

**TREASURER'S REPORT
AND OTHER MONTHLY REPORTS**

OCTOBER 2019

1. Treasurer's Report
2. Planning & Parks Report
3. Permit Activity Report
4. Public Works Department Report
5. Fire Marshal Report
6. Township Engineer Report
7. Worcester Volunteer Fire Department Report
8. Pennsylvania State Police Report

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account Range: First to Last
 Expend Account Range: First to Last
 Print Zero YTD Activity: No
 Include Non-Anticipated: No
 Include Non-Budget: No
 Year To Date As Of: 10/31/19
 Current Period: 10/01/19 to 10/31/19
 Prior Year As Of: 10/31/19

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
001-301-100-000	Property Taxes- Current	46,847.69	46,480.00	149.65	45,389.55	0.00	1,090.45-	98
001-301-500-000	Property Taxes- Liened	680.63	500.00	29.86	482.62	0.00	17.38-	97
001-301-600-000	Property Taxes- Interim	153.66	250.00	0.02-	807.78	0.00	557.78	323
	Segment 3 Total	47,681.98	47,230.00	179.49	46,679.95	0.00	550.05-	99
001-310-010-000	Per Capita Taxes- Current	5,447.77	5,100.00	280.09	5,352.35	0.00	252.35	105
001-310-030-000	Per Capita Taxes- Delinquent	980.28	945.00	201.20	1,043.70	0.00	98.70	110
001-310-100-000	Real Estate Transfer Taxes	448,066.94	275,000.00	37,616.12	260,096.19	0.00	14,903.81-	95
001-310-210-000	Earned Income Taxes	2,600,946.15	2,550,000.00	59,894.52	1,650,125.64	0.00	899,874.36-	65
001-310-220-000	Earned Income Taxes- Prior Year	0.00	100.00	0.00	0.00	0.00	100.00-	0
	Segment 3 Total	3,055,441.14	2,831,145.00	97,991.93	1,916,617.88	0.00	914,527.12-	68
001-321-800-000	Franchise Fees	227,243.79	228,000.00	0.00	112,281.56	0.00	115,718.44-	49
	Segment 3 Total	227,243.79	228,000.00	0.00	112,281.56	0.00	115,718.44-	49
001-322-820-000	Road Opening Permits	250.00	300.00	50.00	740.00	0.00	440.00	247
001-322-900-000	Sign Permits	315.00	125.00	0.00	160.00	0.00	35.00	128
001-322-910-000	Yard Sale Permits	65.00	50.00	10.00	135.00	0.00	85.00	270
001-322-920-000	Solicitation Permits	750.00	250.00	0.00	510.00	0.00	260.00	204
	Segment 3 Total	1,380.00	725.00	60.00	1,545.00	0.00	820.00	213
001-331-120-000	Ordinance Violations	4,319.89	2,900.00	9.11	1,855.57	0.00	1,044.43-	64
	Segment 3 Total	4,319.89	2,900.00	9.11	1,855.57	0.00	1,044.43-	64
001-341-000-000	Interest Earnings	7,692.74	720.00	127.44	789.99	0.00	69.99	110
	Segment 3 Total	7,692.74	720.00	127.44	789.99	0.00	69.99	110
001-342-000-000	Rents & Royalties	18,670.26	19,474.73	1,579.55	16,185.55	0.00	3,289.18-	83
001-342-120-000	Cell Tower Rental	161,124.36	154,374.48	11,393.78	145,088.74	0.00	9,285.74-	94

TOWNSHIP OF WORCESTER
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Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
	Segment 3 Total	179,794.62	173,849.21	12,973.33	161,274.29	0.00	12,574.92-	93
001-355-010-000	Public Utility Realty Tax	2,592.76	2,592.76	2,333.59	2,333.59	0.00	259.17-	90
001-355-040-000	Alcohol License Fees	800.00	600.00	0.00	800.00	0.00	200.00	133
001-355-050-000	General Municipal Pension State Aid	54,656.27	51,528.27	0.00	51,204.99	0.00	323.28-	99
001-355-070-000	Volunteer Fire Relief Association	85,932.76	85,932.76	0.00	92,384.65	0.00	6,451.89	108
	Segment 3 Total	143,981.79	140,653.79	2,333.59	146,723.23	0.00	6,069.44	104
001-361-300-000	Land Development Fees	4,250.00	3,000.00	0.00	2,000.00	0.00	1,000.00-	67
001-361-330-000	Conditional Use Fees	0.00	1,350.00	0.00	1,600.00	0.00	250.00	119
001-361-340-000	Zoning Hearing Board Fees	10,700.00	13,300.00	0.00	9,750.00	0.00	3,550.00-	73
001-361-500-000	Map And Publication Sales	6.00	5.00	0.00	0.00	0.00	5.00-	0
	Segment 3 Total	14,956.00	17,655.00	0.00	13,350.00	0.00	4,305.00-	76
001-362-410-000	Building Permit Fees	150,791.00	80,000.00	13,618.60	98,564.17	0.00	18,564.17	123
001-362-420-000	Zoning Permit Fees	20,090.00	11,100.00	2,125.00	16,096.25	0.00	4,996.25	145
001-362-450-000	Commercial U&O Fees	0.00	380.00	0.00	0.00	0.00	380.00-	0
001-362-460-000	Driveway Permit Fees	225.00	180.00	60.00	260.00	0.00	80.00	144
	Segment 3 Total	171,106.00	91,660.00	15,803.60	114,920.42	0.00	23,260.42	125
001-367-400-000	PRPS Ticket Sales	2,444.08	4,500.00	0.00	3,555.25	0.00	944.75-	79
001-367-408-000	Sports & Lesson Fees	3,577.00	6,150.00	0.00	5,218.50	0.00	931.50-	85
001-367-420-000	Park Miscellaneous	19,092.43	15,050.00	493.33	19,667.88	0.00	4,617.88	131
	Segment 3 Total	25,113.51	25,700.00	493.33	28,441.63	0.00	2,741.63	111
001-381-000-000	Miscellaneous Income	6,944.38	500.00	2,560.00	5,617.73	0.00	5,117.73	***
001-381-001-000	Service Charge Fees	296.50	300.00	9.64	179.21	0.00	120.79-	60
	Segment 3 Total	7,240.88	800.00	2,569.64	5,796.94	0.00	4,996.94	725
001-383-200-000	Escrow Administration	610.00	500.00	0.00	1,155.00	0.00	655.00	231
	Segment 3 Total	610.00	500.00	0.00	1,155.00	0.00	655.00	231
	Fund 001 Revenue Total	3,886,562.34	3,561,538.00	132,541.46	2,551,431.46	0.00	1,010,106.54-	72

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-400-000-000	LEGISLATIVE BODY:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-400-110-000	Legislative- Payroll	7,500.00	7,500.00	630.00	6,300.00	0.00	1,200.00	84
001-400-150-000	Legislative- Benefits	52,470.96	54,944.82	4,369.51	43,550.74	0.00	11,394.08	79
001-400-312-000	Legislative- Consultant Services	25,670.50	27,496.00	4,973.50	24,897.00	0.00	2,599.00	91
001-400-337-000	Legislative- Mileage Reimbursement	209.28	400.00	0.00	0.00	0.00	400.00	0
001-400-420-000	Legislative- Dues & Subscriptions	2,604.00	4,125.00	0.00	1,698.00	0.00	2,427.00	41
001-400-460-000	Legislative- Meetings & Seminars	4,199.02	4,700.00	0.00	3,546.74	0.00	1,153.26	75
	Segment 3 Total	92,653.76	99,165.82	9,973.01	79,992.48	0.00	19,173.34	81
001-401-000-000	MANAGER:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-401-120-000	Management- Payroll	135,727.88	136,356.39	10,488.92	110,081.68	0.00	26,274.71	81
001-401-150-000	Management- Benefits	52,888.43	55,942.56	4,340.62	46,691.68	0.00	9,250.88	83
001-401-312-000	Management- Consultant Services	3,550.00	5,000.00	375.00	3,165.00	0.00	1,835.00	63
001-401-321-000	Management- Mobile Phone	600.00	600.00	50.00	500.00	0.00	100.00	83
001-401-337-000	Management- Mileage Reimbursement	4,800.00	4,800.00	400.00	4,000.00	0.00	800.00	83
001-401-460-000	Management- Meetings & Seminars	769.30	2,175.00	6.00	375.32	0.00	1,799.68	17
	Segment 3 Total	198,335.61	204,873.95	15,660.54	164,813.68	0.00	40,060.27	80
001-402-000-000	FINANCIAL ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-402-120-000	Finance- Payroll	68,515.12	70,163.60	5,436.54	40,097.58	0.00	30,066.02	57
001-402-150-000	Finance- Benefits	28,566.10	25,546.29	10,070.71	23,514.63	0.00	2,031.66	92
001-402-321-000	Finance- Mobile Phone	300.00	300.00	25.00	150.00	0.00	150.00	50
001-402-337-000	Finance- Mileage Reimbursement	121.76	300.00	47.62	82.88	0.00	217.12	28
001-402-460-000	Finance- Meeting & Seminars	90.50	750.00	45.00	195.00	0.00	555.00	26
	Segment 3 Total	97,593.48	97,059.89	15,624.87	64,040.09	0.00	33,019.80	66
001-403-000-000	TAX COLLECTION:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-403-110-000	Tax Collection- Payroll	2,326.38	2,361.50	0.00	2,340.37	0.00	21.13	99
001-403-150-000	Tax Collection- Benefits	177.97	180.89	0.00	179.05	0.00	1.84	99
001-403-210-000	Tax Collection- Office Supplies	1,787.86	4,740.00	0.00	4,423.67	0.00	316.33	93
001-403-310-000	Tax Collection- Professional Services	30,234.99	30,601.20	0.00	24,978.38	0.00	5,622.82	82
	Segment 3 Total	34,527.20	37,883.59	0.00	31,921.47	0.00	5,962.12	84
001-404-000-000	LEGAL SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-404-310-000	Legal- General Services	62,037.92	69,000.00	2,389.25	37,017.73	0.00	31,982.27	54

TOWNSHIP OF WORCESTER
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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-404-320-000	Legal- RTK Services	5,363.50	6,000.00	0.00	13,357.85	0.00	7,357.85-	223
	Segment 3 Total	67,401.42	75,000.00	2,389.25	50,375.58	0.00	24,624.42	67
001-405-000-000	CLERICAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-405-140-000	Clerical- Payroll	71,394.15	88,798.88	7,709.99	71,655.16	0.00	17,143.72	81
001-405-150-000	Clerical- Benefits	42,643.91	46,459.23	12,571.63	45,923.83	0.00	535.40	99
001-405-210-000	Clerical- Office Supplies	5,464.20	6,000.00	326.55	3,984.28	0.00	2,015.72	66
001-405-310-000	Payroll Services	15,156.44	14,850.00	1,216.15	13,089.88	0.00	1,760.12	88
001-405-321-000	Clerical- Telephone	3,507.23	4,305.00	244.68	2,595.75	0.00	1,709.25	60
001-405-325-000	Postage	3,986.62	4,370.00	1,530.27	3,339.62	0.00	1,030.38	76
001-405-337-000	Clerical- Mileage Reimbursement	217.57	240.00	68.32	278.63	0.00	38.63-	116
001-405-340-000	Clerical- Advertisement	4,123.33	8,100.00	0.00	4,720.35	0.00	3,379.65	58
001-405-460-000	Clerical- Meetings & Seminars	205.20	1,690.00	0.00	266.10	0.00	1,423.90	16
001-405-465-000	Computer Expense	31,803.36	41,917.00	6,386.25	30,847.64	0.00	11,069.36	74
001-405-470-000	Clerical- Other Expense	6,737.81	7,704.00	336.35	3,664.11	0.00	4,039.89	48
	Segment 3 Total	185,239.82	224,434.11	30,390.19	180,365.35	0.00	44,068.76	80
001-408-000-000	ENGINEERING SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-408-310-000	Engineering Services	19,921.05	37,000.00	187.50	11,362.73	0.00	25,637.27	31
	Segment 3 Total	19,921.05	37,000.00	187.50	11,362.73	0.00	25,637.27	31
001-409-000-000	GOVERNMENT BUILDINGS & PLANT:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-409-136-000	Administration- Utilities	8,542.65	10,212.00	386.57	5,279.22	0.00	4,932.78	52
001-409-137-000	Administration- Maintenance & Repairs	14,044.52	16,296.00	669.48	10,762.04	0.00	5,533.96	66
001-409-142-000	Administration- Alarm Service	2,611.25	3,636.00	187.82	2,276.35	0.00	1,359.65	63
001-409-147-000	Administration- Other Expenses	1,508.43	2,460.00	99.84-	244.18	0.00	2,215.82	10
001-409-236-000	Garage- Utilities	13,711.62	14,592.00	335.69	8,990.67	0.00	5,601.33	62
001-409-237-000	Garage- Maintenance & Repairs	7,132.70	9,624.00	628.13	6,913.73	0.00	2,710.27	72
001-409-242-000	Garage- Alarm Service	1,069.25	1,608.00	60.00	1,062.96	0.00	545.04	66
001-409-247-000	Garage- Other Expenses	1,102.89	1,440.00	99.84-	371.51	0.00	1,068.49	26
001-409-436-000	Community Hall- Utilities	4,483.81	4,500.00	192.01	3,747.84	0.00	752.16	83
001-409-437-000	Community Hall- Maintenance & Repairs	4,576.35	5,112.00	278.10	3,355.95	0.00	1,756.05	66
001-409-447-000	Community Hall- Other Expenses	482.13	600.00	0.00	245.30	0.00	354.70	41
001-409-536-000	Historical Bldg- Utilities	4,258.81	4,183.00	69.31	1,390.87	0.00	2,792.13	33
001-409-537-000	Historical Bldg- Maintenance & Repairs	297.00	1,932.00	0.00	297.00	0.00	1,635.00	15
001-409-636-000	Hollow rd Rental- Utilities	0.00	250.00	0.00	0.00	0.00	250.00	0
001-409-637-000	Hollow rd Rental- Maintenance & Repairs	1,356.20	4,032.00	0.00	1,126.20	0.00	2,905.80	28

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-409-737-000	Springhouse- Maintenance & Repairs	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
	Segment 3 Total	65,177.61	81,477.00	2,607.43	46,063.82	0.00	35,413.18	57
001-411-000-000	FIRE:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-411-380-000	Fire Protection- Hydrant Rentals	54,549.35	26,667.00	809.44	7,555.36-	0.00	34,222.36	28-
001-411-540-000	Fire Protection- WVPD Contributions	306,757.76	339,347.76	92,384.65	337,099.65	0.00	2,248.11	99
	Segment 3 Total	361,307.11	366,014.76	93,194.09	329,544.29	0.00	36,470.47	90
001-413-000-000	UCC & CODE ENFORCEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-413-110-000	Fire Marshal- Payroll	6,777.78	11,338.65	737.62	5,706.38	0.00	5,632.27	50
001-413-110-150	Fire Marshal- Benefits	811.34	1,384.54	94.05	746.99	0.00	637.55	54
001-413-140-000	Code Enforcement- Payroll	41,591.13	41,907.61	3,199.69	34,870.96	0.00	7,036.65	83
001-413-150-000	Code Enforcement- Benefits	19,122.65	16,357.59	831.74	13,053.05	0.00	3,304.54	80
001-413-210-000	Code Enforcement- Supplies	1,817.74	17,655.00	25.00	11,649.61	0.00	6,005.39	66
001-413-312-000	Code Enforcement- Consultant Services	41,282.00	80,356.64	4,832.00	35,072.00	0.00	45,284.64	44
001-413-321-000	Code Enforcement- Mobile Phone	651.12	780.00	53.94	485.77	0.00	294.23	62
001-413-337-000	Code Enforcement- Mileage Reimbursement	1,333.10	1,440.00	216.92	841.00	0.00	599.00	58
001-413-460-000	Code Enforcement- Meetings & Seminars	343.00	1,300.00	0.00	190.00	0.00	1,110.00	15
	Segment 3 Total	113,729.86	172,520.03	9,990.96	102,615.76	0.00	69,904.27	59
001-414-000-000	PLANNING & ZONING:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-414-140-000	Zoning- Payroll	1,350.00	2,400.00	150.00	1,550.00	0.00	850.00	65
001-414-150-000	Zoning- Benefits	103.37	183.84	11.49	118.73	0.00	65.11	65
001-414-310-000	Zoning- Professional Services	2,053.00	4,400.00	336.50	4,717.00	0.00	317.00-	107
001-414-313-000	Zoning- Engineering	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0
001-414-314-000	Zoning- Legal	22,408.18	24,000.00	4,960.00	13,360.00	0.00	10,640.00	56
001-414-315-000	Zoning- Conditional Use	0.00	2,200.00	877.50	3,996.71	0.00	1,796.71-	182
001-414-341-000	Zoning- Advertisement	2,567.40	4,250.00	269.72	2,202.98	0.00	2,047.02	52
001-414-460-000	Zoning- Meetings & Seminars	0.00	200.00	0.00	0.00	0.00	200.00	0
	Segment 3 Total	28,481.95	39,133.84	6,605.21	25,945.42	0.00	13,188.42	66
001-419-000-000	OTHER PUBLIC SAFETY:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-419-242-000	PA One Call	1,814.50	2,700.00	56.62	337.24	0.00	2,362.76	12
	Segment 3 Total	1,814.50	2,700.00	56.62	337.24	0.00	2,362.76	12

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-430-000-000	PUBLIC WORKS - ADMIN:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-430-140-000	Public Works- Payroll	374,412.77	399,650.92	29,371.71	297,345.77	0.00	102,305.15	74
001-430-150-000	Public Works- Benefits	214,352.74	236,428.18	52,630.23	202,809.88	0.00	33,618.30	86
001-430-238-000	Public Works- Uniforms	8,395.26	10,052.00	636.85	5,144.59	0.00	4,907.41	51
001-430-326-000	Public Works- Mobile phones	1,521.94	1,500.00	116.40	1,084.21	0.00	415.79	72
001-430-460-000	Public Works- Meetings & Seminars	174.15	1,925.00	0.00	59.00	0.00	1,866.00	3
001-430-470-000	Public Works- Other Expenses	671.53	2,065.00	167.00	595.00	0.00	1,470.00	29
	Segment 3 Total	599,528.39	651,621.10	82,922.19	507,038.45	0.00	144,582.65	78
001-432-000-000	WINTER MAINTENANCE- SNOW REMOVAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-432-200-000	Snow Removal- Materials	39,940.34	30,887.50	0.00	32,626.13	0.00	1,738.63-	106
001-432-450-000	Snow Removal- Contractor	8,201.00	12,000.00	0.00	1,416.00	0.00	10,584.00	12
	Segment 3 Total	48,141.34	42,887.50	0.00	34,042.13	0.00	8,845.37	79
001-433-000-000	TRAFFIC CONTROL DEVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-433-313-000	Traffic Signal- Engineering	1,222.50	6,500.00	612.76	1,210.52	0.00	5,289.48	19
001-433-361-000	Traffic Signal- Electricity	3,209.62	3,480.00	279.48	2,511.79	0.00	968.21	72
001-433-374-000	Traffic Signal- Maintenance	12,370.52	12,600.00	588.70	1,694.75	0.00	10,905.25	13
	Segment 3 Total	16,802.64	22,580.00	1,480.94	5,417.06	0.00	17,162.94	24
001-437-000-000	REPAIRS OF TOOLS AND MACHINERY:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-437-250-000	Machinery & Tools- Vehicle Maintenance	76,776.06	83,064.00	6,016.83	27,762.29	0.00	55,301.71	33
001-437-260-000	Machinery & Tools- Small Tools	6,709.60	9,000.00	104.80	2,840.24	0.00	6,159.76	32
001-437-370-000	Machinery & Tools- Small Tool Repairs	40.28	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	83,525.94	92,064.00	6,121.63	30,602.53	0.00	61,461.47	33
001-438-000-000	ROADS & BRIDGES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-438-231-000	Gasoline	5,168.59	5,050.00	270.31	3,180.99	0.00	1,869.01	63
001-438-232-000	Diesel Fuel	21,606.30	24,541.52	1,042.97	16,427.38	0.00	8,114.14	67
001-438-242-000	Road Signs	2,595.01	3,000.00	0.00	1,052.12	0.00	1,947.88	35
001-438-245-000	Road Supplies	15,247.55	39,000.00	0.00	5,552.16	0.00	33,447.84	14
001-438-313-000	Engineering	52,644.29	26,900.00	115.00	20,365.47	0.00	6,534.53	76
001-438-370-000	Road Program- Contractor	7,557.50	15,300.00	0.00	3,687.50	0.00	11,612.50	24
	Segment 3 Total	104,819.24	113,791.52	1,428.28	50,265.62	0.00	63,525.90	44

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-446-000-000	STORM WATER MANAGEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-446-313-000	Stormwater Management- Engineering	5,426.09	56,400.00	1,033.50	16,335.27	0.00	40,064.73	29
	Segment 3 Total	5,426.09	56,400.00	1,033.50	16,335.27	0.00	40,064.73	29
001-451-000-000	RECREATION- ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-451-140-000	Recreation- Payroll	15,779.66	24,771.50	1,610.57	14,747.68	0.00	10,023.82	60
001-451-150-000	Recreation- Benefits	1,792.51	2,413.50	123.21	1,677.82	0.00	735.68	70
001-451-337-000	Recreation- Mileage Reimbursement	56.46	250.00	0.00	0.00	0.00	250.00	0
001-451-460-000	Recreation- Meetings & Seminars	190.50	900.00	0.00	50.00	0.00	850.00	6
	Segment 3 Total	17,819.13	28,335.00	1,733.78	16,475.50	0.00	11,859.50	58
001-452-000-000	PARTICIPANT RECREATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-452-247-000	Discounted Tickets (PRPS)	3,412.50	4,400.00	201.00	3,610.00	0.00	790.00	82
001-452-248-000	Camps & Sport Leagues	2,783.00	4,700.00	0.00	2,863.50	0.00	1,836.50	61
001-452-249-000	Bus Trips	2,446.73	0.00	0.00	0.00	0.00	0.00	0
001-452-250-000	Community Day	12,120.19	11,800.00	106.29	13,377.31	0.00	1,577.31-	113
001-452-520-000	Library	6,615.00	6,946.00	6,946.00	6,946.00	0.00	0.00	100
	Segment 3 Total	27,377.42	27,846.00	7,253.29	26,796.81	0.00	1,049.19	96
001-454-000-000	PARKS:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-454-436-000	Heebner Park- Utilities	2,156.05	3,024.00	71.71	1,419.16	0.00	1,604.84	47
001-454-437-001	Heebner Park- Athletic Fields	9,216.10	16,800.00	27.30	3,572.05	0.00	13,227.95	21
001-454-437-002	Heebner Park- Expenses	3,738.24	8,500.00	0.00	1,738.17	0.00	6,761.83	20
001-454-438-001	Mount Kirk Park- Athletic Fields	2,901.30	3,400.00	4.20	507.00	0.00	2,893.00	15
001-454-438-002	Mount Kirk Park- Expenses	569.69	1,050.00	0.00	472.56	0.00	577.44	45
001-454-439-001	Sunny Brook Park- Athletic Fields	2,912.72	4,700.00	10.50	1,684.43	0.00	3,015.57	36
001-454-439-002	Sunny Brook Park- Expenses	1,425.40	3,930.00	0.00	1,076.36	0.00	2,853.64	27
001-454-446-000	Sunny Brook Park- Utilities	1,363.27	1,584.00	35.99	859.41	0.00	724.59	54
001-454-470-000	Heyser Park- Horse Ring	0.00	500.00	0.00	0.00	0.00	500.00	0
001-454-471-000	Heyser Park- Expenses	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
001-454-480-000	Trail Expenses	1,668.24	4,300.00	0.00	372.24	0.00	3,927.76	9
001-454-490-000	Other Parks	262.64	2,000.00	14.99	105.47	0.00	1,894.53	5
	Segment 3 Total	26,213.65	50,788.00	164.69	11,806.85	0.00	38,981.15	23
001-459-000-000	PUBLIC RELATIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-459-340-000	Public Relations- Community Newsletter	18,014.96	20,300.00	0.00	14,119.71	0.00	6,180.29	70

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-459-341-000	Public Relations- Other Communications	5,374.13	1,300.00	0.00	1,255.16	0.00	44.84	97
	Segment 3 Total	23,389.09	21,600.00	0.00	15,374.87	0.00	6,225.13	71
001-481-000-000	EMPLOYER PAID BENEFITS AND WITHHOLDING I	0.00	0.00	0.00	0.00	0.00	0.00	0
001-481-430-000	Inter Gov- Real Estate Taxes	6,652.24	0.00	0.00	6,652.24-	0.00	6,652.24	0
	Segment 3 Total	6,652.24	0.00	0.00	6,652.24-	0.00	6,652.24	0
001-486-000-000	INSURANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-486-350-000	Insurances	111,775.80	112,252.60	19,190.50	92,541.60	0.00	19,711.00	82
	Segment 3 Total	111,775.80	112,252.60	19,190.50	92,541.60	0.00	19,711.00	82
001-492-300-000	Transfer To Capital Fund	2,115,270.48	905,987.80	0.00	0.00	0.00	905,987.80	0
	Segment 3 Total	2,115,270.48	905,987.80	0.00	0.00	0.00	905,987.80	0
	Fund 001 Expend Total	4,452,924.82	3,563,416.51	308,008.47	1,887,422.36	0.00	1,675,994.15	53
Fund Description		Prior Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues	
001		3,886,562.34	2,551,431.46	4,452,924.82	308,008.47	1,887,422.36	664,009.10	

