD CALL
Nov-29-2018	09:31:53	1415243	MVC - NON-REPORTABLE	ANIMAL - DEBRIS CC		Yes	2018-1415243	TRACS CRASH REPORT



# PENNSYLVANIA STATE POLICE

## CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Nov-29-2018	10:08:42	1415434	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1415434	CLOSED CAD CALL
Nov-29-2018	10:26:01	1415512	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1415512	CLOSED CAD CALL
Nov-29-2018	14:34:18	1416593	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUPLICATE CALL		Yes	2018-1416593	CANCELLED
Nov-29-2018	18:03:04	1417566	911 HANG UP CALL CC	GO		Yes	2018-1417566	GENERAL OFFENSE
Nov-29-2018	18:59:15	1417719	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1417719	CLOSED CAD CALL
Nov-29-2018	22:00:35	1418160	MVC - INJURIES	MVC - INJURIES		Yes	2018-1418160	TRACS CRASH REPORT
Nov-30-2018	00:36:12	1418434	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1418434	CLOSED CAD CALL
Nov-30-2018	02:47:50	1418626	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1418626	CLOSED CAD CALL
Nov-30-2018	09:11:57	1419568	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2018-1419568	CLOSED CAD CALL
Nov-30-2018	11:20:40	1420170	REQUEST ASSIST - LOCAL PD CC	REQUEST ASSIST - LOCAL PD CC		Yes	2018-1420170	CLOSED CAD CALL
Nov-30-2018	16:33:47	1421369	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUPLICATE CALL		Yes	2018-1421369	CANCELLED
Nov-30-2018	17:17:38	1421548	CRIMINAL MISCHIEF	CRIMINAL MISCHIEF		Yes	2018-1421548	PAPER REPORT
Nov-30-2018	17:46:29	1421645	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1421645	CLOSED CAD CALL
Nov-30-2018	18:40:22	1421819	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2018-1421819	CLOSED CAD CALL
Nov-30-2018	18:57:00	1421867	MVC - REPORTABLE, NO INJURIES	MVC - NON-REPORTABLE		Yes	2018-1421867	TRACS CRASH REPORT

**TOWNSHIP OF WORCESTER  
MONTGOMERY COUNTY, PENNSYLVANIA**

**RESOLUTION 2018-41**

**A RESOLUTION TO ADOPT THE 2019 BUDGET**

**NOW, THEREFORE**, the Board of Supervisors of Worcester Township does hereby adopt the 2019 Budget, dated December 19, 2018, and further does establish a municipal real estate tax rate of 0.05 mills (1/20<sup>th</sup> of one mill).

**RESOLVED THIS 19<sup>TH</sup> DAY OF DECEMBER, 2018.**

**FOR WORCESTER TOWNSHIP**

By:

\_\_\_\_\_  
Richard DeLello, Chair  
Board of Supervisors

Attest:

\_\_\_\_\_  
Tommy Ryan, Secretary

# 2019 Budget



*December 19, 2018*

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ERECTED INTO A TOWNSHIP IN 1733  
**TOWNSHIP OF WORCESTER**  
AT THE CENTER POINT OF MONTGOMERY COUNTY  
PENNSYLVANIA

December 19, 2018

The Honorable Board of Supervisors  
Township of Worcester Township  
1721 Valley Forge Road  
Worcester, PA 19490

Dear Board of Supervisors,

On behalf of the employees of Worcester Township, I am pleased to submit the proposed 2019 Budget for our community, to be considered at this evening's Business Meeting. The Budget sets forth a financial plan for our Township during the next twelve months. And it calls to attention those trends, opportunities and challenges that we are likely to face in the years to come.

- General Fund

The 2019 Budget does not include new taxes, and does not increase existing taxes. Worcester Township's real estate tax rate, at 0.05 mills, is the lowest among the 62 municipalities in Montgomery County.

The Budget is conservative in that it assumes revenues from the Township's four primary receipts – the earned income tax, real estate transfer tax, cable television franchise fees and building permit fees – will not exceed that amount projected to be collected in 2018. Revenue from the Township's largest receipt, the earned income tax, is assumed to decrease slightly, to approximately \$2.55 million. This is due to a recent assessment conducted by our appointed tax collector that shows, in part, a projected decrease in larger, one-time remittances.

The Budget also assumes a slow-down in new housing construction in the coming year. While we expect activity at the recently-approved Whitehall Estates and Reserve at Center Square subdivisions, neither project has broken ground as of this date... so in keeping with our conservative budget approach, the 2019 Budget does not assume real estate transfer taxes or building permit fees attributable to either development. The Budget includes \$275,000 and \$80,000 in the real estate transfer taxes and building permit fees, respectively.

The Budget does not propose the hire of additional full-time employees. During the previous four years Township employees have worked to assume new duties, and as a result of their hard efforts the number of full-time employees has decreased from fourteen to eleven since 2015. While the hire of additional full-time employees in the Administration Department is not anticipated in the coming years, it is likely that one Public Works Laborer will be hired in 2020 or 2021. This will be needed in order to properly maintain the Township's expanding roadway and parks networks.

The Township's participation in a multi-municipal health care cooperative has helped to control the rising cost of this insurance. Premiums for most fully-funded insurance plans have increased

by double-digits in recent years. In 2019 Township medical, prescription drug, vision and dental insurance premiums will not increase. This follows a 4.5% increase in 2018, a 3% increase in 2017, and no increase in 2016.

Unfunded mandates continue to challenge the Township's financial position. If not revised or repealed, stormwater regulations imposed by the US Environmental Protection Agency and the Pennsylvania Department of Environmental Protection will cost Worcester taxpayers hundreds of thousands of dollars in the coming decade. The Township is working with neighboring municipalities to develop a sensible stormwater management program that protects our natural resources at a price our community can afford.

Lastly, the Budget continues in its strong support of organizations that help to protect and preserve a higher quality of life in Worcester Township... including the Worcester Township Volunteer Fire Department and the Norristown Public Library, our community's public library. We provide financial assistance to these important organizations because we know that, by working together today, we can best address the challenges of tomorrow.

- Capital Fund

The Budget includes \$475,000 for the 2019 Road Program. In addition, the State Fund (below) provides an additional \$360,000 in road improvement dollars for next year's Road Program. And this amount doesn't include soft costs – like design, bidding and inspections – or the many smaller fixes made by our Public Works Department throughout the year. This significant investment reflects the Township's commitment to maintain a safe and sound infrastructure network.

The Budget also provides for the replacement of Public Works vehicles and equipment that have reached the end of their useful life – including the replacement of a 1995 backhoe, a 1996 dump truck, and a 2008 mower. A pole barn structure is also proposed to be built in the Public Works Compound, at \$54,000. This structure will provide additional under-roof storage for our equipment, helping to maximize useful life of this equipment.

The Budget provides for the re-decking of the Barley Lane, Green Hill Road and Woodbridge Lane bridges, the replacement of a stormwater line at Quarry Hall Road, and the replacement of a culvert at Berks Road.

The Budget also provides for the replacement of four computer workstations and network switches. This investment will allow the Township to utilize the technologies needed to deliver services in a cost-effective manner.

It should be noted Capital Fund budgeted expenditures and receipts are significantly higher than that in recent years. This is attributable to a project to install a sound barrier along a portion of the Pennsylvania Turnpike, between Schultz Road and Berks Road. The \$999,000 project is entirely funded by a State grant.

Lastly, the Budget funds open space acquisition efforts, including \$15,000 for work associated with the possible acquisition of the former North Penn Army Reserve Base.

- Sewer Fund

The Budget includes a 0.5% increase to the residential and commercial sewer service fee. For a single-family home this translates to an increase of \$0.25 per month.

The Valley Green Wastewater Treatment Plant, one of two Township-owned wastewater treatment plants, possesses capacity for new connections. The plant serves the Village of Center Point, and will serve the recently-approved Reserve at Center Square development. But until this development breaks ground, the Budget does not assume these connections will be made to the sanitary sewer system. Three connections (at other properties) are projected to be made in the coming year.

The Budget provides \$128,000 for capital improvements to the sanitary sewer system. Just like our roadway network, the sanitary sewer system requires regular upkeep to maximize the useful life of its many (and pricey) components. The Budget also funds a capital reserve study, which will help the Township to determine how much reserves should be maintained to meet the system's long-term capital requirements. As the system ages, the Township will remain committed to providing required preventative maintenance and improvements. This will ensure the system operates properly, and as efficiently as possible. And, more importantly, by making repairs that are needed today, the Township will not burden future generations of residents with these expenses.

- State Fund

Unlike many other municipalities, Worcester Township does not restrict road improvement projects to that which can be funded by the Commonwealth's annual Liquid Fuel ("gas tax") allocation. And unlike many other municipalities, Worcester Township does not use any portion of this allocation to pay employee salaries or to purchase supplies and equipment. This is because the Township recognizes that Liquid Fuel funding is insufficient to meet our roadway maintenance demands, and the Township is committed to providing those funds needed to properly maintain our community's 58-mile roadway network. Therefore, Worcester Township dedicates every Liquid Fuel dollar received for roadway construction, and the Township budgets significant supplemental construction and engineering funding from the General Fund and Capital Fund.

2018 was the fifth and final year of increased Liquid Fuel allocations under Act 89, the so-called "gas tax" bill. During this time, the Township's annual allocation increased about 40%, when controlled for the roads added to our municipal inventory. The estimated 2019 allocation is approximately \$366,000, or about a 1% increase from that received in 2018. So while the higher gas taxes remain, the days of double-digit annual increases to municipal Liquid Fuel allocations are over, at least for the foreseeable future.

Sincerely,



Tommy Ryan.  
Township Manager.

## Taxes

The **earned income tax** is Worcester's primary revenue source. This tax is assessed on all earned income – such as wages, salaries and commissions – and this tax is proposed to remain assessed at the rate of one-half of one percent (0.5%) in 2019. The tax is not assessed on Social Security benefits, pension payments, retirement fund distributions, investment earnings or unemployment compensation. Beginning in 2010 the State required the collection of the earned income tax to be undertaken on a county-wide basis. This receipt is projected to remain relatively flat in the coming year.



A **real estate transfer tax**, at the rate of one-half of one percent (0.5%), is assessed on the sale of real property. There is no proposed change to this tax rate in 2019. This receipt fluctuates with the number and price of properties sold in the Township. 2018 saw the transfer of several larger and higher-priced parcels, which is reflected in the projected revenue for this year. In 2019 it is likely new home sales will begin at the Meadowood Grove, Whitehall Estates and Reserve at Center Square developments, but the Budget does not assume these transfer tax dollars because home construction has not yet begun. As such the \$275,000 budgeted represents a "base" real estate transfer tax, which would encompass the annual sale of existing homes only, under average real estate market conditions.

Worcester Township boasts the lowest **property tax** in Montgomery County. The Township's property tax is levied at 0.05 mills, and there is no proposed change to this tax rate in 2019. The owner of a property in Worcester Township that is assessed at \$400,000 pays \$20 in property tax to the Township. This same owner pays \$1,539 in property tax to Montgomery County (3.849 mills), and \$12,017 in property tax to the Methacton School District (30.0431 mills).

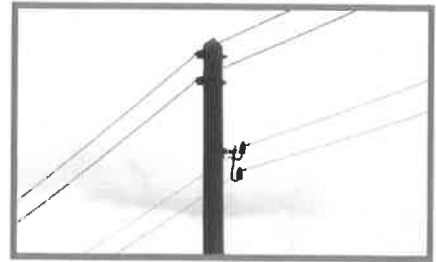
Worcester collects an annual **per capita tax** at the rate of \$1 per adult residing in the Township. The Methacton School District collects this same tax at the rate of \$15 per adult residing in the Township.

Taxes	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
property, current	301-100	\$ 46,809.38	\$ 46,250.00	\$ 46,800.00	\$ 46,480.00
property, liened	301-500	\$ 644.07	\$ 600.00	\$ 500.00	\$ 500.00
property, interim	301-600	\$ 196.46	\$ 250.00	\$ 230.00	\$ 250.00
per capita, current	310-010	\$ 4,449.35	\$ 4,620.00	\$ 5,200.00	\$ 5,100.00
per capita, delinquent	310-030	\$ 971.70	\$ 920.00	\$ 950.00	\$ 945.00
real estate transfer	310-100	\$ 357,979.03	\$ 245,000.00	\$ 403,000.00	\$ 275,000.00
earned income	310-210	\$ 2,693,526.76	\$ 2,610,000.00	\$ 2,575,000.00	\$ 2,550,000.00
earned income, prior year	310-220	\$ -	\$ 100.00	\$ 25.00	\$ 100.00
		<b>\$ 3,104,576.75</b>	<b>\$ 2,907,740.00</b>	<b>\$ 3,031,705.00</b>	<b>\$ 2,878,375.00</b>

# GENERAL FUND

## Licenses & Permits

As permitted by Federal Law, the Township assesses a 5% tax on the gross receipts of cable television companies that have installed transmission lines within public rights-of-way. At this time two companies, Comcast and Verizon, pay this **franchise fee** to the Township. The franchise fee is paid on a quarterly basis, and while the Township has seen modest increases in this receipt in recent years, the Budget assumes this revenue will remain flat in the coming year.



A **road opening permit** is required whenever a public street is opened to service a utility line or for any other reason. This permit fee provides for the administrative expense to issue the permit, and any inspection costs are paid by an escrow posted by the individual or company doing the work.

Modest receipts are generated by **sign permits**, **yard sale permits** and **solicitation permits**. These permits are required to help maintain our community's higher quality of life.

Licenses & Permits	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
franchise fees	321-800	\$ 234,119.66	\$ 224,000.00	\$ 227,800.00	\$ 228,000.00
road opening permits	322-820	\$ 800.00	\$ 300.00	\$ 300.00	\$ 300.00
sign permits	322-900	\$ 165.00	\$ 200.00	\$ 225.00	\$ 125.00
yard sale permits	322-910	\$ 110.00	\$ 100.00	\$ 65.00	\$ 50.00
solicitation permits	322-920	\$ 965.00	\$ 250.00	\$ 750.00	\$ 250.00
		\$ 236,159.66	\$ 224,850.00	\$ 229,140.00	\$ 228,725.00

# GENERAL FUND

## Fines & Forfeits

The District Magistrate collects **court fines** (ordinance violations) for citations issued by the Pennsylvania State Police and the Worcester Township Codes Department. This revenue is projected to remain flat in 2018.



