

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS WORK SESSION  
WORCESTER TOWNSHIP COMMUNITY HALL  
FAIRVIEW VILLAGE, WORCESTER, PA  
WEDNESDAY, JANUARY 18, 2017 – 6:00 PM**

**CALL TO ORDER** by Chair Caughlan at 6:00 PM

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

**PRESENT:** SUSAN G. CAUGHLAN [X]  
STEPHEN C. QUIGLEY [X]  
ARTHUR C. BUSTARD [X]

**INFORMATIONAL ITEMS**

- Chair Caughlan announced that the Board of Supervisors had met in Executive Session on January 6 to discuss a personnel matter, in specific the Township Manager performance evaluation. No decision on this matter will be made at this evening's Business Meeting.

**PUBLIC COMMENT**

- Bob Andorn, Worcester, commented on the public's ability to ask questions during the presentation to be made at this evening's Work Session.

**PRESENTATIONS**

municipal collection services – Jason Leininger, Portnoff Law Associates, made a presentation regarding municipal debt collection services. Mr. Leininger provided an overview of the municipal debt collection process as permitted by State Law. Mr. Leininger noted all collection costs are paid by the delinquent customer. Mr. Leininger commented on the collection process for properties in bankruptcy.

Supervisor Bustard commented on the firm's other municipalities and school districts clients, and Mr. Leininger noted several municipalities and school districts in the region.

Supervisor Quigley commented on collection parameters. Mr. Leininger noted the municipality establishes its collection parameters.

Mr. Andorn commented on other collection firms. Tommy Ryan, Township Manager, commented on his review of another firm, and his experience with Portnoff, working to collect outstanding debt in another municipality. Mr. Ryan commented on this firm's customer service standards.

John Diesel, Worcester, commented on the inclusion of the type of debts in the ordinance.

**OTHER BUSINESS**

- There was no other business discussed at this evening's Work Session.

**ADJOURNMENT**

There being no further business brought before the Board, Chair Caughlan adjourned the Work Session at 6:13 PM.

Respectfully Submitted:

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Tommy Ryan  
Township Manager