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
008-341-000-000	Interest Earnings	4,151.45	2,800.00	1,011.30	7,560.89	0.00	4,760.89	270
	Segment 3 Total	4,151.45	2,800.00	1,011.30	7,560.89	0.00	4,760.89	270
008-364-110-000	Tapping Fees	261,450.15	42,207.62	7,281.65	253,354.76	0.00	211,147.14	600
008-364-120-000	Sewer Fees- Residential	464,437.28	469,760.26	97,148.22	449,653.13	0.00	20,107.13-	96
008-364-130-000	Sewer Fees- Commercial	180,020.31	157,200.00	16,437.33	123,242.85	0.00	33,957.15-	78
008-364-140-000	Late Fees	7,707.15	6,500.00	830.99	6,501.62	0.00	1.62	100
008-364-150-000	Certification Fees	1,425.00	1,200.00	100.00	1,715.00	0.00	515.00	143
008-364-190-000	Liens	15.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	915,054.89	676,867.88	121,798.19	834,467.36	0.00	157,599.48	123
008-381-000-000	Miscellaneous Income	0.00	50.00	0.00	0.00	0.00	50.00-	0
	Segment 3 Total	0.00	50.00	0.00	0.00	0.00	50.00-	0
	Fund 008 Revenue Total	919,206.34	679,717.88	122,809.49	842,028.25	0.00	162,310.37	124
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
008-429-000-000	WASTWATER COLLECTION AND TREATMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-429-242-000	Alarm Services	1,008.18	1,062.00	0.00	1,048.50	0.00	13.50	99
008-429-300-000	Other Expenses	103,654.60	82,896.00	12,060.01	76,553.28	0.00	6,342.72	92
008-429-313-000	Engineering	10,673.18	11,000.00	0.00	4,169.45	0.00	6,830.55	38
008-429-314-000	Legal	226.94	2,500.00	0.00	634.92	0.00	1,865.08	25
008-429-316-000	Plant Operations	71,715.00	78,540.00	6,590.00	68,150.34	0.00	10,389.66	87
008-429-321-000	Telephone	861.92	888.00	74.47	734.54	0.00	153.46	83
008-429-361-000	Utilities	94,649.76	106,824.00	7,734.68	70,420.96	0.00	36,403.04	66
008-429-374-000	Equipment & Repairs	15,705.51	24,000.00	3,372.21-	14,475.81	0.00	9,524.19	60
008-429-421-001	Center Point- Operations	4,511.92	5,616.00	447.50	4,475.00	0.00	1,141.00	80
008-429-421-002	Center Point- Utilities & Repairs	4,257.18	5,820.00	234.80	4,026.13	0.00	1,793.87	69
008-429-422-001	Meadowood- Operations	4,475.00	5,616.00	447.50	4,475.00	0.00	1,141.00	80
008-429-422-002	Meadowood- Utilities & Repairs	1,214.65	4,572.00	317.18	4,852.25	0.00	280.25-	106
008-429-423-001	Heritage Village- Operations	4,475.00	5,616.00	447.50	4,475.00	0.00	1,141.00	80
008-429-423-002	Heritage Village- Utilities & Repairs	3,582.09	4,908.00	148.52	2,645.72	0.00	2,262.28	54
008-429-424-001	Fawn Creek- Operations	4,475.00	5,616.00	447.50	4,475.00	0.00	1,141.00	80
008-429-424-002	Fawn Creek- Utilities & Repairs	2,959.61	3,816.00	160.64	2,508.17	0.00	1,307.83	66
008-429-425-001	Chadwick Place- Operations	4,475.00	5,616.00	447.50	4,475.00	0.00	1,141.00	80

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
008-429-425-002	Chadwick Place- Utilities & Repairs	2,937.73	4,224.00	142.60	2,333.05	0.00	1,890.95	55
008-429-426-001	Adair Pump- Operations	4,475.00	5,616.00	447.50	4,575.00	0.00	1,041.00	81
008-429-426-002	Adair Pump- Utilities & Repairs	2,886.80	4,008.00	185.69	2,581.27	0.00	1,426.73	64
008-429-700-000	Capital Improvements	55,293.83	128,000.00	25,460.00	69,917.95	0.00	58,082.05	55
008-429-800-000	Depreciation	293,641.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	692,154.90	496,754.00	52,421.38	352,002.34	0.00	144,751.66	71
008-471-000-000	DEBT PRINCIPAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-471-200-000	General Obligation Bond- Principal	120,000.00	120,000.00	0.00	0.00	0.00	120,000.00	0
	Segment 3 Total	120,000.00	120,000.00	0.00	0.00	0.00	120,000.00	0
008-472-000-000	DEBT INTEREST:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-472-200-000	General Obligation Bond- Interest	49,861.26	48,781.26	0.00	24,390.63	0.00	24,390.63	50
	Segment 3 Total	49,861.26	48,781.26	0.00	24,390.63	0.00	24,390.63	50
008-475-000-000	Fiscal Agent Fees- 2016 Bond	1,050.00	1,100.00	0.00	1,050.00	0.00	50.00	95
	Segment 3 Total	1,050.00	1,100.00	0.00	1,050.00	0.00	50.00	95
008-486-000-000	INSURANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-486-350-000	Insurance Expense	3,299.20	3,374.40	0.00	3,374.40	0.00	0.00	100
	Segment 3 Total	3,299.20	3,374.40	0.00	3,374.40	0.00	0.00	100
	Fund 008 Expend Total	866,365.36	670,009.66	52,421.38	380,817.37	0.00	289,192.29	57
Fund Description		Prior Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available	Revenues
008		919,206.34	842,028.25	866,365.36	52,421.38	380,817.37	461,210.88	

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
030-341-000-000	Interest Earnings	186,545.59	180,000.00	21,365.77	236,516.88	0.00	56,516.88	131
	Segment 3 Total	186,545.59	180,000.00	21,365.77	236,516.88	0.00	56,516.88	131
030-354-351-000	Grants	45,000.00	1,352,340.00	0.00	0.00	0.00	1,352,340.00-	0
	Segment 3 Total	45,000.00	1,352,340.00	0.00	0.00	0.00	1,352,340.00-	0
030-363-100-000	Traffic Impact Fees	290,056.37	14,204.00	3,378.37	324,881.74	0.00	310,677.74	***
	Segment 3 Total	290,056.37	14,204.00	3,378.37	324,881.74	0.00	310,677.74	***
030-381-000-000	Miscellaneous Income	181,840.01	2,000.00	0.00	17,791.00	0.00	15,791.00	890
	Segment 3 Total	181,840.01	2,000.00	0.00	17,791.00	0.00	15,791.00	890
030-392-010-000	Transfer From General Fund	2,115,270.48	905,987.80	0.00	0.00	0.00	905,987.80-	0
	Segment 3 Total	2,115,270.48	905,987.80	0.00	0.00	0.00	905,987.80-	0
030-395-000-000	Refund of Prior Year Expenditures	0.00	0.00	200.00	200.00	0.00	200.00	0
	Segment 3 Total	0.00	0.00	200.00	200.00	0.00	200.00	0
	Fund 030 Revenue Total	2,818,712.45	2,454,531.80	24,944.14	579,389.62	0.00	1,875,142.18-	24
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
030-405-000-000	SECRETARY/CLERK:	0.00	0.00	0.00	0.00	0.00	0.00	0
030-405-720-000	Office Equipment	53,843.10	43,000.00	0.00	34,114.17	0.00	8,885.83	79
	Segment 3 Total	53,843.10	43,000.00	0.00	34,114.17	0.00	8,885.83	79
030-409-000-000	GOVERNMENT BUILDINGS & PLANTS:	0.00	0.00	0.00	0.00	0.00	0.00	0
030-409-600-000	Building Improvements	48,491.63	15,000.00	0.00	11,941.25	0.00	3,058.75	80
	Segment 3 Total	48,491.63	15,000.00	0.00	11,941.25	0.00	3,058.75	80
030-430-600-000	Capital Roads	388,385.60	1,784,600.00	58,236.00	511,023.57	0.00	1,273,576.43	29

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
030-430-740-000	Equipment Purchases	92,632.78	411,000.00	60,869.45	237,807.44	0.00	173,192.56	58
	Segment 3 Total	481,018.38	2,195,600.00	119,105.45	748,831.01	0.00	1,446,768.99	34
030-433-600-000	Traffic Signs & Signals	21,068.28	297,734.00	1,866.69	14,632.12	0.00	283,101.88	5
	Segment 3 Total	21,068.28	297,734.00	1,866.69	14,632.12	0.00	283,101.88	5
030-454-600-000	Parks and Trails	197,645.82	192,500.00	70,356.95	122,928.24	0.00	69,571.76	64
030-454-710-000	Land Acquisition	74,635.00	35,000.00	0.00	82.00	0.00	34,918.00	0
	Segment 3 Total	272,280.82	227,500.00	70,356.95	123,010.24	0.00	104,489.76	54
	Fund 030 Expend Total	876,702.21	2,778,834.00	191,329.09	932,528.79	0.00	1,846,305.21	34
Fund Description		Prior Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues	
030		2,818,712.45	579,389.62	876,702.21	191,329.09	932,528.79	353,139.17-	

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
035-341-000-000	Interest Earnings	3,783.89	1,800.00	2.73	5,429.15	0.00	3,629.15	302
	Segment 3 Total	3,783.89	1,800.00	2.73	5,429.15	0.00	3,629.15	302
035-355-020-000	Liquid Fuel Funds	363,273.08	366,609.00	0.00	380,698.57	0.00	14,089.57	104
	Segment 3 Total	363,273.08	366,609.00	0.00	380,698.57	0.00	14,089.57	104
	Fund 035 Revenue Total	367,056.97	368,409.00	2.73	386,127.72	0.00	17,718.72	105

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
035-438-000-000	ROADS & BRIDGES:	0.00	0.00	0.00	0.00	0.00	0.00	0
035-438-370-000	Road Maintenance Contractor	350,000.00	360,000.00	0.00	360,000.00	0.00	0.00	100
	Segment 3 Total	350,000.00	360,000.00	0.00	360,000.00	0.00	0.00	100
	Fund 035 Expend Total	350,000.00	360,000.00	0.00	360,000.00	0.00	0.00	100

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
035		367,056.97	2.73	386,127.72	350,000.00	0.00	360,000.00	26,127.72

BUDGET REPORT

October 31, 2019

GENERAL		STATE	
Revenue YTD:	\$ 2,551,431.46	Revenue YTD:	\$ 386,127.72
Revenue Budget:	\$ 2,928,110.97	Revenue Budget:	\$ 368,109.00
Revenue to Budget:	87.14%	Revenue to Budget:	104.89%
Expenditure YTD:	\$ 1,887,422.36	Expenditure YTD:	\$ 360,000.00
Expenditure Budget:	\$ 2,313,085.19	Expenditure Budget:	\$ 360,000.00
Expenditure to Budget:	82%	Expenditure to Budget:	100.00%
WASTE WATER		CAPITAL	
Revenue YTD:	\$ 842,028.25	Revenue YTD:	\$ 579,389.62
Revenue Budget:	\$ 626,161.15	Revenue Budget:	\$ 1,290,453.33
Revenue to Budget:	134.47%	Revenue to Budget:	44.90%
Expenditure YTD:	\$ 380,817.37	Expenditure YTD:	\$ 932,528.79
Expenditure Budget:	\$ 443,003.70	Expenditure Budget:	\$ 2,691,295.00
Expenditure to Budget:	86%	Expenditure to Budget:	35%

*does not include interfund transfers

ERECTED INTO A TOWNSHIP IN 1733
TOWNSHIP OF WORCESTER
AT THE CENTER POINT OF MONTGOMERY COUNTY
PENNSYLVANIA

1721 Valley Forge Road, Post Office Box 767 Worcester, PA 19490

Planning & Parks Report
October 2019

Zoning Hearing Board

- *The Zoning Hearing Board did not meet.*

Planning Commission

- *The Planning Commission did not meet.*

Parks:

- Continued sponsorship program for 2019 recreation events.
- Prepared content for the Township website.
- Implementation of programs for the Fall season.
- Development of programs for the Winter and Spring seasons.
- Scheduled various park events.
- Scheduled field and pavilion rentals.

Worcester Township

1721 Valley Forge Road
 Worcester PA 19490
 Phone: 610-584-1410



Report For 10/01/2019 to 10/31/2019

Item

Count / Fee

Total Issued Permits

37 / \$18,769.67

Building Permit		#of Permits	Construction Cost	Permit Fees
1	Deck	1	\$5,000.00	\$99.50
2	Demolition	1	\$7,500.00	\$144.50
3	Garage	1	\$43,000.00	\$49.50
4	Generator	1	\$7,621.00	\$94.50
5	Heat/AC Unit	1	\$6,534.00	\$84.50
6	In-Ground	2	\$85,376.00	\$369.00
7	New Single Family Dwelling	3	\$628,275.00	\$13,635.42
8	Residential Alterations	3	\$58,000.00	\$1,055.70
9	Solar Panels	2	\$5,330.00	\$613.05
10	Tank Removal	2	\$6,476.00	\$99.00

Road Opening		#of Permits	Construction Cost	Permit Fees
1	Road Occupancy	1	\$26,800.00	\$45.00
2	Road Opening	1	\$0.00	\$50.00

Zoning Permit		#of Permits	Construction Cost	Permit Fees
1	Accessory Structure	4	\$10,800.00	\$80.00
2	Fence	3	\$19,000.00	\$60.00
3	Grading	8	\$350,801.00	\$2,200.00
4	Patio & Deck (less than 30" above ground)	1	\$22,000.00	\$20.00
5	Shed	1	\$3,500.00	\$20.00
6	Sign	1	\$20,000.00	\$50.00

Total	37	\$1,306,013.00	\$18,769.67
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Other Fees Collected

State Fee	\$76.50
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Public Works Department Report

October 2019

1) Road Maintenance

- A. Cleared inlets and drains throughout the Township**
- B. Filled potholes throughout the Township**
- C. Cleared and straightened roadway signage**
- D. Reestablishing edge of roadway swales**
- E. Pruning of low trees over roadways**
- F. Replaced decking on all wood bridges in the Township**
- G. Completion of annual crack sealing program**

2) Storm Maintenance

- A. 10.31.19 evening storms required road closures after hours**

3) Parks

- A. Twice weekly cleaning of restrooms, emptying trash receptacles, and stocking dog bags**
- B. Repairing washouts and general trail maintenance**
- C. Mowing of all Township owned properties**
- D. Weekly grooming of baseball infields**
- E. Maintained plantings along the Zacharias Creek**
- F. Power washed pavilions and benches throughout the park systems**
- G. Replaced leaking hose bib in the Heebner Park pavilion**
- H. Start of fall clean up on Township properties**

4) Vehicle Maintenance

- A. Performed weekly maintenance of all Township vehicles**
- B. 64-39 Starter replacement**
- C. 64-42 New mirror and inspection**

5) Miscellaneous

- A. Setting up and cleaning of Community Hall for rentals and Township events**
- B. Maintenance of Township brush recycle bin**
- C. Completion of the Defford connection trail project**
- D. Completion of the Defford basin retrofit project**
- E. Completion of new Public Works Garage**
- F. Annual Horse show at Heyser Field**

October 2019 Fire Marshal Report to Board of Supervisors

- 1/ Fire Marshal investigations on 14 miscellaneous dispatches.
- 2/ Fire damage of \$150.00 damage on property valued at \$225,000.
- 3 / Issued two open burn letters
- 4/ Conducted annual state compliance drill at Meadowood
- 5/ Attended Mcato meeting regarding future of the fire service in Pennsylvania
- 6/ Replied to insurance company request for response procedures for three residences.
- 7/ Attended meeting with Andrew Raquet and EMS management at county regarding EMS squad coverage in Worcester Township.

Respectfully Submitted,

David Cornish
Fire Marshal

MEMORANDUM

TO: Worcester Township Board of Supervisors
FROM: Joseph J. Nolan, P.E., Township Engineer
DATE: November 1, 2019
SUBJECT: Engineering Report - Project Status

This memorandum will provide an update and status report on the various projects that are ongoing within the Township as of November 1, 2019.

1. Defford Park Trail Grant Project: Work on this project is nearing completion. The trail path has been paved and the pedestrian bridge has been installed. A final inspection will be performed to address any remaining outstanding items.
2. Defford Road Basin Retro-Fit Grant Project: This project is completed. All basin grading and seeding has been completed, and the remaining trees have been planted.
3. Turnpike Sound Barriers Grant Project: We are continuing with the design work on this project. The survey work has now been completed and we have submitted the wall layout location to the Turnpike for review.
4. Berks Road Culvert Replacement: The culvert has been fabricated. We are waiting for PECO to assist in de-energizing power lines for the placement of the culvert. The project is on hold until PECO can relocate the power lines. The construction will be deferred until Spring to allow PECO to perform their work.
5. Public Works Storage Building: Construction of the storage building is complete.
6. Timber Bridge Deck Replacement: This project is complete. New decking was installed on Barley Lane, Woodbridge Lane, and Greenhill Road.
7. Miscellaneous Items
 - a. CKS Engineers assisted the Township on numerous zoning and land development related issues as requested during the month.
 - b. CKS Engineers performed various site inspections in conjunction with finalizing Use & Occupancy Permits during the month.
 - c. CKS reviewed numerous grading permit applications for the Township during the month.

November 1, 2019
Ref:# 7200-51
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- d. CKS Engineers, Inc. continued to provide inspection services in conjunction with all ongoing land development and subdivision projects throughout the Township. This also included verifying completion of items and preparation of escrow releases for these projects, as requested. Work at the Grove at Meadowood has begun and work on Whitehall Estates and The Reserve at Center Square is continuing.
- e. CKS continued to assist in work required in conjunction with the review and approval of subdivisions and land developments submitted to the Township. These currently include the Palmer Tract.

The above represents a status report on the projects and services currently being performed by CKS Engineers, Inc. Please contact me if you have any questions on any of these items.

Respectfully submitted,
CKS ENGINEERS, INC.
Township Engineers


Joseph J. Nolan, P.E.

JJN/paf

cc: Tommy Ryan, Township Manager
File

OCTOBER 2019 WORCESTER VOLUNTEER FIRE DEPARTMENT REPORT

WORCESTER TOWNSHIP

MUTUAL AID

NUMBER OF CALLS TYPE TYPE LOCATION NUMBER OF CALLS

Fire Alarms	6	odor of gas	Upper Gwynedd	2
CO detector	1	Cover Up Assignment	West Norriton	1
Accident / Inj	3	Fire Alarm	East Norriton	1
Wires	1	Building Fire	Lower Providence	1
Odor of gas	3		Total	5
Building	1			
Open Burning	1			
TOTAL WORCESTER TOWNSHIP	16	FIRE POLICE		
TOTAL CALLS	21	Assist PSP	1	
		Vehicle Accident	1	
		Assist East Norriton	1	
AVERAGE MANPOWER PER CALL	16.19	Assist Lower Providence	1	
HOURS IN SERVICE	12 hr 1 min	Total	4	
		Time in Service	6 hr 11 min	
DRILLS FOR THE MONTH	6	Average Manpower Per Call	4.75	
HOURS IN SERVICE FOR DRILLS	10 hr 15 min			
AVERAGE MANPOWER PER DRILL	20			
		Department Totals		
Officer Only Calls		Man Hours in service on fire calls	197 hr 52 min	
Repeated odor in home	1	Man Hours in Service for Fire Police	23 hr 47 min	
total	1	Man Hours in Service for Officers only	1 hr	
		Man Hours in Service on Drills	250 hr 25 min	
FIRE LOSS		Total for Month	472 hr 4 min	
LOSS AMOUNT				
\$150				
		PROPERTY VALUE		
		\$225,000.00		



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Oct-30-2019	08:32:04	1440817	FOUND ITEM GO (IF FOUND GUN PAPER REPORT)	FOUND ITEM GO (IF FOUND GUN PAPER REPORT)		Yes	2019-1440817	GENERAL OFFENSE
Oct-30-2019	07:21:23	1440299	DISABLED MOTORIST CC	DISABLED MOTORIST CC		Yes	2019-1440299	CLOSED CAD CALL
Oct-29-2019	18:27:33	1438604	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1438604	CLOSED CAD CALL
Oct-29-2019	16:43:11	1438160	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1438160	CLOSED CAD CALL
Oct-29-2019	16:29:15	1438080	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1438080	WARNING (TRAFFIC STOP) CLOSED CAD CALL
Oct-29-2019	15:40:14	1437833	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1437833	CLOSED CAD CALL
Oct-29-2019	14:51:14	1437612	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1437612	TRAFFIC CITATION
Oct-29-2019	14:08:19	1437481	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2019-1437481	TRACS CRASH REPORT
Oct-29-2019	12:31:38	1437044	MVC - HIT AND RUN, NO INJURIES	MVC - HIT AND RUN, NO INJURIES		Yes	2019-1437044	TRACS CRASH REPORT
Oct-29-2019	12:10:11	1436939	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2019-1436939	TRACS CRASH REPORT
Oct-29-2019	10:44:17	1436478	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1436478	TRAFFIC CITATION
Oct-28-2019	18:39:51	1433676	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1433676	CLOSED CAD CALL
Oct-28-2019	16:01:03	1432835	DISABLED MOTORIST ON ROAD CC	DISABLED MOTORIST ON ROAD CC		Yes	2019-1432835	CLOSED CAD CALL
Oct-28-2019	15:45:19	1432775	MVC - HIT AND RUN, NO INJURIES	REFER TO OTHER AGENCY - PD R		Yes	2019-1432775	REFER
Oct-28-2019	15:23:48	1432653	TRAFFIC VIOLATION - OTHER CC	TRAFFIC VIOLATION - OTHER CC		Yes	2019-1432653	CLOSED CAD CALL
Oct-28-2019	14:20:27	1432383	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2019-1432383	CLOSED CAD CALL
Oct-28-2019	11:24:04	1431552	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUPLICATE CALL		Yes	2019-1431552	CANCELLED
Oct-28-2019	09:52:45	1430974	TRAFFIC VIOLATION/ERRATIC DRIVER CC	REFER TO OTHER AGENCY - PD R		Yes	2019-1430974	REFER

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PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Number of Records Returned: 260

Search Criteria: which_cad='P' and occ_date between '10/01/2019' and '10/31/2019' and priority<=1 and municipality='46226' and final_case_type<>'DSCHK' and jurisdiction='PA'

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Oct-31-2019	23:56:04	1449338	REFER TO OTHER AGENCY - PD R	REFER TO OTHER AGENCY - PD R		Yes	2019-1449338	REFER
Oct-31-2019	23:44:16	1449298	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2019-1449298	CLOSED CAD CALL
Oct-31-2019	20:26:35	1448640	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1448640	WARNING (TRAFFIC STOP) CLOSED CAD CALL
Oct-31-2019	19:52:03	1448547	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2019-1448547	CLOSED CAD CALL
Oct-31-2019	19:46:59	1448531	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1448531	TRAFFIC CITATION
Oct-31-2019	19:07:32	1448373	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1448373	TRAFFIC CITATION
Oct-31-2019	18:10:00	1448188	WELFARE CHECK CC	WELFARE CHECK CC		Yes	2019-1448188	CLOSED CAD CALL
Oct-31-2019	16:07:29	1447761	MVC - REPORTABLE, NO INJURIES	MVC - REPORTABLE, NO INJURIES		Yes	2019-1447761	TRAFFIC CITATION
Oct-31-2019	15:20:20	1447568	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2019-1447568	CLOSED CAD CALL
Oct-31-2019	11:26:32	1446773	SEE OFFICER GO	SEE OFFICER GO		Yes	2019-1446773	GENERAL OFFENSE
Oct-31-2019	08:13:40	1446037	OTHER GO	OTHER GO		Yes	2019-1446037	GENERAL OFFENSE
Oct-31-2019	07:37:17	1445827	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2019-1445827	CLOSED CAD CALL
Oct-30-2019	19:58:57	1444705	DISABLED MOTORIST CC	DISABLED MOTORIST CC		Yes	2019-1444705	CLOSED CAD CALL
Oct-30-2019	16:42:47	1443814	MVC - HIT AND RUN, NO INJURIES	MVC - NON-REPORTABLE		Yes	2019-1443814	TRAFFIC CITATION
Oct-30-2019	16:18:32	1443642	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2019-1443642	CLOSED CAD CALL
Oct-30-2019	10:36:33	1441631	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUPLICATE CALL		Yes	2019-1441631	CANCELLED
Oct-30-2019	10:13:36	1441484	MVC - REPORTABLE, NO INJURIES	MVC - INJURIES		Yes	2019-1441484	TRACS CRASH REPORT

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PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Created By
Oct-24-2019	11:30:32	1414147	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1414147	CLOSED CAD CALL
Oct-24-2019	11:18:09	1414082	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1414082	CLOSED CAD CALL
Oct-24-2019	09:01:31	1413460	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1413460	TRAFFIC CITATION
Oct-24-2019	08:49:15	1412764	MVC - NON-REPORTABLE	CANCELLED BY COMPLAINANT/DUPLICATE CALL		Yes	2019-1412764	CANCELLED
Oct-23-2019	16:47:58	1410758	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1410758	TRAFFIC CITATION
Oct-23-2019	15:56:55	1410448	MVC - NON-REPORTABLE	MVC - REPORTABLE NO INJURIES		Yes	2019-1410448	TRACS CRASH REPORT
Oct-23-2019	13:52:47	1409808	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2019-1409808	TRACS CRASH REPORT
Oct-23-2019	12:39:03	1409416	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUPLICATE CALL		Yes	2019-1409416	CANCELLED
Oct-23-2019	11:35:45	1409026	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2019-1409026	CLOSED CAD CALL
Oct-23-2019	10:48:13	1408743	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1408743	TRAFFIC CITATION
Oct-23-2019	10:27:51	1408621	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1408621	CLOSED CAD CALL
Oct-23-2019	09:08:16	1408117	911 HANG UP CALL CC	911 HANG UP CALL CC		Yes	2019-1408117	CLOSED CAD CALL
Oct-23-2019	08:47:31	1407985	REQUEST ASSIST - LOCAL PD GO	REQUEST ASSIST - LOCAL PD GO		Yes	2019-1407985	GENERAL OFFENSE
Oct-23-2019	07:32:24	1407377	ROAD HAZARD - ANIMAL - DEBRIS CC	CANCELLED BY COMPLAINANT/DUPLICATE CALL		Yes	2019-1407377	CANCELLED
Oct-23-2019	08:17:46	1406891	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1406891	CLOSED CAD CALL
Oct-23-2019	03:14:30	1406730	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1406730	TRAFFIC CITATION
Oct-22-2019	22:50:22	1406432	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1406432	TRAFFIC CITATION
Oct-22-2019	18:58:56	1405946	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1405946	CLOSED CAD CALL
Oct-22-2019	16:02:43	1405434	REQUEST ASSIST - LOCAL PD GO	REQUEST ASSIST - LOCAL PD GO		Yes	2019-1405434	GENERAL OFFENSE