In 2012 the Commonwealth adopted a law that eliminated the sharing of vehicle code violation revenues with municipalities that utilize Pennsylvania State Police services. This revenue source is not expected to be restored in the foreseeable future.

Fines & Forfeits	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
ordinance violations	331-120	\$ 3,547.35	\$ 1,500.00	\$ 3,100.00	\$ 2,900.00
		\$ 3,547.35	\$ 1,500.00	\$ 3,100.00	\$ 2,900.00

## Interest & Rents

The Township invests its funds in interest-bearing instruments and accounts, in accordance with State Law and best management practices. Earnings fluctuate upon the interest rate received, a rate that is governed by many factors. Today's lower **interest** rates are projected to remain at this lower level throughout 2018. Beginning in 2017 the Township posted its operating and capital reserves in the Capital Fund, and began to utilize the General Fund to provide for day-to-day operating expenses only. As such most interest income will be booked to the Capital Fund in 2018.



**Rents and royalties** include receipts from the rental of the Township's Community Hall and a Township-owned single-family home located on Hollow Road.

The Township owns two properties on which **cell towers** are constructed. Tower owners lease the ground from the Township, and the owners also pay to the Township a portion of the rent paid by the owners of communication arrays that are mounted on the towers.

Interest & Rents	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
interest	341-000	\$ 10,540.04	\$ 1,000.00	\$ 7,450.00	\$ 720.00
rents & royalties	342-000	\$ 18,161.00	\$ 18,564.20	\$ 18,900.00	\$ 19,474.73
cell tower rental	342-120	\$ 150,071.79	\$ 150,454.20	\$ 152,200.00	\$ 154,374.48
		\$ 178,772.83	\$ 170,018.40	\$ 178,550.00	\$ 174,569.21

# GENERAL FUND

## Intergovernmental Revenue

The General Fund includes revenue from **grants** for operating projects only, and only after the grants have been awarded. The revenue from grants for capital projects, such as park and trail acquisition and development, are booked to the Capital Fund.

The Township receives fees for each of the four liquor licenses issued in Worcester, and additional fees upon a license transfer. The 2019 Budget assumes no change to either the **alcohol license fee** rate or the number of licenses issued in the Township.

The Commonwealth assesses a **foreign fire** insurance tax on certain insurance policies, and earmarks a portion of these funds to support volunteer fire company relief associations. The funds are remitted to the Township, and the Township is required to forward all dollars received to the local fire relief association, which in our community is the Worcester Volunteer Fire Department Relief Association. This annual aid decreased by 9% in 2018, the second consecutive substantive decrease. The 2019 allocation, to be announced in the fall of 2019, is assumed to remain flat.

The Commonwealth likewise assesses a **foreign casualty** insurance tax on certain insurance policies, and earmarks a portion of these funds to support public employee pension plans. In 2017 the Township established a defined-contribution pension plan for all new hires. The plan is significantly more modest than the Township's defined-benefit pension plan, and will save taxpayers considerable dollars in the coming years.



Intergov. Revenue	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
grants	354-090	\$ -	\$ -	\$ -	\$ -
utility realty tax	355-010	\$ 3,095.50	\$ 3,095.50	\$ 2,592.76	\$ 2,592.76
alcohol license fees	355-040	\$ 800.00	\$ 800.00	\$ 800.00	\$ 600.00
foreign casualty	355-050	\$ 51,305.68	\$ 42,706.00	\$ 51,528.27	\$ 51,528.27
foreign fire	355-070	\$ 94,057.65	\$ 94,057.65	\$ 85,932.76	\$ 85,932.76
		\$ 149,258.83	\$ 140,659.15	\$ 140,853.79	\$ 140,653.79



# GENERAL FUND

## Charges for Services

The Budget assumes no significant **land development** applications will be submitted in 2019. The Budget also includes the submission of one **Conditional Use** application, one **zoning amendment** application and twelve **Zoning Hearing Board** applications.



**Building permit fees** are budgeted to decrease to \$80,000 from the \$142,800 projected to be received in 2018. The decrease is attributable to the build-out of the Applewood and Preserve at Worcester subdivisions, and the assumption that no residential or commercial developments will break ground in 2019. Based on previous year receipts, the budgeted amount represents permit fees attributable to existing properties only, and does not include any fees for significant improvements to commercial properties. A similar decrease is budgeted for **zoning permit fees**.

The Budget assumes modest growth in Pennsylvania Recreation and Park Society (**PRPS**) **ticket sales**. The municipal recreation consortium, to which Worcester is a member, ended its **park trips** program in 2018 due to a lack of enrollment. This program is not expected to return in the foreseeable future.

Charges for Services	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
land development fees	361-300	\$ 8,500.00	\$ 3,000.00	\$ 3,250.00	\$ 3,000.00
Conditional Use fees	361-330	\$ -	\$ 1,350.00	\$ -	\$ 1,350.00
Zoning Hearing Board fees	361-340	\$ 16,800.00	\$ 9,600.00	\$ 9,100.00	\$ 13,300.00
zoning amendment fees	361-350	\$ -	\$ -	\$ -	\$ -
map & publication sales	361-500	\$ 124.00	\$ 50.00	\$ 5.00	\$ 5.00
building permit fees	362-410	\$ 112,797.80	\$ 99,000.00	\$ 142,800.00	\$ 80,000.00
zoning permit fees	362-420	\$ 12,160.00	\$ 7,000.00	\$ 18,100.00	\$ 11,100.00
commercial U&O fees	362-450	\$ -	\$ 400.00	\$ 100.00	\$ 380.00
driveway permit fees	362-460	\$ 605.00	\$ 150.00	\$ 175.00	\$ 180.00
PRPS ticket sales	367-400	\$ 7,052.53	\$ 6,600.00	\$ 3,300.00	\$ 4,500.00
sports & lesson fees	367-408	\$ 5,799.00	\$ 23,000.00	\$ 3,600.00	\$ 6,150.00
park trips	367-409	\$ 8,396.90	\$ 7,120.00	\$ -	\$ -
		\$ 172,235.23	\$ 157,270.00	\$ 180,430.00	\$ 119,965.00



# GENERAL FUND

## Miscellaneous Revenue

**Park miscellaneous** revenue includes pavilion and field rental fees. Field rental fees were enacted in 2016 to offset a portion of the increased costs to maintain the Township's athletic fields. This receipt also includes sponsorships and exhibitor fees for Worcester Community Day.

Most of the **miscellaneous income** received in previous years consisted of State and Federal aid for declared snow disasters.

**Service charge fees** are collected on payments made by credit card. The fee charged is equal to the actual amount charged by the credit card companies.



Miscellaneous Revenue	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
park miscellaneous	367-420	\$ 22,342.34	\$ 13,500.00	\$ 19,100.00	\$ 15,050.00
miscellaneous income	381-000	\$ 7,248.76	\$ 500.00	\$ 6,800.00	\$ 500.00
service charge fees	381-001	\$ 318.55	\$ 250.00	\$ 300.00	\$ 300.00
		\$ 29,909.65	\$ 14,250.00	\$ 26,200.00	\$ 15,850.00

## Other Financing

The Township manages escrow accounts for active land developments and other construction projects. The dollars in these accounts ensure the completion of any public improvements (i.e., roads, sidewalks, stormwater basins) included in each project. Escrow funds are released as improvements are completed, and Worcester assesses an **escrow administration** fee for each release processed by Township staff.

In past years the Township included capital expenditures in the General Fund, and provided an **interfund transfer** from the Capital Fund to the General Fund to meet these expenses. In 2017 the Township began to budget capital expenditures in the Capital Fund, thus eliminating the need for this transfer.

Other Financing	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
escrow administration	383-200	\$ 700.00	\$ 400.00	\$ 500.00	\$ 500.00
interfund transfer	392-300	\$ -	\$ -	\$ -	\$ -
		\$ 700.00	\$ 400.00	\$ 500.00	\$ 500.00

## Legislative

This Department provides for the Worcester Township Board of Supervisors, and related expenses. The Board consists of three Members, each elected to an at-large six-year term at municipal elections held in odd-numbered years.



The Board of Supervisors establishes policy, sets levels of public services, adopts an annual budget, and enacts tax rates. In addition, the Board of Supervisors leads several important planning efforts and improvement projects, including the development of a parks system and the adoption of a Comprehensive Plan and Open Space Plan.

Each Supervisor receives a \$2,500 annual stipend and **benefits**, which includes health insurance, as permitted by State law. Worcester Township is a member of a multi-municipal non-profit health insurance trust, an arrangement that has helped to control health care expenses in recent years. For example, there was a two percent increase in 2017, an approximate 4.1% increase in 2018, and no increase for 2019. And in 2017 the Township established a high-deductible health care plan that provides quality coverage for employees, at a reasonable cost to taxpayers.

**Consultant services** include the fee paid to the Township's appointed auditor. This budget item also includes planning services provided by the Montgomery County Planning Commission (MCPC). In 2017 the Township renegotiated its contract with the MCPC due to a decrease in land development activities. The truncated service arrangement will continue in the coming year, and will save the Township an approximate \$9,000 in 2019.

The Supervisors attend educational **meetings and seminars** throughout the year, to discuss issues that affect our community, and to learn about ways to improve our municipal operations. Many of the meetings and seminars are conducted by the Pennsylvania State Association of Township Supervisors (PSATS) and the Montgomery County Association of Township Officials (MCATO).

The Budget also funds membership **dues** to PSATS, MCATO and similar organizations.

Legislative	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
payroll	400-110	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
benefits	400-150	\$ 63,674.49	\$ 55,339.98	\$ 52,550.00	\$ 54,944.82
consultant services	400-312	\$ 30,369.00	\$ 27,476.00	\$ 25,700.00	\$ 27,496.00
mileage reimbursement	400-337	\$ 299.92	\$ 475.00	\$ 270.00	\$ 400.00
dues & subscriptions	400-420	\$ 3,310.00	\$ 5,350.00	\$ 3,400.00	\$ 4,125.00
meetings & seminars	400-460	\$ 3,874.42	\$ 4,900.00	\$ 4,190.00	\$ 4,700.00
		\$ 109,027.83	\$ 101,040.98	\$ 93,610.00	\$ 99,165.82

# GENERAL FUND

## Management

This Department provides for the Office of the Township Manager, which includes one full-time employee, the Township Manager.



The Township Manager is appointed by the Board of Supervisors, and serves as the municipality's chief administrative officer. The Township Manager prepares information for meetings of the Board of Supervisors, Planning Commission and Zoning Hearing Board. The Township Manager drafts the annual Budget, and implements the adopted Budget. And while the Township Manager's salary is determined by the Board of Supervisors, in 2017 the Township Manager recommended his salary be capped at its current level, absent an annual one-half of one percent cost of living adjustment that is applied to the recommended salary ranges for all Township positions.

Previous year budgets booked one-half of the Township Manager's salary in this category, and one-half of the salary to the Codes Department. Beginning in 2017 the Township Manager's entire salary was booked to this Department.

Previous year budgets also included a portion of salary paid to the Assistant Township Manager. The Township eliminated this position in 2016, and reassigned the position's duties to other staff, for an approximate \$80,000 annual savings.

In lieu of the use of a Township vehicle, the Township Manager utilizes a personal vehicle for Township business, and receives a fixed monthly stipend for **mileage reimbursement**, fuel, maintenance and all insurances.

The Township Manager attends educational **meetings and seminars** throughout the year, including those conducted by the Pennsylvania State Association of Township Supervisors, the Montgomery County Association of Township Officials, and the Association of Pennsylvania Municipal Managers.

Management	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
payroll	401-120	\$ 135,000.06	\$ 135,675.00	\$ 135,675.00	\$ 136,356.39
benefits	401-150	\$ 69,881.64	\$ 54,268.86	\$ 52,782.00	\$ 55,942.56
consultant services	401-312	\$ 1,335.00	\$ 5,000.00	\$ 3,275.00	\$ 5,000.00
mobile phone	401-321	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
mileage reimbursement	401-337	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00
meetings & seminars	401-460	\$ 1,368.72	\$ 2,350.00	\$ 670.00	\$ 2,175.00
		\$ 212,985.42	\$ 202,693.86	\$ 197,802.00	\$ 204,873.95

# GENERAL FUND

## Finance

This Department provides for the Office of the Finance Director, which includes one full-time employee, the Finance Director.

The Finance Director is responsible for accounts receivable and payable, the administration of payroll, and the management of various benefit programs. The Finance Director works to identify, implement and maintain sound financial practices, and to ensure an accurate accounting of all public funds at all times. The Finance Director also serves as the Acting Township Manager when the Township Manager is unavailable to address any matter that requires immediate attention.

The Finance Director attends educational **meetings and seminars** throughout the year, including that conducted by the Pennsylvania State Association of Township Supervisors and the Delaware Valley Insurance Trust. The Budget provides additional funds for continuing education for this position.



Finance	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
payroll	402-120	\$ 67,291.27	\$ 67,465.00	\$ 68,120.00	\$ 70,163.60
benefits	402-150	\$ 28,141.65	\$ 38,215.75	\$ 28,050.00	\$ 25,546.29
mobile phone	402-321	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
mileage reimbursement	402-337	\$ 174.14	\$ 300.00	\$ 120.00	\$ 300.00
meetings & seminars	402-460	\$ 198.88	\$ 800.00	\$ 110.00	\$ 750.00
		\$ 96,105.94	\$ 107,080.75	\$ 96,700.00	\$ 97,059.89

## Tax Collection

This Department provides for the elected and appointed tax collectors.

The elected tax collector collects property taxes only, and the Township pays 5% on the amount collected. The Township provides **office supplies** for the elected tax collector, and also pays a portion of tax bill mailing expenses.



