WORCESTER TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, JANUARY 20, 2016 – 7:30 PM

CALL TO ORDER by Chair Caughlan at 7:34 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT:	SUSAN G. CAUGHLAN	[X]
	STEPHEN C. QUIGLEY	[X]
	ARTHUR C. BUSTARD	[X]

INFORMATIONAL ITEMS

- Chair Caughlan commented on Township communication efforts and the new meeting format and schedule.
- Jim Garrity, Township Solicitor, announced an Executive Session would be conducted following this evening's meeting to discuss a personnel issue, in specific a performance evaluation, and a matter of potential litigation before the Zoning Hearing Board.

PUBLIC COMMENT

Chair Caughlan commented on the public comment period.

- Vince Sobocinski, Worcester, commented on Zoning Hearing Board Application 16-02. Mr. Sobocinski commented on discussions had with the Applicant, and the Township position on this application.
- Dan Dreher, Worcester, commented on the Work Session schedule, the public comment period at public meetings, and the televising of meetings.
- Jim Mollick, Worcester, commented on an appeal decision recently made by the Office of Open Records, the appeal's cost to the Township, court proceedings regarding an open records appeal and the opinion the court rendered in this matter.
- Jim Kelly, Worcester, commented on group home language in the Township Code.
- Joe Pacholski, Worcester, commented on sewer connections at larger properties.
- Bob Andorn, Worcester, commented on the permitted public comment period at public meetings, the televising of meetings, and comments made at the December 16, 2015 and January 4, 2016 meetings.

OFFICIAL ACTION ITEMS

a) Consent Agenda – Supervisor Quigley made a motion to approve a consent agenda that includes (a) the Treasurer's Report and other Monthly Reports for December 2015, (b) bill payment for December 2015 in the amount of $549,050.48, (c) December 16, 2015 Business Meeting minutes, and (e) January 4, 2016 Reorganization Meeting minutes. The motion was seconded by Supervisor Bustard.

   Dr. Mollick commented on zoning expenditures, zoning expenditures for 2013, Township Solicitor legal costs for 2015, the amount of Township Solicitor fess, a Township review of the amount of Township Solicitor fees, and recent litigation before the Commonwealth Court. Mr. Dreher commented on the consent agenda format and a question and answer period at the meeting.

   By unanimous vote the Board adopted the motion to approve.

b) Zoning Hearing Board Application 16-02 – Chair Caughlan stated an additional action item to be added to this evening's agenda, consideration of a motion to authorize the Township Solicitor to attend the February 23, 2016 Zoning Hearing Board meeting as to Zoning Hearing Board Application 16-02.

   Supervisor Quigley made a motion to authorize the Township Solicitor to attend the February 23, 2016 Zoning Hearing Board meeting as to Zoning Hearing Board Application 16-02. The motion was seconded by Supervisor Bustard.

   There was no public comment.

   By unanimous vote the Board adopted the motion to approve.

c) Bond Issuance – Chair Caughlan stated an additional action item to be added to this evening's agenda, consideration of a motion to authorize the Township Manager and Township Solicitor to proceed with the investigation of a bond issue to fund the Hickory Hill Sewer Project for the improvements recently installed.

   Chair Caughlan made a motion to authorize the Township Manager and Township Solicitor to proceed with the investigation of a bond issue to fund the Hickory Hill Sewer Project for the improvements recently installed. The motion was seconded by Supervisor Quigley.

   Supervisor Bustard inquired if the motion committed the Township to proceed with the bond option. Mr. Garrity noted the motion did not commit the Township to proceed with the bond option.

   There was no public comment.

   By unanimous vote the Board adopted the motion to approve.

d) Resolution 2016-07 – Chair Caughlan made a motion to adopt Resolution 2016-07, to authorize the reimbursement of prior expenditures for the construction of the Hickory Hill Sewer Project from the proceeds of a bond. The motion was seconded by Supervisor Quigley.

Supervisor Bustard inquired if the motion committed the Township to proceed with the bond option. Mr. Garrity noted the motion did not commit the Township to proceed with the bond option.

Wini Hayes, Worcester, commented as to the Township payment program.