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PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Created By
Oct-28-2019	08:02:39	1429777	DISABLED MOTORIST ON ROAD CC	DISABLED MOTORIST CC		Yes	2019-1429777	CLOSED CAD CALL
Oct-27-2019	20:26:39	1428844	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2019-1428844	TRACS CRASH REPORT
Oct-27-2019	12:27:53	1427378	ALARM - BURGLAR	ALARM FALSE NO FAULT CC		Yes	2019-1427378	CLOSED CAD CALL
Oct-26-2019	20:23:35	1425021	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2019-1425021	CLOSED CAD CALL
Oct-26-2019	19:44:09	1424935	TRAFFIC VIOLATION/ERRATIC DRIVER CC	TRAFFIC VIOLATION/ERRATIC DRIVER CC		Yes	2019-1424935	ADVISE
Oct-26-2019	17:10:04	1424517	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUPLICATE CALL		Yes	2019-1424517	CANCELLED
Oct-26-2019	15:44:02	1424239	MVC - DELAYED REPORTING CC	SEE OFFICER GO		Yes	2019-1424239	GENERAL OFFENSE
Oct-26-2019	14:53:08	1424032	SEE OFFICER	GO SEE OFFICER GO		Yes	2019-1424032	GENERAL OFFENSE
Oct-26-2019	09:39:02	1422875	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1422875	TRAFFIC CITATION
Oct-26-2019	06:44:07	1422255	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1422255	WARNING (TRAFFIC STOP)
Oct-25-2019	21:25:27	1421125	MVC - UNKNOWN INJURIES	MVC - INJURIES		Yes	2019-1421125	TRACS CRASH REPORT
Oct-25-2019	20:38:16	1420998	WELFARE CHECK CC	WELFARE CHECK CC		Yes	2019-1420998	CLOSED CAD CALL
Oct-25-2019	14:31:42	1419565	MVC - REPORTABLE, NO INJURIES	MVC - REPORTABLE, NO INJURIES		Yes	2019-1419565	TRACS CRASH REPORT
Oct-25-2019	13:07:33	1419275	911 HANG UP CALL CC	911 HANG UP CALL CC		Yes	2019-1419275	CLOSED CAD CALL
Oct-25-2019	09:15:32	1418225	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2019-1418225	TRACS CRASH REPORT
Oct-24-2019	23:37:54	1416763	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1416763	TRAFFIC CITATION
Oct-24-2019	17:28:11	1415686	CRIMINAL MISCHIEF	LANDLORD - DIVORCE - PROPERTY CC		Yes	2019-1415686	CLOSED CAD CALL
Oct-24-2019	16:33:54	1415425	ALARM - BURGLAR	ALARM FALSE NO FAULT CC		Yes	2019-1415425	CLOSED CAD CALL
Oct-24-2019	14:16:19	1414855	THREATS - ACTOR NOT ON SCENE	HARASSMENT - COMM - STALK - OTHER		Yes	2019-1414855	GO & TRACS (CRASH WITH GO)
Oct-24-2019	11:32:40	1414157	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1414157	TRAFFIC CITATION

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PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Oct-19-2019	23:21:35	1392952	SEE OFFICER GO	DISTURBANCE/NOISE COMPLAINT GO		Yes	2019-1392952	GENERAL OFFENSE
Oct-19-2019	19:22:57	1392291	MVC - NON-REPORTABLE	MVC - GONE ON ARRIVAL CC		Yes	2019-1392291	CLOSED CAD CALL
Oct-19-2019	17:49:37	1391957	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1391957	CLOSED CAD CALL
Oct-19-2019	17:05:02	1391784	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1391784	CLOSED CAD CALL
Oct-19-2019	16:53:47	1391736	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1391736	CLOSED CAD CALL
Oct-19-2019	16:05:48	1391556	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1391556	CLOSED CAD CALL
Oct-19-2019	10:14:43	1390265	ALARM - BURGLAR	ALARM FALSE NO FAULT CC		Yes	2019-1390265	CLOSED CAD CALL
Oct-19-2019	08:23:58	1389931	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1389931	TRAFFIC CITATION
Oct-19-2019	03:01:27	1389360	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2019-1389360	CLOSED CAD CALL
Oct-18-2019	23:20:04	1388783	SUSPICIOUS PERSON GO	SEE OFFICER GO		Yes	2019-1388783	GENERAL OFFENSE
Oct-18-2019	14:49:59	1386744	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1386744	CLOSED CAD CALL
Oct-18-2019	14:38:15	1386701	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1386701	TRAFFIC CITATION
Oct-18-2019	13:14:52	1386388	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2019-1386388	CLOSED CAD CALL
Oct-18-2019	12:58:13	1386285	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1386285	WARNING (TRAFFIC STOP)
Oct-18-2019	12:43:08	1386211	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1386211	CLOSED CAD CALL
Oct-18-2019	10:10:11	1385518	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2019-1385518	CLOSED CAD CALL
Oct-18-2019	07:33:57	1384742	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2019-1384742	CLOSED CAD CALL

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PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Oct-22-2019	10:38:28	1404081	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2019-1404081	CLOSED CAD CALL
Oct-22-2019	09:14:24	1403660	MVC - NON-REPORTABLE	MVC - REPORTABLE, NO INJURIES		Yes	2019-1403660	GO & TRACS (CRASH WITH GO)
Oct-22-2019	09:02:13	1403598	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2019-1403598	TRACS CRASH REPORT
Oct-22-2019	08:54:40	1403532	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1403532	WARNING (TRAFFIC STOP)
Oct-22-2019	06:55:22	1402855	SUSPICIOUS PERSON GO	SUSPICIOUS PERSON GO		Yes	2019-1402855	GENERAL OFFENSE
Oct-21-2019	20:05:34	1401667	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1401667	CLOSED CAD CALL
Oct-21-2019	08:40:57	1398069	INTERSTATE HIGHWAY - STATIONARY PATROL CC	INTERSTATE HIGHWAY - STATIONARY PATROL CC		Yes	2019-1398069	CLOSED CAD CALL
Oct-20-2019	17:05:20	1395719	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2019-1395719	CLOSED CAD CALL
Oct-20-2019	16:20:46	1395573	REQUEST ASSIST - OTHER AGENCY GO	REQUEST ASSIST - OTHER AGENCY GO		Yes	2019-1395573	GENERAL OFFENSE
Oct-20-2019	09:39:20	1394361	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC		Yes	2019-1394361	CLOSED CAD CALL
Oct-20-2019	09:36:03	1394351	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1394351	CLOSED CAD CALL
Oct-20-2019	09:17:44	1394308	REQUEST ASSIST - OTHER AGENCY GO	PATROL CHECK CC		Yes	2019-1394308	CLOSED CAD CALL
Oct-20-2019	09:03:57	1394266	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1394266	TRAFFIC CITATION
Oct-20-2019	07:19:48	1393989	MVC - PSP VEHICLE, NO INJURIES	MVC - PSP VEHICLE, NO INJURIES		Yes	2019-1393989	ADVISE
Oct-20-2019	08:41:23	1393854	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1393854	TRAFFIC CITATION
Oct-20-2019	03:14:34	1393639	DISTURBANCE/NOISE COMPLAINT GO	DISTURBANCE/NOISE COMPLAINT GO		Yes	2019-1393639	GENERAL OFFENSE

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PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Original Call Type	Final Call Type	Location	Founded	Report #	Cleared By
Oct-16-2019	19:13:46	1378942	ALARM - BURGLAR	ALARM FALSE		Yes	2019-1378942	CLOSED CAD CALL
Oct-16-2019	17:50:00	1378716	TRAFFIC VIOLATION/ERRATIC DRIVER CC	TRAFFIC VIOLATION/ERRATIC DRIVER CC		Yes	2019-1378716	ADVISE
Oct-16-2019	16:36:48	1378469	MVC - REPORTABLE, NO INJURIES	REFER TO OTHER AGENCY - PD R		Yes	2019-1378469	REFER
Oct-16-2019	09:40:23	1376912	SUSPICIOUS VEHICLE GO	PATROL CHECK CC		Yes	2019-1376912	CLOSED CAD CALL
Oct-15-2019	18:46:09	1374634	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2019-1374634	CLOSED CAD CALL
Oct-15-2019	16:16:31	1374505	911 HANG UP CALL CC	911 HANG UP CALL CC		Yes	2019-1374505	CLOSED CAD CALL
Oct-15-2019	17:50:58	1374386	INTERSTATE HIGHWAY - STATIONARY PATROL CC	INTERSTATE HIGHWAY - STATIONARY PATROL CC		Yes	2019-1374386	CLOSED CAD CALL
Oct-15-2019	17:21:57	1374250	SEE OFFICER GO	SEE OFFICER		Yes	2019-1374250	GENERAL OFFENSE
Oct-15-2019	17:04:20	1374148	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1374148	TRAFFIC CITATION
Oct-15-2019	16:09:13	1373842	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1373842	CLOSED CAD CALL
Oct-15-2019	16:02:07	1373807	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1373807	WARNING (TRAFFIC STOP)
Oct-15-2019	13:40:22	1373152	DISABLED MOTORIST ON ROAD CC	DISABLED MOTORIST CC		Yes	2019-1373152	CLOSED CAD CALL
Oct-15-2019	12:08:08	1372650	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2019-1372650	CLOSED CAD CALL
Oct-15-2019	11:59:19	1372580	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DPLICATE CALL		Yes	2019-1372580	CANCELLED
Oct-15-2019	11:16:15	1372392	SCATTERING RUBBISH	SEE OFFICER GO		Yes	2019-1372392	GENERAL OFFENSE
Oct-15-2019	10:21:20	1372038	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1372038	CLOSED CAD CALL
Oct-15-2019	10:14:04	1371996	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1371996	WARNING (TRAFFIC STOP)

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Oct-18-2019	07:17:42	1384633	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1384633	CLOSED CAD CALL
Oct-17-2019	22:42:55	1383703	DISABLED MOTORIST CC	DISABLED MOTORIST CC		Yes	2019-1383703	CLOSED CAD CALL
Oct-17-2019	20:12:18	1383317	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1383317	TRAFFIC CITATION
Oct-17-2019	19:44:29	1383229	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DPLICATE CALL		Yes	2019-1383229	CANCELLED
Oct-17-2019	19:31:33	1383193	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1383193	TRAFFIC CITATION
Oct-17-2019	18:36:47	1383027	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2019-1383027	CLOSED CAD CALL
Oct-17-2019	18:30:03	1383007	ANIMAL LOST - FOUND CC	ANIMAL LOST - FOUND CC		Yes	2019-1383007	CLOSED CAD CALL
Oct-17-2019	17:26:35	1382790	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1382790	CLOSED CAD CALL
Oct-17-2019	16:38:17	1382604	911 HANG UP CALL CC	911 HANG UP CALL CC		Yes	2019-1382604	CLOSED CAD CALL
Oct-17-2019	16:30:56	1382573	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1382573	CLOSED CAD CALL
Oct-17-2019	12:14:09	1381517	SEE OFFICER GO	SEE OFFICER		Yes	2019-1381517	GENERAL OFFENSE
Oct-17-2019	12:03:02	1381473	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1381473	CLOSED CAD CALL
Oct-17-2019	11:41:14	1381373	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC		Yes	2019-1381373	CLOSED CAD CALL
Oct-17-2019	11:40:41	1381379	ALARM - BURGLAR	ALARM FALSE		Yes	2019-1381379	CLOSED CAD CALL
Oct-17-2019	08:57:02	1380670	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1380670	CLOSED CAD CALL
Oct-17-2019	08:34:38	1380579	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1380579	CLOSED CAD CALL
Oct-16-2019	20:36:43	1379181	911 HANG UP CALL CC	911 HANG UP CALL CC		Yes	2019-1379181	CLOSED CAD CALL

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Oct-13-2019	18:22:34	1365475	SEE OFFICER	GO CANCELLED BY COMPLAINANT/DUP LICATE CALL		Yes	2019-1365475	CANCELLED
Oct-13-2019	16:37:37	1365132	CRIMINAL MISCHIEF	CRIMINAL MISCHIEF		Yes	2019-1365132	PAPER REPORT REFER
Oct-13-2019	15:38:56	1364930	PFA VIOLATION	REFER TO OTHER AGENCY - PD R		Yes	2019-1364930	REFER
Oct-13-2019	12:04:04	1364274	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2019-1364274	CLOSED CAD CALL
Oct-13-2019	10:19:27	1363913	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2019-1363913	CLOSED CAD CALL
Oct-13-2019	04:00:57	1363042	DISTURBANCE/NOISE COMPLAINT GO	DISTURBANCE/NOISE COMPLAINT GO		Yes	2019-1363042	GENERAL OFFENSE
Oct-12-2019	23:51:02	1362512	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2019-1362512	CLOSED CAD CALL
Oct-12-2019	03:39:55	1359092	WELFARE CHECK CC	TRAF VIOL-DUI ALCOHOL W/DRUG POSSESSION		Yes	2019-1359092	PAPER REPORT
Oct-11-2019	19:39:00	1357788	ANIMAL LOST - FOUND CC	ANIMAL LOST - FOUND CC		Yes	2019-1357788	CLOSED CAD CALL
Oct-11-2019	16:18:39	1356932	THREATS - ACTOR NOT ON SCENE	SEE OFFICER GO		Yes	2019-1356932	GENERAL OFFENSE
Oct-11-2019	13:21:17	1356153	TRAFFIC VIOLATION - OTHER CC	TRAFFIC VIOLATION - OTHER CC		Yes	2019-1356153	CLOSED CAD CALL
Oct-11-2019	12:54:50	1356037	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2019-1356037	CLOSED CAD CALL
Oct-11-2019	09:20:21	1355056	SPEECH CC	SPEECH CC		Yes	2019-1355056	CLOSED CAD CALL
Oct-11-2019	08:32:31	1354819	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1354819	CLOSED CAD CALL
Oct-11-2019	07:34:17	1354547	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUP LICATE CALL		Yes	2019-1354547	CANCELLED
Oct-11-2019	07:31:32	1354542	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUP LICATE CALL		Yes	2019-1354542	CANCELLED
Oct-11-2019	02:35:38	1353941	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUP LICATE CALL		Yes	2019-1353941	CANCELLED

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Oct-15-2019	10:07:36	1371980	TRAFFIC STOP CC	MOTOR CARRIER SAFETY C		Yes	2019-1371980	CLOSED CAD CALL
Oct-15-2019	09:43:42	1371792	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1371792	WARNING (TRAFFIC STOP)
Oct-15-2019	09:31:32	1371712	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1371712	TRAFFIC CITATION
Oct-15-2019	09:22:57	1371659	TRAFFIC STOP CC	MOTOR CARRIER SAFETY C		Yes	2019-1371659	CLOSED CAD CALL
Oct-15-2019	09:11:59	1371598	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1371598	TRAFFIC CITATION
Oct-15-2019	09:03:36	1371558	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1371558	WARNING (TRAFFIC STOP)
Oct-15-2019	07:25:02	1370978	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1370978	WARNING (TRAFFIC STOP)
Oct-15-2019	07:18:11	1370948	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1370948	CLOSED CAD CALL
Oct-15-2019	06:59:46	1370794	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1370794	CLOSED CAD CALL
Oct-14-2019	18:11:38	1369342	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1369342	CLOSED CAD CALL
Oct-14-2019	17:07:08	1369093	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1369093	CLOSED CAD CALL
Oct-14-2019	17:05:22	1369085	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1369085	CLOSED CAD CALL
Oct-14-2019	10:55:04	1367765	REFER TO OTHER AGENCY - PD R	REFER TO OTHER AGENCY - PD R		Yes	2019-1367765	REFER
Oct-14-2019	10:24:14	1367642	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1367642	CLOSED CAD CALL
Oct-14-2019	09:52:33	1367507	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1367507	CLOSED CAD CALL
Oct-14-2019	08:46:04	1367267	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1367267	CLOSED CAD CALL
Oct-13-2019	18:24:33	1365483	911 HANG UP CALL CC	PATROL CHECK CC		Yes	2019-1365483	CLOSED CAD CALL

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Oct-08-2019	10:22:37	1341038	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1341038	CLOSED CAD CALL
Oct-08-2019	10:21:23	1341044	DOMESTIC - INACTIVE	CRIMINAL MISCHIEF		es	2019-1341044	PAPER REPORT
Oct-08-2019	08:41:20	1340418	TRAFFIC VIOLATION - OTHER CC	TRAFFIC VIOLATION - OTHER CC		es	2019-1340418	REPORT CLOSED CAD CALL
Oct-08-2019	07:42:35	1340102	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		es	2019-1340102	TRACS CRASH REPORT
Oct-07-2019	17:48:29	1338344	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUPPLICATE CALL		es	2019-1338344	REPORT CLOSED CAD CALL
Oct-07-2019	10:59:39	1336787	MVC - NON-REPORTABLE	MVC - HIT AND RUN NO INJURIES		es	2019-1336787	TRACS CRASH REPORT
Oct-07-2019	09:31:38	1336386	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		es	2019-1336386	REPORT CLOSED CAD CALL
Oct-07-2019	09:25:24	1336367	ALARM - BURGLAR	ALARM FALSE FAULT CC		es	2019-1336367	CLOSED CAD CALL
Oct-07-2019	08:48:08	1336199	911 HANG UP CALL CC	911 HANG UP CALL CC		es	2019-1336199	CANCELLED
Oct-07-2019	07:33:14	1335875	MVC - HIT AND RUN NO INJURIES	MVC - HIT AND RUN NO INJURIES		es	2019-1335875	TRACS CRASH REPORT
Oct-07-2019	06:59:07	1335647	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		es	2019-1335647	REPORT CLOSED CAD CALL
Oct-07-2019	01:14:04	1335254	ALARM - BURGLAR	ALARM FALSE FAULT CC		es	2019-1335254	CLOSED CAD CALL
Oct-06-2019	20:15:18	1334652	PATROL CHECK CC	PATROL CHECK CC		es	2019-1334652	CLOSED CAD CALL
Oct-06-2019	18:53:41	1334462	TRAFFIC VIOLATION - OTHER CC	TRAFFIC VIOLATION - OTHER CC		es	2019-1334462	ADVISE
Oct-06-2019	17:03:26	1334155	911 HANG UP CALL CC	911 HANG UP CALL CC		Yes	2019-1334155	CLOSED CAD CALL
Oct-06-2019	15:14:17	1333791	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1333791	CLOSED CAD CALL
Oct-06-2019	12:36:10	1333321	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1333321	WARNING (TRAFFIC STOP)
Oct-06-2019	12:07:36	1333239	ALARM - BURGLAR	ALARM FALSE NO FAULT CC		Yes	2019-1333239	CLOSED CAD CALL

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Oct-10-2019	23:29:31	1353573	DISTURBANCE/NOISE COMPLAINT GO	CRIMINAL MISCHIEF		Yes	2019-1353573	PAPER REPORT
Oct-10-2019	17:53:14	1352592	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2019-1352592	TRACS CRASH REPORT
Oct-10-2019	12:02:26	1351248	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1351248	REPORT CLOSED CAD CALL
Oct-10-2019	11:58:55	1351232	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1351232	CLOSED CAD CALL
Oct-10-2019	11:34:38	1351129	INTERSTATE HIGHWAY - STATIONARY PATROL CC	INTERSTATE HIGHWAY - STATIONARY PATROL CC		Yes	2019-1351129	CLOSED CAD CALL
Oct-10-2019	08:41:51	1350411	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1350411	CLOSED CAD CALL
Oct-10-2019	07:42:55	1350147	MVC - NON-REPORTABLE	MVC - REPORTABLE, NO INJURIES		Yes	2019-1350147	TRACS CRASH REPORT
Oct-10-2019	07:25:58	1350053	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1350053	REPORT CLOSED CAD CALL
Oct-09-2019	20:27:01	1348827	SUSPICIOUS PERSON GO	SUSPICIOUS PERSON GO		Yes	2019-1348827	GENERAL OFFENSE
Oct-09-2019	17:51:50	1348273	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1348273	CLOSED CAD CALL
Oct-09-2019	16:45:05	1347992	PFA ORDER SERVICE CC	PFA ORDER SERVICE CC		Yes	2019-1347992	CLOSED CAD CALL
Oct-09-2019	13:21:33	1347033	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1347033	TRAFFIC CITATION
Oct-09-2019	13:02:23	1346952	MVC - REPORTABLE, NO INJURIES	MVC - INJURIES		Yes	2019-1346952	TRACS CRASH REPORT
Oct-09-2019	13:00:11	1346940	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1346940	TRAFFIC CITATION
Oct-08-2019	18:29:28	1343471	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1343471	TRAFFIC CITATION
Oct-08-2019	18:06:14	1343404	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2019-1343404	CITATION CLOSED CAD CALL
Oct-08-2019	14:08:00	1342236	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1342236	CLOSED CAD CALL
Oct-08-2019	12:42:47	1341778	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1341778	WARNING (TRAFFIC STOP)

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Oct-04-2019	19:02:47	1326159	MVC - NON-REPORTABLE CHILDLINE	MVC - NON-REPORTABLE SEX OFFENSE -		Yes	2019-1326159	TRACS CRASH REPORT
Oct-04-2019	13:44:27	1324856	TRAFFIC STOP CC	SEXUAL ASSAULT TRAFFIC STOP CC		Yes	2019-1324856	GENERAL OFFENSE WARNING (TRAFFIC STOP) CLOSED CAD CALL
Oct-04-2019	13:08:41	1324688	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC	INTERSTATE HIGHWAY - CLEAR LINE ZONE CC		Yes	2019-1324688	CLOSED CAD CALL
Oct-04-2019	09:05:30	1323530	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1323530	CLOSED CAD CALL
Oct-04-2019	08:32:01	1323313	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1323313	CLOSED CAD CALL
Oct-04-2019	08:25:13	1323287	INTERSTATE HIGHWAY - STATIONARY PATROL CC	INTERSTATE HIGHWAY - STATIONARY PATROL CC		Yes	2019-1323287	CLOSED CAD CALL
Oct-04-2019	08:09:47	1323224	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1323224	CLOSED CAD CALL
Oct-03-2019	20:01:34	1321733	HARASSMENT - COMM - STALK - OTHER	HARASSMENT - COMM - STALK - OTHER		Yes	2019-1321733	PAPER REPORT
Oct-03-2019	19:10:32	1321581	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1321581	CLOSED CAD CALL
Oct-03-2019	18:46:14	1321500	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1321500	CLOSED CAD CALL
Oct-03-2019	17:45:22	1321312	MVC - REPORTABLE, NO INJURIES SEE OFFICER	MVC - REPORTABLE, NO INJURIES THEFT -		Yes	2019-1321312	TRACS CRASH REPORT
Oct-03-2019	12:16:38	1320047	DOMESTIC SECURITY CHECK - SCHOOL CC	FRAUD/FORGERY DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1320047	GENERAL OFFENSE CLOSED CAD CALL
Oct-03-2019	08:56:27	1319214	MVC - HIT AND RUN, NO INJURIES	CANCELLED BY COMPLAINANT/DUP LICATE CALL		Yes	2019-1319214	CANCELLED
Oct-03-2019	06:48:11	1318650	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUP LICATE CALL		Yes	2019-1318650	CANCELLED

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Oct-06-2019	11:24:45	1333116	LANDLORD - DIVORCE - PROPERTY CC	LANDLORD - DIVORCE - PROPERTY CC		Yes	2019-1333116	CLOSED CAD CALL
Oct-06-2019	10:42:19	1332974	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1332974	TRAFFIC CITATION
Oct-06-2019	07:45:40	1332446	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1332446	TRAFFIC CITATION WARNING (TRAFFIC STOP)
Oct-06-2019	07:07:12	1332357	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1332357	WARNING (TRAFFIC STOP) CLOSED CAD CALL
Oct-06-2019	07:01:44	1332313	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1332313	WARNING (TRAFFIC STOP) CLOSED CAD CALL
Oct-05-2019	16:46:18	1330114	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC	DOMESTIC SECURITY CHECK - HOUSE OF WORSHIP CC		Yes	2019-1330114	CLOSED CAD CALL
Oct-05-2019	16:44:18	1330103	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1330103	CLOSED CAD CALL
Oct-05-2019	16:38:10	1330077	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1330077	CLOSED CAD CALL
Oct-05-2019	15:36:22	1329840	SEE OFFICER GO	SEE OFFICER GO		Yes	2019-1329840	GENERAL OFFENSE CANCELLED
Oct-05-2019	13:50:09	1329472	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1329472	TRAFFIC CITATION
Oct-05-2019	13:00:12	1329293	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1329293	WARNING (TRAFFIC STOP) CLOSED CAD CALL
Oct-05-2019	10:51:33	1328832	ALARM - BURGLAR	ALARM FALSE FAULT CC		Yes	2019-1328832	CLOSED CAD CALL
Oct-05-2019	09:22:09	1328472	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1328472	CLOSED CAD CALL
Oct-05-2019	08:48:53	1328320	TRAFFIC STOP CC	TOWED VEHICLE GO		Yes	2019-1328320	GENERAL OFFENSE CLOSED CAD CALL
Oct-05-2019	08:30:39	1328265	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2019-1328265	CLOSED CAD CALL
Oct-05-2019	06:26:46	1327848	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2019-1327848	CLOSED CAD CALL
Oct-05-2019	00:02:29	1327135	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUP LICATE CALL		Yes	2019-1327135	CANCELLED
Oct-04-2019	19:53:20	1326331	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1326331	TRAFFIC CITATION

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Oct-02-2019	19:32:09	1317452	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1317452	CLOSED CAD CALL
Oct-02-2019	18:11:21	1317180	PATROL CHECK CC	PATROL CHECK CC		Yes	2019-1317180	CLOSED CAD CALL
Oct-02-2019	17:09:18	1316902	DOMESTIC SECURITY CHECK - SCHOOL CC	DOMESTIC SECURITY CHECK - SCHOOL CC		Yes	2019-1316902	CLOSED CAD CALL
Oct-02-2019	15:43:22	1316444	911 HANG UP CALL CC	911 HANG UP CALL CC		Yes	2019-1316444	CLOSED CAD CALL
Oct-02-2019	15:10:28	1316258	HARASSMENT - COMM - STALK - OTHER	SEE OFFICER GO		Yes	2019-1316258	GENERAL OFFENSE
Oct-02-2019	11:45:44	1315328	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1315328	TRAFFIC CITATION
Oct-02-2019	09:36:56	1314678	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1314678	TRAFFIC CITATION
Oct-02-2019	09:22:24	1314591	ALARM - BURGLAR	CANCELLED BY COMPLAINANT/DUPPLICATE CALL		Yes	2019-1314591	CANCELLED
Oct-01-2019	23:12:20	1313164	TRAFFIC STOP CC	TRAFFIC STOP CC		Yes	2019-1313164	WARNING (TRAFFIC STOP)
Oct-01-2019	23:02:43	1313156	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2019-1313156	CLOSED CAD CALL
Oct-01-2019	21:03:29	1312910	ROAD HAZARD - ANIMAL - DEBRIS CC	ROAD HAZARD - ANIMAL - DEBRIS CC		Yes	2019-1312910	CLOSED CAD CALL
Oct-01-2019	19:45:34	1312677	POLICE INFORMATION CC	POLICE INFORMATION CC		Yes	2019-1312677	CLOSED CAD CALL
Oct-01-2019	05:30:45	1308952	BURGLARY OR ATTEMPTED BURGLARY	DISTURBANCE/NOISE COMPLAINT		Yes	2019-1308952	GENERAL OFFENSE
Oct-01-2019	03:05:54	1308874	MVC - NON-REPORTABLE	MVC - NON-REPORTABLE		Yes	2019-1308874	TRACS CRASH REPORT
Oct-01-2019	00:38:02	1308716	ALARM - BURGLAR	ALARM FALSE FAULT		Yes	2019-1308716	CLOSED CAD CALL

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, OCTOBER 16, 2019 – 7:30 PM**

CALL TO ORDER by Chair DeLello at 7:31 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: RICK DELELLO [X]
SUSAN CAUGHLAN [X]
STEVE QUIGLEY [X]

INFORMATIONAL ITEMS

- Tommy Ryan, Township Manager, announced this evening's Business Meeting was being video-recorded for rebroadcast.

