



pennsylvania
OFFICE OF OPEN RECORDS

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: *10/11/10*

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTER : _____

STREET ADDRESS : _____

CITY/STATE/COUNTY/ZIP(Required): _____

TELEPHONE (Optional): _____

RECORDS REQUESTED: **Provide as much specific detail as possible so the agency can identify the information. Please use additional sheets if necessary*

SEE ATTACHED

DO YOU WANT COPIES? YES or NO *# 1-4*
DO YOU WANT TO INSPECT THE RECORDS? YES or NO *# 5*
DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

RIGHT TO KNOW OFFICER:

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE:

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

From: jim
Sent: Monday, October 11, 2010 11:57 AM
To: manager@worcestertwp.com
Subject: RTK

DAVE,

CONSIDER THIS A RTK REQUEST.

I WOULD LIKE THE FOLLOWING,

1. ANY AND/OR ALL DOCUMENTS SUBMITTED TO WORCESTER TOWNSHIP PLANNING COMMISSION COLLECTIVELY AND/OR INDIVIDUALLY INCLUDING ANY AND/OR ALL SUPPORT AND ANCILLARY STAFF; PERTAINING TO CHANGES TO WORCESTER TOWNSHIP'S CODE AND/OR ORDINANCES, INCLUDING BUT NOT LIMITED TO PROPOSED CHANGES AND AMENDMENTS TO THE LIMITED INDUSTRIAL CODE "LI" FOR THE LAST 9 MONTHS.
2. THE DOCUMENT AND/OR DOCUMENTS SUBMITTED TO WORCESTER TOWNSHIP PERTAINING TO CHANGES TO THE "LI" LIMITED INDUSTRIAL DISTRICT CODE PROPOSED AMENDMENTS REFERRED TO BY TIFFANY LOOMIS AT THE 8-26-10 PLANNING COMMISSION WHEN SHE STATED – "WITH REGARDS TO THE INDIVIDUALS WHO PROPOSED THAT TO THE TOWNSHIP" THE LANGUAGE USED FOR THE PROPOSED AMENDMENTS TO "LIMITED INDUSTRIAL" CODE "WAS DONE BY THE ATTORNEY'S OFFICE WHO WAS REPRESENTING THE CLIENT, I CAN SAY THAT MUCH." SHE WENT ON TO STATE, "THE LIMITED INDUSTRIAL DISTRICT LANGUAGE THAT IS BEING COMPOSED TO BE EITHER AMENDED OR ADDED "THAT WAS COMPOSED BY AN OUTSIDE SOURCE, TO THE TOWNSHIP".
WHEN I ASKED WHO THAT WAS, TIFFANY RESPONDED, "IT'S ONE OF THOSE NAMES YOU NEED TO DO A RIGHT TO KNOW." EVEN THOUGH TIFFANY ADMITTED THAT THE INFO WAS PROVIDED AT A PUBLIC MEETING.
3. AT THE 8-26-10 PLANNING COMMISSION, TIFFANY LOOMIS CONFIRMED THAT, THE PROPOSED CHANGES REFERENCED IN NO.2 ABOVE WERE PRESENTED AT AN OPEN MEETING OF THE PLANNING COMMISSION AND WHEN I ASKED WHEN THAT MEETING WAS, SHE RESPONDED, "I CAN GET THAT INFORMATION FOR YOU." I WOULD LIKE TO KNOW THE DATE OF THE MEETING THE PRPOSED CHANGES REFFERED TO IN REQUEST NO. 2 WERE BROUGHT BEFORE THE PLANNING COMMISSION AS PROMISED BY TIFFANY LOOMIS.
4. A COPY OF THE WORCESTER TOWNSHIP AP CHECK REGISTER REPORT FROM 1/1/00 THROUGH PRESENT REGARDING ANY AND/OR ALL ENTRIES AND/OR DISPERSEMENTS INVOLVING SUSAN CAUGHLAN. I BELIEVE THIS IS JUST A PRINTOUT AND INVOLVES MINIMAL TIME.
5. I WOULD LIKE TO REVIEW THE D.D MCGRANE PROPERTY FILE. IF YOU INTEND TO REMOVE ANYTHING FROM THE FILE, PLEASE BE SPECIFIC ABOUT EXACTLY WHAT YOU REMOVE AND WHY.
6. A COPY OF YOUR CURRENT CATALOGUE AND/OR ORGANIZATIONAL SYSTEM USED FOR MANAGING THE TOWNSHIP'S E-MAIL'S. FOR EXAMPLE, CATEGORY –RED, BLUE, GREEN, ECT. , FOLLOW UP FLAG- FOLLOW-UP, FLAG STATUS – COMPLETED, ECT. I GUESS THE GAME NOW IS FOR THE TOWNSHIP, OBVIOUSLY WITH SOME HELP, TO DENY MY RTK REQUESTS BECAUSE THE

ARE NOT SPECIFIC ENOUGH. UNDERSTANDING, WHEN THEY ARE TOO SPECIFIC, IT IS EASIER TO FIND WAYS TO DENY THE REQUEST. IN ORDER TO MAKE YOUR LIFE EASIER IF YOU CAN GIVE ME THE INDEX YOU USE TO STORE AND CATALOGUE YOUR INFORMATION ELECTRONICALLY, I CAN THAN HELP THE TOWNSHIP SAVE MONEY BY FASHIONING MY REQUESTS TO YOUR DATA BASE. IF THIS INFO IS AVAILBLE IN ELECTRONIC FORMAT, THIS WOULD BE PREFERRABLE AND THE MOST ECONOMICAL.

7. ANY POLICIES AND/OR PROCEDURES THAT DEAL WITH THE STORAGE, MAINTENANCE AND INDEXING OF ALL TOWNSHIP E-MAILS FOR THE LAST 3 YEARS.

DAVE, PLEASE UNDERSTAND, I WOULD LIKE NO.S 1, 2, AND 3 RESOLVED IN A TIMELY FASHION SO THAT I WILL BE ABLE TO PROVIDE PUBLIC COMMENT ON THE UPCOMING PROPOSED ORDINANCE AMENDMENT CHANGES AT THE BOS MEETING. I THINK THAT A PROPERTY OWNWER AUTHORIZING THEIR OWN CHANGES TO TOWNSHIP CODE AND THE PLANNING COMMISION BLESSING IT IS SOMETHING THE PUBLIC , BOARD AND MAYBE NEWSMEDIA SHOULD KNOW.

IF ANY OF THIS INFO IS AVAILBLE IN ELECTRONIC FORMAT, THIS WOULD BE PREFERRABLE AND THE MOST ECONOMICAL.

THANKS

JIM MOLLICK