The appointed tax collector collects the earned income tax and the per capita tax. This firm is appointed by the Montgomery County Tax Collection Committee (MCTCC), in which the Township is a member municipality. The MCTCC pays the firm 1.2% on the amount collected (**professional services**), which is deducted from the funds remitted to the Township. The Township also pays a share of the MCTCC operating budget that is proportional to the Township's receipts relative to the other members, approximately \$300.

Because the Township levies a per capita tax at only \$1 per year, the Township does not pay on the amount collected to the tax collector. Instead, this fee is paid by the Methacton School District, which levies a per capita tax at \$15 per year.

Tax Collection	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
payroll	403-110	\$ 2,363.41	\$ 2,355.00	\$ 2,340.00	\$ 2,361.50
benefits	403-150	\$ 180.80	\$ 180.39	\$ 179.24	\$ 180.89
office supplies	403-210	\$ 4,301.08	\$ 4,740.00	\$ 4,340.00	\$ 4,740.00
professional services	403-310	\$ 31,144.13	\$ 31,321.20	\$ 31,260.00	\$ 30,601.20
		\$ 37,989.42	\$ 38,596.59	\$ 38,119.24	\$ 37,883.59



# GENERAL FUND

## Legal

This Department provides for the Township's legal services. The Township Solicitor, appointed by the Board of Supervisors, represents the municipality in most legal matters. Due to the volume of legal assistance required on an average annual basis, the Township contracts for legal services rather than staffing in-house counsel, an arrangement that lowers legal fees.



The Solicitor reviews contracts, ordinances and policy documents prior to their adoption, and provides legal advice to the Board of Supervisors and Township Manager. The Solicitor also supports the Township's Open Records Officer to meet the requirements of the Commonwealth's Right-to-Know (RTK) Law.

Legal	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
general services	404-310	\$ 51,958.66	\$ 69,000.00	\$ 59,600.00	\$ 69,000.00
RTK services	404-320	\$ 1,340.00	\$ 9,600.00	\$ 3,100.00	\$ 6,000.00
		\$ 53,298.66	\$ 78,600.00	\$ 62,700.00	\$ 75,000.00

# GENERAL FUND

## Clerical

This Department provides general clerical support to Township operations, and includes one full-time employee, the Administrative Assistant, and two part-time employees, the Receptionist and the File Clerk.



In 2016 the Receptionist was promoted to Administrative Assistant. At this time the Township assessed the need for a full-time Receptionist and determined the hire was not warranted. Instead, a part-time Receptionist was hired for an approximate \$15,000 savings per year.

The Administrative Assistant is trained to serve as a back-up to the Finance Director position. The Budget provides additional funds for continued finance-related education, in **meetings and seminars**.

The Budget also provides additional funds to service the Township **computer** network. The work is needed to update the network, and to maintain a secure network. The Budget also provides for annual software license fees.

The Budget provides for contracted **payroll services**, and for general **office supplies**. Budgeted **postage** funds provide for all mailings that are not sewer bills or the Township newsletter, which are funded by the Sewer Fund and the General Fund line item code 459.340, respectively.

**Advertisements** include legal ads the Township is required to publish by State Law in advance of select meetings and scheduled actions of the Board of Supervisors. State Law also mandates that the advertisements be published in certain newspapers, and these newspapers, in turn, charge hefty publication fees. To help offset this cost the Township Manager drafts most legal ads, and submits these to the Township Solicitor for edit, in lieu of having the Township Solicitor draft original ads.

Clerical	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
payroll	405-140	\$ 71,478.34	\$ 87,296.62	\$ 75,100.00	\$ 88,798.88
benefits	405-150	\$ 31,556.32	\$ 45,169.36	\$ 43,200.00	\$ 46,339.23
office supplies	405-210	\$ 5,957.42	\$ 6,600.00	\$ 4,850.00	\$ 6,000.00
payroll services	405-310	\$ 15,153.76	\$ 15,795.00	\$ 15,800.00	\$ 14,850.00
telephone	405-321	\$ 3,785.18	\$ 4,245.00	\$ 3,680.00	\$ 4,305.00
postage	405-325	\$ 3,563.50	\$ 4,420.00	\$ 3,900.00	\$ 4,370.00
auto allowance	405-337	\$ 204.17	\$ 240.00	\$ 210.00	\$ 240.00
advertisement	405-340	\$ 6,788.87	\$ 8,800.00	\$ 3,950.00	\$ 8,100.00
meetings & seminars	405-460	\$ 1,207.67	\$ 1,750.00	\$ 50.00	\$ 1,650.00
computer expense	405-465	\$ 15,978.69	\$ 36,572.00	\$ 29,600.00	\$ 41,917.00
other expense	405-470	\$ 5,723.69	\$ 5,376.00	\$ 5,300.00	\$ 7,704.00
		\$ 161,397.61	\$ 216,263.98	\$ 185,640.00	\$ 224,274.11

# GENERAL FUND

## Engineering

This Department provides for the Township's engineering services. The Township Engineer, appointed by the Board of Supervisors, reviews subdivision and land development plans, assesses proposed public improvements, determines the appropriate amount of escrow releases, and provides guidance on the design and construction of certain Township improvements.



As a service to our community, the Township Engineer hosts weekly office hours at the Township Building. Residents may schedule an appointment to discuss stormwater matters, grading issues, or any property concern that is normally addressed by the Township Engineer. This service is available to Township residents at no cost.

The Budget provides an additional \$10,000 for grant support services. The Township Engineer's expertise is required for the proper completion of many grant applications.

Engineering	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
engineering services	408-310	\$ 16,274.09	\$ 37,000.00	\$ 24,600.00	\$ 37,000.00
		\$ 16,274.09	\$ 37,000.00	\$ 24,600.00	\$ 37,000.00



# GENERAL FUND

## Township Building

This Department provides for the operation of the Township Building. The Township Building was designed to facilitate the efficient delivery of the public services. Proper operation and maintenance of the Township Building is required so to ensure the facilities do not become a burden to taxpayers.

**Utilities** include electric, water and internet service, as well as heating oil and propane gas, which is used for the back-up generator. In addition to providing for HVAC system preventative maintenance and cleaning services, **maintenance and repairs** fund parking lot light fixes as may be needed.

The **other expenses** line item has been revised to include expenses that were posted to other line items in previous year budgets. As this line item appears in several Budget Departments, the change will help to standardize the posting of these expenses.



Township Building	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
utilities	409-136	\$ 7,197.64	\$ 10,524.00	\$ 9,150.00	\$ 10,212.00
maintenance & repairs	409-137	\$ 12,179.32	\$ 16,272.00	\$ 13,100.00	\$ 16,296.00
alarm service	409-142	\$ 2,490.12	\$ 3,636.00	\$ 2,900.00	\$ 3,636.00
other expenses	409-147	\$ 1,278.17	\$ 2,580.00	\$ 1,320.00	\$ 2,460.00
		\$ 23,145.25	\$ 33,012.00	\$ 26,470.00	\$ 32,604.00

# GENERAL FUND

## Garage

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This Department provides for the operation of the Public Works Garage complex. The complex consists of a small administrative building that includes the office of the Public Works Director, a locker room and a lunch room for the Public Works team. The complex also includes a six-bay building in which vehicles, equipment and tools are stored. In 2016 the Township constructed a salt storage building with vehicle wash bay.

**Utilities** include electric, water and internet service, as well as propane gas, which is used for heating. In addition to providing for HVAC system preventative maintenance and cleaning services, **maintenance and repairs** fund trash and recycling services.

The **other expenses** line item has been revised to include expenses that were posted to other line items in previous year budgets. As this line item appears in several Budget Departments, the change will help to standardize the posting of these expenses.

Garage	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
utilities	409-236	\$ 10,971.63	\$ 13,260.00	\$ 13,900.00	\$ 14,592.00
maintenance & repairs	409-237	\$ 6,587.65	\$ 9,456.00	\$ 8,350.00	\$ 9,624.00
alarm service	409-242	\$ 1,002.96	\$ 1,428.00	\$ 1,425.00	\$ 1,608.00
other expenses	409-247	\$ 935.56	\$ 1,500.00	\$ 940.00	\$ 1,440.00
		\$ 19,497.80	\$ 25,644.00	\$ 24,615.00	\$ 27,264.00

# GENERAL FUND

## Community Hall

This Department provides for the operation of the Township's Community Hall, which is located in Fairview Village. Meetings for the Board of Supervisors, Planning Commission and Zoning Hearing Board are held at Community Hall. The Township allows a local scout troop to utilize the basement level. Township residents, business and organizations are able to rent Community Hall for events for a modest fee.



**Utilities** include electric, water and telephone service, as well as oil, which is used for heating. In addition to providing for HVAC system preventative maintenance and cleaning services, **maintenance and repairs** funds minor fixes to the property's parking lot and landscaping.

Community Hall	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
utilities	409-436	\$ 2,839.17	\$ 5,160.00	\$ 4,200.00	\$ 4,500.00
maintenance & repairs	409-437	\$ 4,261.73	\$ 5,160.00	\$ 4,450.00	\$ 5,112.00
other expenses	409-447	\$ 12.91	\$ 600.00	\$ 75.00	\$ 600.00
		\$ 7,113.81	\$ 10,920.00	\$ 8,725.00	\$ 10,212.00

## Historical Building

This Department provides for the operation of the Farmers' Union Hall, which is located in Center Point Village. The Township leases this property to the Worcester Historical Society.



**Utilities** include water and heating oil. The Worcester Historical Society pays a portion of the annual heating oil expense. In addition to providing for HVAC system preventative maintenance, **maintenance and repairs** funds minor fixes to the building.

Historical Building	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
utilities	409-536	\$ 3,640.05	\$ 3,829.00	\$ 4,300.00	\$ 4,183.00
maintenance & repairs	409-537	\$ .179.00	\$ 1,884.00	\$ 450.00	\$ 1,932.00
		\$ 3,819.05	\$ 5,713.00	\$ 4,750.00	\$ 6,115.00

# GENERAL FUND

## Hollow Road Rental

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This Department provides for the operation of a single-family rental property owned by the Township. The Township currently leases this property.

The tenant pays all **utilities**; the dollars included in the Budget are for utilities that may need to be maintained during a time of vacancy between tenants. **Maintenance and repairs** funds HVAC system maintenance, and any required capital fixes to the property. In 2017 the Township replaced several windows at this property.



Hollow Road Rental	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
utilities	409-636	\$ -	\$ 250.00	\$ -	\$ 250.00
maintenance & repairs	409-637	\$ 4,478.23	\$ 3,984.00	\$ 200.00	\$ 4,032.00
		\$ 4,478.23	\$ 4,234.00	\$ 200.00	\$ 4,282.00

## Springhouse

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This Department provides for the operation of the Springhouse. The Springhouse is located along the Zacharias Trail, near the intersection of Hollow Road and Heebner Road. The structure is currently vacant.

**Maintenance and repairs** fund any required fixes to the structure.



Springhouse	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
maintenance & repairs	409-737	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
		\$ -	\$ 1,000.00	\$ -	\$ 1,000.00

## Fire Protection

This Department provides for Township and State contributions to the Worcester Volunteer Fire Department, our community's all-volunteer emergency service provider.



### WVFD contributions include:

- A Township contribution in the amount of \$144,715 for general operating assistance. This amount represents a 5% increase in the operating assistance provided in 2018.
- A Township contribution in the amount of \$100,000 to offset the Fire Company's loan payments on the ladder truck, and to purchase County-mandated radios.
- A Township contribution in the amount of \$8,000 to help provide preventative maintenance services for Fire Department apparatus. Preventative maintenance services include annual tests on ladders, pumps and hoses. This contribution, which will help to prolong the useful life of costly equipment, was established in 2017.
- Pass-through funding received from the Commonwealth's Foreign Fire Insurance Tax. The State levies this tax on certain insurance policies, and earmarks a portion of these funds to volunteer fire company relief associations throughout Pennsylvania. The funds are received by the Township, and the Township remits all dollars to the Worcester Volunteer Fire Department Relief Association. This annual aid decreased by 9% in 2018, the second consecutive substantive decrease. The 2019 allocation, to be announced in the fall of 2019, is assumed to remain flat.

This Department also funds **hydrant rental** fees charged by the North Penn Water Authority, the Pennsylvania American Water Company and Aqua. These three utilities own and maintain 231 hydrants in the Township.

Fire Protection	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
hydrant rentals	411-380	\$ 24,563.03	\$ 25,398.00	\$ 25,200.00	\$ 26,667.00
WVFD contributions	411-540	\$ 308,307.65	\$ 315,582.65	\$ 315,582.65	\$ 339,347.76
		\$ 332,870.68	\$ 340,980.65	\$ 340,782.65	\$ 366,014.76

## Code Enforcement

This Department provides Township and building code enforcement programs, and includes one full-time employee, the Codes Clerk, one part-time employee, the Fire Marshal, and a consultant, the Township's building inspector.



The **Fire Marshal** position is budgeted for ten hours per week. The Fire Marshal investigates open burning complaints, manages the Township's fire alarm registration program, reviews land development plans to ensure the proper location of fire hydrants and emergency access lanes, and supports various safety-related efforts.

The Codes Clerk manages the permitting process, which includes the administrative review of zoning and building permit applications, the scheduling of required inspections, and the keeping of an accurate record of improvements made to properties in the Township. In past years the Department funded a portion of the Township Manager salary. Beginning in 2017 the Township Manager salary was booked to General Fund line item code 401.120.

**Supplies** provides for the Township's annual codification needs. Approximately once each year the Township publishes an update to its Code, which encompasses the legislation enacted subsequent to the previous codification. This approach provides a modest savings over the codification of ordinances at the time each ordinance is adopted.

**Consultant services** fund the Township's building inspector, a consultant. The Township contracts for this service because the demand for inspections doesn't warrant the hire of a full-time employee, and because this demand fluctuates with the real estate market and the seasons. In 2016 the Township established a truncated building inspection schedule that offers additional inspection hours during peak construction season (summer), and fewer hours when building activity is traditionally slower (winter). This arrangement encourages a more efficient scheduling of inspections, which saves money.