PUBLIC COMMENT

- Karen Arena, Worcester, commented a Township consultant responsiveness to a reported stormwater matter, inspections made at a neighboring property, a claim filed with Township insurance carriers, and the repair of a swale. Supervisor Quigley commented on Township staff and consultant review processes, and Board of Supervisors responsibilities. Bob Brant, Township Solicitor, commented information provided to Ms. Arena and her attorney, and on a claim filed with Township insurance carriers. Mr. Brant noted this issue was a matter of potential litigation.

OFFICIAL ACTION ITEMS

- a) Consent Agenda – Chair DeLello asked if any Member wished to remove an item from the consent agenda. There were no requests to remove an item from the consent agenda.

Supervisor Caughlan made a motion to approve a consent agenda that includes (a) the Treasurer's Report and other Monthly Reports for September 2019, (b) bill payment for September 2019 in the amount of \$586,812.52; (c) the August 21, 2019 Business Meeting minutes; (d) the September 18, 2019 Work Session minutes; and, (e) the September 18, 2019 Business Meeting minutes. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- b) Resolution 2019-12 – Mr. Ryan provided an overview of a request to amend conditions of approval for Himsworth, a three-lot subdivision at Hollow Road. Mr. Brant noted Township staff, consultants and the Applicant were agreeable to reducing the caliber of certain landscaping to be installed, and to the elimination of certain insurance provisions included in the land development agreement for this project.

Supervisor Caughlan made a motion to approve Resolution 2019-12, to amend conditions of approval for Himsworth, a three-lot subdivision at Hollow Road. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- c) Resolution 2019-13 – Mr. Ryan provided an overview of a grant application for funding of a small picnic pavilion at Heyser Field.

Supervisor Caughlan commented on pavilion location. Mr. Ryan will confirm the pavilion location does not conflict with current programming at the park.

Supervisor Caughlan made a motion to approve Resolution 2019-13, to authorize submission of a grant application to the PECO Green Region Open Space Program. The motion was seconded by Supervisor Quigley.

Deb Walker, Worcester, commented on the promotion of Heyser Park.

By unanimous vote the Board adopted the motion to approve.

- d) bid award – Mr. Ryan provided an overview of bids received for the installation of various traffic signal improvements. Mr. Ryan noted this project was recently re-bid, and current low bid is approximately \$22,000 less than that initially bid.

Supervisor Caughlan made a motion to award a bid for various traffic signal improvements to Armour & Sons Electric, Inc., the lowest responsive and responsible bidder, in the amount of \$250,575.00. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

Supervisor Quigley commented on Township efforts to improve the flow of traffic throughout the community.

- e) agreement – Joe Nolan, Township Engineer, commented on a proposed sanitary sewer pump and haul agreement at Whitehall Estates. Mr. Nolan confirmed the agreement complies with Pennsylvania Department of Environmental Protection requirements.

Chair DeLello commented on oversight and reporting requirements.

Supervisor Quigley commented on Center Point Farms pump station maintenance.

Supervisor Caughlan commented on Whitehall Estates pump station ownership.

Supervisor Caughlan made a motion to approve a sanitary sewer pump and haul agreement at Whitehall Estates. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- f) agreement – Joe Nolan, Township Engineer, commented on a proposed sanitary sewer pump and haul agreement at the Reserve at Center Square.

Supervisor Caughlan made a motion to approve a sanitary sewer pump and haul agreement at the Reserve at Center Square. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- g) 2020 Budget – Mr. Ryan provided an update on the 2020 Budget. Mr. Ryan noted the draft budget does not include an increase in taxes and does not include new taxes.

Mr. Ryan noted the budget includes one additional full-time employee, an entry-level Public Works laborer. Mr. Ryan noted the hire was anticipated during the previous three years, given the increased amount of “in-house” work the Public Works Department has assumed during this time. Mr. Ryan commented on the lower cost of utilizing Township personnel as compared to utilizing private consultants.

Mr. Ryan provided an overview of primary receipts. Mr. Ryan noted the budget assumes a no increase in Earned Income Tax receipts. Mr. Ryan noted the budget assumes a modest increase to Real Estate Transfer Tax and building permit receipts due to the recent start of construction at the Whitehall Estates and Reserve at Center Square developments.

Mr. Ryan noted health care expenses are estimated to decrease by 10% in the coming year, thanks to the Township's positive claim experience with the Delaware Valley Health Trust.

Mr. Ryan noted the budget provides a 5% increase in operating contributions to the Norristown Public Library and Worcester Volunteer Fire Department, and an additional \$100,000 capital contribution for the Fire Department. Mr. Ryan noted the budget includes an up to \$500 per month stipend to Township employees who volunteer with the Fire Department during the work week, the time of the week that volunteer firefighters are in most need.

Mr. Ryan commented on proposed capital improvements, including the replacement of Public Works vehicles and equipment that have reached the end of their useful life – which includes a 2008 dump truck and a 2008 mower.

Mr. Ryan noted the Capital Fund also provides for a storm sewer system extension in the Adair neighborhood, the replacement of a culvert at Berks Road, and various bridge and roadside safety improvements.

Mr. Ryan noted the Capital Fund provides \$876,000 for the Township's annual Road Program, which is in addition to dollars budgeted for program design, bidding and inspection, and which is in addition to funding for smaller roadway fixes to be made throughout the year.

Mr. Ryan commented on Sewer Fund operations, and efforts made by Township staff and the contracted sewer operator to lower system expenses. Mr. Ryan noted the draft budget includes a 0.5% increase to sewer service fees, which equates to an approximate \$0.25 increase per month for each home connected to the Township's sanitary sewer system.

Mr. Ryan commented on the State Fund, and on the 2020 estimated Liquid Fuels allocation.

Mr. Ryan noted the Budget will be presented at the November 20 Business Meeting, and then made available for a 20-day public inspection period, before being considered at a Public Hearing at the December 18 Business Meeting.

Supervisor Quigley commented on revenues and expenditures for the Township rental property at Hollow Road.

Supervisor Caughlan, Supervisor Quigley and Chair DeLello commented on the addition of staff expenses to the Sewer Fund.

Supervisor Quigley commented on video surveillance in public parks.

Ms. Arena commented on stormwater improvement funding. Mr. Ryan commented on the Township's MS4 obligations and on the financial impact of this Federal and State unfunded mandate.

Bob Andorn, Worcester, commented on video surveillance in public parks, and on the addition of staff expenses to the Sewer Fund. Chair DeLello commented on reserve funds and on the planning of capital projects.

OTHER BUSINESS

- Supervisor Quigley commented on trail and bridge construction at Defford Park. Mr. Nolan commented on improvements to date and to be completed.
- Supervisor Caughlan commented on signage at the Reserve at Center Square.

PUBLIC COMMENT

- Mr. Andorn commented on property owners completing work without required permits, Heyser Park proposed pavilion location, Township grant writing efforts, amended conditions of approval for the Himsworth subdivision, and the walkability and accessibility of Township parks.
- Ms. Arena commented on a claim filed with Township insurance carriers.
- Joan Michini, Worcester, commented on sign regulations.

ADJOURNMENT

There being no further business brought before the Board, Chair DeLello adjourned the Business Meeting at 9:05 PM.

Respectfully Submitted:

Tommy Ryan
Township Manager

ZON 2019-01 - Meadowood		
9/20/19	draft Ordinance, legal ad & schedule to BB	TR
9/24/19	confirm court reporter	TR
10/2/19	Ordinance, legal ad & schedule approved by BB	BB
10/2/19	notice posted to website	TR
10/2/19	notice placed in lobby	TR
10/2/19	Ordinance and legal ad submitted to TH	TR
10/2/19	Public Hearing notice sent to Applicant, Counsel	TR
10/2/19	application & notice sent to PC, MCPC	TR
10/2/19	Ordinance sent to MCLL	TR
10/2/19	notice sent USPS to all affected Owners of Record	TR
10/3/19	property posted	PW
10/24/19	Planning Commission review	
10/28/19	legal ad #1 published	TR
11/4/19	legal ad #2 published	TR
11/20/19	BoS Public Hearing	
11/21/19	remove property posting	PW
11/21/19	order updated zoning map	TR

agenda item **b)**

**MONTGOMERY COUNTY
BOARD OF COMMISSIONERS**

VALERIE A. ARKOOSH, MD, MPH, CHAIR
KENNETH E. LAWRENCE, JR., VICE CHAIR
JOSEPH C. GALE, COMMISSIONER



**MONTGOMERY COUNTY
PLANNING COMMISSION**

MONTGOMERY COUNTY COURTHOUSE • PO Box 311
NORRISTOWN, PA 19404-0311
610-278-3722
FAX: 610-278-3941 • TDD: 610-631-1211
WWW.MONTCOPA.ORG

JODY L. HOLTON, AICP
EXECUTIVE DIRECTOR

October 21, 2019

Mr. Tommy Ryan, Manager
Worcester Township
1721 Valley Forge Road—Box 767
Worcester, Pennsylvania 19490

Re: MCPC #17-0040-003
Plan Name: Meadowood Senior Living - Zoning Map Amendment
Worcester Township

Dear Mr. Ryan:

We have reviewed the above-referenced zoning map amendment in accordance with Section 609 of Act 247, "The Pennsylvania Municipalities Planning Code" as you requested on October 4, 2019. We forward this letter as a report of our review.

BACKGROUND

The applicant, Meadowood Senior Living, has proposed to rezone the property at 3103 Skippack Pike. The parcel is currently split-zoned LPD-Land Preservation District and R-100 Residential District, and the owner of the property, Meadowood Senior Living, proposes to rezone the portion of the property that is currently zoned R-100 to LPD. The applicant proposes to use the existing structure for staff offices, and proposes no new construction or other property improvements at this time.

COMPREHENSIVE PLAN COMPLIANCE

Worcester Comprehensive Plan – The proposal is generally consistent with the Worcester Comprehensive Plan and the goal to maintain the rural character and encourage small-scale offices within the township.

Montco2040 – The proposed zoning map amendment is generally consistent with the county's comprehensive plan, *MontCo 2040: A Shared Vision*, which shows the proposed area as a *Suburban Residential Area*. Suburban Residential Areas are residential areas which depend on automobiles for transportation and often have extensive landscaping on individual properties. The proposal is consistent with the primary uses with suburban residential areas, which include single-family detached homes and institutional uses.



RECOMMENDATION

The Montgomery County Planning Commission (MCPC) generally supports the applicant’s proposal because the proposed use and rezoning are consistent with the uses and zoning of the surrounding area. However, in the course of our review, we have identified the following issue that the applicant and township may wish to consider prior to zoning map amendment adoption. Our comments are as follows:

REVIEW COMMENTS

ZONING

The county believes that the zoning map amendment is appropriate for the parcel in question. Since a stand-alone office use is not permitted in the LPD, the parcel may need to be consolidated with the larger Meadowood property (§150-110.22). We recommend that the applicant coordinate with the township to consider a lot consolidation.

CONCLUSION

We wish to reiterate that MCPC generally supports the applicant’s proposal, but we believe that the recommendation for lot consolidation is needed to allow the proposed office use.

Please note that the review comments and recommendations contained in this report are advisory to Worcester and final disposition for the approval of any proposal will be made by the township.

Should the governing body adopt this proposed zoning ordinance amendment, Section 609 of the Municipalities Planning Code requires that we be sent an official copy within 30 days. Please print the assigned MCPC number (17-0040-003) on any plans submitted for final recording.

Sincerely,



Claire Warner, Community Planner
cwarner@montcopa.org - 610-278-3755

- c: Meadowood Senior Living, Applicant
- Catherine Harper, Esq., Meadowood Senior Living, Applicant’s Representative
- Gordon Todd, Chrm., Township Planning Commission
- Robert L. Brant, Township Solicitor

Attachment A: Reduced Copy of Applicant’s Proposed Zoning Map Amendment
Attachment B: Aerial Image of Site

About this application...

Meadowood Senior Living owns 3103 Skippack Pike. The property is “split-zoned”. A portion of the property is zoned LPD (purple) and a portion of the property is zoned R-100 (green). Meadowood is seeking to rezone that portion zoned R-100 to LPD. The area measures about 300’ by 100’, or approximately 0.75 acres.

Meadowood proposes to use the property’s dwelling for staff offices. No new construction, and no other property improvements, are proposed.



Prepared by Worcester Township



Montgomery
County
Planning
Commission
Montgomery County Courthouse - Planning Commission
PO Box 311 • Norristown PA 19380-0311
(P) 610.278.3722 • (F) 610.278.3941
www.montcopa.org/plancom
Year 2015 aerial photography provided by the
Delaware Valley Regional Planning Commission

**Meadowood Senior Living
Zoning Map Amendment
170040003**

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE 2019-281

**AN ORDINANCE OF THE TOWNSHIP OF WORCESTER,
MONTGOMERY COUNTY, PENNSYLVANIA, AMENDING
THE WORCESTER TOWNSHIP ZONING MAP TO MAKE
MAP CHANGES REZONING PART OF ONE PARCEL
FROM THE R-100 RESIDENTIAL DISTRICT TO THE
LPD LAND PRESERVATION DISTRICT**

WHEREAS, the Board of Supervisors of Worcester Township desires to amend the Township Code, by amending its Zoning Map to rezone a portion of one parcel from the R-100 Residential District to the LPD Land Preservation District.

NOW, THEREFORE, the Board of Supervisors hereby ordains and enacts as follows:

Section 1. Zoning Map Changes.

The Worcester Township Zoning Map is hereby amended so that a portion of the following property zoned R-100 Residential District is rezoned to the LPD Land Preservation District:

OWNER OF RECORD:	The Meadowood Corporation
PROPERTY ADDRESS:	3103 Skippack Pike
TAX PARCEL MAP NO.:	67-00-03196-00-4

The Township Engineer is directed to revise the Zoning Map, as last revised, to incorporate the above rezoning.

Section 2. Repealer.

All provisions of the Worcester Township Zoning Ordinance and Zoning Map as amended, unaffected by this Ordinance are declared to be in full force and effect. The provisions of the Worcester Township Zoning Ordinance, as amended, inconsistent with the provisions of this Ordinance are hereby repealed to the extent of the inconsistency.

Section 3. Severability.

The provisions of this Ordinance are declared to be severable. If any provision of this Ordinance is determined by a court of competent jurisdiction to be invalid or unconstitutional, such determination shall have no effect on the remaining provisions of this Ordinance or on the provisions of the Worcester Township Zoning Ordinance and Zoning Map, as amended.

Section 4. Effective Date.

This Ordinance shall become effective immediately after its adoption.

ENACTED AND ORDAINED by the Supervisors of the Township of Worcester, Montgomery County, Pennsylvania on this _____ day of _____, 2019.

FOR WORCESTER TOWNSHIP

By: _____
Richard DeLello, Chair
Board of Supervisors

Attest: _____
Tommy Ryan, Secretary

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2019-14

**A RESOLUTION TO AUTHORIZE THE SUBMISSION OF A
GRANT APPLICATION TO THE PA SMALL WATER AND SEWER PROGRAM**

BE IT RESOLVED, that Worcester Township, Montgomery County, hereby requests a Small Water and Sewer Program grant in the amount of \$330,000 (total project cost of \$390,500) from the Commonwealth Financing Authority to be used to install improvements to the Township-owned sanitary sewer system that increase system safety and protect the health, safety and welfare of the community;

AND BE IT FURTHER RESOLVED, that the Applicant does hereby designate Tommy Ryan, Township Manager, as the official to execute all documents and agreements between Worcester Township and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

RESOLVED THIS 20TH DAY OF NOVEMBER, 2019.

FOR WORCESTER TOWNSHIP

By: _____

Richard DeLello, Chair
Board of Supervisors

Attest: _____

Tommy Ryan, Secretary

I, Tommy Ryan, Secretary of the Township of Worcester, Montgomery County, PA, do hereby certify that the forgoing is a true and correct copy of the Resolution adopted at a regular meeting of the Board of Supervisors held the 20th day of November, 2019.

date

signature

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2019-15

**A RESOLUTION TO AUTHORIZE THE SUBMISSION OF A
GRANT APPLICATION TO THE H2O PA WATER SUPPLY,
SANITARY SEWER AND STORM WATER PROJECTS PROGRAM**

BE IT RESOLVED, that Worcester Township, Montgomery County, hereby requests a H2O PA grant in the amount of \$370,000 (total project cost of \$560,000) from the Commonwealth Financing Authority to be used to install a storm sewer system in the Adair neighborhood of Worcester Township, so to better protect the health, safety and welfare of the community;

AND BE IT FURTHER RESOLVED, that the Applicant does hereby designate Tommy Ryan, Township Manager, as the official to execute all documents and agreements between Worcester Township and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

RESOLVED THIS 20TH DAY OF NOVEMBER, 2019.

FOR WORCESTER TOWNSHIP

By: _____

Richard DeLello, Chair
Board of Supervisors

Attest: _____

Tommy Ryan, Secretary

I, Tommy Ryan, Secretary of the Township of Worcester, Montgomery County, PA, do hereby certify that the forgoing is a true and correct copy of the Resolution adopted at a regular meeting of the Board of Supervisors held the 20th day of November, 2019.

date

signature



4259 W. Swamp Road
Suite 410
Doylestown, PA 18902

www.cksenengineers.com
215.340.0600

RECEIVED
OCT 18 2019

October 16, 2019
Ref: #7460

Township of Worcester
1721 Valley Forge Road
PO Box 767
Worcester, PA 19490-0767

Attention: Andrew Raquet, Assistant Zoning Officer

Reference: Stony Creek Farms - Mustang Way Pump Station Upgrade Project

Dear Andrew:

I am in receipt of your email dated October 14, 2019 requesting my review of plans associated with the upgrade and expansion of the Mustang Way Pumping Station in the Stony Creek Farms development. Attached to your email was a 15 sheet plan set prepared for Aqua Pennsylvania Wastewater, Inc., by Entech Engineering. The plans are dated April 30, 2019 with no revisions. These plans show the work required for the upgrade and expansion of the existing Mustang Way Pump Station within the Stony Creek Farms Development. The upgrade and expansion of this pumping station was included in the planning module approval for the Whitehall Estates subdivision. The Mustang Way Pumping Station was required to be expanded to handle additional sewage flows generated by the new homes in the Whitehall Estates project. These plans show the work required to complete the upgrade and expansion of the pumping station. It is my understanding that the applicant, Aqua, has submitted these plans to the Township in order to acquire any necessary permits that would be required to complete the construction of the project.

I have reviewed these plans and have the following comments:

1. The plans show the mechanical and electrical modifications that will be required to replace the existing wastewater pumps with larger pumps in order to provide the additional required capacity. The plans show the removal and relocation of the valve and metering vault, and a change in some of the site piping to accommodate a sewage grinder system. In addition, the plans show the construction of an 8' x 12' shed to accommodate some of the electrical controls for the pumping station. Also, an odor control system will be installed to handle any possible odors that may be generated at the pumping station.
2. The major changes to the existing site would be the addition of the small building and expansion of the disturbed area and fencing.

October 16, 2019

Ref: #7460

Page 2

3. The plans include an Erosion and Sedimentation Control Plan which should be implemented in conjunction with construction to mitigate any potential issues with sediment run-off during construction.
4. The plans show the installation of six (6) new trees outside of the fenced area to assist in shielding the site.
5. The plans show the installation of a new fencing system, which is detailed on Sheet D-103. The fence is a 6' high Amego panel fence which will surround the site for security and visual screening.

The work that will be performed by this project will improve the operation of the pumping station, and increase the pumping station capacity as required in the planning module. There will be site disturbance during construction and this will impact the current residents of Stony Creek Farms, specifically those closest to the site on Mustang Way. Overall, I have no issues with the mechanical and electrical plans, and the work proposed to upgrade and expand the pumping station. However, since this project is within the Stony Creek Farms Development, I would suggest that the Township receive verification that the Homeowner's Association is aware of this project and the extent of construction associated with the project. I would also want to make certain that the Homeowner's association is aware of the expansion of the area, and construction of the electrical building on this site. The Stony Creek Farm plans do show an easement area encompassing the existing pumping station and the work proposed by this upgrade and expansion project will be well within the designated easement area. I would assume that the easement agreement between Aqua and the Homeowner's Association does allow for upgrades, modifications, or improvements as required to maintain and operate the pumping station, however, Aqua should notify the Association and provide with the information on the work.

The above represents all comments on my review of the submitted plans. The Township can issue any required permits for this project when the above concerns are addressed. Please contact me if you have any questions or need any additional assistance on this project.

Very truly yours,
CKS ENGINEERS, INC.
Township Engineers


Joseph J. Nolan, P.E.

JJN/paf

cc: Tommy Ryan, Township Manager ✓
File

I would like to note that the Farmer's Union has the Horse Show trophy display case in the Community Hall for Public viewing and the group has in the past been the ones to take care of the riding ring.

Before the township took over the maintenance of the ring, my team did the fence maintenance and one or two times, we did the mowing around the ring in preparation for the horse shows. Several years ago, a member made a large donation and we were able to have all new grit placed into the ring, which made for a much better riding experience.

The Farmer's Union has been active in Worcester for many, many years and in 2020, it will be the 80th anniversary of the Horse show! We are a group of township residents who are helping to keep open space and equestrian activities available to all who wish to pursue them.

Thank you!

Dana

Dana Comly

Farmer's Union Horse Company President

MONTGOMERY COUNTY COURT OF COMMON PLEAS

JOHN TRAINOR, MAURA TRAINOR, : Docket No. 2018-27480
CHARLES BUZAD, and KATHLEEN :
BUZAD : Assessment Appeal
vs. :
MONTGOMERY COUNTY BOARD : Property: 1894 Cassel Road
OF ASSESSMENT APPEALS, *et al* : Tax Parcel No.: 67-00-02648-30-9

ORDER

AND NOW, this _____ day of _____ 2019, it is hereby ORDERED and DECREED as follows:

- (1) The terms and conditions of the attached Settlement Stipulation are accepted as terms and conditions of a binding Court Order;
- (2) The Montgomery County Board of Assessment Appeals shall make the appropriate change in assessments as agreed to in the attached Settlement Stipulation; and
- (3) This matter shall be marked “settled, discontinued, and ended”.

BY THE COURT:

J.

Copies of the above Order mailed on _____ to:

Michael A. Lavanga, Esquire
Samantha A. Magee, Esquire
Brian O. Phillips, Esquire
Frank R. Bartle, Esquire
Robert J. Iannozzi Jr., Esquire
Robert L. Brant, Esquire
Court Administration – Civil

Judicial Secretary

agenda item h)

FRANK R. BARTLE, ESQUIRE
ROBERT J. IANNOZZI JR., ESQUIRE
Dischell, Bartle & Dooley, PC
1800 Pennbrook Parkway, Suite 200
Lansdale, PA 19446
215-362-2474

Attorneys for Intervenor
METHACTON SCHOOL DISTRICT

MONTGOMERY COUNTY COURT OF COMMON PLEAS

JOHN TRAINOR, MAURA TRAINOR, CHARLES BUZAD, and KATHLEEN BUZAD	:	Docket No. 2018-27480
	:	
	:	Assessment Appeal
vs.	:	
	:	Property: 1894 Cassel Road
MONTGOMERY COUNTY BOARD OF ASSESSMENT APPEALS, <i>et al</i>	:	Tax Parcel No.: 67-00-02648-30-9

SETTLEMENT STIPULATION

Parties

1. Appellants are the Property Owners, John Trainor, Maura Trainor, Charles Buzad, and Kathleen Buzad ("Property Owners").
2. Appellee is the Montgomery County Board of Assessment Appeals ("Board").
3. Intervenor are the Methacton School District ("District"), Montgomery County ("County"), and Worcester Township ("Township").

Property

4. The property, which consists of approximately 24,372 square-feet, is located at 1894 Cassel Road within Worcester Township, and is further identified as Tax Parcel No. 67-00-02648-30-9 ("Property").

5. The Property is improved with a 5,682 square-foot Colonial-style single-family dwelling that was constructed in 2016.
6. The Property sold in 2019 for \$880,000.
7. The Property's current assessment is \$509,000

Appeal

8. In 2018, the Property Owners filed an assessment appeal with the Board challenging the Property's \$513,910 assessment for the 2019 tax year (effective January 1, 2019) ("Appeal").
9. On November 1, 2018, after conducting a hearing on the Appeal, the Board issued a "Reduction" determination, reducing the Property's assessment from \$513,000 to \$509,000.
10. On November 20, 2018, the Property Owners appealed to this Court from the Board's "Reduction" determination seeking further reduction.