By unanimous vote the Board adopted the motion to approve.

e) Ordinance 2016-257 – Mr. Ryan provided an overview of a proposed ordinance to amend Township Code floodplain regulations pursuant to Federal Law. Mr. Garrity noted FEMA requires the adoption of regulations that meet Federal Law standards by March 2, 2016 so to permit properties to participate in the National Flood Insurance Program.

Supervisor Quigley made a motion to authorize advertisement of proposed Ordinance 2015-257, to amend the Township Code floodplain regulations. The motion was seconded by Supervisor Bustard.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

f) Ordinance 2016-255 – Mr. Ryan provided an overview of a proposed ordinance to establish brake retarder prohibitions at portions of Skippack Pike, Bustard Road and Valley Forge Road.

Supervisor Quigley made a motion to authorize advertisement of proposed Ordinance 2015-255, to establish brake retarder prohibitions at portions of Skippack Pike, Bustard Road and Valley Forge Road. The motion was seconded by Supervisor Bustard.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

g) Ordinance 2016-256 – Mr. Ryan provided an overview of a proposed ordinance to appoint the North Penn Water Authority as the preferred water supplier in a portion of the Township.

Dan Preston, North Penn Water Authority, commented on proposed benefits to the Township under this arrangement, including local control of the Authority and lower water and hydrant fees.

Supervisor Quigley inquired about water sources, quality and testing, and Mr. Preston commented on these issues. Mr. Quigley recommended additional research be prepared before the Board considers action on this matter.

Supervisor Bustard noted the proposed ordinance offers North Penn Water Authority a right of first refusal to provide water service to properties in the service area.

Discussion on the proposed ordinance will continue at a future Board meeting.

h) Resolution 2016-04 – Supervisor Quigley made a motion to adopt Resolution 2016-04, to authorize the destruction of certain public records in accordance with Act 428 of 1968 and the *Municipal Records Manual*. The motion was seconded by Supervisor Bustard.

Dr. Mollick commented on the availability of documents before destruction.

By unanimous vote the Board adopted the motion to approve.

i) Resolution 2016-05 – Supervisor Bustard made a motion to adopt Resolution 2016-05, to appoint a liaison to Berkheimer for to the handling of confidential information. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

j) Resolution 2016-06 – Mr. Ryan provided an overview of proposed membership in an eight-member regional UCC Board of Appeals.

Supervisor Bustard made a motion to adopt Resolution 2016-06, to authorize Township membership in a regional UCC Board of Appeals and to appoint a Township representative to serve on this Board. The motion was seconded by Supervisor Quigley.

Mr. Andorn commented on other municipality representatives considering appeals filed in the Township.

By unanimous vote the Board adopted the motion to approve.

k) Municipalities Planning Code (MPC) review period waiver – Supervisor Bustard made a motion to accept Applicant's offer to waive the MPC 90-day review period for a two-lot subdivision at Berks Road. The motion was seconded by Supervisor Quigley.

Dr. Mollick commented on the waiver rationale.

By unanimous vote the Board adopted the motion to approve.

l) Township Auditor – Mr. Ryan noted that a vacancy existed in one of the Township's three elected Auditor positions, due to the resignation of David Cornish. Mr. Ryan noted the

Board of Supervisors may appoint an individual to serve in this position until the next local election.

Supervisor Bustard made a motion to appoint Cathy McKeever to the position of Auditor. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

m) ratification of hire – Supervisor Bustard made a motion to ratify the hire of Nicole Panzullo to the full-time position of Receptionist. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

n) contribution – Chair Caughlan commented on the Methacton High School post-prom event.

Supervisor Bustard made a motion to approve a $1,000 contribution to the Methacton High School post-prom event. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

OTHER BUSINESS

- Supervisor Quigley inquired about a recognition program for Township volunteers. Mr. Ryan noted Township staff will develop a proposed recognition program.

ADJOURNMENT

There being no further business brought before the Board, Chair Caughlan adjourned the regularly scheduled meeting at 9:18 PM.

Respectfully Submitted:

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Tommy Ryan
Township Manager