Code Enforcement	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
Fire Marshal payroll	413-110	\$ 6,093.50	\$ 11,006.58	\$ 6,850.00	\$ 11,338.65
Fire Marshal benefits	413-110-150	\$ 649.43	\$ 1,203.10	\$ 740.00	\$ 1,384.54
Codes payroll	413-140	\$ 43,788.10	\$ 40,149.40	\$ 40,500.00	\$ 41,907.61
Codes benefits	413-150	\$ 29,249.01	\$ 16,499.36	\$ 19,250.00	\$ 16,104.84
supplies	413-210	\$ 7,714.70	\$ 9,355.00	\$ 1,850.00	\$ 17,655.00
consultant services	413-312	\$ 45,992.00	\$ 70,374.56	\$ 40,500.00	\$ 80,356.64
mobile phone	413-321	\$ -	\$ -	\$ 650.00	\$ 780.00
mileage	413-337	\$ 708.45	\$ 840.00	\$ 1,250.00	\$ 1,440.00
meetings & seminars	413-460	\$ 272.95	\$ 1,300.00	\$ 350.00	\$ 1,300.00
		\$ 134,468.14	\$ 150,728.01	\$ 111,940.00	\$ 172,267.29



# GENERAL FUND

## Zoning Hearing Board

This Department provides for the operation of the Zoning Hearing Board. The Zoning Hearing Board considers appeals from Zoning Ordinance requirements and decisions of the Zoning Officer.

Zoning Hearing Board Members are appointed by the Board of Supervisors. Members are paid a \$50 stipend for each hearing attended.

The Members appoint a Solicitor who provides legal advice and guidance. State Law requires that the Township fund certain Zoning Hearing Board expenses, and this includes all **legal** fees billed by the Solicitor. If the Township Engineer testifies on behalf of the Township, the Township must also pay these **engineering** fees. Additional **professional services** are provided by a court reporter, and this cost is shared by both the Township and the Applicant appearing before the Zoning Hearing Board.



General support for Zoning Hearing Board operations is provided by Township staff, most notably the Zoning Officer and the Codes Clerk. This support includes drafting legal **advertisements** for the Solicitor's review, and mailing hearing notices.

The higher **legal** fees and related expenses incurred in 2017 were due to the litigation of one Zoning Hearing Board application, and a greater than expected number of Zoning Hearing Board applications received during this year. The litigation is expected to conclude in 2019.

Zoning Hearing Board	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
payroll	414-140	\$ 2,050.00	\$ 2,400.00	\$ 1,350.00	\$ 2,400.00
benefits	414-150	\$ 141.71	\$ 183.84	\$ 103.41	\$ 183.84
professional services	414-310	\$ 4,718.00	\$ 4,200.00	\$ 2,060.00	\$ 4,400.00
engineering	414-313	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00
legal	414-314	\$ 36,983.34	\$ 24,000.00	\$ 24,500.00	\$ 24,000.00
conditional use	414-315	\$ 16,337.50	\$ 4,500.00	\$ -	\$ 2,200.00
advertising	414-341	\$ 3,950.84	\$ 4,125.00	\$ 2,575.00	\$ 4,250.00
meetings & seminars	414-460	\$ 7.00	\$ 200.00	\$ -	\$ 200.00
		\$ 64,188.39	\$ 41,108.84	\$ 30,588.41	\$ 39,133.84

## PA One Call

This Department provides for services associated with the marking of utility lines in advance of construction activities. The **PA One Call** system is a communications network of property owners, designers, excavators, and utility owners, created to prevent damage to underground facilities, and to reduce injuries to contractors.



Much of the expense is attributable to the marking of facilities in and around Township-owned traffic signals.

PA One Call	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
PA One Call	419-242	\$ 1,319.63	\$ 1,860.00	\$ 1,800.00	\$ 2,700.00
		\$ 1,319.63	\$ 1,860.00	\$ 1,800.00	\$ 2,700.00



# GENERAL FUND

## Public Works

The Public Works Department provides for the maintenance of local roads and municipal-owned properties. The Township maintains about 58 miles of roadways, 25 culverts and bridges, 37 miles of storm sewers and approximately 270 acres of parks and other lands. The upkeep of these facilities is needed to maintain a higher quality of life for all Worcester families.



The Budget funds **payroll** and **benefits** for seven full-time positions and one part-time position. The Budget also includes funds for three seasonal employees, if these positions are needed.

Public Works employees are provided with Township-issued **uniforms**. In addition, the Public Works Director and the Public Works Foreman are provided with **cell phones**, as these positions are on call to address after-hour problems on roads, in parks and at other Township-owned facilities.

The Budget funds additional training for Public Works employees. In recent years the employees participated in educational **seminars** regarding roadside flagging and the safe operation of commercial vehicles. In 2018 this important training was provided at no cost by the Delaware Valley Insurance Trust, the Township's insurance provider.

Public Works	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
payroll	430-140	\$ 346,008.66	\$ 390,172.24	\$ 382,800.00	\$ 399,650.92
benefits	430-150	\$ 184,416.32	\$ 226,744.67	\$ 210,500.00	\$ 235,838.94
uniform rental	430-238	\$ 8,453.70	\$ 9,640.00	\$ 9,100.00	\$ 10,052.00
cell phones	430-326	\$ 1,109.82	\$ 1,200.00	\$ 1,425.00	\$ 1,500.00
meetings & seminars	430-460	\$ 666.53	\$ 2,350.00	\$ -	\$ 1,925.00
other expenses	430-470	\$ 2,618.68	\$ 1,645.00	\$ 950.00	\$ 2,065.00
		\$ 543,273.71	\$ 631,751.91	\$ 604,775.00	\$ 651,031.86

# GENERAL FUND

## Snow Removal

This Department provides for the winter maintenance of Township roads. And while the Township budgets for a “bad winter” that includes many snow and ice events, actual expenses will depend on weather conditions.

The Budget funds the purchase of approximately 625 tons of anti-skid **materials**... an amount that does not include a 450-ton stockpile that is currently housed in the Public Works Salt Building. A “normal” 5-inch snowfall requires about 32 tons of salt to treat all Township roads once.



The Township employs a **contractor** for snow removal services in two subdivisions – Milestone and Sunny Brook Estates – and at select roads in the northeast portion of the Township.

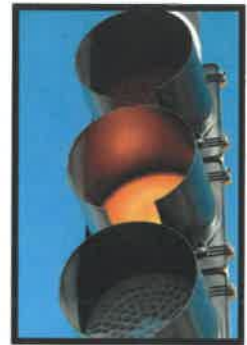
Snow Removal	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
materials	432-200	\$ 46,070.78	\$ 31,875.00	\$ 35,500.00	\$ 30,887.50
contractor	432-450	\$ 4,378.75	\$ 15,000.00	\$ 7,850.00	\$ 12,000.00
		\$ 50,449.53	\$ 46,875.00	\$ 43,350.00	\$ 42,887.50

## Traffic Signals

This Department provides for the operation and repair of traffic signals. The Township owns and maintains twelve traffic signals. In addition the Township funds a percent of five traffic signals that are located on its municipal borders.

The Township Traffic Engineer provides **engineering** services on an as-needed basis.

**Maintenance** services are provided by a contractor who specializes in traffic signal technology and upkeep.



Traffic Signals	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
engineering	433-313	\$ 1,360.00	\$ 6,500.00	\$ 700.00	\$ 6,500.00
electricity	433-361	\$ 3,163.05	\$ 3,240.00	\$ 3,200.00	\$ 3,480.00
maintenance	433-374	\$ 10,787.56	\$ 12,600.00	\$ 8,400.00	\$ 12,600.00
		\$ 15,310.61	\$ 22,340.00	\$ 12,300.00	\$ 22,580.00

# GENERAL FUND

## Machinery & Tools

This Department provides for the maintenance of Public Works vehicles and equipment. The Township maintains a fleet of nine trucks and various pieces of equipment that are needed to properly maintain our community's roadway network, parks and other Township facilities. Township's philosophy is to maintain its vehicles and equipment until its useful life has been maximized. Replacement vehicles and equipment are bought only when the useful life is extinguished, and when a replacement purchase is warranted.



**Vehicle maintenance** includes the purchase of tires and parts, and repair services.

This Budget also funds the purchase of **small tools** – such as saws, levels and weed-whackers. Beginning in 2018 funding for **small tool repairs** will be included in the **small tools** line item.

Machinery & Tools	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
vehicle maintenance	437-250	\$ 26,396.73	\$ 83,064.00	\$ 75,500.00	\$ 83,064.00
small tools	437-260	\$ 7,339.01	\$ 7,000.00	\$ 6,900.00	\$ 9,000.00
small tool repairs	437-370	\$ 660.00	\$ 1,000.00	\$ 800.00	\$ -
		\$ 34,395.74	\$ 91,064.00	\$ 83,200.00	\$ 92,064.00

# GENERAL FUND

## Road Maintenance

This Department provides fuels for Public Works vehicles and equipment. The Budget assumes an approximate ten percent increase **gasoline** and **diesel** usage, and a ten percent increase in fuel prices, in the coming year. The ten percent increase in usage accommodates several snow storms during the winter season, as a much fuel is needed to operate the plows.



This Department also provides for the purchase of street **signs** and associated hardware.

The Budget increases funding for materials (**supplies**) used for roadway improvements made in addition to those included in the Township's annual road program. The improvements include pothole repair and work to roadside swales.

Beginning in 2017 contracted service for **snow** removal is booked in General Fund line item code 432.450.

In previous Budgets a portion of the Township's annual **road program** expense was booked to this Department. Beginning in 2017 these dollars are provided by the Capital Fund. In total, the Budget provides \$835,000 for the 2019 Road Program, an amount that does not include **engineering** and inspection services. This is a sizable percentage of the annual Budget, and demonstrates the Township's commitment to keeping the community's infrastructure safe and in good repair.

Road Maintenance	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
gasoline	438-231	\$ 4,554.71	\$ 4,787.00	\$ 5,300.00	\$ 5,050.00
diesel	438-232	\$ 14,853.50	\$ 17,880.00	\$ 22,300.00	\$ 23,665.00
signs	438-242	\$ 1,162.52	\$ 3,200.00	\$ 900.00	\$ 3,000.00
supplies	438-245	\$ 13,418.93	\$ 38,500.00	\$ 14,300.00	\$ 39,000.00
contractor, snow	438-300	\$ -	\$ -	\$ -	\$ -
engineering	438-313	\$ 45,665.56	\$ 55,000.00	\$ 54,500.00	\$ 26,900.00
contractor, road program	438-370	\$ 5,288.00	\$ 15,300.00	\$ 11,100.00	\$ 15,300.00
		\$ 84,943.22	\$ 134,667.00	\$ 108,400.00	\$ 112,915.00

## Stormwater Management

New stormwater management regulations are among the most costly unfunded mandates being forced upon local governments today... an expense that is ultimately assumed by Township residents.

The United States Environmental Protection Agency and the Pennsylvania Department of Environmental Protection have mandated that Worcester Township enact extensive regulations (totaling about 119 pages) that affect every property in our community. By these agencies not fully considering the financial impacts of these mandates, a burden has been placed on municipalities and their residents.



The new stormwater regulations are scheduled to take effect in January 2019.

The Township is also required to fund significant stormwater planning and improvement projects. The Budget funds **engineering** expenses the Township will incur to meet this Federal and State mandate. This ongoing expense is projected to increase in the years to come.

Stormwater Management	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
engineering	446-313	\$ 27,284.85	\$ 49,500.00	\$ 8,000.00	\$ 56,400.00
		\$ 27,284.85	\$ 49,500.00	\$ 8,000.00	\$ 56,400.00



# GENERAL FUND

## Recreation Administration

This Department provides for the management of Township's recreation programs. The Department includes one part-time employee, the Recreation Coordinator. In 2017 the Township eliminated the full-time position in this Department.

The Recreation Coordinator attends educational **meetings and seminars** throughout the year, including those conducted by the Pennsylvania Parks and Recreation Society and the Pennsylvania State Association of Township Supervisors.



Recreation Administration	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
payroll	451-140	\$ 35,459.77	\$ 26,996.30	\$ 16,600.00	\$ 24,771.50
benefits	451-150	\$ 16,198.38	\$ 2,427.92	\$ 1,850.00	\$ 2,413.50
mobile phone	451-326	\$ -	\$ -	\$ -	\$ -
mileage reimbursement	451-337	\$ 135.88	\$ 300.00	\$ 100.00	\$ 250.00
meetings & seminars	451-460	\$ 949.85	\$ 900.00	\$ 325.00	\$ 900.00
		\$ 52,743.88	\$ 30,624.22	\$ 18,875.00	\$ 28,335.00

# GENERAL FUND

## Recreation & Culture

Worcester Township provides a number of recreational programs and community events for residents of all ages.

The Township sells **discounted tickets** for admission to area museums, amusement parks and other attractions, through a program managed by the Pennsylvania Parks and Recreation Society. For each ticket purchased the Township receives a small commission. The program is offered as a service to our residents, and not as a revenue generator.



The Township conducts several popular tennis, basketball and soccer **camps and leagues**. In past years the Township participated in a recreation consortium with two neighboring municipalities. In 2018 the consortium ended its **park trips** program due to a lack of enrollment. This program is not expected to return in the foreseeable future.

The Budget also funds Worcester **Community Day**. The event will be held at Heebner Park in the fall of 2019, and will offer something for everyone in the family. Stay tuned for more details!

Lastly, the Budget provides for the Township's annual contribution to the Norristown Library, our community's public **library**. State aid for public libraries has significantly decreased in recent years. Worcester is proud to continue our strong support of our library, and the Budget provides a 5% increase in funding to this important resource.

Recreation & Culture	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
discounted tickets	452-247	\$ 5,746.00	\$ 6,550.00	\$ 3,700.00	\$ 4,400.00
camps & sport leagues	452-248	\$ 5,129.00	\$ 22,100.00	\$ 3,000.00	\$ 4,700.00
trips	452-249	\$ 2,511.75	\$ 6,800.00	\$ 2,450.00	\$ -
Community Day	452-250	\$ 5,714.60	\$ 9,900.00	\$ 12,125.00	\$ 11,800.00
library	452-520	\$ 6,300.00	\$ 6,615.00	\$ 6,615.00	\$ 6,946.00
		\$ 25,401.35	\$ 51,965.00	\$ 27,890.00	\$ 27,846.00



# GENERAL FUND

## Parks

This Department provides for the maintenance of the Township's parks system, which includes 115 acres of active and passive parklands, and more than 150 acres of natural open spaces.