Settlement Terms

11. Based upon the risks and costs of litigation, the parties have decided it is in their best interests to settle this matter based upon the terms and conditions set forth in this Stipulation.
12. Accordingly, the parties, intending to be legally bound, and to bind their respective clients, agree to the following settlement terms:

2019 Assessment: Effective January 1, 2019 for County and Township tax years and July 1, 2019 for the School District tax year, the assessment on the Property shall be decreased from its assessment of \$509,000 to \$450,740.
13. The Property's assessment shall remain at \$450,740 for each subsequent tax year after 2019, and tax bills will be issued according to this assessment, until a change as otherwise permitted by Pennsylvania law has been made.
14. The tax collectors and/or treasurers for the applicable taxing authorities shall forward new tax bills to the Property Owners in due course based upon the assessment stipulated to herein.
15. This Stipulation contains the statement of each and every term and provision agreed to by all parties. No other promises, representations or

other inducements, oral or written, have been made to any of the other parties in exchange for this Stipulation.

16. The attorneys entering into this Stipulation represent that they and their clients have full authority to enter into this Stipulation.
17. This Stipulation may be executed in one or more counterparts and by facsimile or electronic mail, each of which shall be deemed an original and all of which when taken together shall constitute a single agreement.
18. Each party shall bear its own costs as incurred.
19. This Stipulation shall be binding upon, and inures to the benefit of the undersigned, their clients, successors, grantees, heirs and assigns.
20. This Appeal shall be marked as "Settled, Discontinued and Ended" upon Court-approval of this Stipulation.

[Signatures on Next Page]

MICHAEL A. LAVANGA, ESQUIRE
Attorney for Property Owners

SAMANTHA MAGEE, ESQUIRE
Attorney for Montgomery County
Board of Assessment Appeals

BRIAN O. PHILLIPS, ESQUIRE
Attorney for Montgomery County

FRANK R. BARTLE, ESQUIRE
ROBERT J. IANNOZZI JR., ESQUIRE
Attorneys for Methacton School District

ROBERT L. BRANT JR., ESQUIRE
Attorney for Worcester Township

2020 Budget



presented to the Board of Supervisors
November 20, 2019

agenda item i)

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BUDGET MESSAGE

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ERECTED INTO A TOWNSHIP IN 1733
TOWNSHIP OF WORCESTER
AT THE CENTER POINT OF MONTGOMERY COUNTY
PENNSYLVANIA

*The 2020 Budget Message will be included in the budget document
to be considered at the December 18 Business Meeting.*

Taxes

The **earned income tax** is Worcester's primary revenue source. This tax is assessed on all earned income – such as wages, salaries and commissions – and this tax is proposed to remain assessed at the rate of one-half of one percent (0.5%) in 2020. The tax is not assessed on Social Security benefits, pension payments, retirement fund distributions, investment earnings or unemployment compensation. Beginning in 2010 the State required the collection of the earned income tax to be undertaken on a county-wide basis. This receipt is projected to remain relatively flat in the coming year.



A **real estate transfer tax**, at the rate of one-half of one percent (0.5%), is assessed on the sale of real property. There is no proposed change to this tax rate in 2020. This receipt fluctuates with the number and price of properties sold in the Township. 2018 saw the transfer of several larger and higher-priced parcels, which is reflected in the projected revenue for that year. In 2020 new home sales will continue at the Whitehall Estates and Reserve at Center Square developments, and the budgeted tax receipts from these sales is \$80,000. The Budget include an additional \$275,000 in "base" real estate transfer tax receipts, which includes the annual sale of existing homes only, under average real estate market conditions.

Worcester Township boasts the lowest **property tax** in Montgomery County. The Township's property tax is levied at 0.05 mills, and there is no proposed change to this tax rate in 2020. The owner of a property in Worcester Township that is assessed at \$400,000 pays \$20 in property tax to the Township. This same owner pays \$1,539 in property tax to Montgomery County (3.849 mills), and \$12,151 in property tax to the Methacton School District (30.3781 mills).

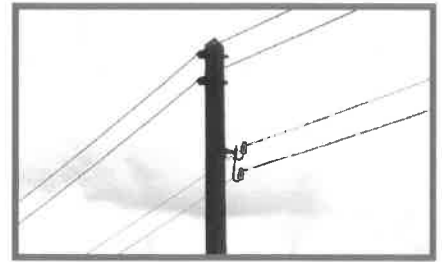
The Budget eliminates the **per capita tax**. This tax was assessed at the rate of \$1 per adult residing in the Township.

Taxes	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
property, current	301-100	\$ 46,847.69	\$ 46,480.00	\$ 46,200.00	\$ 46,590.00
property, liened	301-500	\$ 680.63	\$ 500.00	\$ 490.00	\$ 500.00
property, interim	301-600	\$ 153.66	\$ 250.00	\$ 880.00	\$ 250.00
per capita, current	310-010	\$ 5,447.77	\$ 5,100.00	\$ 5,400.00	\$ -
per capita, delinquent	310-030	\$ 980.28	\$ 945.00	\$ 1,075.00	\$ -
real estate transfer	310-100	\$ 448,066.94	\$ 275,000.00	\$ 317,000.00	\$ 355,000.00
earned income	310-210	\$ 2,600,946.15	\$ 2,550,000.00	\$ 2,565,000.00	\$ 2,550,000.00
earned income, prior year	310-220	\$ -	\$ 100.00	\$ -	\$ 50.00
		\$ 3,103,123.12	\$ 2,878,375.00	\$ 2,936,045.00	\$ 2,952,390.00

GENERAL FUND

Licenses & Permits

As permitted by Federal Law, the Township assesses a 5% tax on the gross receipts of cable television companies that have installed transmission lines within public rights-of-way. At this time two companies, Comcast and Verizon, pay this **franchise fee** to the Township. The franchise fee is paid on a quarterly basis, and while the Township has seen modest increases in this receipt in recent years, the Budget assumes this revenue will remain flat in the coming year.



A **road opening permit** is required whenever a public street is opened to service a utility line or for any other reason. This permit fee provides for the administrative expense to issue the permit, and any inspection costs are paid by an escrow posted by the individual or company doing the work.

Modest receipts are generated by **sign permits**, **yard sale permits** and **solicitation permits**. These permits are required to help maintain our community's higher quality of life.

Licenses & Permits	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
franchise fees	321-800	\$ 227,243.79	\$ 228,000.00	\$ 226,000.00	\$ 225,000.00
road opening permits	322-820	\$ 250.00	\$ 300.00	\$ 780.00	\$ 300.00
sign permits	322-900	\$ 315.00	\$ 125.00	\$ 160.00	\$ 125.00
yard sale permits	322-910	\$ 65.00	\$ 50.00	\$ 135.00	\$ 50.00
solicitation permits	322-920	\$ 750.00	\$ 250.00	\$ 220.00	\$ 250.00
		\$ 228,623.79	\$ 228,725.00	\$ 227,295.00	\$ 225,725.00

GENERAL FUND

Fines & Forfeits

The District Magistrate collects **court fines** (ordinance violations) for citations issued by the Pennsylvania State Police and the Worcester Township Codes Department. This revenue is projected to remain flat in 2020.



In 2012 the Commonwealth adopted a law that eliminated the sharing of vehicle code violation revenues with municipalities that utilize Pennsylvania State Police services. This revenue source is not expected to be restored in the foreseeable future.

Fines & Forfeits	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
ordinance violations	331-120	\$ 4,319.89	\$ 2,900.00	\$ 2,950.00	\$ 2,600.00
		\$ 4,319.89	\$ 2,900.00	\$ 2,950.00	\$ 2,600.00

Interest & Rents

The Township invests its funds in interest-bearing instruments and accounts, in accordance with State Law and best management practices. Earnings fluctuate upon the interest rate received, a rate that is governed by many factors. Today's lower **interest** rates are projected to remain at this lower level throughout 2020. Beginning in 2017 the Township posted its operating and capital reserves in the Capital Fund, and began to utilize the General Fund to provide for day-to-day operating expenses only. As such most interest income is booked to the Capital Fund.



Rents and royalties include receipts from the rental of the Township's Community Hall and a Township-owned single-family home located on Hollow Road.

The Township owns two properties on which **cell towers** are constructed. Tower owners lease the ground from the Township, and the owners also pay to the Township a portion of the rent paid by the owners of communication arrays that are mounted on the towers.

Interest & Rents	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
interest	341-000	\$ 7,692.74	\$ 720.00	\$ 1,030.00	\$ 960.00
rents & royalties	342-000	\$ 18,670.26	\$ 19,474.73	\$ 19,700.00	\$ 19,435.00
cell tower rental	342-120	\$ 161,124.36	\$ 154,374.48	\$ 167,500.00	\$ 166,668.00
		\$ 187,487.36	\$ 174,569.21	\$ 188,230.00	\$ 187,063.00

GENERAL FUND

Intergovernmental Revenue

The General Fund includes revenue from **grants** for operating projects only, and only after the grants have been awarded. Grant dollars received for capital projects, such as park acquisitions and trail construction, are booked to the Capital Fund.



The Township receives fees for each of three liquor licenses issued in Worcester, and additional fees upon a license transfer. The 2020 Budget assumes no change to either the **alcohol license fee** rate or the number of licenses issued in the Township.

The Commonwealth assesses a **foreign fire** insurance tax on certain insurance policies, and earmarks a portion of these funds to support volunteer fire company relief associations. The funds are remitted to the Township, and the Township is required to forward all dollars received to the local fire relief association, which in our community is the Worcester Volunteer Fire Department Relief Association. This annual aid increased by 8% in 2019, after decreases in 2017 and 2018. The 2020 allocation, to be announced in the fall of 2020, is assumed to equal the 2019 allocation.

The Commonwealth likewise assesses a **foreign casualty** insurance tax on certain insurance policies, and earmarks a portion of these funds to support public employee pension plans. In 2017 the Township established a defined-contribution pension plan for all new hires. The plan is significantly more modest than the Township's defined-benefit pension plan, and will save taxpayers considerable dollars in the coming years.

Intergov. Revenue	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
grants	354-090	\$ -	\$ -	\$ -	\$ -
utility realty tax	355-010	\$ 2,592.76	\$ 2,592.76	\$ 2,592.76	\$ 2,333.57
alcohol license fees	355-040	\$ 800.00	\$ 600.00	\$ 1,000.00	\$ 600.00
foreign casualty	355-050	\$ 54,656.27	\$ 51,528.27	\$ 51,204.99	\$ 51,204.99
foreign fire	355-070	\$ 85,932.76	\$ 85,932.76	\$ 92,384.65	\$ 92,384.65
		\$ 143,981.79	\$ 140,653.79	\$ 147,182.40	\$ 146,523.21

GENERAL FUND

Charges for Services

The Budget assumes no significant **land development** applications will be submitted in 2020. The Budget also includes the submission of one **Conditional Use** application and sixteen **Zoning Hearing Board** applications.



Building permit fees are budgeted to increase to \$129,000 from the \$111,000 projected to be received in 2019. The increase is attributable to new home construction at the Whitehall Estates and the Reserve at Center Square developments. In addition, the Budget includes building permit fees attributable to existing residential properties, and does not include any fees for significant improvements to commercial properties. A similar increase is budgeted for **zoning permit fees**.

The Budget assumes modest growth in Pennsylvania Recreation and Park Society (**PRPS**) **ticket sales**. The municipal recreation consortium, to which Worcester is a member, ended its **park trips** program in 2018 due to a lack of enrollment. This program is not expected to return in the foreseeable future.

Charges for Services	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
land development fees	361-300	\$ 4,250.00	\$ 3,000.00	\$ 2,000.00	\$ 2,800.00
Conditional Use fees	361-330	\$ -	\$ 1,350.00	\$ 1,600.00	\$ 1,250.00
Zoning Hearing Board fees	361-340	\$ 10,700.00	\$ 13,300.00	\$ 10,050.00	\$ 11,800.00
zoning amendment fees	361-350	\$ -	\$ -	\$ -	\$ -
map & publication sales	361-500	\$ 6.00	\$ 5.00	\$ -	\$ 5.00
building permit fees	362-410	\$ 150,791.00	\$ 80,000.00	\$ 111,000.00	\$ 129,000.00
zoning permit fees	362-420	\$ 20,090.00	\$ 11,100.00	\$ 16,375.00	\$ 13,000.00
commercial U&O fees	362-450	\$ -	\$ 380.00	\$ -	\$ 190.00
driveway permit fees	362-460	\$ 225.00	\$ 180.00	\$ 280.00	\$ 240.00
PRPS ticket sales	367-400	\$ 2,444.08	\$ 4,500.00	\$ 4,050.00	\$ 4,100.00
sports & lesson fees	367-408	\$ 3,577.00	\$ 6,150.00	\$ 5,250.00	\$ 5,600.00
park trips	367-409	\$ -	\$ -	\$ -	\$ -
		\$ 192,083.08	\$ 119,965.00	\$ 150,605.00	\$ 167,985.00

GENERAL FUND

Miscellaneous Revenue

Park miscellaneous revenue includes pavilion and field rental fees. Field rental fees were enacted in 2016 to offset a portion of the increased costs to maintain the Township's athletic fields. This receipt also includes sponsorships and exhibitor fees for Worcester Community Day.



Most of the **miscellaneous income** received in previous years consisted of State and Federal aid for declared snow disasters.

Service charge fees are collected on payments made by credit card. The fee charged is equal to the actual amount charged by the credit card companies.

Miscellaneous Revenue	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
park miscellaneous	367-420	\$ 19,092.43	\$ 15,050.00	\$ 19,670.00	\$ 15,950.00
miscellaneous income	381-000	\$ 6,944.38	\$ 500.00	\$ 5,675.00	\$ 1,000.00
service charge fees	381-001	\$ 296.50	\$ 300.00	\$ 260.00	\$ 300.00
		\$ 26,333.31	\$ 15,850.00	\$ 25,605.00	\$ 17,250.00

Other Financing

The Township manages escrow accounts for active land developments and other construction projects. The dollars in these accounts ensure the completion of any public improvements (i.e., roads, sidewalks, stormwater basins) included in each project. Escrow funds are released as improvements are completed, and Worcester assesses an **escrow administration** fee for each release processed by Township staff.

In past years the Township included capital expenditures in the General Fund, and provided an **interfund transfer** from the Capital Fund to the General Fund to meet these expenses. In 2017 the Township began to budget capital expenditures in the Capital Fund, thus eliminating the need for this transfer.

Other Financing	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
escrow administration	383-200	\$ 610.00	\$ 500.00	\$ 1,260.00	\$ 525.00
interfund transfer	392-300	\$ -	\$ -	\$ -	\$ -
		\$ 610.00	\$ 500.00	\$ 1,260.00	\$ 525.00

GENERAL FUND

Legislative

This Department provides for the Worcester Township Board of Supervisors, and related expenses. The Board consists of three Members, each elected to an at-large six-year term at municipal elections held in odd-numbered years.



The Board of Supervisors establishes policy, sets levels of public services, adopts an annual budget, and enacts tax rates. In addition, the Board of Supervisors leads several important planning efforts and improvement projects, including the development of a parks system and the adoption of a Comprehensive Plan and Open Space Plan.

Each Supervisor receives a \$2,500 annual stipend and **benefits**, which includes health insurance, as permitted by State law. Worcester Township is a member of a multi-municipal non-profit health insurance trust, an arrangement that has helped to control health care expenses in recent years. In 2017 and 2018 premiums increased by 2% and 4, respectively, there was no increase in 2019, and there will be a modest decrease in 2020. In 2017 the Township established a high-deductible health care plan that provides quality coverage for employees, at a reasonable cost to taxpayers.

Consultant services include the fee paid to the Township's appointed auditor. This budget item also includes planning services provided by the Montgomery County Planning Commission (MCPC). In 2017 the Township renegotiated its contract with the MCPC due to a decrease in land development activities. The truncated service arrangement will continue in the coming year, and will save the Township an approximate \$9,000 in 2020.

The Supervisors attend educational **meetings and seminars** throughout the year, to discuss issues that affect our community, and to learn about ways to improve our municipal operations. Many of the meetings and seminars are conducted by the Pennsylvania State Association of Township Supervisors (PSATS) and the Montgomery County Association of Township Officials (MCATO).

The Budget also funds membership **dues** to PSATS, MCATO and similar organizations.

Legislative	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
payroll	400-110	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
benefits	400-150	\$ 52,470.96	\$ 54,944.82	\$ 52,500.00	\$ 49,267.86
consultant services	400-312	\$ 25,670.50	\$ 27,496.00	\$ 25,100.00	\$ 30,574.00
mileage reimbursement	400-337	\$ 209.28	\$ 400.00	\$ -	\$ 400.00
dues & subscriptions	400-420	\$ 2,604.00	\$ 4,125.00	\$ 4,050.00	\$ 4,425.00
meetings & seminars	400-460	\$ 4,199.02	\$ 4,700.00	\$ 3,800.00	\$ 4,975.00
		\$ 92,653.76	\$ 99,165.82	\$ 92,950.00	\$ 97,141.86

GENERAL FUND

Management

This Department provides for the Office of the Township Manager, which includes one full-time employee, the Township Manager.

The Township Manager is appointed by the Board of Supervisors, and serves as the municipality's chief administrative officer. The Township Manager oversees the day-to-day operations of all Township Departments, and prepares information for meetings of the Board of Supervisors. The Township Manager drafts the annual Budget, and implements the adopted Budget. And while the Township Manager's salary is determined by the Board of Supervisors, in 2017 the Township Manager recommended his salary be capped at its current level, absent an annual one-half of one percent cost of living adjustment that is applied to the recommended salary ranges for all Township positions.



Previous year budgets booked one-half of the Township Manager's salary in this category, and one-half of the salary to the Codes Department. Beginning in 2017 the Township Manager's entire salary was booked to this Department.

Previous year budgets also included a portion of salary paid to an Assistant Township Manager. The Township eliminated this position in 2016, and reassigned the position's duties to other staff, for an approximate \$80,000 annual savings.

In lieu of the use of a Township vehicle, the Township Manager utilizes a personal vehicle for Township business, and receives a fixed monthly stipend for **mileage reimbursement**, fuel, maintenance and all insurances.

The Township Manager attends educational **meetings and seminars** throughout the year, including those conducted by the Pennsylvania State Association of Township Supervisors, the Montgomery County Association of Township Officials, and the Association of Pennsylvania Municipal Managers.

Management	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
payroll	401-120	\$ 135,727.88	\$ 136,356.39	\$ 136,350.00	\$ 137,037.78
benefits	401-150	\$ 52,888.43	\$ 55,942.56	\$ 55,100.00	\$ 52,622.38
consultant services	401-312	\$ 3,550.00	\$ 5,000.00	\$ 3,170.00	\$ 5,600.00
mobile phone	401-321	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
mileage reimbursement	401-337	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00
meetings & seminars	401-460	\$ 769.30	\$ 2,175.00	\$ 600.00	\$ 2,075.00
		\$ 198,335.61	\$ 204,873.95	\$ 200,620.00	\$ 202,735.16

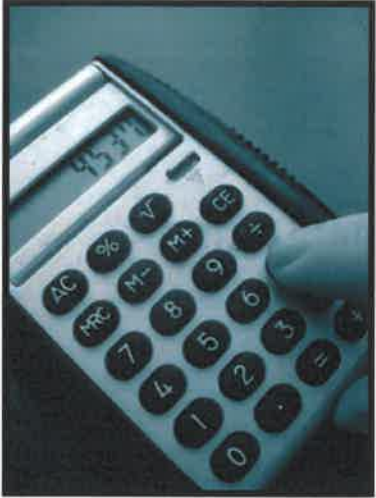
GENERAL FUND

Finance

This Department provides for the Office of the Finance Director, which includes one full-time employee, the Finance Director.

The Finance Director is responsible for accounts receivable and payable, the administration of payroll, and the management of various benefit programs. The Finance Director works to identify, implement and maintain sound financial practices, and to ensure an accurate accounting of all public funds at all times. The Finance Director also serves as the Acting Township Manager when the Township Manager is unavailable to address any matter that requires immediate attention.

The Finance Director attends educational **meetings and seminars** throughout the year, including that conducted by the Pennsylvania State Association of Township Supervisors and the Delaware Valley Insurance Trust. The Budget provides additional funds for continuing education for this position.



Finance	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
payroll	402-120	\$ 68,515.12	\$ 70,163.60	\$ 50,900.00	\$ 72,268.92
benefits	402-150	\$ 28,566.10	\$ 25,546.29	\$ 26,600.00	\$ 27,262.76
mobile phone	402-321	\$ 300.00	\$ 300.00	\$ 200.00	\$ 300.00
mileage reimbursement	402-337	\$ 121.76	\$ 300.00	\$ 120.00	\$ 300.00
meetings & seminars	402-460	\$ 90.50	\$ 750.00	\$ 225.00	\$ 750.00
		\$ 97,593.48	\$ 97,059.89	\$ 78,045.00	\$ 100,881.68

Tax Collection

This Department provides for the elected and appointed tax collectors.

The elected tax collector collects property taxes only, and the Township pays 5% on the amount collected. The Township provides **office supplies** for the elected tax collector, and also pays a portion of tax bill mailing expenses.



The appointed tax collector collects the earned income tax. This firm is appointed by the Montgomery County Tax Collection Committee (MCTCC), in which the Township is a member municipality. The MCTCC pays the firm 1.2% on the amount collected (**professional services**), which is deducted from the funds remitted to the Township. The Township also pays a share of the MCTCC operating budget that is proportional to the Township's receipts relative to that of the other members. This share is approximately \$300.

Tax Collection	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
payroll	403-110	\$ 2,326.38	\$ 2,361.50	\$ 2,350.00	\$ 2,367.00
benefits	403-150	\$ 177.97	\$ 180.89	\$ 180.00	\$ 181.31
office supplies	403-210	\$ 1,787.86	\$ 4,740.00	\$ 4,450.00	\$ 5,240.00
professional services	403-310	\$ 30,234.99	\$ 30,601.20	\$ 30,780.00	\$ 30,600.60
		\$ 34,527.20	\$ 37,883.59	\$ 37,760.00	\$ 38,388.91

GENERAL FUND

Legal

This Department provides for the Township's legal services. The Township Solicitor, appointed by the Board of Supervisors, represents the municipality in most legal matters. Due to the volume of legal assistance required on an average annual basis, the Township contracts for legal services rather than staffing in-house counsel, an arrangement that lowers total legal-related expenses.



The Solicitor reviews contracts, ordinances and policy documents prior to their adoption by the Board of Supervisors, and provides legal advice to the Board of Supervisors and Township Manager. The Solicitor also supports the Township's Open Records Officer to meet the requirements of the Commonwealth's Right-to-Know (RTK) Law.

Legal	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
general services	404-310	\$ 62,037.92	\$ 69,000.00	\$ 59,500.00	\$ 67,800.00
RTK services	404-320	\$ 5,363.50	\$ 6,000.00	\$ 13,900.00	\$ 6,000.00
		\$ 67,401.42	\$ 75,000.00	\$ 73,400.00	\$ 73,800.00

GENERAL FUND

Clerical

This Department provides clerical support to Township operations, and includes two full-time employees, the Administrative Assistant and the Receptionist, and one part-time employee, the File Clerk.

In 2019 the Receptionist position was made a full-time position. In recent years the Township struggled to find one individual able to work in a part-time capacity for a substantive length of time. A full-time Receptionist allows the coverage and consistency needed to provide dependable customer service at the Township Building.



The Administrative Assistant is trained to serve as a back-up to the Finance Director position. The Budget provides funds for continued finance-related education, in **meetings and seminars**.

The Budget also provides additional funds to provide enhanced IT services for the Township's **computer** network. A growing number of municipalities are falling prey to ransomware and similar threats, and Worcester is investing the dollars needed to enhance its network security. The Budget also provides for annual software license fees.

The Budget provides for contracted **payroll services**, and for general **office supplies**. Budgeted **postage** funds provide for all mailings that are not sewer bills or the Township newsletter, which are funded by the Sewer Fund and General Fund line item code 459.340, respectively.

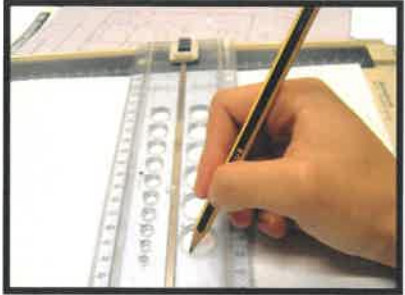
Advertisements include legal ads the Township is required to publish by State Law in advance of select meetings and scheduled actions of the Board of Supervisors. State Law also mandates that the advertisements be published in certain newspapers, and these newspapers, in turn, charge hefty publication fees. To help offset this cost the Township Manager drafts most legal ads, and submits these to the Township Solicitor for edit, in lieu of having the Township Solicitor draft original ads.

Clerical	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
payroll	405-140	\$ 71,394.15	\$ 88,798.88	\$ 89,200.00	\$ 107,040.69
benefits	405-150	\$ 42,643.91	\$ 46,339.23	\$ 51,250.00	\$ 62,955.92
office supplies	405-210	\$ 5,464.20	\$ 6,000.00	\$ 5,850.00	\$ 6,000.00
payroll services	405-310	\$ 15,156.44	\$ 14,850.00	\$ 14,950.00	\$ 15,600.00
telephone	405-321	\$ 3,507.23	\$ 4,305.00	\$ 3,300.00	\$ 4,425.00
postage	405-325	\$ 3,986.62	\$ 4,370.00	\$ 3,720.00	\$ 4,345.00
auto allowance	405-337	\$ 217.57	\$ 240.00	\$ 325.00	\$ 300.00
advertisement	405-340	\$ 4,123.33	\$ 8,100.00	\$ 5,400.00	\$ 7,200.00
meetings & seminars	405-460	\$ 205.20	\$ 1,650.00	\$ 1,375.00	\$ 1,650.00
computer expense	405-465	\$ 31,803.36	\$ 41,917.00	\$ 38,300.00	\$ 70,332.00
other expense	405-470	\$ 6,737.81	\$ 7,704.00	\$ 4,600.00	\$ 7,500.00
		\$ 185,239.82	\$ 224,274.11	\$ 218,270.00	\$ 287,348.61

GENERAL FUND

Engineering

This Department provides for the Township's engineering services. The Township Engineer, appointed by the Board of Supervisors, reviews subdivision and land development plans, assesses proposed public improvements, determines the appropriate amount of escrow releases, and provides guidance on the design and construction of certain Township improvements.



