

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS REORGANIZATION MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
TUESDAY, JANUARY 2, 2018 – 11:00 AM**

CALL TO ORDER by Chair Caughlan at 11:03 AM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: SUSAN CAUGHLAN [X]
STEPHEN QUIGLEY [X]
RICHARD DELELLO [X]

INFORMATIONAL ITEMS

- Tommy Ryan, Township Manager, noted Supervisor DeLello had taken the oath of office, and submitted this to the Township Secretary, as required by the Second Class Township Code. Mr. Ryan noted Supervisor DeLello had submitted a request to participate in the Township health insurance plan, as required by the Second Class Township Code.

PUBLIC COMMENT

- Jim Mollick, Worcester, commented on Planning Commission appointments, the Reorganization Meeting start time, the public comment period permitted at public meetings, asking questions during the public comment period, and the appointment of the Chair of the Board of Supervisors for 2018.

OFFICIAL ACTION ITEMS

- a) Temporary Chair – Supervisor Quigley made a motion to appoint Chair Caughlan to serve as Temporary Chair. The motion was seconded by Supervisor DeLello.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- b) Temporary Secretary – Supervisor Quigley made a motion to appoint Mr. Ryan to serve as Temporary Secretary. The motion was seconded by Supervisor DeLello.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- c) Chair of the Board of Supervisors – Supervisor Quigley made a motion to appoint Richard DeLello to serve as Chair of the Board of Supervisors for 2018. The motion was seconded by Supervisor DeLello.

Dr. Mollick commented on the appointment of the Chair of the Board of Supervisors for 2018, comments made by Chair Caughlan at previous meetings, and the performance of Chair Caughlan. Bob Andorn, Worcester, commented on the appointment of the Chair of the Board of Supervisors for 2018, and the Board's possible consideration of new matters moving forward.

The motion was approved by a 2-1 vote, with Supervisor Caughlan voting no. Supervisor Caughlan noted she voted no because Chair DeLello does not have experience as a Township Supervisor.

- d) Vice Chair of the Board of Supervisors – Supervisor Quigley made a motion to appoint Supervisor Caughlan to serve as Vice Chair of the Board of Supervisors. The motion was seconded by Chair DeLello.

Dr. Mollick commented on Supervisor Caughlan serving in this position in the absence of the Chair.

By unanimous vote the Board adopted the motion to approve.

- e) official and volunteer appointments – Supervisor Quigley made a motion to appoint various Township official and volunteer positions as listed in Mr. Ryan's December 29, 2017 memo to the Board. The motion was seconded by Supervisor Caughlan.

Dr. Mollick commented on commented on Planning Commission appointments to be considered by the Board.

By unanimous vote the Board adopted the motion to approve.

- f) holiday and meeting schedules– Supervisor Quigley made a motion to establish the Township holiday and meeting schedules as listed in Mr. Ryan's December 29, 2017 memo to the Board. The motion was seconded by Supervisor Caughlan.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- g) other establishments – Supervisor Quigley made a motion to set Township depositories, Treasurer and Assistant Treasurer bond amounts, vehicle reimbursement rate, and the newspaper of record, as noted in Mr. Ryan's December 29, 2017 memo to the Board. The motion was seconded by Supervisor Caughlan.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- h) Resolution 2018-01 – Mr. Ryan provided an overview of Worcester Volunteer Fire Department supplemental activities for 2018, and the provision of workers compensation coverage.

Supervisor Caughlan made a motion approve Resolution 2018-01, to authorize certain activities supplemental conducted by the Worcester Township Volunteer Fire Department in 2018. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- i) Resolution 2018-02 – Mr. Ryan provided an overview of the proposed fee schedule. Mr. Ryan noted municipalities are not permitted to set permit fees that generate revenue in excess of the cost to provide services. Mr. Ryan noted the proposed fees recapture approximately 95% of service costs.

Supervisor Quigley commented on the Community Hall rental fee. Supervisor Caughlan commented on fees charged by the Township's appointed Counsel for the collection of delinquent account receivables.

Supervisor Caughlan made a motion approve Resolution 2018-02, to adopt the 2018 Fee Schedule. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- j) Resolution 2018-03 – Supervisor Caughlan made a motion approve Resolution 2018-03, to appoint Bee, Bergvall & Company as appointed Township Auditor. The motion was seconded by Supervisor Quigley.

Dr. Mollick commented on the tenure of the current appointed Township Auditor, Sewer Fund finances, and invoices for Right-to-Know and other legal services issued by the previous Township Solicitor. Mr. Ryan commented on the scope of services provided by the appointed Township Auditor. Dr. Mollick commented on a presentation made by the current Township Auditor at a previous public meeting. Dr. Mollick presented several documents that included invoices from the previous Township Solicitor and Right-to-Know documents.

By unanimous vote the Board adopted the motion to approve.

- k) Resolution 2018-04 – Supervisor Caughlan made a motion approve Resolution 2018-04, to set the salary of the Township Manager. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- l) Resolution 2018-05 – Mr. Ryan provided an overview of the procedure to destroy public documents in accordance with State Law.

Supervisor Caughlan made a motion approve Resolution 2018-05, to authorize the destruction of certain public records in accordance with Act 428 of 1968 and the *Municipal Records Manual*. The motion was seconded by Supervisor Quigley.

Dr. Mollick commented on the retention schedule and the availability of records once destroyed.

By unanimous vote the Board adopted the motion to approve.

- m) Resolution 2018-06 – Mr. Ryan provided an overview of legislation recently introduced in the Pennsylvania House of Representatives that exempts or otherwise restricts certain wireless facilities from municipal zoning, and the efforts of the Pennsylvania State Association of Township Supervisors to oppose this legislation.

Supervisor Caughlan made a motion approve Resolution 2018-06, to oppose the Pennsylvania House Bill 1620, the Wireless Infrastructure Deployment bill. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- n) bid award – Mr. Ryan provided an overview of winter material bids presently let through COSTARS and the Montgomery County Consortium, and the favorable price available through a bid awarded by the latter.

Supervisor Caughlan made a motion to approve a bid for winter materials, for the purchase of rock salt from Morton Salt, Inc., at the price of \$49.42 per ton delivered, and to participate in the Montgomery County Consortium 2017-2018 Cooperative Rock Salt Contract. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

OTHER BUSINESS

- Chair DeLello commented on the volunteer selection process, and the solicitation of volunteer candidates. Supervisor Caughlan noted the Township Solicitor is presently

assessing the Board's ability to interview volunteer candidates. Supervisor Quigley commented on the possible development of a new volunteer selection process. Dr. Mollick commented on the number of vacancies and the number of volunteer candidates. There was general discussion of the past volunteer selection process and the possible development of a new volunteer selection process.

ADJOURNMENT

There being no further business brought before the Board, Chair DeLello adjourned this Reorganization Meeting at 12:39 PM.

Respectfully Submitted:

Tommy Ryan
Township Manager