**Heebner Park**, our community's signature park (totaling 84 acres) includes athletic fields, basketball and tennis courts, walking trails, playgrounds and pavilions outdoor rental facilities. The Zacharias Trail begins in Heebner Park. The Township is now working to extend this trail to nearby Evansburg State Park.



**Mt. Kirk Park** sports one multi-purpose athletic field and a quarter-mile walking trail. This 7-acre park offers a convenient walking trail that connects to the neighboring Chadwick Place development.

**Sunny Brook Park** is home to two softball fields and one multi-purpose field. While this park is located within a residential subdivision, the park is owned and maintained by the Township.

**Heyser Field** is an equestrian-friendly park located behind Community Hall. Various community and equestrian events are held at the park throughout the year. A 700 linear foot unpaved trail winds through the woods behind the horse ring.

The Budget includes considerable dollars to maintain the athletic fields, pavilions, trails and site amenities. In 2016 the Township enacted a modest field rental fee to recover a portion of this cost. The fee, which includes a sizable discount for community and youth organizations, recovers approximately 10% of the annual cost to maintain these facilities.

The Budget also funds **utilities** (electric and water) in service at Heebner Park and Sunny Brook Park.

Parks	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
Heebner Park - utilities	454-436	\$ 2,000.43	\$ 2,940.00	\$ 2,300.00	\$ 3,024.00
Heebner Park - fields	454-437-001	\$ 11,280.17	\$ 16,800.00	\$ 12,600.00	\$ 16,800.00
Heebner Park - expenses	454-437-002	\$ 4,049.45	\$ 11,500.00	\$ 6,950.00	\$ 8,500.00
Mt. Kirk Park - fields	454-438-001	\$ 2,655.84	\$ 3,400.00	\$ 3,100.00	\$ 3,400.00
Mt. Kirk Park - expenses	454-438-002	\$ 592.63	\$ 1,450.00	\$ 600.00	\$ 1,050.00
Sunny Brook Park - fields	454-439-001	\$ 3,846.90	\$ 4,700.00	\$ 4,050.00	\$ 4,700.00
Sunny Brook Park - expens.	454-439-002	\$ 2,152.23	\$ 4,400.00	\$ 1,700.00	\$ 3,930.00
Sunny Brook Park - utilities	454-446	\$ 1,011.15	\$ 1,380.00	\$ 1,400.00	\$ 1,584.00
Heyser Park - horse ring	454-470	\$ -	\$ 500.00	\$ -	\$ 500.00
Heyser Park - expenses	454-471	\$ -	\$ 1,300.00	\$ -	\$ 1,000.00
trails	454-480	\$ 1,297.38	\$ 5,600.00	\$ 2,800.00	\$ 4,300.00
other parks	454-490	\$ 375.56	\$ 4,400.00	\$ 400.00	\$ 2,000.00
		\$ 29,261.74	\$ 58,370.00	\$ 35,900.00	\$ 50,788.00

# GENERAL FUND

## Public Relations

This Department provides for the publication of the Township's award-winning **community newsletter**. The quarterly newsletter is mailed to the approximately 3,300 homes and businesses that call Worcester Township home. Township employees prepare the newsletter articles, which lowers production costs.



Township employees also design, publish and distribute an informational packet to new residents.

Public Relations	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
community newsletter	459-340	\$ 13,455.63	\$ 18,400.00	\$ 18,400.00	\$ 20,300.00
other communications	459-341	\$ -	\$ 1,400.00	\$ 2,800.00	\$ 1,300.00
		\$ 13,455.63	\$ 19,800.00	\$ 21,200.00	\$ 21,600.00

## Other

The Township pays **real estate taxes** on portions of two properties that are improved with cell towers. The cell tower companies that lease these lands reimburse the Township for the taxes paid. In past years the reimbursements were booked as a General Fund receipt. Beginning in 2018 the reimbursements were credited against this expenditure line item, 481-430.



**Insurances** include premiums paid for property, liability, automotive, inland marine and workers compensation coverages. In 2017 the Township joined a multi-municipal trust that provides all coverages other than workers compensation insurance for volunteer firefighters.

Lastly, the Budget includes a year-end **transfer to the Capital Fund**. This transfer is the Capital Fund's primary receipt, and these dollars are used to purchase vehicles and equipment, improve Township facilities, and provide for other capital expenditures. In 2017 the Township transferred its operating and capital reserves from the General Fund to the Capital Fund, which is reflected in the larger transfer for this year.

Other	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
real estate taxes	481-430	\$ -	\$ -	\$ -	\$ -
insurances	486-350	\$ 93,775.75	\$ 106,271.80	\$ 115,500.00	\$ 112,252.60
transfer to Capital Fund	492-300	\$ 8,824,234.62	\$ 976,981.96	\$ 1,462,046.49	\$ 905,987.80
		\$ 8,918,010.37	\$ 1,083,253.76	\$ 1,577,546.49	\$ 1,018,240.40

# CAPITAL FUND

## Interest

The Township invests its funds in interest-bearing instruments and accounts, in accordance with State Law and best management practices. Earnings fluctuate upon the interest rate received, which is governed by many factors. **Interest** rates are projected to remain at their current modest levels throughout 2019. Beginning in 2018 the Township included its operating and capital reserves in the Capital Fund, which explains the increase in interest receipts in this year.



Interest	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
interest	341-000	\$ 35,836.02	\$ 20,000.00	\$ 185,500.00	\$ 180,000.00
		\$ 35,836.02	\$ 20,000.00	\$ 185,500.00	\$ 180,000.00

## Other Government Levels

The Township seeks to obtain Federal, State, County and other grant funding whenever possible. Grant funding is only included in the Budget when a grant has been awarded. At the time the 2019 Budget was prepared the Township had been awarded grants for:

- trail and amenity improvements at Defford Park;
- basin improvements at Defford Park;
- riparian buffer plantings along a portion of the Zacharias Creek;
- installation of a sound barrier along a portion of the Pennsylvania Turnpike; and
- upgrades to certain traffic signals on Valley Forge Road and Germantown Pike.



The sound barrier project is the largest of the grant projects listed above. This project will receive approximately \$1 million in State funding in 2019.

Other Government Level	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
grants	354-351	\$ -	\$ 284,940.00	\$ 25,000.00	\$ 1,352,340.00
		\$ -	\$ 284,940.00	\$ 25,000.00	\$ 1,352,340.00

# CAPITAL FUND

## Fees

The Township assesses a **traffic impact fee** against most new development. The dollars collected are used to make certain improvements to the community's roadway network so to accommodate future traffic that is attributable to development. A traffic impact fee for the Meadowood Grove development was paid in 2018, and in 2019 it is very likely that traffic impact fees will be paid by the Reserve at Center Square development. But because the Township only budgets these dollars for projects that have broken ground, the latter is not included in the 2019 Budget. As such, a modest amount of traffic impact fees is budgeted for 2019.



The Budget includes **miscellaneous** revenue from the auction of used Public Works vehicles and equipment. State Law requires municipalities to sell vehicles and equipment by auction, unless the property is sold to another municipality, a volunteer fire company, school district or select other non-profit organizations.

Fees	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
traffic impact fees	363-100	\$ 71,872.00	\$ 14,204.00	\$ 51,700.00	\$ 14,204.00
miscellaneous	381-000	\$ 47,832.75	\$ 2,000.00	\$ 2,900.00	\$ 2,000.00
		\$ 119,704.75	\$ 16,204.00	\$ 54,600.00	\$ 16,204.00

## Transfers In

The Capital Fund's primary receipt is a **General Fund transfer**. A portion of General Fund revenues are earmarked to fund capital reserve accounts that are needed to meet the Township's capital and other long-term needs. Without maintaining adequate reserve accounts, the Township is effectively deferring future obligations to the next generation of Township residents, and this approach is not acceptable.

In 2017 the Township transferred its operating and capital reserves from the General Fund to the Capital Fund, which is reflected in the larger transfer for this year.

Transfers In	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
General Fund transfer	392-010	\$ 8,824,234.62	\$ 976,981.96	\$ 1,394,307.18	\$ 905,987.80
		\$ 8,824,234.62	\$ 976,981.96	\$ 1,394,307.18	\$ 905,987.80

# CAPITAL FUND

## General Government

The Township maintains a computer replacement schedule to ensure workstations, servers, switches and other system components are replaced in a timely fashion. The Budget includes funds to replace four workstations and switches in 2019. In addition the purchase and installation of a video recording system for public meetings is included in budgeted **office equipment**.



The Budget provides for modest **improvements** to Township facilities. Additional dollars are budgeted for emergency repairs and other unforeseen expenses.

General Government	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
office equipment	405-720	\$ 23,800.05	\$ 53,000.00	\$ 53,900.00	\$ 43,000.00
investing/CD fees	402-470	\$ 10.00	\$ -	\$ -	\$ -
building improvements	409-600	\$ 32,082.19	\$ 29,500.00	\$ 47,200.00	\$ 15,000.00
interfund transfer	492-010	\$ -	\$ -	\$ -	\$ -
		\$ 55,892.24	\$ 82,500.00	\$ 101,100.00	\$ 58,000.00



## Public Works

In many municipalities, the annual road maintenance budget is limited to the Liquid Fuel (“gas tax”) dollars received from the Commonwealth. However, this allocation alone is not enough to meet the maintenance demands of a community’s roadway network. Worcester Township recognizes this fact, and budgets additional dollars to supplement these State funds. The Budget provides \$475,000 in supplemental funds (**capital roads**) for the Township’s 2019 Road Program.



The Budget also funds:

- redecking of three bridges at Barley Lane, Woodbridge Lane and Green Hill Road;
- replacement of a culvert at Berks Road;
- replacement of a storm sewer pipe at Quarry Hall Road; and,
- the installation of a sound barrier along a portion of the Pennsylvania Turnpike.

Of the projects listed above, the sound barrier project is the largest. This project, at \$1 million, is funded by a State grant.

The Budget provides for the following **equipment purchases**:

- a zero-turn mower, to replace a 2008 mower;
- a backhoe, to replace a 1995 backhoe; and,
- a CDL dump truck, to replace a 1996 dump truck.

It is also important to note that the Township does not look to replace vehicles and equipment when these items mature from their depreciation schedules. Instead, the Township replaces these items only at the end of their useful life, so to maximize value.

The Budget also provides for the purchase of a small pole barn in which Public Works equipment will be stored. Keeping this equipment under roof will prolong the equipment’s useful life.

Lastly, the Budget provides the required local matching funds for a grant received to certain **traffic signals** on Valley Forge Road and Germantown Pike.

Public Works	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
capital roads	430-600	\$ 695,795.42	\$ 568,000.00	\$ 397,000.00	\$ 1,784,600.00
equipment purchase	430-740	\$ 194,435.21	\$ 100,700.00	\$ 95,700.00	\$ 411,000.00
traffic signs & signals	433-600	\$ 5,642.83	\$ 315,934.00	\$ 19,400.00	\$ 297,734.00
		\$ 895,873.46	\$ 984,634.00	\$ 512,100.00	\$ 2,493,334.00

# CAPITAL FUND

## Parks & Recreation

The Budget provides for improvements to three Township parks. A pedestrian trail and bridge will be constructed at Defford Road Park. At Heebner Park and Nike Park, new signage will be installed. The budget also provides dollars for the replacement of any worn amenities throughout the parks system.



The Budget also provides funds for possible **land acquisitions**, including \$15,000 for the acquisition of the former North Penn Army Reserve Base on Berks Road.

Parks & Recreation	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
parks and trails	454-600	\$ 99,774.76	\$ 216,500.00	\$ 117,300.00	\$ 192,500.00
land acquisition	454-710	\$ 16,279.42	\$ 154,500.00	\$ 78,000.00	\$ 35,000.00
		<b>\$ 116,054.18</b>	<b>\$ 371,000.00</b>	<b>\$ 195,300.00</b>	<b>\$ 227,500.00</b>

# SEWER FUND

## Wastewater Receipts

The Township owns and maintains two stream discharge wastewater treatment plants – the Valley Green Wastewater Treatment Plant and the Berwick Wastewater Treatment Plant – and six pumping stations. This sanitary sewer system services approximately 920 residential and commercial customers.



In 2018 the Township received approximately \$100,000 in **tapping fees** for the Meadowood Grove development, which explains the significant dollars received in this year.

The Budget proposes a one-half percent (0.5%) increase to residential and commercial **sewer fees**. For 2018 and 2017 the sewer fee increased by 1% and 2.4%, respectively, and in 2014, 2015 and 2016 this was fee increased by 10% each year, a measure needed because the Township did not set a fee commensurate with actual expenses for many years. Moving forward the Township will work to minimize operational expenses where possible, and set an annual fee that (a) recovers this cost, and (b) funds a sensible capital reserve.

Wastewater	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
interest	341-000	\$ 2,177.17	\$ 800.00	\$ 3,100.00	\$ 2,800.00
tapping fees	364-110	\$ 18,389.55	\$ 42,207.62	\$ 135,800.00	\$ 42,207.62
sewer fees, residential	364-120	\$ 449,733.04	\$ 467,409.67	\$ 470,500.00	\$ 469,760.26
sewer fees, commercial	364-130	\$ 155,896.37	\$ 153,076.61	\$ 152,600.00	\$ 157,200.00
late fees	364-140	\$ 8,169.66	\$ 6,000.00	\$ 7,300.00	\$ 6,500.00
certification fees	364-150	\$ 1,320.00	\$ 1,030.00	\$ 1,475.00	\$ 1,200.00
liens	364-190	\$ 15.00	\$ -	\$ 15.00	\$ -
miscellaneous income	381-000	\$ -	\$ 50.00	\$ -	\$ 50.00
		<b>\$ 635,700.79</b>	<b>\$ 670,573.90</b>	<b>\$ 770,790.00</b>	<b>\$ 679,717.88</b>



# SEWER FUND

## Wastewater Expenditures

The Township's three-year contract for wastewater operator services expired in 2017. At that time the Township contracted for new service that allows the Township to be direct billed for sludge removal, testing and chemical purchases (**other expenses**). In addition, the new contract includes a labor rate and other terms that are significantly more favorable to the Township. This arrangement has resulted in a considerable savings to the ratepayers.