As a service to our community, the Township Engineer hosts weekly office hours at the Township Building. Residents may schedule an appointment to discuss stormwater matters, grading issues, or any property concern that is normally addressed by the Township Engineer. This service is available to Township residents at no cost.

The Budget provides an additional \$9,000 for grant support services. The Township Engineer's expertise is required for the proper completion of many grant applications.

Engineering	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
engineering services	408-310	\$ 19,921.05	\$ 37,000.00	\$ 20,750.00	\$ 34,750.00
		\$ 19,921.05	\$ 37,000.00	\$ 20,750.00	\$ 34,750.00

GENERAL FUND

Township Building

This Department provides for the operation of the Township Building. The Township Building was designed to facilitate the efficient delivery of the public services. Proper operation and maintenance of the Township Building is required so to ensure the facilities do not become a burden to taxpayers.

Utilities include electric, water and internet service, as well as heating oil and propane gas, which is used for the back-up generator. In addition to providing for HVAC system preventative maintenance and cleaning services, **maintenance and repairs** fund parking lot light fixes as may be needed.

The **other expenses** line item has been revised to include expenses that were posted to other line items in previous year budgets. As this line item appears in several Budget Departments, the change will help to standardize the posting of these expenses.



Township Building	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
utilities	409-136	\$ 8,542.65	\$ 10,212.00	\$ 7,500.00	\$ 10,428.00
maintenance & repairs	409-137	\$ 14,044.52	\$ 16,296.00	\$ 14,900.00	\$ 17,376.00
alarm service	409-142	\$ 2,611.25	\$ 3,636.00	\$ 2,650.00	\$ 3,720.00
other expenses	409-147	\$ 1,508.43	\$ 2,460.00	\$ 1,150.00	\$ 2,460.00
		\$ 26,706.85	\$ 32,604.00	\$ 26,200.00	\$ 33,984.00

GENERAL FUND

Garage

This Department provides for the operation of the Public Works Garage complex. The complex includes a small administrative building that includes the office of the Public Works Director, a locker room and a lunch room for the Public Works team. The complex also includes a six-bay building in which vehicles, equipment and tools are stored. In 2016 the Township constructed a salt storage building with vehicle wash bay, and in 2019 the Township constructed a two-bay building that accommodates additional vehicles and equipment.

Utilities include electric, water and internet service, as well as propane gas, which is used for heating. In addition to providing for HVAC system preventative maintenance and regular cleaning services, **maintenance and repairs** fund trash and recycling services.

The **other expenses** line item has been revised to include expenses that were posted to other line items in previous year budgets. As this line item appears in several Budget Departments, the change will help to standardize the posting of these expenses.

Garage	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
utilities	409-236	\$ 13,711.62	\$ 14,592.00	\$ 14,200.00	\$ 15,480.00
maintenance & repairs	409-237	\$ 7,132.70	\$ 9,624.00	\$ 9,050.00	\$ 10,164.00
alarm service	409-242	\$ 1,069.25	\$ 1,608.00	\$ 1,190.00	\$ 1,608.00
other expenses	409-247	\$ 1,102.89	\$ 1,440.00	\$ 925.00	\$ 1,440.00
		\$ 23,016.46	\$ 27,264.00	\$ 25,365.00	\$ 28,692.00

GENERAL FUND

Community Hall

This Department provides for the operation of the Township's Community Hall, which is located in Fairview Village. Meetings for the Board of Supervisors, Planning Commission and Zoning Hearing Board are held at Community Hall. The Township allows a local scout troop to utilize the basement level. Township residents, business and organizations are able to rent Community Hall for meetings and other events, for a modest fee.



Utilities include electric, water and telephone service, as well as oil, which is used for heating. In addition to providing for HVAC system preventative maintenance and cleaning services, **maintenance and repairs** funds minor fixes to the property's parking lot and landscaping.

Community Hall	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
utilities	409-436	\$ 4,483.81	\$ 4,500.00	\$ 5,200.00	\$ 5,700.00
maintenance & repairs	409-437	\$ 4,576.35	\$ 5,112.00	\$ 3,950.00	\$ 5,556.00
other expenses	409-447	\$ 482.13	\$ 600.00	\$ 425.00	\$ 600.00
		\$ 9,542.29	\$ 10,212.00	\$ 9,575.00	\$ 11,856.00

Historical Building

This Department provides for the operation of the Farmers' Union Hall, which is located in Center Point Village. The Township leases this property to the Worcester Historical Society.



Utilities include water and heating oil. The Historical Society pays a portion of the annual heating oil expense. In addition to providing for HVAC system preventative maintenance, **maintenance and repairs** funds minor fixes to the building.

Historical Building	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
utilities	409-536	\$ 4,258.81	\$ 4,183.00	\$ 4,500.00	\$ 4,261.00
maintenance & repairs	409-537	\$ 297.00	\$ 1,932.00	\$ 750.00	\$ 1,932.00
		\$ 4,555.81	\$ 6,115.00	\$ 5,250.00	\$ 6,193.00

GENERAL FUND

Hollow Road Rental

This Department provides for the operation of a single-family rental property owned by the Township. The Township currently leases this property.

The tenant pays all **utilities**; the dollars included in the Budget are for utilities that may need to be maintained during a time of vacancy between tenants. **Maintenance and repairs** funds HVAC system maintenance, and any required capital fixes to the property.



Hollow Road Rental	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
utilities	409-636	\$ -	\$ 250.00	\$ -	\$ 250.00
maintenance & repairs	409-637	\$ 1,356.20	\$ 4,032.00	\$ 1,750.00	\$ 4,032.00
		\$ 1,356.20	\$ 4,282.00	\$ 1,750.00	\$ 4,282.00

Springhouse

This Department provides for the operation of the Springhouse. The Springhouse is located along the Zacharias Trail, near the intersection of Hollow Road and Heebner Road. The structure is currently vacant.

Maintenance and repairs fund any required fixes to the structure.



Springhouse	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
maintenance & repairs	409-737	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
		\$ -	\$ 1,000.00	\$ -	\$ 1,000.00

Fire Protection

This Department provides for Township and State contributions to the Worcester Volunteer Fire Department, our community's all-volunteer emergency service provider.



WVFD contributions include:

- A Township contribution in the amount of \$151,950 for general operating assistance. This amount represents a 5% increase in the operating assistance provided in 2019.
- A Township contribution in the amount of \$100,000 to offset the Fire Department's purchases of capital items such as fire engines, radios and life-saving equipment.
- A Township contribution in the amount of \$8,000 to help provide preventative maintenance services for Fire Department apparatus. Preventative maintenance services include annual tests on ladders, pumps and hoses. This contribution, which will help to prolong the useful life of costly equipment, was established in 2017.
- Pass-through funding received from the Commonwealth's Foreign Fire Insurance Tax. The State levies this tax on certain insurance policies, and earmarks a portion of these funds to volunteer fire company relief associations throughout Pennsylvania. The funds are received by the Township, and the Township remits all dollars to the Worcester Volunteer Fire Department Relief Association. This annual aid increased by 8% in 2019, after decreases in 2017 and 2018. The 2020 allocation, to be announced in the fall of 2020, is assumed to equal the 2019 allocation.

This Department also funds **hydrant rental** fees charged by the North Penn Water Authority, the Pennsylvania American Water Company and Aqua. These three utilities own and maintain 231 hydrants in the Township.

Fire Protection	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
hydrant rentals	411-380	\$ 24,939.26	\$ 26,667.00	\$ 25,400.00	\$ 27,426.00
WVFD contributions	411-540	\$ 306,757.76	\$ 339,347.76	\$ 339,000.00	\$ 353,034.65
		\$ 331,697.02	\$ 366,014.76	\$ 364,400.00	\$ 380,460.65

Code Enforcement

This Department provides ordinance and building code enforcement programs, and includes one full-time employee, the Codes Clerk, one part-time employee, the Fire Marshal, and a consultant, a third-party (consultant) building inspector.



The **Fire Marshal** position is budgeted for ten hours per week. The Fire Marshal investigates open burning complaints, manages the Township's fire alarm registration program, reviews land development plans to ensure the proper location of fire hydrants and emergency access lanes, and supports various safety-related efforts.

The Codes Clerk manages the permitting process, which includes the administrative review of zoning and building permit applications, the scheduling of required inspections, and the keeping of an accurate record of improvements made to properties in the Township. In past years the Department funded a portion of the Township Manager salary. Beginning in 2017 the Township Manager salary was booked to General Fund line item code 401.120.

Supplies provides for the Township's annual codification needs. Approximately once each year the Township publishes an update to its Code, which encompasses the legislation enacted subsequent to the previous codification. This approach provides a modest savings over the codification of ordinances at the time each ordinance is adopted.

Consultant services fund the Township's building inspector, a consultant. The Township contracts for this service because the demand for inspections doesn't warrant the hire of a full-time employee, and because this demand fluctuates with the real estate market and the seasons. In 2016 the Township established a truncated building inspection schedule that offers additional inspection hours during peak construction season (summer), and fewer hours when building activity is traditionally slower (winter). This arrangement encourages a more efficient scheduling of inspections, which saves money.

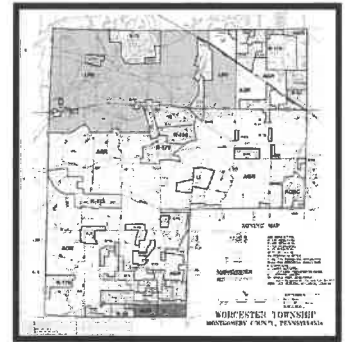
Code Enforcement	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
Fire Marshal payroll	413-110	\$ 6,777.78	\$ 11,338.65	\$ 6,850.00	\$ 11,681.44
Fire Marshal benefits	413-110-150	\$ 811.34	\$ 1,384.54	\$ 825.00	\$ 4,410.80
Codes payroll	413-140	\$ 41,591.13	\$ 41,907.61	\$ 41,900.00	\$ 44,656.68
Codes benefits	413-150	\$ 19,122.65	\$ 16,104.84	\$ 16,300.00	\$ 21,665.86
supplies	413-210	\$ 1,817.74	\$ 17,655.00	\$ 12,250.00	\$ 10,555.00
consultant services	413-312	\$ 41,282.00	\$ 80,356.64	\$ 44,750.00	\$ 81,604.40
mobile phone	413-321	\$ 651.12	\$ 780.00	\$ 650.00	\$ 720.00
mileage	413-337	\$ 1,333.10	\$ 1,440.00	\$ 1,250.00	\$ 1,320.00
meetings & seminars	413-460	\$ 343.00	\$ 1,300.00	\$ 300.00	\$ 1,300.00
		\$ 113,729.86	\$ 172,267.29	\$ 125,075.00	\$ 177,914.18

Zoning Hearing Board

This Department provides for the operation of the Zoning Hearing Board. The Zoning Hearing Board considers appeals from Zoning Ordinance requirements and decisions of the Zoning Officer.

Zoning Hearing Board Members are appointed by the Board of Supervisors. Members are paid a \$50 stipend for each hearing attended.

The Members appoint a Solicitor who provides legal advice and guidance. State Law requires that the Township fund certain Zoning Hearing Board expenses, and this includes all **legal** fees billed by the Solicitor. If the Township Engineer testifies on behalf of the Township, the Township must also pay these **engineering** fees. Additional **professional services** are provided by a court reporter, and this cost is shared by both the Township and the Applicant appearing before the Zoning Hearing Board.



General support for Zoning Hearing Board operations is provided by Township staff, most notably the Zoning Officer and the Codes Clerk. This support includes drafting legal **advertisements** for the Solicitor's review, and mailing hearing notices.

The higher **legal** fees and related expenses incurred in 2018 were due to the litigation of one Zoning Hearing Board applications received during this year. The litigation concluded in 2019.

Zoning Hearing Board	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
payroll	414-140	\$ 1,350.00	\$ 2,400.00	\$ 2,000.00	\$ 2,400.00
benefits	414-150	\$ 103.37	\$ 183.84	\$ 155.00	\$ 183.84
professional services	414-310	\$ 2,053.00	\$ 4,400.00	\$ 4,850.00	\$ 4,950.00
engineering	414-313	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00
legal	414-314	\$ 22,408.18	\$ 24,000.00	\$ 16,500.00	\$ 28,000.00
conditional use	414-315	\$ -	\$ 2,200.00	\$ 4,100.00	\$ 2,025.00
advertising	414-341	\$ 2,567.40	\$ 4,250.00	\$ 2,825.00	\$ 3,995.00
meetings & seminars	414-460	\$ -	\$ 200.00	\$ -	\$ 200.00
		\$ 28,481.95	\$ 39,133.84	\$ 30,430.00	\$ 43,253.84

GENERAL FUND

PA One Call

This Department provides for services associated with the marking of utility lines in advance of construction activities. The **PA One Call** system is a communications network of property owners, designers, excavators, and utility owners, created to prevent damage to underground facilities, and to reduce injuries to contractors.



Much of the expense is attributable to the marking of facilities in and around Township-owned traffic signals.

PA One Call	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
PA One Call	419-242	\$ 1,814.50	\$ 2,700.00	\$ 1,000.00	\$ 2,700.00
		\$ 1,814.50	\$ 2,700.00	\$ 1,000.00	\$ 2,700.00

GENERAL FUND

Public Works

The Public Works Department provides for the maintenance of local roads and municipal-owned properties. The Township maintains about 60 miles of roadways, 25 culverts and bridges, 37 miles of storm sewers and approximately 270 acres of parks and other lands. The upkeep of these facilities is needed to maintain a higher quality of life for all Worcester families.



The Budget funds **payroll** and **benefits** for eight full-time positions, an increase of one full-time position. The additional employee is needed to properly maintaining the growing inventory of Township-owned roads, parks, trails and other facilities. The additional employee will allow also the Township to assume additional “in-house” duties, like project inspections, that have traditionally been contracted to consultants. Utilizing Township staff to complete this work saves considerable dollars. The Budget also funds one part-time employees and, if needed, three seasonal employees.

Public Works employees are provided with Township-issued **uniforms**. In addition, the Public Works Director and the Public Works Foreman are provided with **cell phones**, as these positions are on call to address after-hour problems on roads, in parks and at other Township-owned facilities.

The Budget funds additional training for Public Works employees. In recent years the employees participated in educational **seminars** regarding roadside flagging and the safe operation of commercial vehicles. Since 2018 this important training was provided at no cost by the Delaware Valley Insurance Trust, the Township’s insurance provider.

Public Works	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
payroll	430-140	\$ 374,412.77	\$ 399,650.92	\$ 375,300.00	\$ 433,249.93
benefits	430-150	\$ 214,352.74	\$ 235,838.94	\$ 229,000.00	\$ 255,815.02
uniform rental	430-238	\$ 8,395.26	\$ 10,052.00	\$ 8,500.00	\$ 10,052.00
cell phones	430-326	\$ 1,521.94	\$ 1,500.00	\$ 1,450.00	\$ 1,560.00
meetings & seminars	430-460	\$ 174.15	\$ 1,925.00	\$ 550.00	\$ 1,925.00
other expenses	430-470	\$ 671.53	\$ 2,065.00	\$ 950.00	\$ 1,965.00
		\$ 599,528.39	\$ 651,031.86	\$ 615,750.00	\$ 704,566.95

Snow Removal

This Department provides for the winter maintenance of Township roads. And while the Township budgets for a “bad winter” that includes many snow and ice events, actual expenses will depend on weather conditions.

The Budget funds the purchase of approximately 625 tons of anti-skid **materials**... an amount that does not include a 450-ton stockpile that is currently housed in the Public Works salt building. A “normal” 5-inch snowfall requires about 32 tons of salt to treat all Township roads once.



In past years the Township employed a **contractor** for snow removal services in two subdivisions – Milestone and Sunny Brook Estates – and at select roads in the northeast portion of the Township. With the hire of an additional full-time employee in 2020, the Township will assume snow removal operations at these roads.

Snow Removal	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
materials	432-200	\$ 39,940.34	\$ 30,887.50	\$ 32,750.00	\$ 31,675.00
contractor	432-450	\$ 8,201.00	\$ 12,000.00	\$ 1,450.00	\$ -
		\$ 48,141.34	\$ 42,887.50	\$ 34,200.00	\$ 31,675.00

Traffic Signals

This Department provides for the operation and repair of traffic signals. The Township owns and maintains twelve traffic signals. In addition the Township funds a percent of five traffic signals that are located on its municipal borders.

The Township Traffic Engineer provides **engineering** services on an as-needed basis.

Maintenance services are provided by a contractor who specializes in traffic signal technology and upkeep.



Traffic Signals	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
engineering	433-313	\$ 1,222.50	\$ 6,500.00	\$ 1,250.00	\$ 6,500.00
electricity	433-361	\$ 3,209.62	\$ 3,480.00	\$ 3,300.00	\$ 3,540.00
maintenance	433-374	\$ 12,370.52	\$ 12,600.00	\$ 5,800.00	\$ 11,200.00
		\$ 16,802.64	\$ 22,580.00	\$ 10,350.00	\$ 21,240.00

GENERAL FUND

Machinery & Tools

This Department provides for the maintenance of Public Works vehicles and equipment. The Township maintains a fleet of nine trucks and various pieces of equipment that are needed to properly maintain our community's roadway network, parks and other Township-owned facilities. The Township's philosophy is to maintain its vehicles and equipment until the useful life has been maximized. Replacement vehicles and equipment are bought only when the useful life is extinguished, and when a replacement purchase is warranted.



Vehicle maintenance includes the purchase of tires and parts, and repair services.

This Budget also funds the purchase of **small tools** – such as saws, levels and weed-whackers. Beginning in 2019 funding for **small tool repairs** was included in the **small tools** line item.

Machinery & Tools	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
vehicle maintenance	437-250	\$ 76,776.06	\$ 83,064.00	\$ 49,500.00	\$ 81,660.00
small tools	437-260	\$ 6,709.60	\$ 9,000.00	\$ 7,300.00	\$ 10,500.00
small tool repairs	437-370	\$ 40.28	\$ -	\$ -	\$ -
		\$ 83,525.94	\$ 92,064.00	\$ 56,800.00	\$ 92,160.00

GENERAL FUND

Road Maintenance

This Department provides fuels for Public Works vehicles and equipment. The Budget assumes an approximate ten percent increase **gasoline** and **diesel** usage, and a ten percent increase in fuel prices, in the coming year. The ten percent increase in usage accommodates several snow storms during the winter season, as much fuel is needed to operate the plows.



This Department also provides for the purchase of street **signs** and associated hardware.

The Budget includes funds for the materials (**supplies**) used for roadway improvements made throughout the year, such as pothole repair and work to roadside swales. This work is in addition to dollars allocated toward the Township's annual road program.

Beginning in 2017 contracted service for **snow** removal is booked in General Fund line item code 432.450.

In previous Budgets a portion of the Township's annual **road program** expense was booked to this Department. Beginning in 2017 these dollars are provided by the Capital Fund. In total, the Budget provides \$876,000 for the 2020 Road Program, an amount that does not include **engineering** and inspection services. This is a sizable percentage of the annual Budget, and demonstrates the Township's commitment to keeping the community's infrastructure safe and in good repair.

In 2019 the Public Works Department assumed inspection of the annual Road Program, which accounts for the decrease in **engineering** expenses from 2018.

Road Maintenance	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
gasoline	438-231	\$ 5,168.59	\$ 5,050.00	\$ 4,800.00	\$ 5,885.00
diesel	438-232	\$ 21,606.30	\$ 23,665.00	\$ 22,500.00	\$ 25,720.00
signs	438-242	\$ 2,595.01	\$ 3,000.00	\$ 1,900.00	\$ 3,000.00
supplies	438-245	\$ 15,247.55	\$ 39,000.00	\$ 18,600.00	\$ 38,000.00
contractor, snow	438-300	\$ -	\$ -	\$ -	\$ -
engineering	438-313	\$ 52,644.29	\$ 26,900.00	\$ 23,500.00	\$ 22,000.00
contractor, road program	438-370	\$ 7,557.50	\$ 15,300.00	\$ 12,500.00	\$ 15,300.00
		\$ 104,819.24	\$ 112,915.00	\$ 83,800.00	\$ 109,905.00

Stormwater Management

Stormwater management regulations are among the most costly unfunded mandates forced upon local governments today... an expense that is ultimately assumed by Township residents.

The United States Environmental Protection Agency and the Pennsylvania Department of Environmental Protection have mandated that Worcester Township enact extensive regulations (*totaling about 119 pages*) that affect every property in our community. By these agencies not fully considering the financial impacts of these mandates, a burden has been placed on municipalities and their residents.



The new stormwater regulations took effect in January 2019.

The Township is also required to fund significant stormwater planning and improvement projects. The Budget funds **engineering** expenses the Township will incur to meet this Federal and State mandate. This ongoing expense is projected to increase in the years to come.

Stormwater Management	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
engineering	446-313	\$ 5,426.09	\$ 56,400.00	\$ 19,500.00	\$ 37,500.00
		\$ 5,426.09	\$ 56,400.00	\$ 19,500.00	\$ 37,500.00

GENERAL FUND

Recreation Administration

This Department provides for the management of Township's recreation programs. The Department includes one part-time employee, the Recreation Coordinator. In 2017 the Township eliminated the full-time position in this Department.

The Recreation Coordinator attends educational **meetings and seminars** throughout the year, including those conducted by the Pennsylvania Parks and Recreation Society and the Pennsylvania State Association of Township Supervisors.



Recreation Administrator	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
payroll	451-140	\$ 15,779.66	\$ 24,771.50	\$ 18,600.00	\$ 20,417.69
benefits	451-150	\$ 1,792.51	\$ 2,413.50	\$ 2,250.00	\$ 2,080.00
mobile phone	451-326	\$ -	\$ -	\$ -	\$ -
mileage reimbursement	451-337	\$ 56.46	\$ 250.00	\$ 50.00	\$ 200.00
meetings & seminars	451-460	\$ 190.50	\$ 900.00	\$ 50.00	\$ 900.00
		\$ 17,819.13	\$ 28,335.00	\$ 20,950.00	\$ 23,597.69

Recreation & Culture

Worcester Township provides a number of recreational programs and community events for residents of all ages.

The Township sells **discounted tickets** for admission to area museums, amusement parks and other attractions, through a program managed by the Pennsylvania Parks and Recreation Society. For each ticket purchased the Township receives a small commission. The program is offered as a service to our residents, and not as a revenue generator.



The Township conducts several popular tennis, basketball and soccer **camps and leagues**. In past years the Township participated in a recreation consortium with two neighboring municipalities. In 2018 the consortium ended its **park trips** program due to a lack of enrollment. This program is not expected to return in the foreseeable future.

The Budget also funds Worcester **Community Day**. The event will be held at Heebner Park in the fall of 2020, and will offer something for everyone in the family. Stay tuned for more details!

Lastly, the Budget provides for the Township's annual contribution to the Norristown Library, our community's public **library**. State aid for public libraries has significantly decreased in recent years. Worcester is proud to continue our strong support of our library, and the Budget provides a 5% increase in funding to this important resource.

Recreation & Culture	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
discounted tickets	452-247	\$ 3,412.50	\$ 4,400.00	\$ 3,950.00	\$ 4,000.00
camps & sport leagues	452-248	\$ 2,783.00	\$ 4,700.00	\$ 2,900.00	\$ 4,700.00
trips	452-249	\$ 2,446.73	\$ -	\$ -	\$ -
Community Day	452-250	\$ 12,120.19	\$ 11,800.00	\$ 13,378.00	\$ 11,800.00
library	452-520	\$ 6,615.00	\$ 6,946.00	\$ 6,946.00	\$ 7,294.00
		\$ 27,377.42	\$ 27,846.00	\$ 27,174.00	\$ 27,794.00

GENERAL FUND

Parks

This Department provides for the maintenance of the Township's parks system, which includes 120 acres of active and passive parklands, and more than 150 acres of natural open spaces.



Heebner Park, our community's signature park (totaling 84 acres) includes athletic fields, basketball and tennis courts, walking trails, playgrounds and pavilions outdoor rental facilities. The Zacharias Trail begins in Heebner Park. The Township is now working to extend this trail to nearby Evansburg State Park.

Mt. Kirk Park sports one multi-purpose athletic field and a quarter-mile walking trail. This 7-acre park offers a convenient walking trail that connects to the neighboring Chadwick Place development.

Sunny Brook Park is home to two softball fields and one multi-purpose field. While this park is located within a residential subdivision, the park is owned and maintained by the Township.

Heyser Field is an equestrian-friendly park located behind Community Hall. Various community and equestrian events are held at the park throughout the year. A 700 linear foot unpaved trail winds through the woods behind the horse ring.

The Budget includes considerable dollars to maintain the athletic fields, pavilions, trails and site amenities. In 2016 the Township enacted a modest field rental fee to recover a portion of this cost. The fee, which includes a sizable discount for community and youth organizations, recovers approximately 10% of the annual cost to maintain these facilities.

The Budget also funds **utilities** (electric and water) in service at Heebner Park and Sunny Brook Park.

