

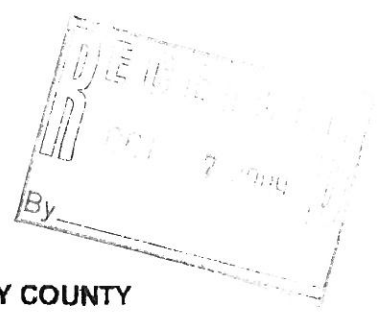


pennsylvania

OFFICE OF OPEN RECORDS

WORCESTER TOWNSHIP, MONTGOMERY COUNTY

STANDARD RIGHT-TO-KNOW REQUEST FORM



DATE REQUESTED: 10/07/09

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Scott Misus

STREET ADDRESS: _____

CITY/STATE/COUNTY (Required): _____

TELEPHONE (Optional): _____

RECORDS REQUESTED: Any and all correspondence between employees of

**Provide as much specific detail as possible so the agency can identify the information.*

General Recreation and employees and supervisors of Worcester Twp regarding purchase of picnic pavilions. Correspondence also to include any employees of CWS Engineers. Correspondence is to be from 2008 and prior years. Correspondence includes quotes. Correspondence includes faxes, emails between any of the parties

DO YOU WANT COPIES? YES or NO no copies until I have inspected originals minutes above.

DO YOU WANT TO INSPECT THE RECORDS? YES or NO Correspondence also includes minutes from Supervisors Work sessions or BOS meetings.

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: TOWNSHIP MANAGER OR ASSISTANT MANAGER

DATE RECEIVED BY THE AGENCY: 10/7/09

AGENCY FIVE (5)-DAY RESPONSE DUE: 10/14/09

****Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)**