A share of the wastewater operator service cost is allocated to each of two wastewater treatment plants (35%) and to each of six pumping stations (5%), and this expense is included in the **operations** line item for each facility.

Like many other municipalities, the Township shops electricity providers, so to lower its **utility** costs. The Township's electricity provider, Constellation, is the selected provider for the Pennsylvania Municipal League's Municipal Utility Alliance Electricity Procurement Program, a multi-municipal cooperative utilized by dozens of municipalities and municipal authorities throughout Pennsylvania.

The Budget provides \$128,000 for **capital improvements** and for unforeseen repairs to the system. Planned capital improvements include the televising of sanitary lines in the Adair neighborhood and the preparation of a capital reserve study. The capital reserve study will help the Township determine how many dollars are needed to meet our long-term maintenance obligations. Saving the right amount of reserves today will help ensure the system does not burden the next generation of Township residents.

Wastewater Treatment	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
alarm services	429-242	\$ 969.30	\$ 1,020.00	\$ 1,010.00	\$ 1,062.00
other expenses	429-300	\$ 31,736.37	\$ 127,140.00	\$ 60,500.00	\$ 82,896.00
engineering	429-313	\$ 7,044.38	\$ 11,400.00	\$ 11,200.00	\$ 11,000.00
legal	429-314	\$ 362.08	\$ 2,500.00	\$ 500.00	\$ 2,500.00
plant operations	429-316	\$ 113,861.81	\$ 78,540.00	\$ 76,500.00	\$ 78,540.00
telephone	429-321	\$ 830.95	\$ 888.00	\$ 870.00	\$ 888.00
utilities	429-361	\$ 94,549.26	\$ 101,520.00	\$ 95,300.00	\$ 106,824.00
equipment & repairs	429-374	\$ 20,780.28	\$ 24,000.00	\$ 16,400.00	\$ 24,000.00
CPF, operations	429-421-001	\$ 8,124.00	\$ 5,616.00	\$ 5,400.00	\$ 5,616.00
CPF, utilities & repairs	429-421-002	\$ 5,930.33	\$ 4,716.00	\$ 4,500.00	\$ 5,820.00
MW, operations	429-422-001	\$ 8,984.10	\$ 5,616.00	\$ 5,400.00	\$ 5,616.00
MW, utilities & repairs	429-422-002	\$ 400.54	\$ 1,752.00	\$ 1,050.00	\$ 4,572.00
FC, operations	429-424-001	\$ 8,270.40	\$ 5,616.00	\$ 5,400.00	\$ 5,616.00
FC, utilities & repairs	429-424-002	\$ 2,252.64	\$ 3,948.00	\$ 3,100.00	\$ 3,816.00
HV, operations	429-423-001	\$ 8,152.70	\$ 5,616.00	\$ 5,400.00	\$ 5,616.00
HV, utilities & repairs	429-423-002	\$ 2,800.76	\$ 5,040.00	\$ 4,100.00	\$ 4,908.00
CP, operations	429-425-001	\$ 8,231.26	\$ 5,616.00	\$ 5,400.00	\$ 5,616.00
CP, utilities & repairs	429-425-002	\$ 2,625.82	\$ 4,668.00	\$ 3,300.00	\$ 4,224.00
AD, operations	429-426-001	\$ 8,566.87	\$ 5,616.00	\$ 5,400.00	\$ 5,616.00
AD, utilities & repairs	429-426-002	\$ 2,396.13	\$ 3,276.00	\$ 3,100.00	\$ 4,008.00
capital improvements	429-700	\$ 44,506.54	\$ 90,000.00	\$ 56,500.00	\$ 128,000.00
staff costs	405-150	\$ -	\$ -	\$ -	\$ -
insurance	489-350	\$ 3,095.00	\$ 3,299.20	\$ 3,299.20	\$ 3,374.40
GOB - principal	471-200	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00
GOB - interest	472-200	\$ 50,821.26	\$ 49,861.26	\$ 49,861.26	\$ 48,781.26
GOB - fiscal agent fees	475-000	\$ 1,050.00	\$ 1,100.00	\$ 1,050.00	\$ 1,100.00
		\$ 556,342.78	\$ 668,364.46	\$ 544,540.46	\$ 670,009.66

## Interest

The Township invests its funds in interest-bearing instruments and accounts, in accordance with State Law and best management practices. Earnings fluctuate upon the interest rate received, a rate that is governed by many factors. **Interest** rates are projected to remain at their current modest levels throughout 2019. The Township received more interest in 2018 than in prior years as the annual Road Program was completed (and payment made to the contractor) at a later date.

Interest	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
interest	341-000	\$ 1,707.29	\$ 400.00	\$ 3,650.00	\$ 1,800.00
		\$ 1,707.29	\$ 400.00	\$ 3,650.00	\$ 1,800.00

## Licenses

Each year a portion of the funds generated by a State tax on gasoline and other fuels is distributed to Pennsylvania municipalities based upon each municipality's relative population and road miles. Municipalities, in turn, are permitted to use these **liquid fuel funds** for road maintenance, road construction and related infrastructure activities and purchases only.



In 2013 the Commonwealth enacted transportation legislation that increased the amount of liquid fuel funds distributed to municipalities. Since this time the Township's annual allocation has increased by about 40%. With these additional dollars the Township has expanded its annual road maintenance program, so to maximize the useful life of critical infrastructure. The increased funding ended in 2018, and the 2019 allocation reflects a very modest increase over the dollars received in 2018. Like modest increases are anticipated throughout the foreseeable future.

Licenses	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
Liquid Fuel Funds	355-020	\$ 350,887.21	\$ 361,632.53	\$ 363,273.08	\$ 366,609.00
		\$ 350,887.21	\$ 361,632.53	\$ 363,273.08	\$ 366,609.00

## Public Works

The Budget earmarks all liquid fuel funds received for the 2019 Road Program. Some municipalities limit their road maintenance program to that able to be funded by the liquid fuel allocation alone. Worcester assumes this State aid, while significant, falls short of that needed to properly maintain our community's roadways. As such all other road maintenance expenses – including the purchase of winter materials and the contracting of snow removal services – are provided by the General Fund. This approach allows the Township to establish an honest budget that adequately funds our roadway maintenance obligations.



Public Works	code	2017 Actual	2018 Budget	2018 Projected	2019 Budget
snow & ice removal	432-250	\$ -	\$ -	\$ -	\$ -
road maintenance contractor	438-370	\$ 365,000.00	\$ 350,000.00	\$ 350,000.00	\$ 360,000.00
		\$ 365,000.00	\$ 350,000.00	\$ 350,000.00	\$ 360,000.00

Appendix A

**RECEIPTS AND EXPENDITURES BY FUND**

# GENERAL FUND

January 1, 2019 balance... \$ 250,000.00

RECEIPTS	2017 Actual	2018 Budget	2018 Projected	2019 Budget
Taxes	\$ 3,104,576.75	\$ 2,907,740.00	\$ 3,031,705.00	\$ 2,878,375.00
Licenses & Permits	\$ 236,159.66	\$ 224,850.00	\$ 229,140.00	\$ 228,725.00
Fines & Forfeits	\$ 3,547.35	\$ 1,500.00	\$ 3,100.00	\$ 2,900.00
Interest & Rents	\$ 178,772.83	\$ 170,018.40	\$ 178,550.00	\$ 174,569.21
Intergovernmental Revenue	\$ 149,258.83	\$ 140,659.15	\$ 140,853.79	\$ 140,653.79
Charges for Services	\$ 172,235.23	\$ 157,270.00	\$ 180,430.00	\$ 119,965.00
Miscellaneous Revenue	\$ 29,909.65	\$ 14,250.00	\$ 26,200.00	\$ 15,850.00
Other Financing	\$ 700.00	\$ 400.00	\$ 500.00	\$ 500.00
	\$ 3,875,160.30	\$ 3,616,687.55	\$ 3,790,478.79	\$ 3,561,538.00

EXPENDITURES	2017 Actual	2018 Budget	2018 Projected	2019 Budget
Legislative	\$ 109,027.83	\$ 101,040.98	\$ 93,610.00	\$ 99,165.82
Management	\$ 212,985.42	\$ 202,693.86	\$ 197,802.00	\$ 204,873.95
Finance	\$ 96,105.94	\$ 107,080.75	\$ 96,700.00	\$ 97,059.89
Tax Collection	\$ 37,989.42	\$ 38,596.59	\$ 38,119.24	\$ 37,883.59
Legal	\$ 53,298.66	\$ 78,600.00	\$ 62,700.00	\$ 75,000.00
Clerical	\$ 161,397.61	\$ 216,263.98	\$ 185,640.00	\$ 224,274.11
Engineering	\$ 16,274.09	\$ 37,000.00	\$ 24,600.00	\$ 37,000.00
Township Building	\$ 23,145.25	\$ 33,012.00	\$ 26,470.00	\$ 32,604.00
Garage	\$ 19,497.80	\$ 25,644.00	\$ 24,615.00	\$ 27,264.00
Community Hall	\$ 7,113.81	\$ 10,920.00	\$ 8,725.00	\$ 10,212.00
Historical Building	\$ 3,819.05	\$ 5,713.00	\$ 4,750.00	\$ 6,115.00
Hollow Road Rental	\$ 4,478.23	\$ 4,234.00	\$ 200.00	\$ 4,282.00
Springhouse	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
Fire Protection	\$ 332,870.68	\$ 340,980.65	\$ 340,782.65	\$ 366,014.76
Code Enforcement	\$ 134,468.14	\$ 150,728.01	\$ 111,940.00	\$ 172,267.29
Zoning Hearing Board	\$ 64,188.39	\$ 41,108.84	\$ 30,588.41	\$ 39,133.84
PA One Call	\$ 1,319.63	\$ 1,860.00	\$ 1,800.00	\$ 2,700.00
Public Works	\$ 543,273.71	\$ 631,751.91	\$ 604,775.00	\$ 651,031.86
Snow Removal	\$ 50,449.53	\$ 46,875.00	\$ 43,350.00	\$ 42,887.50
Traffic Signals	\$ 15,310.61	\$ 22,340.00	\$ 12,300.00	\$ 22,580.00
Machinery & Tools	\$ 34,395.74	\$ 91,064.00	\$ 83,200.00	\$ 92,064.00
Road Maintenance	\$ 84,943.22	\$ 134,667.00	\$ 108,400.00	\$ 112,915.00
Stormwater Management	\$ 27,284.85	\$ 49,500.00	\$ 8,000.00	\$ 56,400.00
Recreation Administration	\$ 52,743.88	\$ 30,624.22	\$ 18,875.00	\$ 28,335.00
Recreation & Culture	\$ 25,401.35	\$ 51,965.00	\$ 27,890.00	\$ 27,846.00
Parks	\$ 29,261.74	\$ 58,370.00	\$ 35,900.00	\$ 50,788.00
Public Relations	\$ 13,455.63	\$ 19,800.00	\$ 21,200.00	\$ 21,600.00
Other	\$ 8,918,010.37	\$ 1,083,253.76	\$ 1,577,546.49	\$ 1,018,240.40
	\$ 11,072,510.58	\$ 3,616,687.55	\$ 3,790,478.79	\$ 3,561,538.00

2019 GENERAL FUND \$ 0.00

December 31, 2019 balance... \$ 250,000.00

# CAPITAL FUND

January 1, 2019 balance... \$ 11,746,500.00

<b>RECEIPTS</b>	<b>2017 Actual</b>	<b>2018 Budget</b>	<b>2018 Projected</b>	<b>2019 Budget</b>
Interest	\$ 35,836.02	\$ 20,000.00	\$ 185,500.00	\$ 180,000.00
Other Government Levels	\$ -	\$ 284,940.00	\$ 25,000.00	\$ 1,352,340.00
Fees	\$ 119,704.75	\$ 16,204.00	\$ 54,600.00	\$ 16,204.00
Transfers In	\$ 8,824,234.62	\$ 976,981.96	\$ 1,394,307.18	\$ 905,987.80
	\$ 8,979,775.39	\$ 1,298,125.96	\$ 1,659,407.18	\$ 2,454,531.80

<b>EXPENDITURES</b>	<b>2017 Actual</b>	<b>2018 Budget</b>	<b>2018 Projected</b>	<b>2019 Budget</b>
General Government	\$ 55,892.24	\$ 82,500.00	\$ 101,100.00	\$ 58,000.00
Public Works	\$ 895,873.46	\$ 984,634.00	\$ 512,100.00	\$ 2,493,334.00
Parks & Recreation	\$ 116,054.18	\$ 371,000.00	\$ 195,300.00	\$ 227,500.00
	\$ 1,067,819.88	\$ 1,438,134.00	\$ 808,500.00	\$ 2,778,834.00

**2019 CAPITAL FUND** \$ (324,302.21)

December 31, 2019 balance... \$ 11,422,197.80

# SEWER FUND

January 1, 2019 balance... \$ 646,600.00

RECEIPTS	2017 Actual	2018 Budget	2018 Projected	2019 Budget
Wastewater	\$ 635,700.79	\$ 670,573.90	\$ 770,790.00	\$ 679,717.88
	\$ 635,700.79	\$ 670,573.90	\$ 770,790.00	\$ 679,717.88

EXPENDITURES	2017 Actual	2018 Budget	2018 Projected	2019 Budget
Wastewater	\$ 556,342.78	\$ 668,364.46	\$ 544,540.46	\$ 670,009.66

2019 SEWER FUND \$ 9,708.22

December 31, 2019 balance... \$ 656,308.22

## STATE FUND

January 1, 2019 balance... \$ 26,200.00

RECEIPTS	2017 Actual	2018 Budget	2018 Projected	2019 Budget
Interest	\$ 1,707.29	\$ 400.00	\$ 3,650.00	\$ 1,800.00
Licenses	\$ 350,887.21	\$ 361,632.53	\$ 363,273.08	\$ 366,609.00
	\$ 352,594.50	\$ 362,032.53	\$ 366,923.08	\$ 368,409.00

EXPENDITURES	2017 Actual	2018 Budget	2018 Projected	2019 Budget
Public Works	\$ 365,000.00	\$ 350,000.00	\$ 350,000.00	\$ 360,000.00

2019 STATE FUND \$ 8,409.00

December 31, 2019 balance... \$ 34,609.00



Appendix B

**PROPERTY TAX RATES**

Worcester Township boasts the lowest property tax in Montgomery County. The Township's property tax is levied at 0.05 mills, and there is no proposed change to this tax in 2019. The owner of a property in Worcester Township that is assessed at \$400,000 pays \$20 in property tax to the Township. This same owner pays \$1,539 in property tax to Montgomery County (3.849 mills), and \$12,017 in property tax to the Methacton School District (30.0431 mills).