Parks	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
Heebner Park - utilities	454-436	\$ 2,156.05	\$ 3,024.00	\$ 2,250.00	\$ 3,024.00
Heebner Park - fields	454-437-001	\$ 9,216.10	\$ 16,800.00	\$ 13,000.00	\$ 16,800.00
Heebner Park - expenses	454-437-002	\$ 3,738.24	\$ 8,500.00	\$ 3,800.00	\$ 8,000.00
Mt. Kirk Park - fields	454-438-001	\$ 2,901.30	\$ 3,400.00	\$ 2,700.00	\$ 3,400.00
Mt. Kirk Park - expenses	454-438-002	\$ 569.69	\$ 1,050.00	\$ 750.00	\$ 1,000.00
Sunny Brook Park - fields	454-439-001	\$ 2,912.72	\$ 4,700.00	\$ 3,900.00	\$ 4,700.00
Sunny Brook Park - expenses	454-439-002	\$ 1,425.40	\$ 3,930.00	\$ 1,900.00	\$ 3,930.00
Sunny Brook Park - utilities	454-446	\$ 1,363.27	\$ 1,584.00	\$ 1,400.00	\$ 1,680.00
Heyser Park - horse ring	454-470	\$ -	\$ 500.00	\$ -	\$ 500.00
Heyser Park - expenses	454-471	\$ -	\$ 1,000.00	\$ -	\$ 700.00
trails	454-480	\$ 1,668.24	\$ 4,300.00	\$ 1,900.00	\$ 3,900.00
other parks	454-490	\$ 262.64	\$ 2,000.00	\$ 300.00	\$ 1,000.00
		\$ 26,213.65	\$ 50,788.00	\$ 31,900.00	\$ 48,634.00

GENERAL FUND

Public Relations

This Department provides for the publication of the Township's award-winning **community newsletter**. The quarterly newsletter is mailed to the 3,300 homes and businesses that call Worcester Township home. Township employees prepare the newsletter articles, which lowers production costs.



Township employees also design, publish and distribute an informational packet to new residents.

Public Relations	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
community newsletter	459-340	\$ 18,014.96	\$ 20,300.00	\$ 19,500.00	\$ 20,300.00
other communications	459-341	\$ 5,374.13	\$ 1,300.00	\$ 1,350.00	\$ 1,000.00
		\$ 23,389.09	\$ 21,600.00	\$ 20,850.00	\$ 21,300.00

Other

The Township pays **real estate taxes** on portions of two properties that are improved with cell towers. The cell tower companies that lease these lands reimburse the Township for the taxes paid. In past years the reimbursements were booked as a General Fund receipt. Beginning in 2018 the reimbursements were credited against this expenditure line item, 481-430.



Insurances include premiums paid for property, liability, automotive, inland marine and workers compensation coverages. In 2017 the Township joined a multi-municipal trust that provides all coverages other than workers compensation insurance for volunteer firefighters.

Lastly, the Budget includes a year-end **transfer to the Capital Fund**. This transfer is the Capital Fund's primary receipt, and these dollars are used to purchase vehicles and equipment, improve Township facilities, and provide for other capital expenditures. In 2017 the Township transferred its operating and capital reserves from the General Fund to the Capital Fund, which is reflected in the larger transfer for this year.

Other	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
real estate taxes	481-430	\$ 6,652.24	\$ -	\$ -	\$ -
insurances	486-350	\$ 111,775.80	\$ 112,252.60	\$ 110,500.00	\$ 117,700.70
transfer to Capital Fund	492-300	\$ 1,865,237.48	\$ 905,987.80	\$ 1,336,558.40	\$ 938,605.98
		\$ 1,983,665.52	\$ 1,018,240.40	\$ 1,447,058.40	\$ 1,056,306.68

CAPITAL FUND

Interest

The Township invests its funds in interest-bearing instruments and accounts, in accordance with State Law and best management practices. Earnings fluctuate upon the interest rate received, which is governed by many factors. **Interest** rates are projected to remain at their current modest levels throughout 2020. Beginning in 2018 the Township included its operating and capital reserves in the Capital Fund.



Interest	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
interest	341-000	\$ 186,545.59	\$ 180,000.00	\$ 281,000.00	\$ 240,000.00
		\$ 186,545.59	\$ 180,000.00	\$ 281,000.00	\$ 240,000.00

Other Government Levels

The Township seeks to obtain Federal, State, County and other grant funding whenever possible. Grant funding is only included in the Budget when a grant has been awarded. At the time the 2020 Budget was prepared the Township had been awarded grants for:



- trail and amenity improvements at Defford Park;
- basin improvements at Defford Park;
- riparian buffer plantings along a portion of the Zacharias Creek;
- installation of a sound barrier along a portion of the Pennsylvania Turnpike;
- design of an improvement plan for Valley Forge Road, between Woodlyn Avenue and Township Line Road / Stump Hall Road; and
- upgrades to certain traffic signals on Valley Forge Road and Germantown Pike.

The sound barrier project is the largest of the grant projects listed above. This project will receive approximately \$1 million in State funding in 2020.

Other Government Level	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
grants	354-351	\$ 45,000.00	\$ 1,352,340.00	\$ 5,000.00	\$ 2,012,540.00
		\$ 45,000.00	\$ 1,352,340.00	\$ 5,000.00	\$ 2,012,540.00

CAPITAL FUND

Fees

The Township assesses a **traffic impact fee** against most new development. The dollars collected are used to make improvements to the community's roadway network so to accommodate future traffic that is attributable to development. Traffic impact fees for the Meadowood Grove and the Reserve at Center Square developments were paid in 2018 and in 2019. The Budget does not assume the receipt of like fees in the coming year.



The Budget includes **miscellaneous** revenue from the auction of used Public Works vehicles and equipment. State Law requires municipalities to sell vehicles and equipment by auction, unless the property is sold to another municipality, a volunteer fire company, school district or select other non-profit organizations.

Fees	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
traffic impact fees	363-100	\$ 290,056.37	\$ 14,204.00	\$ 324,882.00	\$ 31,095.85
miscellaneous	381-000	\$ 181,840.01	\$ 2,000.00	\$ 17,800.00	\$ 2,000.00
		\$ 471,896.38	\$ 16,204.00	\$ 342,682.00	\$ 33,095.85

Transfers In

The Capital Fund's primary receipt is a **General Fund transfer**. A portion of General Fund revenues are earmarked to fund capital reserve accounts that are needed to meet the Township's capital and other long-term needs. Without maintaining adequate reserve accounts, the Township is effectively deferring future obligations to the next generation of Township residents, and this approach is not acceptable.

Often, the actual transfer is about 30% more than the budgeted transfer. This is due to the Township's conservative approach to budgeting. At year's end actual receipts are often more than that budgeted, and actual expenditures less... and the result is a larger transfer.

In 2018 the Township transferred its operating and capital reserves from the General Fund to the Capital Fund, which is reflected in the larger transfer for this year.

Transfers In	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
General Fund transfer	392-010	\$ 1,865,237.48	\$ 905,987.80	\$ 1,338,172.79	\$ 938,605.98
		\$ 1,865,237.48	\$ 905,987.80	\$ 1,338,172.79	\$ 938,605.98

CAPITAL FUND

General Government

The Township maintains a computer replacement schedule to ensure workstations, servers, switches and other system components are replaced in a timely fashion. Four workstations and new switches were purchased in 2019; the next scheduled information technology purchase will be made in 2021.



The Budget includes the purchase and installation of a video screen at Community Hall, and these funds are budgeted as **office equipment**.

The Budget provides for Township **building improvements**, including dormer fixes and wood floor resurfacing. Additional dollars are budgeted for emergency repairs and other unforeseen expenses.

General Government	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
investing/CD fees	402-470	\$ -	\$ -	\$ -	\$ -
office equipment	405-720	\$ 53,843.10	\$ 43,000.00	\$ 36,000.00	\$ 12,710.00
building improvements	409-600	\$ 51,491.63	\$ 15,000.00	\$ 18,500.00	\$ 41,200.00
interfund transfer	492-010	\$ -	\$ -	\$ -	\$ -
		\$ 105,334.73	\$ 58,000.00	\$ 54,500.00	\$ 53,910.00

Public Works

In many municipalities, the annual road maintenance budget is limited to the Liquid Fuel (“gas tax”) dollars received from the Commonwealth. However, this allocation alone is not enough to meet the maintenance demands of a community’s roadway network. Worcester Township recognizes this fact, and budgets additional dollars to supplement these State funds. The Budget provides \$498,000 in supplemental funds (**capital roads**) for the Township’s 2020 Road Program.



The Budget also funds:

- on-road trail improvements at Hollow Road and on the Hollow Road bridge;
- replacement of two culverts at Berks Road;
- extension of the storm sewer system in the Adair neighborhood;
- design of an improvement plan for Valley Forge Road, between Woodlyn Avenue and Township Line Road / Stump Hall Road; and,
- the installation of a sound barrier along a portion of the Pennsylvania Turnpike.

Of the projects listed above, the sound barrier project is the largest. This project, at \$1 million, is funded by a State grant.

The Budget provides for the following **equipment purchases**:

- a zero-turn mower, to replace a 2008 mower; and,
- a CDL dump truck, to replace a 2008 dump truck.

It is also important to note that the Township does not look to replace vehicles and equipment when these items mature from their depreciation schedules. Instead, the Township replaces these items only at the end of their useful life, so to maximize value.

Lastly, the Budget provides the required local matching funds for a grant received to certain **traffic signals** on Valley Forge Road and Germantown Pike.

Public Works	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
capital roads	430-600	\$ 388,385.60	\$ 1,784,600.00	\$ 521,500.00	\$ 3,112,850.00
equipment purchase	430-740	\$ 95,632.78	\$ 411,000.00	\$ 415,000.00	\$ 133,000.00
traffic signs & signals	433-600	\$ 21,068.28	\$ 297,734.00	\$ 22,000.00	\$ 264,200.00
		\$ 505,086.66	\$ 2,493,334.00	\$ 958,500.00	\$ 3,510,050.00

CAPITAL FUND

Parks & Recreation

The Budget provides for improvements to three Township parks. A brick patio will be replaced at a Heebner Park pavilion. All-season water fountains will be installed at Heebner Park and Sunny Brook Park. And a rain garden will be installed at Heyser Field. The budget also provides dollars for the replacement of worn amenities throughout the parks system and trail network.



The Budget provides funds for possible **land acquisitions**, including \$15,000 for the acquisition of the former North Penn Army Reserve Base on Berks Road.

Parks & Recreation	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
parks and trails	454-600	\$ 197,645.82	\$ 192,500.00	\$ 308,500.00	\$ 87,000.00
land acquisition	454-710	\$ 74,635.00	\$ 35,000.00	\$ 500.00	\$ 35,000.00
		\$ 272,280.82	\$ 227,500.00	\$ 309,000.00	\$ 122,000.00

Wastewater Receipts

The Township owns and maintains two stream discharge wastewater treatment plants – the Valley Green Wastewater Treatment Plant and the Berwick Wastewater Treatment Plant – and six pumping stations. This sanitary sewer system services approximately 920 residential and commercial customers.



The Township received approximately \$100,000 in **tapping fees** for the Meadowood Grove development in 2018, and \$210,000 in tapping fees for the Reserve at Center Square development in 2019, which explains the significant dollars received in these years. The Budget does not assume the receipt of like fees in the coming year.

The Budget proposes a one-half percent (0.5%) increase to residential and commercial **sewer fees**. For 2019 and 2018 the sewer fee increased by 0.5% and 1%, respectively, and in 2014, 2015 and 2016 this was fee increased by 10% each year, a measure needed because the Township did not set a fee commensurate with actual expenses for many years. Moving forward the Township will work to minimize operational expenses where possible, and set an annual fee that (a) recovers this cost, and (b) funds a sensible capital reserve.

Wastewater	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
interest	341-000	\$ 4,151.45	\$ 2,800.00	\$ 8,580.00	\$ 7,600.00
tapping fees	364-110	\$ 261,450.15	\$ 42,207.62	\$ 255,255.00	\$ 42,207.62
sewer fees, residential	364-120	\$ 464,437.28	\$ 469,760.26	\$ 473,200.00	\$ 475,707.48
sewer fees, commercial	364-130	\$ 180,020.31	\$ 157,200.00	\$ 155,000.00	\$ 160,800.00
late fees	364-140	\$ 7,707.15	\$ 6,500.00	\$ 7,350.00	\$ 6,750.00
certification fees	364-150	\$ 1,425.00	\$ 1,200.00	\$ 1,750.00	\$ 1,250.00
liens	364-190	\$ 15.00	\$ -	\$ -	\$ -
miscellaneous income	381-000	\$ -	\$ 50.00	\$ -	\$ 25.00
		\$ 919,206.34	\$ 679,717.88	\$ 901,135.00	\$ 694,340.10

SEWER FUND

Wastewater Expenditures

In 2017 the Township contracted for new operator service that allows direct-billing for sludge removal, testing and chemical purchases (**other expenses**). The contract also included a labor rate and other terms that proved significantly more favorable to the Township. The arrangement resulted in a considerable savings to the ratepayers.

A share of the wastewater operator service cost is allocated to each of two wastewater treatment plants (35%) and to each of six pumping stations (5%), and this expense is included in the **operations** line item for each facility.

In 2019 the Township completed a capital reserve study for the sanitary sewer system. The study calculated how many dollars are needed to meet the system's long-term capital obligations, such as the replacement of pumps and sewer lines. The Township funds a reserve account each year, to ensure money is available to make these fixes when needed.

The Budget provides \$100,000 for **capital improvements**, and additional dollars for unforeseen repairs. Planned capital improvements include continuation of the annual televising program, and the replacement of the roof, gutters and downspouts at the Berwick Wastewater Treatment Plant.

Wastewater Treatment	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
staff costs	405-150	\$ -	\$ -	\$ -	\$ -
alarm services	429-242	\$ 1,008.18	\$ 1,062.00	\$ 1,048.50	\$ 1,104.00
other expenses	429-300	\$ 103,654.60	\$ 82,896.00	\$ 114,000.00	\$ 130,152.00
engineering	429-313	\$ 10,673.18	\$ 11,000.00	\$ 9,300.00	\$ 11,000.00
legal	429-314	\$ 226.94	\$ 2,500.00	\$ 950.00	\$ 2,500.00
plant operations	429-316	\$ 71,715.00	\$ 78,540.00	\$ 79,200.00	\$ 80,436.00
telephone	429-321	\$ 861.92	\$ 888.00	\$ 875.00	\$ 960.00
utilities	429-361	\$ 94,649.76	\$ 106,824.00	\$ 97,800.00	\$ 105,024.00
equipment & repairs	429-374	\$ 15,705.51	\$ 24,000.00	\$ 19,100.00	\$ 24,204.00
CPF, operations	429-421-001	\$ 4,511.92	\$ 5,616.00	\$ 5,370.00	\$ 5,748.00
CPF, utilities & repairs	429-421-002	\$ 4,257.18	\$ 5,820.00	\$ 5,600.00	\$ 6,300.00
MW, operations	429-422-001	\$ 4,475.00	\$ 5,616.00	\$ 5,370.00	\$ 5,748.00
MW, utilities & repairs	429-422-002	\$ 1,214.65	\$ 4,572.00	\$ 6,400.00	\$ 5,472.00
HV, operations	429-423-001	\$ 4,475.00	\$ 5,616.00	\$ 5,370.00	\$ 5,748.00
HV, utilities & repairs	429-423-002	\$ 3,582.09	\$ 4,908.00	\$ 3,900.00	\$ 4,968.00
FC, operations	429-424-001	\$ 4,475.00	\$ 5,616.00	\$ 5,370.00	\$ 5,748.00
FC, utilities & repairs	429-424-002	\$ 2,959.61	\$ 3,816.00	\$ 3,800.00	\$ 4,236.00
CP, operations	429-425-001	\$ 4,475.00	\$ 5,616.00	\$ 5,370.00	\$ 5,748.00
CP, utilities & repairs	429-425-002	\$ 2,937.73	\$ 4,224.00	\$ 3,150.00	\$ 4,356.00
AD, operations	429-426-001	\$ 4,475.00	\$ 5,616.00	\$ 5,370.00	\$ 5,748.00
AD, utilities & repairs	429-426-002	\$ 2,886.80	\$ 4,008.00	\$ 3,200.00	\$ 3,996.00
capital improvements	429-700	\$ 55,293.83	\$ 128,000.00	\$ 94,500.00	\$ 100,000.00
GOB - principal	471-200	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 125,000.00
GOB - interest	472-200	\$ 49,861.26	\$ 48,781.26	\$ 48,781.26	\$ 45,181.26
GOB - fiscal agent fees	475-000	\$ 1,050.00	\$ 1,100.00	\$ 1,050.00	\$ 1,100.00
insurance	486-350	\$ 3,299.20	\$ 3,374.40	\$ 3,374.40	\$ 3,852.30
		\$ 572,724.36	\$ 670,009.66	\$ 648,249.16	\$ 694,329.56

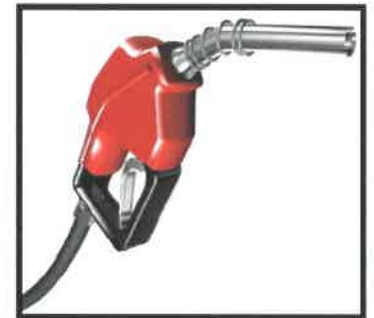
Interest

The Township invests its funds in interest-bearing instruments and accounts, in accordance with State Law and best management practices. Earnings fluctuate upon the interest rate received, a rate that is governed by many factors. **Interest** rates are projected to remain at their current modest levels throughout 2020. The Township received more interest in 2018 and 2019 than in prior years as the annual Road Program was completed (and payments were made to contractors) at a later date in each of these years.

Interest	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
interest	341-000	\$ 3,783.89	\$ 1,800.00	\$ 5,430.00	\$ 1,800.00
		\$ 3,783.89	\$ 1,800.00	\$ 5,430.00	\$ 1,800.00

Licenses

Each year a portion of the funds generated by a State tax on gasoline and other fuels is distributed to Pennsylvania municipalities based upon each municipality's relative population and road miles. Municipalities, in turn, are permitted to use these **liquid fuel funds** for road maintenance, road construction and related infrastructure activities and purchases only.



In 2013 the Commonwealth increased the State tax on gas, and increased the amount of liquid fuel funds distributed to municipalities for a period of five years. During this time the Township's annual allocation increased by about 40%. The increases ended in 2019, and in 2020 the Commonwealth estimates that this important funding source will *decrease* by about 4.5%. For many municipalities, a decrease in liquid fuel funds means less road work. But Worcester Township is different. Worcester Township understands that liquid fuel funds alone will not meet our community's infrastructure needs. Therefore, the Township budgets additional dollars in the General Fund and Capital Fund so to keep our roads safe and in good condition. When accounting for all roadway improvement funds, the Budget provides a 5% *increase* in roadway funding in 2020.

Licenses	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
Liquid Fuel Funds	355-020	\$ 363,273.08	\$ 366,609.00	\$ 380,698.00	\$ 363,114.45
		\$ 363,273.08	\$ 366,609.00	\$ 380,698.00	\$ 363,114.45

Public Works

The Budget earmarks all liquid fuel funds received for the 2020 Road Program. Some municipalities limit their road maintenance program to that able to be funded by the liquid fuel allocation alone. Worcester assumes this State aid, while significant, falls short of that needed to properly maintain our community’s roadways. As such all other road maintenance expenses – including the purchase of winter materials and the contracting of snow removal services – are provided by the General Fund. This approach allows the Township to establish an honest budget that adequately funds our roadway maintenance obligations.



Public Works	code	2018 Actual	2019 Budget	2019 Projected	2020 Budget
road maintenance contractor	438-370	\$ 350,000.00	\$ 360,000.00	\$ 360,000.00	\$ 378,000.00
		\$ 350,000.00	\$ 360,000.00	\$ 360,000.00	\$ 378,000.00

Appendix A

RECEIPTS AND EXPENDITURES BY FUND

GENERAL FUND

January 1, 2020 balance... \$ 250,000.00

RECEIPTS	2018 Actual	2019 Budget	2019 Projected	2020 Proposed
Taxes	\$ 3,103,123.12	\$ 2,878,375.00	\$ 2,936,045.00	\$ 2,952,390.00
Licenses & Permits	\$ 228,623.79	\$ 228,725.00	\$ 227,295.00	\$ 225,725.00
Fines & Forfeits	\$ 4,319.89	\$ 2,900.00	\$ 2,950.00	\$ 2,600.00
Interest & Rents	\$ 187,487.36	\$ 174,569.21	\$ 188,230.00	\$ 187,063.00
Intergovernmental Revenue	\$ 143,981.79	\$ 140,653.79	\$ 147,182.40	\$ 146,523.21
Charges for Services	\$ 192,083.08	\$ 119,965.00	\$ 150,605.00	\$ 167,985.00
Miscellaneous Revenue	\$ 26,333.31	\$ 15,850.00	\$ 25,605.00	\$ 17,250.00
Other Financing	\$ 610.00	\$ 500.00	\$ 1,260.00	\$ 525.00
	\$ 3,886,562.34	\$ 3,561,538.00	\$ 3,679,172.40	\$ 3,700,061.21

EXPENDITURES	2018 Actual	2019 Budget	2019 Projected	2020 Proposed
Legislative	\$ 92,653.76	\$ 99,165.82	\$ 92,950.00	\$ 97,141.86
Management	\$ 198,335.61	\$ 204,873.95	\$ 200,620.00	\$ 202,735.16
Finance	\$ 97,593.48	\$ 97,059.89	\$ 78,045.00	\$ 100,881.68
Tax Collection	\$ 34,527.20	\$ 37,883.59	\$ 37,760.00	\$ 38,388.91
Legal	\$ 67,401.42	\$ 75,000.00	\$ 73,400.00	\$ 73,800.00
Clerical	\$ 185,239.82	\$ 224,274.11	\$ 218,270.00	\$ 287,348.61
Engineering	\$ 19,921.05	\$ 37,000.00	\$ 20,750.00	\$ 34,750.00
Township Building	\$ 26,706.85	\$ 32,604.00	\$ 26,200.00	\$ 33,984.00
Garage	\$ 23,016.46	\$ 27,264.00	\$ 25,365.00	\$ 28,692.00
Community Hall	\$ 9,542.29	\$ 10,212.00	\$ 9,575.00	\$ 11,856.00
Historical Building	\$ 4,555.81	\$ 6,115.00	\$ 5,250.00	\$ 6,193.00
Hollow Road Rental	\$ 1,356.20	\$ 4,282.00	\$ 1,750.00	\$ 4,282.00
Springhouse	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
Fire Protection	\$ 331,697.02	\$ 366,014.76	\$ 364,400.00	\$ 380,460.65
Code Enforcement	\$ 113,729.86	\$ 172,267.29	\$ 125,075.00	\$ 177,914.18
Zoning Hearing Board	\$ 28,481.95	\$ 39,133.84	\$ 30,430.00	\$ 43,253.84
PA One Call	\$ 1,814.50	\$ 2,700.00	\$ 1,000.00	\$ 2,700.00
Public Works	\$ 599,528.39	\$ 651,031.86	\$ 615,750.00	\$ 704,566.95
Snow Removal	\$ 48,141.34	\$ 42,887.50	\$ 34,200.00	\$ 31,675.00
Traffic Signals	\$ 16,802.64	\$ 22,580.00	\$ 10,350.00	\$ 21,240.00
Machinery & Tools	\$ 83,525.94	\$ 92,064.00	\$ 56,800.00	\$ 92,160.00
Road Maintenance	\$ 104,819.24	\$ 112,915.00	\$ 83,800.00	\$ 109,905.00
Stormwater Management	\$ 5,426.09	\$ 56,400.00	\$ 19,500.00	\$ 37,500.00
Recreation Administration	\$ 17,819.13	\$ 28,335.00	\$ 20,950.00	\$ 23,597.69
Recreation & Culture	\$ 27,377.42	\$ 27,846.00	\$ 27,174.00	\$ 27,794.00
Parks	\$ 26,213.65	\$ 50,788.00	\$ 31,900.00	\$ 48,634.00
Public Relations	\$ 23,389.09	\$ 21,600.00	\$ 20,850.00	\$ 21,300.00
Other	\$ 1,983,665.52	\$ 1,018,240.40	\$ 1,447,058.40	\$ 1,056,306.68
	\$ 4,173,281.73	\$ 3,561,538.00	\$ 3,679,172.40	\$ 3,700,061.21

2020 GENERAL FUND \$ 0.00

December 31, 2020 balance... \$ 250,000.00

CAPITAL FUND

January 1, 2020 balance... \$ 13,356,000.00

RECEIPTS	2018 Actual	2019 Budget	2019 Projected	2020 Proposed
Interest	\$ 186,545.59	\$ 180,000.00	\$ 281,000.00	\$ 240,000.00
Other Government Levels	\$ 45,000.00	\$ 1,352,340.00	\$ 5,000.00	\$ 2,012,540.00
Fees	\$ 471,896.38	\$ 16,204.00	\$ 342,682.00	\$ 33,095.85
Transfers In	\$ 1,865,237.48	\$ 905,987.80	\$ 1,338,172.79	\$ 938,605.98
	\$ 2,568,679.45	\$ 2,454,531.80	\$ 1,966,854.79	\$ 3,224,241.83

EXPENDITURES	2018 Actual	2019 Budget	2019 Projected	2020 Proposed
General Government	\$ 105,334.73	\$ 58,000.00	\$ 54,500.00	\$ 53,910.00
Public Works	\$ 505,086.66	\$ 2,493,334.00	\$ 958,500.00	\$ 3,510,050.00
Parks & Recreation	\$ 272,280.82	\$ 227,500.00	\$ 309,000.00	\$ 122,000.00
	\$ 882,702.21	\$ 2,778,834.00	\$ 1,322,000.00	\$ 3,685,960.00

2020 CAPITAL FUND \$ (461,718.17)

December 31, 2020 balance... \$ 12,894,281.83

SEWER FUND

January 1, 2020 balance... \$ 1,135,000.00

RECEIPTS	2018 Actual	2019 Budget	2019 Projected	2020 Proposed
Wastewater	\$ 919,206.34	\$ 679,717.88	\$ 901,135.00	\$ 694,340.10
	\$ 919,206.34	\$ 679,717.88	\$ 901,135.00	\$ 694,340.10

EXPENDITURES	2018 Actual	2019 Budget	2019 Projected	2020 Proposed
Wastewater	\$ 572,724.36	\$ 670,009.66	\$ 648,249.16	\$ 694,329.56

2020 SEWER FUND \$ 10.54

December 31, 2020 balance... \$ 1,135,010.54

STATE FUND

January 1, 2020 balance... \$ 52,400.00

RECEIPTS	2018 Actual	2019 Budget	2019 Projected	2020 Proposed
Interest	\$ 3,783.89	\$ 1,800.00	\$ 5,430.00	\$ 1,800.00
Licenses	\$ 363,273.08	\$ 366,609.00	\$ 380,698.00	\$ 363,114.45
	\$ 367,056.97	\$ 368,409.00	\$ 386,128.00	\$ 364,914.45

EXPENDITURES	2018 Actual	2019 Budget	2019 Projected	2020 Proposed
Public Works	\$ 350,000.00	\$ 360,000.00	\$ 360,000.00	\$ 378,000.00

2020 STATE FUND \$ (13,085.55)

December 31, 2020 balance... \$ 39,314.45

Appendix B

PROPERTY TAX RATES

Worcester Township boasts the lowest property tax in Montgomery County. The Township's property tax is levied at 0.05 mills, and there is no proposed change to this tax in 2020. The owner of a property in Worcester Township that is assessed at \$400,000 pays \$20 in property tax to the Township. This same owner pays \$1,539 in property tax to Montgomery County (3.849 mills), and \$12,151 in property tax to the Methacton School District (30.3781 mills).

