

ERECTED INTO A TOWNSHIP IN 1733  
**TOWNSHIP OF WORCESTER**  
AT THE CENTER POINT OF MONTGOMERY COUNTY  
PENNSYLVANIA

1721 Valley Forge Road  
P.O. Box 767  
Worcester, PA 19490

Phone (610) 584-1410  
Fax (610) 584-8901

<b>THIS SECTION COMPLETED ONLY BY TOWNSHIP:</b>		
APPEAL NO. : _____	DATE FILED: _____, 20____	TIME FILED: _____ .M.

**APPEAL TO** *(Select one):*     **ZONING HEARING BOARD**  
    **BOARD OF SUPERVISORS**

1.     Date of Application: \_\_\_\_\_

2.     Classification of Appeal (Check one or more, if applicable):
- a.     Request for Variance (Planning Code, Section 912).
  - b.     Request for Special Exception (Planning Code, Section 913).
  - c.     Appeal from the Zoning Officer (Planning Code, Section 909).
  - d.     Challenge to the validity of ordinance or map (Planning Code, Section 910).
  - e.     Request for hearing involving on-lot sewage disposal systems (Sewage Facilities Act 537).
  - f.     Determination of Flood Plain District Boundaries in case of dispute (Zoning Ordinance, Floodplain District Section 150-136)
  - g.     Other \_\_\_\_\_

3.     Applicant:

- a.     Name: \_\_\_\_\_
- b.     Mailing address: \_\_\_\_\_
- c.     Telephone number: \_\_\_\_\_
- d.     State whether owner of legal title, owner of equitable title, or tenant with the permission of owner legal title (**REQUIRED: Please attach Deed to prove ownership OR Agreement of Sale to prove equitable ownership:**)

\_\_\_\_\_

4.     Applicant's attorney, if any:

- a.     Name: \_\_\_\_\_
- b.     Address: \_\_\_\_\_
- c.     Telephone number: \_\_\_\_\_

5. Property:
- a. Present Zoning Classification: \_\_\_\_\_
  - b. Present Land Use: \_\_\_\_\_
  - c. Location (Street Address):  
\_\_\_\_\_
  - d. Parcel #: \_\_\_\_\_
  - e. Lot Dimensions:  
 (1) Area: \_\_\_\_\_  
 (2) Frontage: \_\_\_\_\_  
 (3) Depth: \_\_\_\_\_
  - f. Size, construction, and use of existing improvements; use of land, if unimproved:

- 6.
- a. Proposed use and construction: Size, construction and proposed use. (Attach supplementary sheets).
  - b. If only change of use of land is proposed, what is its proposed use?
  - c. Circle all that apply in regards to the above specified property:  
 Public Water                  Public Sewer  
  
 Private Well                  Private Septic

7. Legal grounds for appeal (cite specific sections of Planning Code, Zoning Ordinance, Subdivision Regulations, or other Acts or Ordinances) All sections that apply must be listed in which zoning relief is required and an explanation provided:

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8. Has any previous appeal been filed concerning the subject matter of this appeal?  
 Yes     No

If yes: specify: \_\_\_\_\_

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9. Challenges (only if 2(d) is checked above). List requested issues of fact or interpretation:

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10. Worcester Township to provide the list of names and addresses of all property within 500 feet of the perimeter of the subject property. **(REQUIRED)**

**CERTIFICATION**

I (We) hereby certify that the above information is true and correct to the best of my (our) knowledge, information or belief.

_____ Signature	_____ Printed Name
_____ Signature	_____ Printed Name

**Requirements:**

(1) *For 2a, 2b or 2c above, ten (10) copies of the plan and an electronic “pdf” version must be attached to the appeal. The plan should be prepared by a professional engineer or surveyor, however the Board will accept any plan which are complete and accurate, provided that if not prepared by a professional engineer or surveyor, the person who prepared the plan must be prepared to state under oath at the formal hearing that the plan is complete and accurate. The plan must contain all information relevant to the appeal, including but not limited to the following: The property related to a street, the parcel number, the dimensions and area of the lot, the dimensions and location of existing buildings or improvements, the dimensions and locations of proposed uses, buildings or improvements.*

(2) *For 2d or 2f above, ten (10) copies of the challenged Ordinance or Map must be attached to the Appeal.*

(3) *Filing fees, which must accompany this Appeal, and which are not returnable once the Appeal is accepted, are according to the following fee schedule:*

- |  |            |
|--|------------|
| (a) Residential (each lot)                             | \$500.00   |
| Postponement/ Continuance                              | \$250.00   |
| (b) Commercial   | \$1,200.00 |
| Shopping Center  |            |
| Limited Industrial                                     |            |
| Postponement/ Continuance                              | \$600.00   |
| (c) Challenges to the Validity of the Zoning Ordinance | \$2,500.00 |

- (4) *Subpoenas/Subpoenas Duces Tecum may be obtained at a cost of \$3.00 each.*
- (5) *Deed to prove ownership; Agreement of Sale to prove equitable ownership.*
- (6) *Completed and executed application.*
  
- (7) *All checks shall be payable to the order of Worcester Township.*

***Disclaimer:***

*Applicants are encouraged to seek the advice of an attorney prior to submitting an Application to the Zoning Hearing Board. Zoning Hearings are proceedings to determine certain of your rights with respect to the subject property. You may not be represented by a non-lawyer in proceedings before the Worcester Township Zoning Hearing Board.*

*Due to certain circumstances, a particular application may be either withdrawn or continued at the request of applicant or a party, pursuant to the discretion of the Worcester Township Zoning Hearing Board.*