***If you pay property taxes, for every \$1,000 paid...***

**\$885.13 is paid to the Methacton School District**



**\$113.40 is paid to Montgomery County**



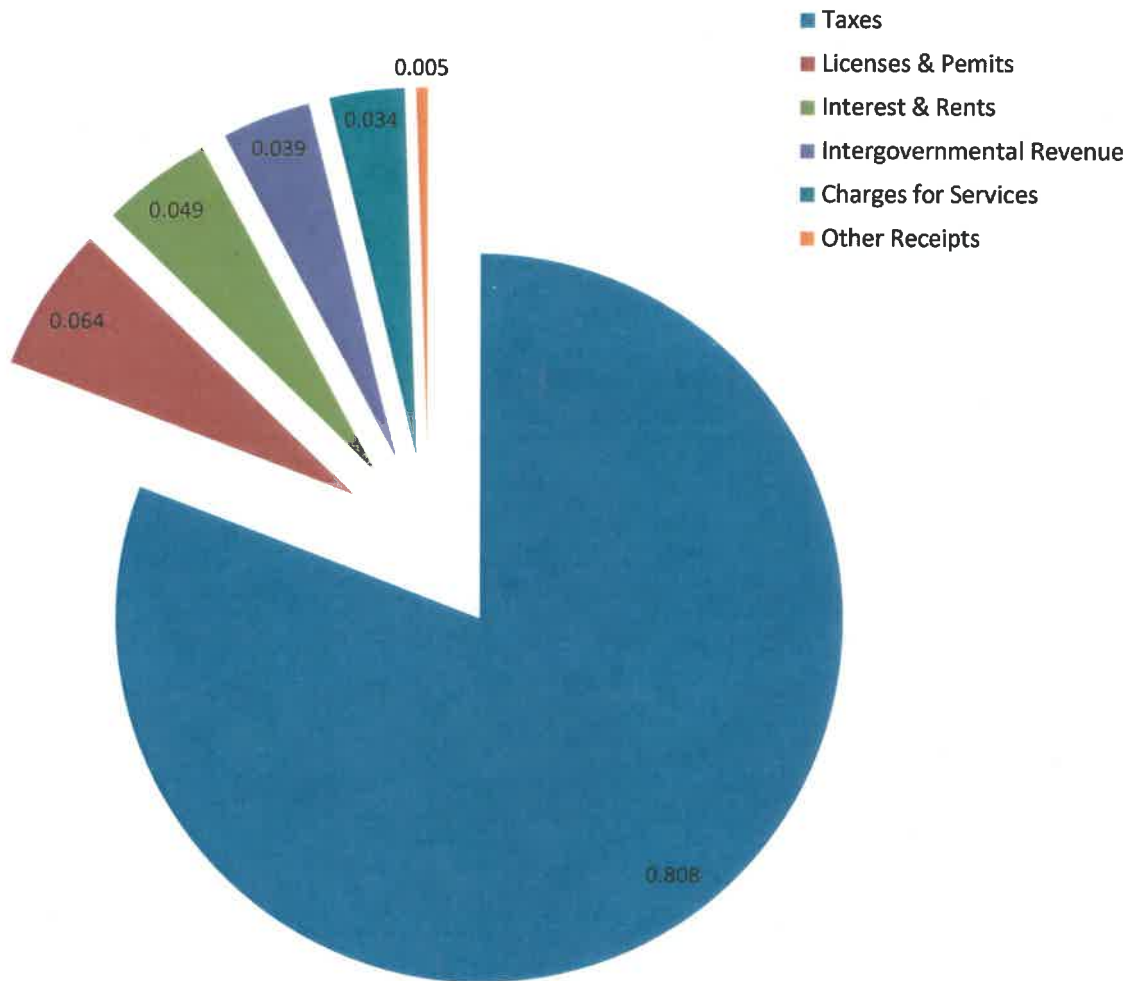
**\$1.47 is paid to Worcester Township**



Appendix C

**GENERAL FUND RECEIPTS, BY PERCENT**

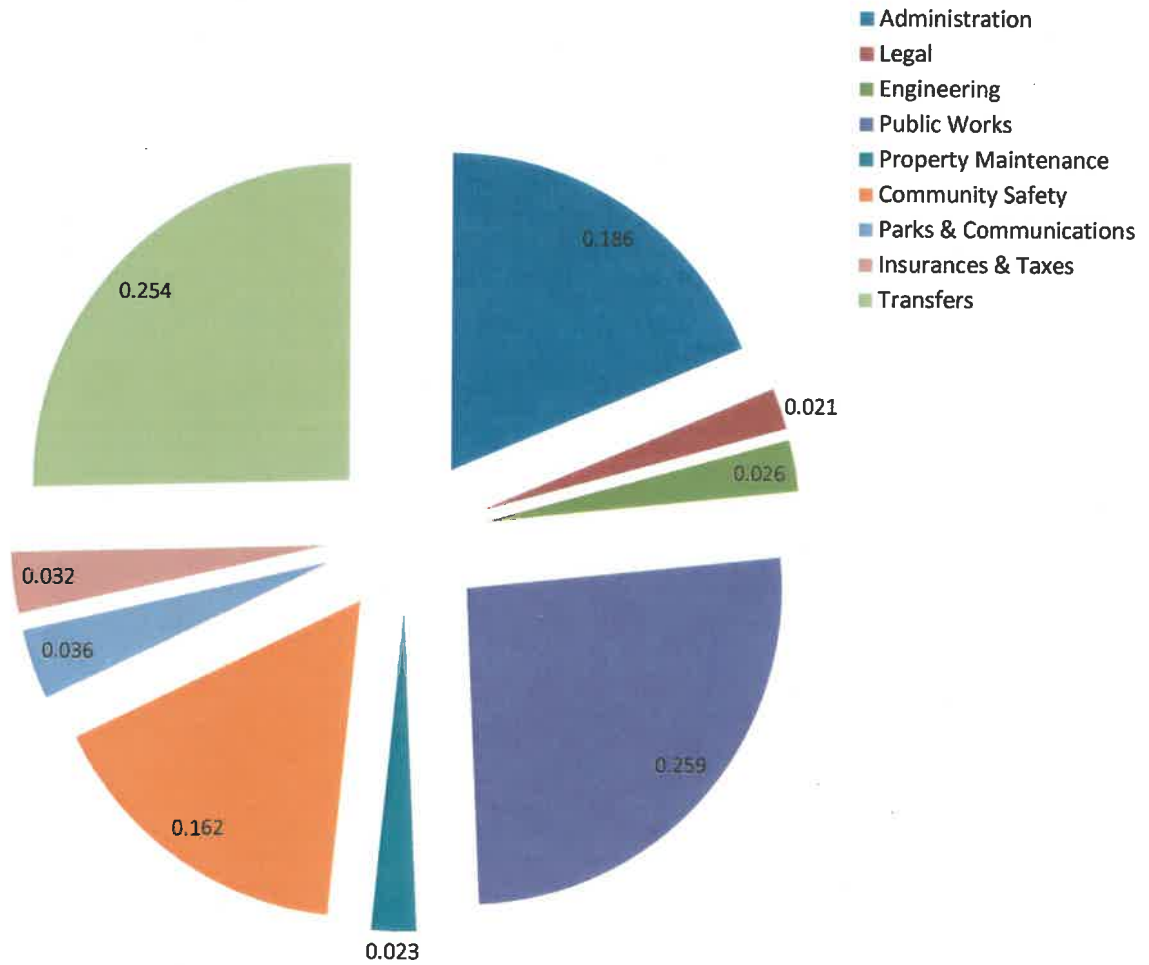
## GENERAL FUND RECEIPTS, BY PERCENT



Appendix D

**GENERAL FUND EXPENDITURES, BY PERCENT**

# GENERAL FUND EXPENDITURES, BY PERCENT



Appendix E

**STAFFING LEVELS & ORGANIZATION CHART**

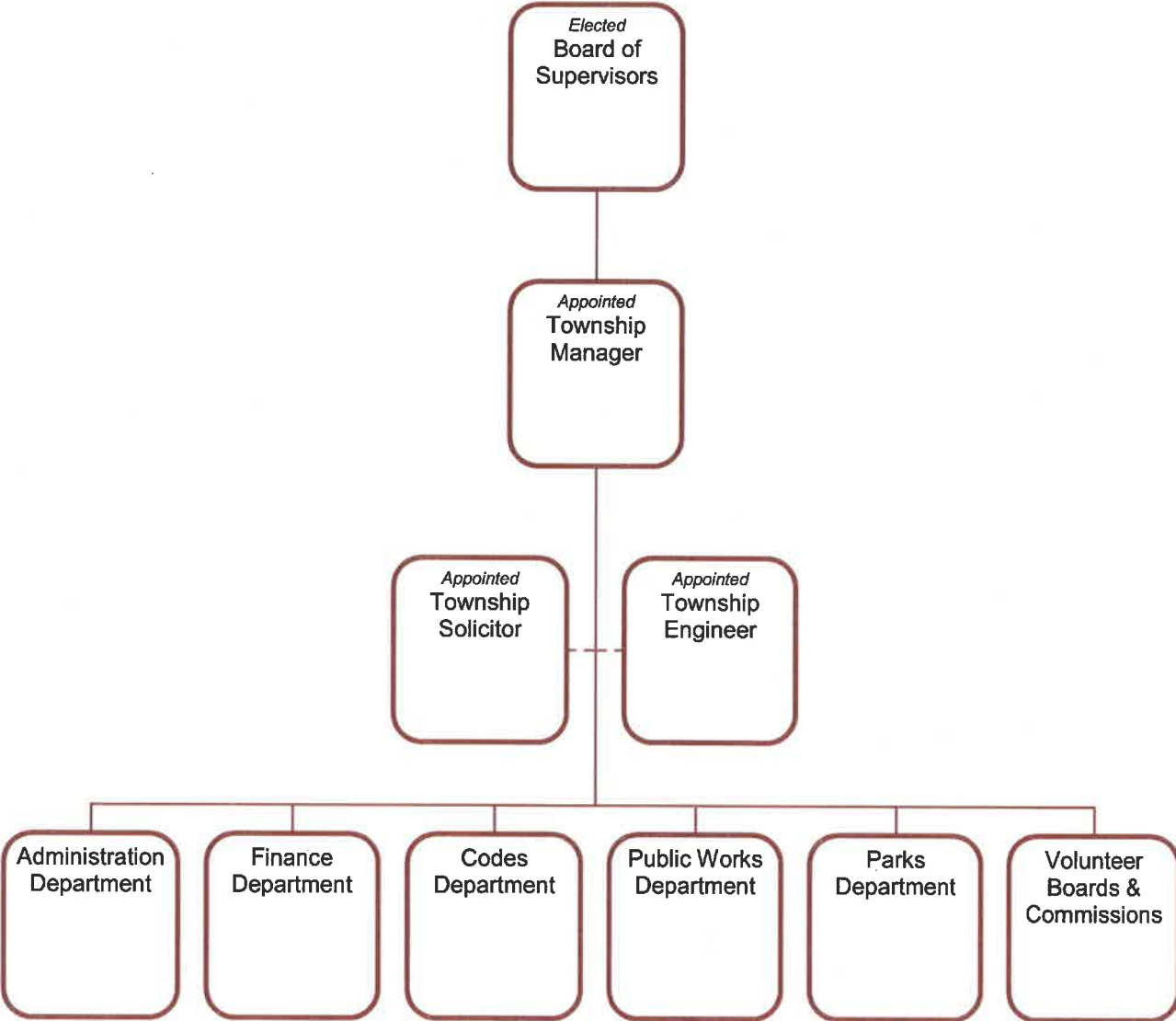
## STAFFING LEVELS

<b>FULL-TIME POSITIONS</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Township Manager	1	1	1
Assistant Manager	0	0	0
Finance Director	1	1	1
Receptionist	0	0	0
Codes Clerk	1	1	1
Parks Director	1	0	0
Administrative Assistant	1	1	1
Public Works Director	1	1	1
Public Works Foreman	1	1	1
Public Works Laborer	5	5	5
	12	11	11

<b>PART-TIME POSITIONS</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Receptionist	1	1	1
Public Works Laborer	1	1	1
Recreation Coordinator	0	1	1
Fire Marshal	1	1	1
File Clerk	1	1	1
	4	5	5



**ORGANIZATION CHART**



Appendix F

**2016 GENERAL OBLIGATION BOND DEBT SERVICE SCHEDULE**

TOWNSHIP OF WORCESTER  
 Montgomery County, Pennsylvania  
 General Obligation Bonds, Series of 2016

**Debt Service Schedule**

**Dated:** Date of Delivery  
**Due:** December 1, as shown

**Interest Payable:** June 1 and December 1  
**Commencing:** December 1, 2016

Date	Principal	Coupon	Interest	Total P+I
12/01/2016	40,000.00	2.000%	22,942.77	62,942.77
12/01/2017	120,000.00	0.800%	50,821.26	170,821.26
12/01/2018	120,000.00	0.900%	49,861.26	169,861.26
12/01/2019	120,000.00	3.000%	48,781.26	168,781.26
12/01/2020	125,000.00	3.000%	45,181.26	170,181.26
12/01/2021	130,000.00	1.100%	41,431.26	171,431.26
12/01/2022	130,000.00	1.250%	40,001.26	170,001.26
12/01/2023	130,000.00	1.400%	38,376.26	168,376.26
12/01/2024	135,000.00	2.000%	36,556.26	171,556.26
12/01/2025	135,000.00 *	2.000%	33,856.26	168,856.26
12/01/2026	135,000.00 *	2.000%	31,156.26	166,156.26
12/01/2027	145,000.00	2.000%	28,456.26	173,456.26
12/01/2028	145,000.00 *	2.250%	25,556.26	170,556.26
12/01/2029	150,000.00 *	2.250%	22,293.76	172,293.76
12/01/2030	155,000.00	2.250%	18,918.76	173,918.76
12/01/2031	155,000.00 *	2.375%	15,431.26	170,431.26
12/01/2032	160,000.00	2.375%	11,750.02	171,750.02
12/01/2033	25,000.00 *	3.000%	7,950.00	32,950.00
12/01/2034	25,000.00 *	3.000%	7,200.00	32,200.00
12/01/2035	30,000.00 *	3.000%	6,450.00	36,450.00
12/01/2036	30,000.00 *	3.000%	5,550.00	35,550.00
12/01/2037	30,000.00 *	3.000%	4,650.00	34,650.00
12/01/2038	30,000.00 *	3.000%	3,750.00	33,750.00
12/01/2039	30,000.00 *	3.000%	2,850.00	32,850.00
12/01/2040	30,000.00 *	3.000%	1,950.00	31,950.00
12/01/2041	35,000.00	3.000%	1,050.00	36,050.00
<b>Total</b>	<b>\$2,495,000.00</b>	<b>-</b>	<b>\$602,771.69</b>	<b>\$3,097,771.69</b>

\* Mandatory Redemption.