If you pay property taxes, for every \$1,000 paid...

\$886.25 is paid to the Methacton School District



\$112.29 is paid to Montgomery County



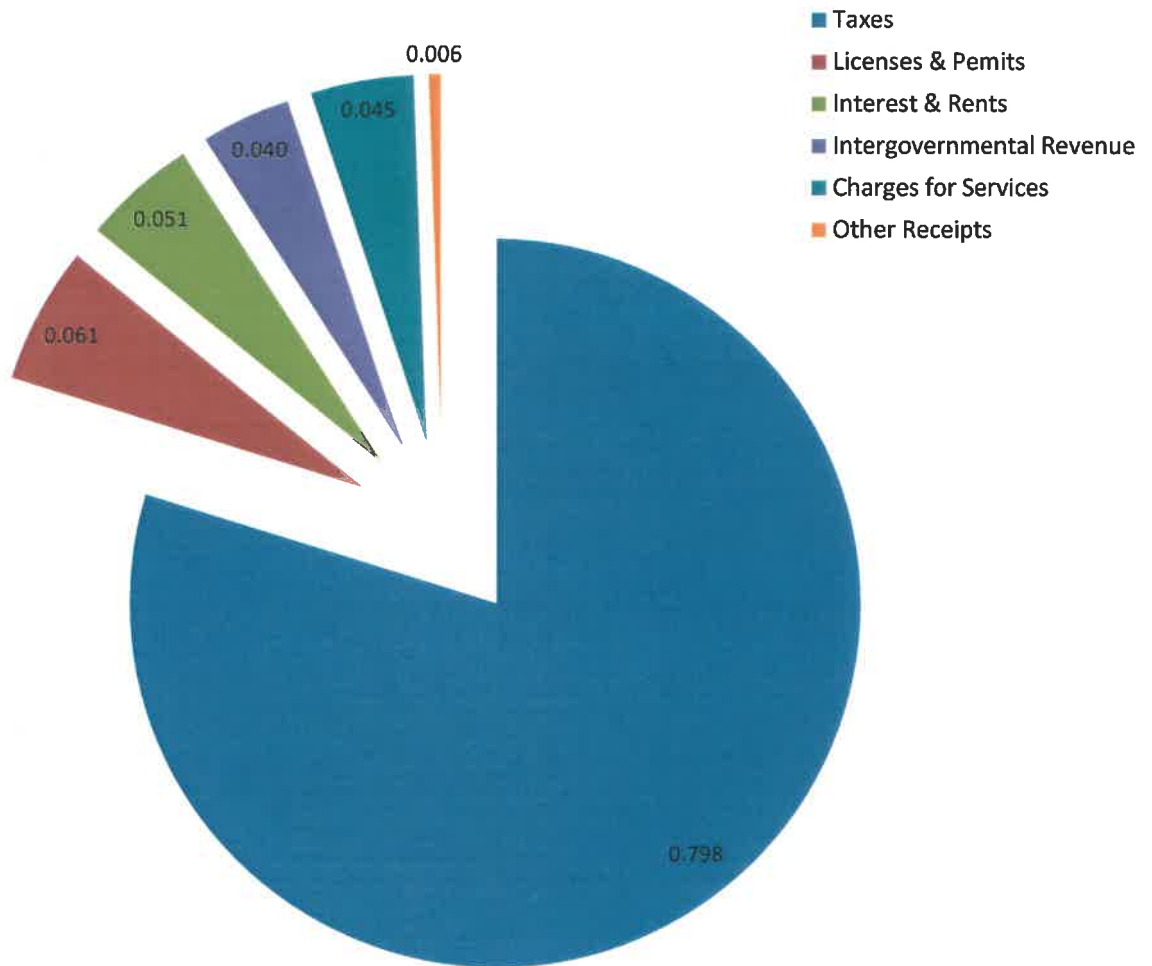
\$1.46 is paid to Worcester Township



Appendix C

GENERAL FUND RECEIPTS, BY PERCENT

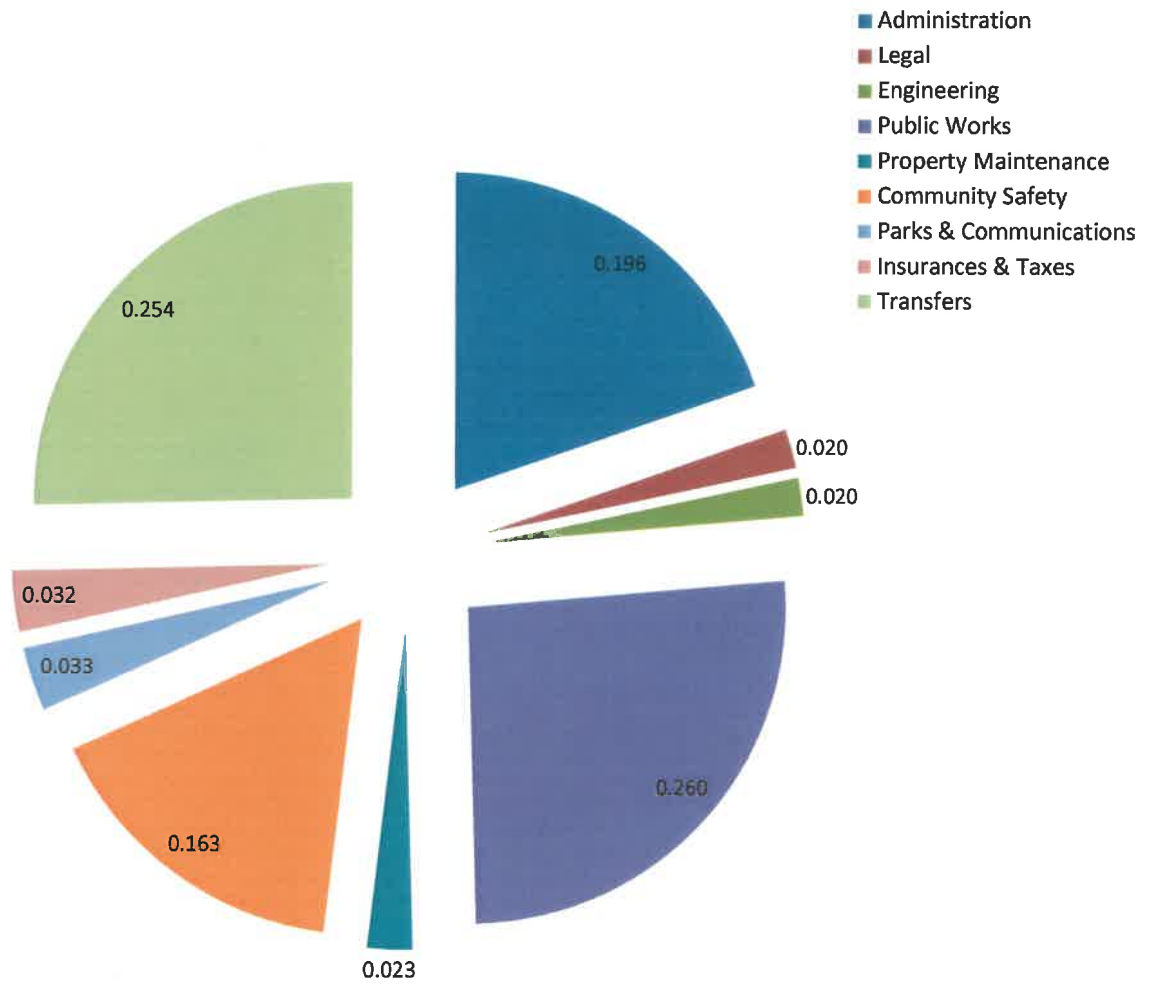
GENERAL FUND RECEIPTS, BY PERCENT



Appendix D

GENERAL FUND EXPENDITURES, BY PERCENT

GENERAL FUND EXPENDITURES, BY PERCENT



Appendix E

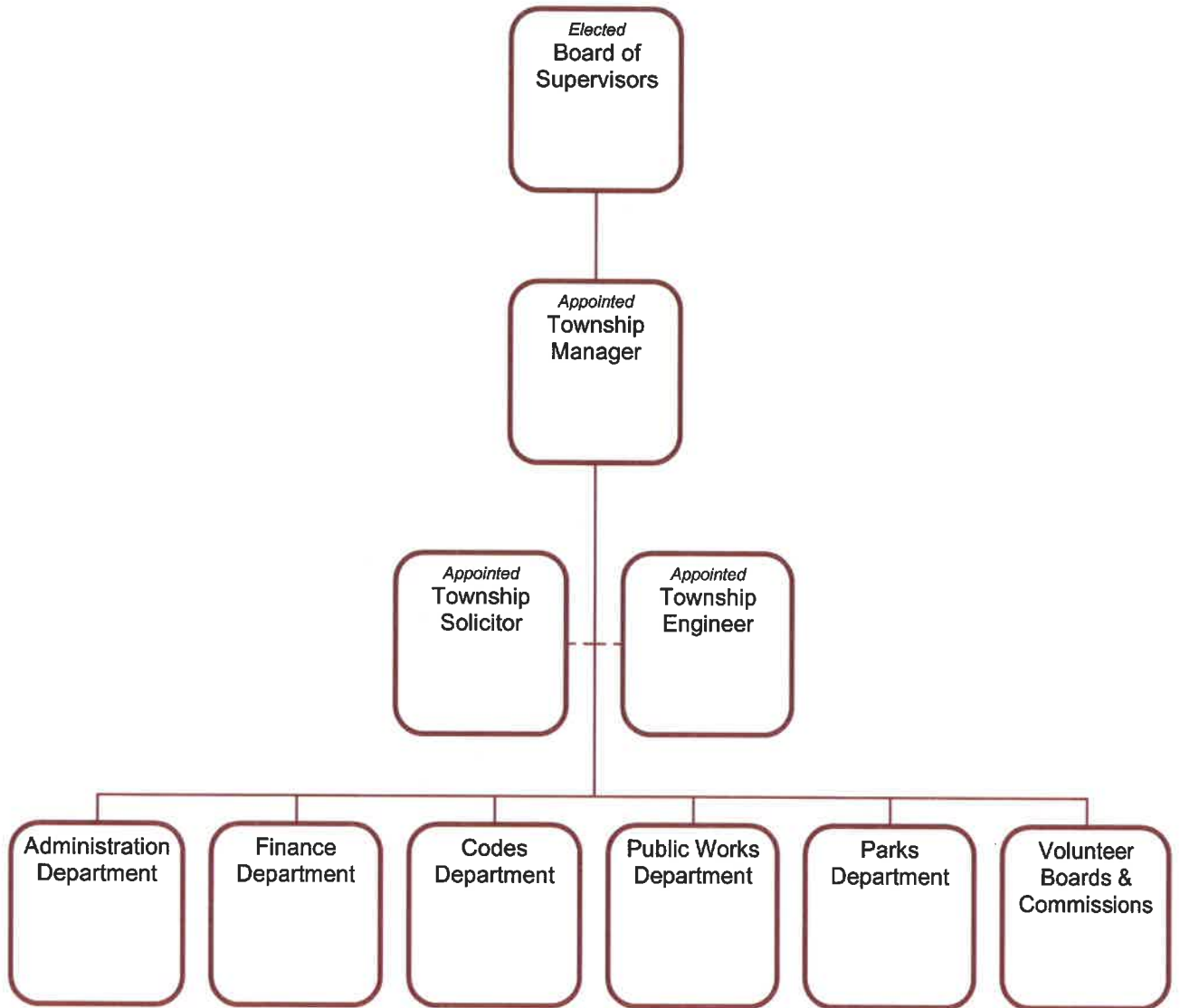
STAFFING LEVELS & ORGANIZATION CHART

STAFFING LEVELS

FULL-TIME POSITIONS	2018	2019	2020
Township Manager	1	1	1
Assistant Manager	0	0	0
Finance Director	1	1	1
Receptionist	0	1	1
Codes Clerk	1	1	1
Parks Director	0	0	0
Administrative Assistant	1	1	1
Public Works Director	1	1	1
Public Works Foreman	1	1	1
Public Works Laborer	5	5	6
	11	12	13

PART-TIME POSITIONS	2018	2019	2020
Receptionist	1	0	0
Public Works Laborer	1	1	1
Recreation Coordinator	1	1	1
Fire Marshal	1	1	1
File Clerk	1	1	1
	5	4	4

ORGANIZATION CHART



Appendix F

2016 GENERAL OBLIGATION BOND DEBT SERVICE SCHEDULE

TOWNSHIP OF WORCESTER
Montgomery County, Pennsylvania
General Obligation Bonds, Series of 2016

Debt Service Schedule

Dated: Date of Delivery
Due: December 1, as shown

Interest Payable: June 1 and December 1
Commencing: December 1, 2016

Date	Principal	Coupon	Interest	Total P+I
12/01/2016	40,000.00	2.000%	22,942.77	62,942.77
12/01/2017	120,000.00	0.800%	50,821.26	170,821.26
12/01/2018	120,000.00	0.900%	49,861.26	169,861.26
12/01/2019	120,000.00	3.000%	48,781.26	168,781.26
12/01/2020	125,000.00	3.000%	45,181.26	170,181.26
12/01/2021	130,000.00	1.100%	41,431.26	171,431.26
12/01/2022	130,000.00	1.250%	40,001.26	170,001.26
12/01/2023	130,000.00	1.400%	38,376.26	168,376.26
12/01/2024	135,000.00	2.000%	36,556.26	171,556.26
12/01/2025	135,000.00 *	2.000%	33,856.26	168,856.26
12/01/2026	135,000.00 *	2.000%	31,156.26	166,156.26
12/01/2027	145,000.00	2.000%	28,456.26	173,456.26
12/01/2028	145,000.00 *	2.250%	25,556.26	170,556.26
12/01/2029	150,000.00 *	2.250%	22,293.76	172,293.76
12/01/2030	155,000.00	2.250%	18,918.76	173,918.76
12/01/2031	155,000.00 *	2.375%	15,431.26	170,431.26
12/01/2032	160,000.00	2.375%	11,750.02	171,750.02
12/01/2033	25,000.00 *	3.000%	7,950.00	32,950.00
12/01/2034	25,000.00 *	3.000%	7,200.00	32,200.00
12/01/2035	30,000.00 *	3.000%	6,450.00	36,450.00
12/01/2036	30,000.00 *	3.000%	5,550.00	35,550.00
12/01/2037	30,000.00 *	3.000%	4,650.00	34,650.00
12/01/2038	30,000.00 *	3.000%	3,750.00	33,750.00
12/01/2039	30,000.00 *	3.000%	2,850.00	32,850.00
12/01/2040	30,000.00 *	3.000%	1,950.00	31,950.00
12/01/2041	35,000.00	3.000%	1,050.00	36,050.00
Total	\$2,495,000.00	-	\$602,771.69	\$3,097,771.69

* Mandatory Redemption.

Appendix G
2020 FEE SCHEDULE

to be considered at the January 6, 2020 Reorganization Meeting

Appendix H

CAPITAL FUND RESERVE BALANCES

CAPITAL FUND RESERVE BALANCES

Operating Reserve Fund		
projected balance 1/1/2020	\$	925,000.00
receipts, interest	\$	16,621.74
receipts, non-interest	\$	-
expenditures	\$	-
projected balance 12/31/20	\$	941,621.74

Capital Reserve Fund		
projected balance 1/1/2020	\$	8,190,400.00
receipts, interest	\$	147,177.00
receipts, non-interest	\$	2,953,145.00
expenditures	\$	3,670,960.00
projected balance 12/31/20	\$	7,619,762.00

Act 209 Fund		
projected balance 1/1/2020	\$	1,067,000.00
receipts, interest	\$	19,173.41
receipts, non-interest	\$	31,096.00
expenditures	\$	-
projected balance 12/31/20	\$	1,117,269.41

North Penn ARB Fund		
projected balance 1/1/2020	\$	777,100.00
receipts, interest	\$	13,964.06
receipts, non-interest	\$	-
expenditures	\$	15,000.00
projected balance 12/31/20	\$	776,064.06

Open Space Acquisition Fund		
projected balance 1/1/2020	\$	1,523,600.00
receipts, interest	\$	27,378.26
receipts, non-interest	\$	-
expenditures	\$	-
projected balance 12/31/20	\$	1,550,978.26

Park & Trail Development Fund		
projected balance 1/1/2020	\$	872,900.00
receipts, interest	\$	15,685.53
receipts, non-interest	\$	-
expenditures	\$	-
projected balance 12/31/20	\$	888,585.53

CAPITAL FUND		
projected balance 1/1/2020	\$	13,356,000.00
all receipts	\$	3,224,241.00
expenditures	\$	3,685,960.00
projected balance 12/31/20	\$	12,894,281.00

Appendix I

FUND BALANCE POLICY

WORCESTER TOWNSHIP FUND BALANCE POLICY

General Fund

1. Purpose: Primary operating fund for day-to-day revenues and expenditures.
2. Planned use: Unrestricted; ongoing.
3. Minimum: Based on an annual review of the Township's cash flow needs, as well as best management practices, Worcester Township shall carry forward into each Fiscal Year a minimum cash balance of \$250,000. At the end of each Fiscal Year, any amount held in excess of \$250,000 shall be transferred to the Capital Fund.
4. Reserves: None.

Sewer Fund

1. Purpose: Account for the revenue and expenditures related to the operation and maintenance of the Township's sanitary sewer system.
2. Planned use: Restricted by Township policy; ongoing.
3. Minimum: Based on an annual review of the Township's cash flow needs, as well as best management practices, Worcester Township shall carry forward into each Fiscal Year a minimum cash balance of \$150,000.
4. Reserves: The Township shall aim to maintain a minimum \$900,000 capital reserve, which does not include the minimum cash balance.

Capital Fund

1. Purpose: To fund specific capital activities, including projects that will receive grant funding reimbursement; Capital Fund dollars may likewise be utilized for emergency operating funds for the General Fund, as needed.
2. Planned use: Varied; ongoing.
3. Minimum: That required to meet the Township's short and long-term capital obligations.
4. Reserves:
 - Operating Reserve Fund – Up to 25% of annual General Fund receipts; unrestricted.
 - Act 209 Fund – Impact fee to fund certain road projects; restricted by State Law.
 - North Penn Army Reserve Base – Project fund; unrestricted.
 - Open Space Acquisition Fund – Project category fund; unrestricted.
 - Parks & Trails Development Fund – Project category fund; unrestricted.
 - Capital Reserve Fund – Reserves for roads, bridges, vehicle, equipment, apparatus, facilities, and other capital obligations; unrestricted.

State Fund

1. Purpose: To account for state funds received from gas taxes that may be used for permitted roadway improvements.
2. Planned use: State-permitted road projects and related expenses; restricted by State Law.
3. Minimum: Not applicable.
4. Reserves: Not applicable.

Restricted Fund Funds restricted in use by law or by Township policy.

Unrestricted Fund Funds earmarked for certain purposes, but may be available for use for any other purpose approved by the Board of Supervisors and permitted by law.

Appendix J

7-YEAR ROAD PROGRAM

7-Year Road Improvement Plan

Priority 1

<i>road</i>	<i>segment</i>
Adair Drive	
Artmar Road	
Berks Road	Skippack Pike to Morris Road
Creedley Road	
Ernest Lane	
Ethel Ave	
Morris Road	Valley Forge Road to Sunny Ayre Way
Old Orchard Road	

Priority 2

<i>road</i>	<i>segment</i>
Acorn Lane	
Allebach Lane	
Barley Lane	
Bayton Road	
Beyer Lane	
Brandon Court	
Cedars Hill Road	
Cedars Road	Skippack Pike extending 800' south
Clyston Circle	
Clyston Road	
Cold Springs Road	
Conrad Way	
Country View Lane	
Creekside Drive	
Crestline Drive	
Deep Meadow Lane	
Defford Circle	
Defford Road	
Doe Brook	
Dotts Way	
Drake Road	
Fieldcrest Way	
Glenview Drive	
Green Hill Road	Kriebel Mill Road to PECO ROW
Hanes Way	

7-Year Road Improvement Plan

Priority 2 *(continued)*

<i>road</i>	<i>segment</i>
Hedwig Lane	
Highview Drive	
Hillcrest Drive	
Hillside Circle	
Hogarth Lane	
Hollis Road	
Kriebel Mill Road	Germantown Pike extending 520' south
Kriebel Mill Road	Water Street Road to closure
Kriebel Mill Road	Mill Road to closure
Locust Drive	Conrad Way to cul-de-sac
Long Meadow Road	
Mann Road	
Markley Avenue	
Merion Way	
Methacton Avenue	
Nyce Way	
Overhill Drive	
Pawlings Ford Road	
Plumlyn Avenue	
Pondview Drive	
Preble Circle	
Quail Run	
Reichenbach Drive	
Saddle Wood Court	
Scheid Way	
Shearer Road	
Shefley Lane	
Sibel Circle	
Slough Drive	
Smith Road	
Spring Creek Drive	
Stony Creek Road	
Stuart Way	
Sunny Ayre Drive	Locust Drive to Warner Road
Warner Road	
Weigner Road	

7-Year Road Improvement Plan

Priority 3

<i>road</i>	<i>segment</i>
Anvil Drive	
Blacksmith Lane	
Conestoga Lane	
Horseshoe Drive	
Haupt Way	
Hunt Valley Road	
Mill Road	
Muirfield Way	
Nicole Drive	
Reiner Road	
Spring Hill Road	
Steelman Road	
Woodbridge Lane	

Please note ... The above lists are subject to change. Worcester Township continuously reviews road conditions, and prioritizes its road improvement schedule as conditions warrant. Generally, the roadways to be resurfaced as part of the annual road program are selected by March 1 of that year.

Appendix K

10-YEAR BRIDGE, CULVERT & STORM SEWER PLAN

10-Year Bridge, Culvert & Storm Sewer Plan

<i>location</i>	<i>project</i>	<i>priority</i>
Adair Drive	extend storm sewer installation *	1
Bean Road, Berks to Beyer	reconstruct downstream headwall	1
Bean Road, Whitehall to North Wales	patch abutment (masonry) backfill scour *	1 2
Berks Road, Morris to Shady	replace existing culvert *	1
Berks Road, Skippack to Shady	replace existing culvert *	1
Grange Avenue, Mill to Water Street	install scour protection * remove sediment	1 2
Green Hill Road, Kriebel Mill to Anders (N)	underpin culvert	2
Heebner Road, Hollow to Kriebel Mill	repair wing wall (masonry) install rock protection, backfill scour, replace/repair timbers	1 2
Hickory Hill Drive, Valley Forge to Landis	install rock protection, remove sediment deposition, install standard bridge railing	2
Hollow Road, Doe Brook to Fawn	backfill scour *	2
Hollow Road, Fawn to Zacharias	reseal deck joints	2
Hollow Road, Stump Hall to Heebner Road (N)	replace steel pipe culvert backfill scour	1 2
Hollow Road, Stump Hall to Heebner (S)	underpin abutment install rock protection *	1 1

* in proposed 2020 Budget

10-Year Bridge, Culvert & Storm Sewer Plan

<i>location</i>	<i>project</i>	<i>priority</i>
Hollow Road, Zacharias to Deer Creek	install scour protection *	1
	patch superstructure, remove sediment	2
Kriebel Mill Road, Water Street to Custer	install rock protection, remove sediment	2
Kriebel Mill Road, Water Street to Hedwig	underpin abutment	1
	install rock protection, repair curb and headwalls	2
Kriebel Mill Road, Water Street to Mill	road closure assessment	2
Landis Road, Hickory Hill to Potshop	install rock protection, remove sediment	2
Mill Road, Merrybrook to Hollow	repoint superstructure, remove sediment	2
Spring Hill Road, Trooper to Reiner	remove sediment	2
Weber Road, Skippack to Curtis	repair structure (masonry), install bridge railing	1
	patch underside of structure, backfill scour, install rock protection	2
Wentz Church Road, Skippack to Barley	underpin abutment, install rock protection	2

* in proposed 2020 Budget

Please note... The above lists are subject to change. Worcester Township continuously reviews its bridges, culverts and storm sewer system, and prioritizes needed improvements as conditions warrant.

Appendix L

10-YEAR PARK & PROPERTY IMPROVEMENT PLAN

10-Year Park & Property Improvement Plan

<i>facility</i>	<i>improvement(s)</i>
Administrative Office	replace roof, siding, trim, gutters; repaint exterior pave and stripe parking area upgrade landscaping at building entrance
Community Hall	upgrade landscaping in/around parking area * install rain garden * install projector and presentation screen * replace signage *
Farmers Union Hall	pave and stripe parking area
Sunnybrook Park	pave and stripe parking area replace drinking fountain *
Mt. Kirk Park	expand, pave and stripe parking area install rest rooms install drinking fountain pave trail replace parking area guide rail
Heebner Park	pave and stripe parking area replace existing split rail fence with horse style fence * reset gazebo bricks * replace drinking fountain *
Heyser Field	replace signage *
Nike Park	pave and stripe parking area install fencing at frontage
Public Works	pave and stripe parking area

* in proposed 2020 Budget

10-Year Park & Property Improvement Plan

<i>facility</i>	<i>improvement(s)</i>
Zacharias Trial	replace existing split rail fence with horse style fence * install windows in Pioneer House design Zacharias Trail extension to Evansburg State Park *
Defford Treatment Plant	system improvements recommended by CKS/WWTP operator
Berwick Treatment Plant	system improvements recommended by CKS/WWTP operator replace roof, siding & gutters *

Please note ... The above list is subject to change. Worcester Township continuously reviews its parks and properties, and prioritizes needed improvements as conditions warrant.

* in proposed 2020 Budget