



**pennsylvania**  
OFFICE OF OPEN RECORDS

**STANDARD RIGHT-TO-KNOW REQUEST FORM**

DATE REQUESTED: 9/8/09

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL **(FAX)** IN-PERSON

NAME OF REQUESTOR: \_\_\_Cindy Purvis

STREET ADDRESS : \_\_\_\_\_ at \_\_\_\_\_

CITY/STATE/COUNTY (Required): \_\_\_\_\_

TELEPHONE (Optional): \_\_\_\_\_

(PLEASE PUT NAME OF THE MUNICIPALITY, SCHOOL DISTRICT, OR COUNTY THAT YOU ARE REPRESENTING ON FAX)

RECORDS REQUESTED: PLEASE EMAIL THE INFORMATION IF POSSIBLE

*For last Fiscal Year (please include date):*

*Total Payroll*

*Employee Health Care Expenses (that includes any vision & dental) paid by the municipality/school district/county*

DO YOU WANT COPIES? YES or NO  
DO YOU WANT TO INSPECT THE RECORDS? YES or NO  
DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: *Eamon C Kielbaso, Worcester Township, Montgomery Cty*  
*Assistant*  
DATE RECEIVED BY THE AGENCY: *9/8/09*  
AGENCY FIVE (5)-DAY RESPONSE DUE: *9/15/09*

**\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)**