Appendix G

**2019 FEE SCHEDULE**

*to be considered at the January 7, 2019 Reorganization Meeting*

Appendix H

**CAPITAL FUND RESERVE BALANCES**

## CAPITAL FUND RESERVE BALANCES

Operating Reserve Fund		
projected balance 1/1/2019	\$	898,400.00
receipts	\$	14,917.39
expenditures	\$	-
projected balance 12/31/19	\$	913,317.39

Capital Reserve Fund		
projected balance 1/1/2019	\$	7,623,920.00
receipts	\$	2,241,074.83
expenditures	\$	2,551,334.00
projected balance 12/31/19	\$	7,313,660.83

Act 209 Fund		
projected balance 1/1/2019	\$	477,280.00
receipts	\$	22,128.95
expenditures	\$	-
projected balance 12/31/19	\$	499,408.95

North Penn ARB Fund		
projected balance 1/1/2019	\$	746,900.00
receipts	\$	12,401.83
expenditures	\$	15,000.00
projected balance 12/31/19	\$	744,301.83

Open Space Acquisition Fund		
projected balance 1/1/2019	\$	1,000,000.00
receipts	\$	147,404.40
expenditures	\$	20,000.00
projected balance 12/31/19	\$	1,127,404.40

Park & Trail Development Fund		
projected balance 1/1/2019	\$	1,000,000.00
receipts	\$	16,604.40
expenditures	\$	192,500.00
projected balance 12/31/19	\$	824,104.40

CAPITAL FUND		
projected balance 1/1/2019	\$	11,746,500.00
receipts	\$	2,454,531.80
expenditures	\$	2,778,834.00
projected balance 12/31/19	\$	11,422,197.80

Appendix I

**FUND BALANCE POLICY**

# WORCESTER TOWNSHIP FUND BALANCE POLICY

## General Fund

1. Purpose: Primary operating fund for day-to-day revenues and expenditures.
2. Planned use: Unrestricted; ongoing.
3. Minimum: Based on an annual review of the Township's cash flow needs, as well as best management practices, Worcester Township shall carry forward into each Fiscal Year a minimum cash balance of \$250,000. At the end of each Fiscal Year, any amount held in excess of \$250,000 shall be transferred to the Capital Fund.
4. Reserves: None.

## Sewer Fund

1. Purpose: Account for the revenue and expenditures related to the operation and maintenance of the Township's sanitary sewer system.
2. Planned use: Restricted by Township policy; ongoing.
3. Minimum: Based on an annual review of the Township's cash flow needs, as well as best management practices, Worcester Township shall carry forward into each Fiscal Year a minimum cash balance of \$100,000.
4. Reserves: The Township shall aim to maintain a minimum \$600,000 capital reserve, which does not include the minimum cash balance.

## Capital Fund

1. Purpose: To fund specific capital activities, including projects that will receive grant funding reimbursement; Capital Fund dollars may likewise be utilized for emergency operating funds for the General Fund, as needed.
2. Planned use: Varied; ongoing.
3. Minimum: That required to meet the Township's short and long-term capital obligations.
4. Reserves:
  - Operating Reserve Fund – Up to 25% of annual General Fund receipts; unrestricted.
  - Act 209 Fund – Impact fee to fund certain road projects; restricted by State Law.
  - North Penn Army Reserve Base – Project fund; unrestricted.
  - Open Space Acquisition Fund – Project category fund; unrestricted.
  - Parks & Trails Development Fund – Project category fund; unrestricted.
  - Capital Reserve Fund – Reserves for roads, bridges, vehicle, equipment, apparatus, facilities, and other capital obligations; unrestricted.

## State Fund

1. Purpose: To account for state funds received from gas taxes that may be used for permitted roadway improvements.
2. Planned use: State-permitted road projects and related expenses; restricted by State Law.
3. Minimum: Not applicable.
4. Reserves: Not applicable.

*Restricted Fund*      *Funds restricted in use by law or by Township policy.*

*Unrestricted Fund*      *Funds earmarked for certain purposes, but may be available for use for any other purpose approved by the Board of Supervisors and permitted by law.*



Appendix J

**7-YEAR ROAD PROGRAM**

# 7-Year Road Improvement Plan

## Priority 1

<i>road</i>	<i>segment</i>
Dell Road	Water Street to Woodlyn
Heebner Road	Hollow to Kriebel Mill
Hollow Road	Skippack to Fawn
Hollow Road	Fawn to Heebner
Hollow Road	Heebner to Stump Hall
Morris Road	Valley Forge to Sunny Ayre
West Point Pike	Morris to Bethel
Woodlyn Avenue	Dell to Valley Forge
Woodlyn Avenue	Valley Forge extending 250' west

## Priority 2

<i>road</i>	<i>segment</i>
Acorn Lane	
Adair Drive	
Allebach Lane	
Artmar Road	
Barley Lane	
Bayton Road	
Berks Road	Skippack to Morris Road
Beyer Lane	
Brandon Court	
Cedars Hill Road	
Cedars Road	Skippack extending 800' south
Clyston Circle	
Clyston Road	
Cold Springs Road	
Conrad Way	
Country View Lane	
Creedley Road	
Creekside Drive	
Crestline Drive	
Deep Meadow Lane	
Defford Circle	
Defford Road	
Doe Brook	
Dotts Way	
Drake Road	

# 7-Year Road Improvement Plan

## Priority 2 *(continued)*

<i>road</i>	<i>segment</i>
Ernest Lane	
Ethel Ave	
Fieldcrest Way	
Glenview Drive	
Green Hill Road	Kiriebel Mill to Peco ROW
Hanes Way	
Hedwig Lane	
Highview Drive	
Hillcrest Drive	
Hillside Circle	
Hogarth Lane	
Hollis Road	
Kiriebel Mill Road	Germantown extending 520' south
Kiriebel Mill Road	Water Street to closure
Kiriebel Mill Road	Mill to closure
Locust Drive	Conrad to cul-de-sac
Long Meadow Road	
Mann Road	
Markley Avenue	
Merion Way	
Methacton Avenue	
Nyce Way	
Old Orchard Road	
Overhill Drive	
Pawlings Ford Road	
Plumlyn Avenue	
Pondview Drive	
Preble Circle	
Quail Run	
Reichenbach Drive	
Saddle Wood Court	
Scheid Way	
Shearer Road	
Shefley Lane	
Sibel Circle	
Slough Drive	
Smith Road	
Spring Creek Drive	
Stony Creek Road	
Stuart Way	

# 7-Year Road Improvement Plan

## Priority 2 *(continued)*

<i>road</i>	<i>segment</i>
Sunny Ayre Drive	Locust to Warner
Warner Road	
Weigner Road	

## Priority 3

<i>road</i>	<i>segment</i>
Anvil Drive	
Blacksmith Lane	
Conestoga Lane	
Horseshoe Drive	
Haupt Way	
Hunt Valley Road	
Mill Road	
Muirfield Way	
Nicole Drive	
Reiner Road	
Spring Hill Road	
Steelman Road	
Woodbridge Lane	

Please note ... The above lists are subject to change. Worcester Township continuously reviews road conditions, and prioritizes its road improvement schedule as conditions warrant. Generally, the roadways to be resurfaced as part of the annual road program are selected by March 1 of that year.

Appendix K

**10-YEAR BRIDGE, CULVERT & STORM SEWER PLAN**

# 10-Year Bridge, Culvert & Storm Sewer Plan

<i>location</i>	<i>Priority 1</i>	<i>Priority 2</i>
Adair Drive	storm sewer installation	
Barley Lane, Wentz Church to cul-de-sac	replace deck planks *	
Bean Road, Berks to Beyer	reconstruct downstream headwall, install bridge railing	
Bean Road, Whitehall to North Wales	patch abutment (masonry)	backfill scour
Berks Road, Morris to Shady	replace existing culvert *	
Grange Avenue, Mill to Water Street		remove sediment deposition
Green Hill Road, Kriebel Mill to Anders (N)		underpin culvert
Green Hill Road, Kriebel Mill to Skippack	replace deck planks *	
Heebner Road, Hollow to Kriebel Mill	repair wing wall (masonry)	install rock protection, backfill scour, replace or repair dismembered timbers
Hickory Hill Drive, Valley Forge to Landis		install rock protection, remove sediment deposition, install standard bridge railing
Hollow Road, Doe Brook to Fawn		backfill scour
Hollow Road, Fawn to Zacharias		reseal deck joints
Hollow Road, Stump Hall to Heebner Road (N)	replace steel pipe culvert	backfill scour

\* in proposed 2019 Budget

# 10-Year Bridge, Culvert & Storm Sewer Plan

<i>Location</i>	<i>Priority 1</i>	<i>Priority 2</i>
Hollow Road, Stump Hall to Heebner (S)	underpin abutment, install rock protection	
Hollow Road, Zacharias to Deer Creek	remove sediment deposition	patch entire superstructure
Kriebel Mill Road, Water Street to Custer		install rock protection, remove sediment deposition
Kriebel Mill Road, Water Street to Hedwig	underpin abutment	install rock protection, repair curb/headwalls
Kriebel Mill Road, Water Street to Mill		road closure assessment
Landis Road, Hickory Hill to Potshop		install rock protection, remove sediment deposition
Mill Road, Merrybrook to Hollow		repoint superstructure, remove sediment deposition
Quarry Hall Road	replace corrugated metal pipe *	
Spring Hill Road, Trooper to Reiner		remove sediment deposition
Weber Road, Skippack to Curtis	repair structure (masonry), install bridge railing	patch underside of structure, backfill scour, install rock protection
Wentz Church Road, Skippack to Barley		underpin abutment, install rock protection
Woodbridge Lane, Houpt to cul-de-sac	replace deck planks *	

Please note ... The above lists are subject to change. Worcester Township continuously reviews its bridges, culverts and storm sewer system, and prioritizes needed improvements as conditions warrant.

Appendix L

**10-YEAR PARK & PROPERTY IMPROVEMENT PLAN**



# 10-Year Park & Property Improvement Plan

<i>facility</i>	<i>improvement(s)</i>
<b>Administrative Office</b>	replace roof, siding, trim, gutters; repaint exterior pave and stripe parking area upgrade landscaping at building entrance replace sign *
<b>Community Hall</b>	upgrade landscaping in/around parking area
<b>Farmers Union Hall</b>	pave and stripe parking area
<b>Sunnybrook Park</b>	pave and stripe parking area install drinking fountain
<b>Mt Kirk Park</b>	expand, pave and stripe parking area install rest rooms install drinking fountain pave trail replace parking area guide rail replace park sign
<b>Heebner Park</b>	pave and stripe parking area replace existing split rail fence with horse style fence reset Gazebo bricks install drinking fountain install sign
<b>Nike Park</b>	pave and stripe parking area install fencing at frontage install sign *
<b>Public Works</b>	replace maintenance garage doors * install storage barn *

\* in proposed 2019 Budget

# 10-Year Park & Property Improvement Plan

<i>facility</i>	<i>improvement(s)</i>
<b>Zacharias Trial</b>	replace fencing install windows in Pioneer House design/install Zacharias trail to Evansburg State Park *
<b>Defford Treatment Plant</b>	system improvements recommended by CRS/WWTP operator
<b>Berwick Treatment Plant</b>	system improvements recommended by CRS/WWTP operator replace roof, siding & gutters

Please note ... The above list is subject to change. Worcester Township continuously reviews its parks and properties, and prioritizes needed improvements as conditions warrant.

\* in proposed 2019 Budget

## MEMO

to: Board of Supervisors  
cc:  
from: Tommy Ryan  
date: December 14, 2018  
re: bids

---

Below find information on three bids to be considered at the December 19 Business Meeting:

1. The Township bid the rental of certain public works equipment. Bids were opened on December 13, and the apparent lowest responsive and responsible bidder is P.K. Moyer & Sons, Inc. The Public Works Director is reviewing the results, and a recommendation will be made at the December 19 Business Meeting.
2. The Township bid the purchase of paving materials. Bids were opened on December 13, and the apparent lowest responsive and responsible bidder is Highway Materials, Inc. The Public Works Director is reviewing the results, and a recommendation will be made at the December 19 Business Meeting.
3. The Township bid the purchase of stone materials. Bids were opened on December 13, and the apparent lowest responsive and responsible bidder is Highway Materials, Inc. The Public Works Director is reviewing the results, and a recommendation will be made at the December 19 Business Meeting.